



AGENDA

Regular Council Meeting

3:00 PM - Tuesday, October 21, 2025

City Council Chambers, Bossier City Hall
620 Benton Road, Bossier City, Louisiana

Page

I. CALL TO ORDER

II. INVOCATION BY COUNCIL MEMBER DEBRA W. ROSS

III. PLEDGE OF ALLEGIANCE BY COUNCIL MEMBER CRATON COCHRAN

IV. ROLL CALL

V. ANNOUNCEMENT

VI. CEREMONIAL MATTERS/RECOGNITION OF GUESTS

VII. APPROVE AGENDA

VIII. APPROVE MINUTES

- 8 - 13
1. Approve Minutes of the October 7, 2025, Regular Council meeting and dispense with the reading.
[October 7 of 2025 Minutes final](#)

IX. PUBLIC HEARING/ACTIONS ON UNFINISHED BUSINESS

- 14 - 15
1. Adopt an Ordinance to appropriate \$100,000 from the Hotel/Motel Tax Fund for professional marketing services.
(Final Reading) (Chandler)
[Adopt an Ordinance to appropriate \\$100,000 from the Hotel/Motel Tax Fund for professional marketing services \(Final Reading\) \(Chandler\) -](#)

[Pdf](#)

- 16 - 17 2. Adopt an Ordinance to declare certain miscellaneous furniture and fixture items owned by the City of Bossier City as surplus to the City's needs and provide for disposal according to law.
(Final Reading) (Nottingham)
[Adopt an Ordinance to declare certain miscellaneous furniture and fixture items owned by the City of Bossier City as surplus to the City's needs a - Pdf](#)
- 18 - 34 3. Adopt an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Cooperative Endeavor Agreements between the City of Bossier City and the Louisiana Department of Treasury and State of Louisiana.
(Final Reading) (Nottingham)
[Adopt an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Cooperative Endeavor Agreements between the City of Bossier City a - Pdf](#)
- 35 - 37 4. Adopt an Ordinance authorizing the transfer of \$13,362,739.69 from the 2018 LCDA Bond Fund to various capital funds and the transfer of existing projects from the 2018 LCDA Bond Fund.
(Final Reading) (Williamson)
[2018 LCDA Bond Expenditures - Pdf](#)
- 38 - 40 5. Adopt an Ordinance amending Ordinance of 81 of 2025 declaring the existence of a local emergency due to Big Airline Lift Station Pump and Manhole Repair, wet well cleaning, and investigation of Influent sewer main under state highway for a total cost of \$213,649.23.
(Final Reading) (Nottingham)
[Adopt an Ordinance amending Ordinance of 81 of 2025 declaring the existence of a local emergency due to Big Airline Lift Station Pump and Manhole - Pdf](#)
- 41 - 42 6. Adopt an Ordinance amending the 2025 Streets and Drainage Fund budget by three hundred thousand dollars (\$300,000.00) to increase expenditures for unplanned streets and drainage projects.
(Final Reading) (Rich)
[Adopt an Ordinance amending the 2025 Streets and Drainage Fund budget by three hundred thousand dollars \(\\$300,000.00\) to increase expenditures for - Pdf](#)
- 43 - 44 7. Adopt an Ordinance appropriating \$600,000 from the Equipment Replacement Fund to purchase replacements for CNG only vehicles.
(Final Reading) (Williamson)
[Replace CNG Vehicles - Pdf](#)
- 45 - 48 8. Adopt an Ordinance to amend the 2025 Water Operating, Sewer Operating and Water Capital Fund Budgets.
(Final Reading) (Nottingham)

[Adopt an Ordinance to amend the 2025 Water Operating, Sewer Operating and Water Capital Fund Budgets. \(First Reading\) \(Nottingham\) - Pdf](#)

- 49 - 52 9. Adopt an Ordinance to adopt additions to Chapter 2 - Administration in the City of Bossier City Code of Ordinances (Final Reading) (Chris Smith)
[Ord vehicle use and purchase policy with amendments](#)

