

**PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING
FEBRUARY 3, 2026**

The City Council of the City of Bossier City, State of Louisiana, met in Regular session in City Court, 620 Benton Road, Bossier City, Louisiana, February 3, 2026 at 3:00 PM.

Council President, Chris Smith called the meeting to order.

Invocation was given by Council Member Joel Girouard

Pledge of Allegiance led by Council Member Debra W. Ross

Roll Call as follows:

Present: Honorable Councilor, President Chris Smith, Honorable Councilors Craton Cochran, Vince Maggio, Brian Hammons, Debra W. Ross, and Joel Girouard

Absent: Honorable Councilor Cliff Smith

Also Present: Mayor, Thomas Chandler, City Attorney, Charles Jacobs, and City Clerk, Phyllis McGraw

City Clerk, Phyllis McGraw read the statement about public participation in the meeting and disclosure of conflicts.

By: Mr. Brian Hammons

Motion to add agenda item #6 under New Business - Adopt a Resolution of Support for Senator Adam Bass' Upcoming Legislation.

Seconded by Mr. Vince Maggio

Council member Girouard asked that City employees use caution with late Add-Ons while the City Council is meeting in their temporary location.

Vote in favor of motion is unanimous

By: Mr. Brian Hammons

Motion to approve Minutes of January 20, 2026, Regular Meeting and dispense with the reading.

Seconded by Mrs. Debra W. Ross

No comment

Vote in favor of motion is unanimous

Bids

By: Mr. Brian Hammons

Motion to continue bids for Project #P26-05 until February 17, 2026.

Seconded by Mrs. Debra W. Ross

No comment

Vote in favor of motion is unanimous

Witness Opening of Sealed Bids for Project #P26-04 - 2026 On-Demand Concrete Public Works

A & H Building and Construction: \$778,700

James R. Martin B&R LLC: \$798,000

PRC Construction LLC: \$842,230

RVP Construction Inc.: \$775,200

By: Mr. Brian Hammons

Motion to approve reading of bids

Seconded by Mr. Vince Maggio

Council member Hammons and Wade Rich, Director of Public Works, discussed the potential damage from the freeze. Mr. Rich stated they were still assessing roadways.

No further comment

Vote in favor of motion is unanimous

Public Hearings/Actions on Unfinished Business

The following Ordinance offered and adopted:

Ordinance No. 13 Of 2026

AN ORDINANCE APPROPRIATING \$500,000 FROM THE WATER CAPITAL AND CONTINGENCY FUND TO PLAN, DESIGN, AND CONSTRUCT COMMERCIAL WATER FILLING STATIONS.

WHEREAS, the City of Bossier City continues to experience significant commercial, industrial, and residential growth within both the City limits and the surrounding Parish; and

WHEREAS, commercial water filling stations provide a secure, metered, and automated method for delivering potable water to contractors, developers, industrial users, and bulk-water haulers, thereby reducing unauthorized hydrant use, protecting system integrity, and ensuring accurate consumption reporting; and

WHEREAS, the construction of commercial water filling stations is expected to generate new ongoing revenue through user fees, consumption charges, and system-access payments, with revenue projections increasing proportionally with anticipated development in the Parish; and

WHEREAS, the Water Capital and Contingency Fund is the appropriate funding source for infrastructure projects that are expected to strengthen long-term financial performance of the utility and reduce operational burdens associated with unregulated bulk water withdrawals; and

WHEREAS, investing in the construction of commercial water filling stations will improve system control, reduce strain on fire hydrants and distribution assets, enhance billing accuracy, and create a sustainable revenue stream that offsets the initial capital investment; and

WHEREAS, the proposed filling station improvements will include planning, engineering design, survey, permitting, construction, electrical service, metering, security infrastructure, and all related professional and administrative costs;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Bossier City, Louisiana, in regular session convened, that \$500,000 is hereby appropriated from the Water Capital and Contingency Fund to provide the required funding for the planning, design, and construction of commercial water filling stations.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents, including permits, professional service agreements, and any construction-related documents necessary to implement the intent of this Ordinance.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 3rd day of February 2026, with the votes listed below. Further this Ordinance will publish on February 11, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: Mr. Cliff Smith

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 14 Of 2026

AN ORDINANCE AUTHORIZING MAYOR THOMAS CHANDLER TO EXECUTE THE ATTACHED MEMORANDUM OF UNDERSTANDING FOR CROSSING GUARDS BETWEEN THE CITY OF BOSSIER CITY AND BOSSIER PARISH SCHOOL BOARD FOR THE COST-SHARING OF CROSSING GUARDS UTILIZED THROUGHOUT BOSSIER CITY.