X. NEW BUSINESS

- 53 - 55 1. Introduce an Ordinance to authorize the installation of all-way stop control at the intersections of Barberrry Lane and Pampus Drive and at Anita Street and Impala Drive in the City of Bossier City, Louisiana (First Reading) (Hammons and Ross)
[Introduce an Ordinance to authorize the installation of all-way stop control at the intersections of Barberrry Lane and Pampus Drive and at Anita Stree - Pdf](#)
[all way stop barberrry and anita streets](#)

- 56 - 58 2. Introduce an Ordinance to amend Section 14-33 of the Bossier City Code of Ordinances relative to the raising of Poultry. (First Reading) (Hammons)
[Introduce an Ordinance to amend Section 14-33 of the Bossier City Code of Ordinances relative to the raising of Poultry. \(First Reading\) \(Hammons\) - Pdf](#)

- 59 - 61 3. Introduce an Ordinance authorizing the sale of property identified as assessment number 148723 to Delta Airline Drive, LLC for two hundred ninety-five thousand dollars (\$295,000.00) pursuant to Louisiana R.S. 33:4712. (First Reading) (Chandler)
[Introduce an Ordinance authorizing the sale of property identified as assessment number 148723 to Delta Airline Drive, LLC for two hundred ninety-five - Pdf](#)

- 62 - 64 4. Introduce an Ordinance to amend Sections 114-4 and 114-32 of the Code of Ordinances of Bossier City, Louisiana to adjust water and deposit rates in Public Utilities. (First Reading) (Williamson)
[Water and Deposit Rates for Fire Hydrant Meters and Water Filling Station - Pdf](#)

- 65 - 67 5. Introduce an Ordinance to declare certain improvements to immovable property owned by the City of Bossier City as surplus to the City's needs and provide for disposal according to law. (First Reading) (Chandler)
[Introduce an Ordinance to declare certain improvements to immovable property owned by the City of Bossier City as surplus to the City's needs](#)

[and prov - Pdf](#)

- 68 - 75 6. Introduce an Ordinance to approve Report of Change Order 1 for the Lateral B-1 Ditch Paving Project, with an increase of \$171,025.00, for a total contact price of \$2,136,522.
(First Reading) (Bajnauth)
[Introduce an Ordinance to approve Report of Change Order 1 for the Lateral B-1 Ditch Paving Project, with an increase of \\$171,025.00, for a total cont - Pdf](#)
- 76 - 79 7. Introduce an Ordinance limiting financial contributions to non-governmental Organizations and establishing procedures for accountability and repeal all Ordinance in conflict herewith.
(First Reading) (Chris Smith and Mayor Chandler)
[Introduce an Ordinance limiting financial contributions to non-governmental Organizations and establishing procedures for accountability and repeal al - Pdf](#)
- 80 - 85 8. Adopt a Resolution adopting the City of Bossier City's current Investment Policy in accordance with Louisiana Revised Statute 33:2955 (D) and Section 16.02 (J) of the Bossier City Charter.
(First and Final Reading) (Williamson)
[City of Bossier City Investment Policy - Pdf](#)
- 86 - 87 9. Adopt a Resolution authorizing the hiring of a Foreman in Water Distribution for Public Utilities. Backfilling any vacancy this may create.
(First and Final Reading) (Rauschenbach)
[Adopt a Resolution authorizing the hiring of a Foreman in Water Distribution for Public Utilities. Backfilling any vacancy this may create. \(First and - Pdf](#)
- 88 - 107 10. Introduce an Ordinance to adopt the General Fund Budget for 2026.
(First Reading) (Williamson)
[General Fund Budget 2026 - Pdf](#)
- 108 - 110 11. Introduce an Ordinance to adopt the Community Development Fund Budget for 2026.
(First Reading) (Williamson)
[Community Development Fund Budget 2026 - Pdf](#)
- 111 - 113 12. Introduce an Ordinance to adopt the Diversion Program Fund Budget 2026.
(First Reading) (Williamson)
[Diversion Program Fund Budget 2026 - Pdf](#)
- 114 - 116 13. Introduce an Ordinance to adopt the Property Tax Budget for 2026.
(First Reading) (Williamson)
[Property Tax Budget 2026 - Pdf](#)
- 117 - 120 14. Introduce an Ordinance to adopt the Civic Center Fund Budget for 2026.
(First Reading) (Williamson)

[Civic Center Fund Budget 2026 - Pdf](#)

- 121 - 123 15. Introduce an Ordinance to adopt the Hotel Motel Taxes Fund Budget for 2026.
(First Reading) (Williamson)
[Hotel Motel Taxes Fund Budget 2026 - Pdf](#)
- 124 - 126 16. Introduce an Ordinance to adopt the Disaster Reserve Fund Budget for 2026.
(First Reading) (Williamson)
[Disaster Reserve Fund Budget 2026 - Pdf](#)
- 127 - 129 17. Introduce an Ordinance to adopt the Fire Improvements and Operations Fund Budget for 2026.
(First Reading) (Williamson)
[Fire Improvements and Operations Fund Budget 2026 - Pdf](#)
- 130 - 132 18. Introduce an Ordinance to adopt the Jail and Municipal Building Fund Budget for 2026.
(First Reading) (Williamson)
[Jail and Municipal Building Fund Budget 2026 - Pdf](#)
- 133 - 135 19. Introduce an Ordinance to adopt the Streets and Drainage Fund Budget for 2026.
(First Reading) (Williamson)
[Streets and Drainage Fund Budget 2026 - Pdf](#)
- 136 - 141 20. Introduce an Ordinance to adopt the Water Fund Budget for 2026.
(First Reading) (Williamson)
[Water Fund Budget 2026 - Pdf](#)
- 142 - 147 21. Introduce an Ordinance to adopt the Sewer Fund Budget for 2026.
(First Reading) (Williamson)
[Sewer Fund Budget 2026 - Pdf](#)
- 148 - 151 22. Introduce an Ordinance to adopt the Emergency Medical Services Fund Budget for 2026.
(First Reading) (Williamson)
[Emergency Medical Services Fund Budget 2026 - Pdf](#)
- 152 - 155 23. Introduce an Ordinance to adopt the Sanitation Fund Budget for 2026.
(First Reading) (Williamson)
[Sanitation Fund Budget 2026 - Pdf](#)
- 156 - 158 24. Introduce an Ordinance to adopt the Health Insurance Fund Budget for 2026.
(First Reading)(Williamson)
[Health Insurance Fund Budget 2026 - Pdf](#)
- 159 - 161 25. Introduce an Ordinance to adopt the Risk Management Fund Budget 2026.

- (First Reading) (Williamson)
[Risk Management Fund Budget 2026 - Pdf](#)
- 162 - 165 26. Introduce an Ordinance to adopt the Consolidated Sales Tax Fund Budget for 2026.
(First Reading) (Williamson)
[Consolidated Sales Tax Fund Budget 2026 - Pdf](#)
- 166 - 168 27. Introduce an Ordinance to adopt the Riverboat Gaming Trust Fund Budget for 2026.
(First Reading) (Williamson)
[Riverboat Gaming Trust Fund Budget 2026 - Pdf](#)
- 169 - 171 28. Introduce an Ordinance to adopt the Public Safety and Health Trust Fund Budget for 2026.
(First Reading) (Williamson)
[Public Safety and Health Trust Fund Budget 2026 - Pdf](#)
- 172 - 174 29. Introduce an Ordinance to adopt the Arena Operations Fund Budget for 2026.
(First Reading) (Williamson)
[Arena Operations Fund Budget 2026 - Pdf](#)
- 175 - 179 30. Introduce an Ordinance to adopt the Sales Tax Capital Improvement Budget for 2026.
(First Reading)(Williamson)
[Sales Tax Capital Improvement Budget 2026 - Pdf](#)
- 180 - 182 31. Introduce an Ordinance to adopt the Boardwalk Capital Budget for 2026.
(First Reading)(Williamson)
[Boardwalk Capital Budget 2026 - Pdf](#)
- 183 - 185 32. Introduce an Ordinance to adopt the Riverboat Gaming Capital Projects Budget for 2026.
(First Reading) (Williamson)
[Riverboat Gaming Capital Projects Budget 2026 - Pdf](#)
- 186 - 188 33. Introduce an Ordinance to adopt the Water Capital Improvement Budget for 2026.
(First Reading) (Williamson)
[Water Capital Improvement Budget 2026 - Pdf](#)
- 189 - 191 34. Introduce an Ordinance to adopt the Sewer Capital Improvement Budget for 2026.
(First Reading)(Williamson)
[Sewer Capital Improvement Budget 2026 - Pdf](#)
- 192 - 193 35. Introduce an Ordinance to adopt the Emergency Medical Services Capital Budget for 2026.
(First Reading) (Williamson)
[Emergency Medical Services Capital Budget 2026 - Pdf](#)