WHEREAS, the City Bossier City and the Bossier Parish School Board are political subdivisions of the State of Louisiana; and

WHEREAS, the City Bossier City and the Bossier Parish School Board have an interest in the safety of the students, pedestrians, and motorists of Bossier City; and

WHEREAS, the City Bossier City and the Bossier Parish School Board have an extensive history of cooperation in the retention, payment, and placement of crossing guards; and

WHEREAS, the City Bossier City is proposing to budget the sum of \$150,000 for said total expenditure/cost.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby authorize Mayor Thomas Chandler to execute the attached Memorandum of Understanding for Crossing Guards marked as Exhibit "A" between the City of Bossier City and the Bossier Parish School Board for the cost-sharing of crossing guards utilized throughout Bossier City.

BE IT FURTHER ORDAINED, that the 2026 General Fund Budget is hereby amended to increase expenditures for Bossier Parish School Crossing Guards \$50,000 and decrease Fund Balance by \$50,000.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Joel Girouard and seconded by Mrs. Debra W. Ross and adopted on the 3rd day of February 2026, with the votes listed below. Further this Ordinance will publish on February 11, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mrs. Ross, Mr. Girouard, and Mr. Maggio

NAYS: Mr. Hammons

ABSENT: Mr. Cliff Smith

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 15 Of 2026

ADOPT AN ORDINANCE AMENDING ORDINANCE 121 OF 2025 CHANGING FUNDING SOURCE FROM THE 2025 HOTEL/MOTEL FUND BUDGET TO THE 2026 HOTEL/MOTEL FUND BUDGET

WHEREAS Resolution 42 of 2025 endorsed and encouraged the administration to engage a professional marketing firm; and

WHEREAS, Ordinance 121 of 2025 appropriated \$100,000 from the 2025 Hotel/Motel Tax Fund Budget for the professional marketing services; and

WHEREAS, in November of 2025 the city engaged the services of a professional marketing firm. The marketing firm has been actively working since engagement, but no invoice was received by the Administration in 2025. The city made no payments to the marketing firm in 2025 and the budgeted appropriation lapsed at the end of fiscal year 2025; and

WHEREAS, The funding source for this project should be changed from the 2025 Hotel/Motel Fund Budget to the 2026 Hotel/Motel Fund Budget.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2026 Hotel/Motel Budget to increase Marketing and Promotional expenditures \$100,000 and decrease Fund Balance \$100,000.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 3rd day of February 2026, with the votes listed below. Further this Ordinance will publish on February 11, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: Mr. Cliff Smith

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

New Business

Agenda item called - Adopt an Ordinance approving a Conditional Use Approval for the sale of high and low content alcohol for on premise consumption at a restaurant, The Brine Provisions, located at 201 Boardwalk Boulevard, Building M, Bossier City, Louisiana.

Council member Girouard encouraged everyone to visit The Pickler at the Boardwalk, which is where The Brine Provisions restaurant will be located.

No further comment

The following ordinance offered and adopted:

ORDINANCE NO. 16 OF 2026

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE RETAIL SALE OF HIGH AND LOW CONTENT ALCOHOL FOR ON PREMISE CONSUMPTION AT A RESTAURANT, THE BRINE PROVISIONS LLC, LOCATED AT 201 BOARDWALK BOULEVARD, BUILDING M, BOSSIER CITY, LOUISIANA.

WHEREAS; Chris Elberson, has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the sale of high and low content alcohol, for on premise consumption at a restaurant, The Brine Provisions LLC, 201 Boardwalk Boulevard, Building M Bossier City, Louisiana.