- 194 - 195 36. Introduce an Ordinance to adopt the Sanitation Capital Budget for 2026.
(First Reading) (Williamson)
[Sanitation Capital Budget 2026 - Pdf](#)
- 196 - 197 37. Introduce an Ordinance to adopt the Parkway Capital Projects Budget
for 2026.
(First Reading) (Williamson)
[Parkway Capital Projects Budget 2026 - Pdf](#)
- 198 - 199 38. Introduce an Ordinance to amend Ordinance 84 of 2025 to appropriate
\$60,000 Sixty-Thousand Dollars from General Fund, Fund Balance to
retain a Professional Services Agreement with the firm Carr, Riggs and
Ingram to perform the Tax Reduction Audit.
(First Reading) (Chris Smith)
- [Introduce an Ordinance to amend Ordinance 84 of 2025 to appropriate
\\$60,000 Sixty-Thousand Dollars from General Fund, Fund Balance to
retain a Profess - Pdf](#)

XI. REPORTS

- 200 - 205 1. Angela Williamson, Finance Director - Monthly Financial Report
[September 2025 Financials - Pdf](#)

XII. ANNOUNCEMENTS

XIII. ADJOURN

Livestream provided at <https://bossiercity.org/373/Live-Stream>

Any member of the public or the designated caregiver of any member of the public with an ADA-recognized disability may submit a request to provide written comment on an agenda item remotely via electronic means.

For more information contact: City Clerk Phyllis McGraw, 620 Benton Road, Bossier City, LA 71111, 318-741-8509 or cityclerk@bossiercity.org

**PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING
OCTOBER 7, 2025**

The City Council of the City of Bossier City, State of Louisiana, met in Regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, October 7, 2025 at 3:00 PM

Council President, Chris Smith called the meeting to order.

Invocation was given by Council Member Cliff Smith

Pledge of Allegiance led by Council Member Brian Hammons

Roll Call as follows:

Present: Honorable Councilor, President Chris Smith, Honorable Councilors Craton Cochran, Vince Maggio, Brian Hammons, Debra W. Ross, Cliff Smith, and Joel Girouard

Also Present: City Attorney, Charles Jacobs, Administrative Assistant, Emily Pitts and City Clerk, Phyllis McGraw

City Clerk, Phyllis McGraw read the statement about public participation in the meeting and disclosure of conflicts.

By: Mr. Hammons

Motion to approve Minutes of September 23, 2025, Regular Meeting and the September 23, 2025 Budget Workshop and dispense with the reading.

Seconded by Mr. Girouard

Audience member, Kevin Blunck asked for the minutes to be changed to reflect the correct information concerning DOTD traffic studies on Benton Road and especially the Douglas Drive intersection. He explained that the information shared at the last meeting concerning traffic counts was incorrect and that he researched extensively and found other numbers and couldn't find the numbers reported. He asked that the minutes be amended to reflect the correct information. City Clerk, Phyllis McGraw noted that the minutes can only reflect what was actually said and happened in the meeting.

No further comment

Vote in favor of motion is unanimous

By: Mr. Cliff Smith

Motion to approve Agenda

Seconded by Mr. Maggio

No comment

Vote in favor of motion is unanimous

Bids:

Agenda item called – Witness Opening of Sealed Bids for Project P25-07, Vehicle Maintenance Building for Fire Department with an Engineers estimate of \$1,950,000.00

	Total Bid	Alternate #1	Alternate #2	Alternate #3
Blocker Builders	\$ 2,124,000.00	\$ 67,500.00	\$ 27,200.00	\$ 4,200.00
Brown Builders	\$ 2,560,000.00	\$ 94,000.00	\$ 28,500.00	\$ 4,400.00
Hand Construction	\$ 2,196,000.00	\$ 63,000.00	\$ 28,000.00	\$ 4,000.00
M & M Builders	\$ 2,174,000.00	\$ 64,500.00	\$ 28,500.00	\$ 4,385.00
Thrash Construction	\$ 2,250,000.00	\$ 89,500.00	\$ 62,500.00	\$ 13,700.00

By: Mr. Hammons

Motion to take bids under advisement

Seconded by: Mrs. Ross

Mr. Hammons asked for a detailed list for the alternates for this project

No further comment

Vote in favor of motion is unanimous

Public Hearings/Actions on Unfinished Business

The following Ordinance offered and adopted:

ORDINANCE 118 Of 2025

AN ORDINANCE APPROPRIATING \$600,000 FROM THE SALES TAX CAPITAL FUND AND AUTHORIZING THE PURCHASE OF EIGHT NEW POLICE VEHICLES.

WHEREAS, the Bossier City Police Department is in need of eight new police vehicles; and
WHEREAS, funding for said purchase is available to be appropriated from the Sales Tax Capital Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that \$600,000 is appropriated from the Sales Tax Capital Fund for the purchase of eight Police vehicles and the Administration is authorized to proceed with the purchase.

BE IT FURTHER ORDAINED, that the 2025 Sales Tax Capital Budget is hereby amended to increase the Police Department Auto Equipment \$144,000 and Vehicles \$456,000 and decrease Fund Balance \$600,000.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion of Mrs. Debra W. Ross, and seconded by Mr. Vince Maggio, and adopted on the 7th day of October 2025, with the votes listed below. Further this Ordinance will publish on October 15, 2025 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE 119 Of 2025

AN ORDINANCE AMENDING THE 2025 GENERAL FUND BUDGET TO APPROPRIATE ADDITIONAL FUNDS FOR THE BOSSIER CITY POLICE DEPARTMENT VEHICLE REPAIR AND MAINTENANCE OPERATIONAL BUDGET.

WHEREAS, the Bossier City Police Department maintains a fleet of police vehicles to serve the citizens and to provide public safety; and

WHEREAS, unanticipated costs for parts, labor, and service have exceeded the original allocation for the Vehicle Repair and Maintenance Operational Budget; and

WHEREAS, the City Council recognizes the need to ensure that all vehicles are kept in safe and serviceable condition for continued operations; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the current Fiscal Year 2025 General Fund Budget is hereby amended to increase the appropriation for Police Department Vehicle Repair and Maintenance by \$75,000.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion of Mr. Brian Hammons, and seconded by Mr. Cliff Smith, and adopted on the 7th day of October 2025, with the votes listed below. Further this Ordinance will publish on October 15, 2025 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 120 OF 2025

AN ORDINANCE TO APPROVE REPORT OF RECONCILIATION AND CLOSE OF PROJECT WITH CHANGE ORDER 2 FOR THE BROWNLEE ROAD REHABILITATION PROJECT, WITH A DECREASE OF \$36,338.50 FOR A FINAL CONTRACT PRICE OF \$1,291,239.25.

WHEREAS; Ordinance 148 of 2023 allotted \$1,500,000.00 for the Brownlee Road Rehabilitation Project; and

WHEREAS; an opportunity arose for The City of Bossier City to work with the Bossier Parish Police Jury to share the cost of rehabilitating a portion of Wemple Road while work was being completed; and

WHEREAS; Ordinance 46 of 2025 appropriated and additional \$212,903.00 to cover this additional cost for a total contract price of \$1,327,577.75; and

WHEREAS; after reconciliation of the Brownlee Road Rehabilitation Project a surplus of \$36,338.50 will need to be decreased and the project closed out with a total contract price of \$1,291,239.25.