WHEREAS; a public hearing for the Conditional Use application was held on January 15, 2026; and

WHEREAS; The Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City being:

Favorable recommendation by the Bossier Metropolitan Planning Commission.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use for the sale of high and low content alcohol for on premise consumption at 201 Boardwalk Boulevard, Building M Bossier City, Louisiana is hereby approved.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 3rd day of February 2026, with the votes listed below. Further this Ordinance will publish on February 11, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: Mr. Cliff Smith

ABSTAIN: None

Chris Smith, President

C-ALC-000215-2025(SC)

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION NO. 10 OF 2026

A RESOLUTION AUTHORIZING THE HIRING OR PROMOTION OF AN ACCOUNTS CLERK III IN THE SALES TAX DEPARTMENT DUE TO SEPARATION AND BACKFILLING ANY VACANT POSITIONS THIS MAY CREATE

WHEREAS, Ordinance No. 76 of 2019 implemented a budgetary control requiring a resolution to be approved by the Bossier City Council prior to the hiring or employment of any individual receiving wages, compensation, or remuneration for any labor including temporary or contractual employment; and

WHEREAS, the Sales Tax Department has an available position due to separation of an employee; and

WHEREAS, this separation provides for an opportunity to hire a replacement or promote from within and backfill any vacancies created; and

WHEREAS, this action will have no impact on the existing budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to hire or promote an Accounts Clerk III in the Sales Tax Department and backfill any vacancies this may create with no impact to the existing budget.

The above and foregoing Resolution was presented and opened for public comment in open and legal session convened, was adopted on a motion by Mrs. Debra W. Ross and seconded by Mr. Vince Maggio and adopted on the 3rd day of February, 2026 by the following vote:

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: Mr. Cliff Smith

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION NO. 11 OF 2026

A RESOLUTION AMENDING RESOLUTION 7 OF 2024 TO REPLACE AMANDA NOTTINGHAM AS THE PROJECT SIGNEE FOR THE LWI PROJECT, TO ANDY BAJNAUTH AS THE PROJECT SIGNEE.

WHEREAS; Resolution 7 of 2024 authorized Mayor Chandler to execute and enter into a Cooperative Endeavor Agreement between the City of Bossier City and the Louisiana Office of Community Development; and

WHEREAS; the resolution designated Amanda Nottingham as the appointed project signee for the contract documents; and

WHEREAS; Amanda Nottingham has resigned as Bossier City CAO and is no longer employed with the city, warranting the following amendment to Res. 7 of 2024; and

WHEREAS; Andy Bajnauth is the Bossier City Engineer overseeing the LWI Project, and is hereby designated as the project signee for all relative documents for the City relating to the LWI Project; and

WHEREAS; the City Council acknowledges and concurs with the attached 08/29/25 Commitment Letter, made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council resolves to authorize the amendment replacing Amanda Nottingham with Andy Bajnauth as the designated signee for any relative contract documents for the LWI Project.

The above and foregoing Resolution was presented and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 3rd day of February, 2026 by the following vote:

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: Mr. Cliff Smith

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

By: Mr. Brian Hammons

Motion to approve Parade Permit Fee Waiver, Sun City Elementary Mardi Gras Parade 2026, February 17, 2026

Seconded by Mr. Joel Girouard

No comment

Vote in favor of motion is unanimous

By: Mrs. Debra W. Ross

Motion to approve Parade Permit Fee Waiver, Waller's Mardi Gras Parade, February 17, 2026

Seconded by Mr. Vince Maggio

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

RESOLUTION 12 Of 2026

A RESOLUTION OF SUPPORT FOR SENATOR ADAM BASS' UPCOMING LEGISLATION.

WHEREAS, the Bossier City Police Department has submitted requests to alter some of its existing civil service classification plans and restructure promotional seniority; and

WHEREAS, the administration and the department is asking for support in these measures; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration openly supports Senator Adam Bass and the bills related to the Bossier City Police Department.

The above and foregoing Resolution was presented and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 3rd day of February, 2026 by the following vote:

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: Mr. Cliff Smith

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

Announcements

Council member Ross recognized Black History.

Council member Chris Smith recognized Wade Rich, Police Chief Daniel Haugen, Fire Chief Blair Bockhaus, Todd Thompson, Ben Rauschenbach, the Public Works and Public Utilities Departments, Mayor Chandler, and Louis Johnson for their hard work in response to the ice storm.

There being no further business to come before this Council, Council President Smith adjourned the meeting at 3:15 PM

Respectfully submitted:

Phyllis McGraw, City Clerk

Publish February 11, 2026