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the Bossier City Council does hereby adopt an Ordinance to approve Report of Reconciliation and close of project with Change Order 2 for the Brownlee Road Rehabilitation Project, with a decrease of \$36,338.50 for a final contract price of \$1,291.239.25

BE IT FURTHER ORDAINED, that the Mayor is hereby authorized to sign any and all instruments in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion of Mr. Brian Hammons, and seconded by Mr. Joel Girouard, and adopted on the 7th day of October 2025, with the votes listed below. Further this Ordinance will publish on October 15, 2025 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Chris Smith, President

Phyllis McGraw, City Clerk

New Business

Mr. Smith noted that the Resolution at end of Agenda would be moved up to the first item under New Business

The following Resolution offered and adopted:

RESOLUTION NO. 56 OF 2025

A RESOLUTION AUTHORIZING THE HIRING OR PROMOTION OF A LABORER I DUE TO RESIGNATION AND BACKFILLING ANY VACANT POSITIONS THIS MAY CREATE IN THE CUSTOMER SERVICE DEPARTMENT

WHEREAS, Ordinance No. 76 of 2019 implemented a budgetary control requiring a resolution to be approved by the Bossier City Council prior to the hiring or employment of any individual receiving wages, compensation, or remuneration for any labor including temporary or contractual employment; and **WHEREAS,** the Customer Service Department has an available position due to resignation of an employee; and

WHEREAS, this resignation provides for an opportunity to hire a replacement or promote from within and backfill any vacancies created; and

WHEREAS, this action will have no impact on the existing budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to hire or promote a Laborer I and backfill any vacancies this may create in the Customer Service Department with no impact to the existing budget. The above and foregoing Resolution, was discussed and opened for public comment in open and legal session convened, was adopted on a motion of Mr. Joel Girouard, and seconded by Mrs. Debra W. Ross, and adopted on the 7th day of October 2025, with the votes listed below.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Chris Smith, President

Phyllis McGraw, City Clerk

By: Mr. Hammons

Motion to introduce an Ordinance to appropriate \$100,000 from the Hotel/Motel Tax

Fund for professional marketing services

Seconded by: Mr. Cliff Smith

No comment

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to introduce an Ordinance to declare certain miscellaneous furniture and fixture items owned by the City of Bossier City as surplus to the City's needs and provide for disposal according to law.

Seconded by: Mrs. Ross

No comment

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Cooperative Endeavor Agreements between the City of Bossier City and the Louisiana Department of Treasury and State of Louisiana.

Seconded by: Mr. Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to introduce an Ordinance authorizing the transfer of \$13,362,739.69 from the 2018 LCDA Bond Fund to various capital funds and the transfer of existing projects from the 2018 LCDA Bond Fund.

Seconded by: Mr. Girouard

No comment

Vote in favor of motion is unanimous

By: Mrs. Ross

Motion to introduce an Ordinance amending Ordinance of 81 of 2025 declaring the existence of a local emergency due to Big Airline Lift Station Pump and Manhole Repair, wet well cleaning, and investigation of Influent sewer main under state highway for a total cost of \$213,649.23.

Seconded by: Mr. Cliff Smith

Mr. Hammons and Todd Thompson, Waggoner Engineering discussed this project. Mr. Thompson noted that there are still sections of this pipe that will still need to be replaced but that this fixed the immediate issue. After asked by Mr. Hammons about if the State would pay for damage, Mr. Thompson reported that this was the city's responsibility

No further comment

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to introduce an Ordinance amending the 2025 Streets and Drainage Fund budget by three hundred thousand dollars (\$300,000.00) to increase expenditures for unplanned streets and drainage projects.

Seconded by: Mr. Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to introduce an Ordinance appropriating \$600,000 from the Equipment Replacement Fund to purchase replacements for CNG only vehicles.

Seconded by: Mr. Maggio

Mr. Chris Smith and CAO, Amanda Nottingham discussed whether this would eliminate all the remaining CNG vehicles. She stated that there may be a few more, but these vehicles are exclusively CNG; any others left operate on both

No further comment

Vote in favor of motion is unanimous

By: Mrs. Ross

Motion to introduce an Ordinance to amend the 2025 Water Operating, Sewer Operating and Water Capital Fund Budgets.

Seconded by: Mr. Girouard

No comment

Vote in favor of motion is unanimous

By: Mrs. Ross

Introduce an Ordinance to adopt additions to Chapter 2 - Administration in the City of Bossier City Code of Ordinances

Seconded by Mrs. Ross

By: Mr. Hammons

Motion to amend proposed Ordinance by the following additions: Add Section 2-61. B. 2. B. – Only full-time employees of the City of Bossier City will be given a city-owned take home vehicle. Section 2-61. B. 1. F. – Employees shall immediately report any revocation of their driver's license or any moving violations to their supervisor. Reporting applies whether on City or personal/private business and whether in a city or personal/private vehicle. Section 2-61. C. 1. C. – Only individuals on official City of Bossier City business are permitted to operate or ride in vehicles owned by the City of Bossier City. In order for a non-city employee to be a passenger in a city vehicle, an Indemnification Agreement must be completed prior to departure. Fire and Police would be exempt from this provision. Section 2-61, C. 2. S. – Do not operate a city owned vehicle while consuming alcohol. Section 3.b.3.- Drivers are personally responsible for traffic and parking ticket fines, except those due to the condition of a city vehicle.

Seconded by: Cliff Smith

Mr. Girouard asked for clarity for vehicle use on city business with a passenger. Chief Zagone asked about medical emergencies and Mr. Hammons said they would be exempt. Audience member, David Crockett spoke in favor of Ordinance but felt like the Council should do more. When he was in military he didn't get take-home vehicle.

No further comment

Vote in favor of motion is unanimous

By: Mr. Girouard

Motion to introduce an Ordinance to adopt additions to Chapter 2 - Administration in the City of Bossier City Code of Ordinances as amended

Seconded by: Mrs. Ross

No further comment

Vote in favor of motion is unanimous

Agenda item called - Introduce an Ordinance to adopt the General Fund Budget for 2026.

By: Mrs. Ross

Motion to introduce an Ordinance to adopt the General Fund Budget for 2026.

Seconded by: Mr. Cliff Smith

Council President Chris Smith asked Mrs. Nottingham to go over budget changes. Mrs. Nottingham discussed changes that Administration have already made. Council discussed changes they would like to see. Mrs. Nottingham also discussed not changing health insurance company. Mr. Hammons asked about part-time employees and if any are only receiving minimum wage and Mrs. Nottingham reported that there isn't, Mr. Hammons concerned about pay raise to part-time employees. Mrs. Ross wanted to state for the record that a resident had asked her about part-time raises. Council President Chris Smith also discussed with Mrs. Nottingham about removing part-time employees and offered them one of the 31 vacant full-time positions. Mr. Girouard discussed with Mrs. Nottingham about Sales Tax projections and he asked for more information. He also wanted to know about changes to the overall budget over the last several years. He asked Chief Zagone for more information about Fire Stations and also wanted to know about police vehicle purchases. Mrs. Nottingham and Mr. Hammons spoke about the difficulty to have access to State contract eligible vehicles across the state as well as fire vehicles. Mr. Girouard also asked about using existing funds to pay off some of the bonds. Mr. Hammons, Mrs. Ross and Mr. Maggio spoke about amendments they would like to see in the budget. Mr. Chris Smith spoke about his concerns with rolling the millage forward, the salary study and a staffing study. He asked that each Department cut 2-3% out of their proposed budgets, excluding salaries, to keep from having to roll millage forward.

No further comment

By: Mr. Hammons

Motion to continue introduction of 2026 Budget Ordinance 10-37 until October 21, 2025.

Seconded: Mr. Cliff Smith

Audience member, David Crockett gave praise about the Council handling the budget. He does have issues with the amount of debt has, the need for more information, 5-year budget and strategic plan. Concerned about fact sheets not having enough information and that the public needs more information.

No further comment

Vote in favor of motion is unanimous

Reports

Mr. Hammons recognized Todd Thompson for he and his employees for the work that they do. Mr. Cliff Smith thanked Wade Rich and his crew for the work they are doing on the ditches. Mr. Cliff Smith, Mrs. Ross and Mr. Cochran spoke about the National Night events that will be held across the city, including Hooter Park, Shady Grove Community Center. Mrs. Ross thanked all the people that helped sponsor her National Night out event and also spoke about Breast Cancer Awareness Month.

There being no further business to come before this Council, Council President Chris Smith adjourned the meeting at 4:19 PM

Respectfully submitted:

Phyllis McGraw, City Clerk

Publish October 22, 2025



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Public Affairs
Prepared by: Amanda Nottingham, Chief Administrative Officer
Sponsor: Thomas Chandler, Mayor
Submitted: September 18, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to appropriate \$100,000 from the Hotel/Motel Tax Fund for professional marketing services
(First Reading) (Chandler)

EXPLANATION OF PROPOSAL:

Funds are needed in furtherance of Resolution 42 of 2025, which endorsed and encouraged the administration to engage a professional marketing firm.

COST/BUDGET DATA:

\$100,000 from Hotel/Motel Tax Fund

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[Ordinance - Appropriate 100000 from Hotel Motel Tax for Marketing](#)

Reviewed By:

Amanda Nottingham, Chief Administrative Officer	Approved - Sep 18 2025
Angela Williamson, Finance Director	Approved - Sep 18 2025
Richard Ray, ACA	Approved - Sep 18 2025
Thomas Chandler, Mayor	Approved - Sep 18 2025
Phyllis McGraw, City Clerk	Approved - Sep 18 2025

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2025

AN ORDINANCE TO APPROPRIATE \$100,000 FROM THE HOTEL/MOTEL TAX FUND FOR PROFESSIONAL MARKETING SERVICES

WHEREAS, Resolution 42 of 2025 endorsed and encouraged the administration to engage a professional marketing firm; and

WHEREAS, funds are needed to move forward with this endeavor.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, in regular session convened, that the City Council does hereby appropriate \$100,000 from the Hotel/Motel Tax fund for professional marketing services.

BE IT FURTHER ORDAINED, that the 2025 Hotel/Motel Tax Fund Budget is hereby amended to increase expenditures for professional marketing services by \$100,000 and decrease Fund Balance by \$100,000.

BE IT FURTHER ORDAINED, by the City Council of Bossier City, in regular session convened, does hereby authorize Mayor Thomas H. Chandler to sign any and all documents related to the engagement of a professional marketing firm.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the _____ day of _____, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Public Affairs
Prepared by: Phyllis McGraw, City Clerk
Sponsor: Amanda Nottingham, Chief Administrative Officer

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to declare certain miscellaneous furniture and fixture items owned by the City of Bossier City as surplus to the City's needs and provide for disposal according to law.
(First Reading) (Nottingham)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[Surplus desks](#)

Reviewed By:

Amanda Nottingham, Chief Administrative Officer	Approved - Oct 01 2025
Angela Williamson, Finance Director	Approved - Oct 01 2025
Richard Ray, ACA	Approved - Oct 02 2025
Thomas Chandler, Mayor	Approved - Oct 02 2025
Phyllis McGraw, City Clerk	Approved - Oct 02 2025

The following Ordinance offered and adopted:

Ordinance No. Of 2025

AN ORDINANCE TO DECLARE CERTAIN MISCELLANEOUS FURNITURE AND FIXTURE ITEMS OWNED BY THE CITY OF BOSSIER CITY AS SURPLUS TO THE CITY'S NEEDS AND PROVIDE FOR DISPOSAL ACCORDING TO LAW.

WHEREAS, the City of Bossier City has accumulated certain outdated miscellaneous furniture over the years that is being stored at the Building Maintenance Department warehouse; and

WHEREAS, the Building Maintenance Department is in need of the warehouse storage space; and

WHEREAS, these items are no longer needed for City of Bossier City's purposes and consist of old desks, filing cabinets, pictures and chairs:

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, miscellaneous furniture and fixture items stored at the Building Maintenance Department warehouse are surplus to the City of Bossier City's need and the Purchasing Agent is authorized to dispose of said items in accordance to law.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion by and seconded , and adopted on this the 8th, day of , with the votes listed below. Further this Ordinance will publish on and will become legal 10 days following publication.

AYES:

NAYS

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
 Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Public Affairs
Prepared by: Amanda Nottingham, Chief Administrative Officer
Sponsor: Amanda Nottingham, Chief Administrative Officer

NOTED: RECOMMENDED BY:


 Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Cooperative Endeavor Agreements between the City of Bossier City and the Louisiana Department of Treasury and State of Louisiana. (First Reading) (Nottingham)

EXPLANATION OF PROPOSAL:

The City of Bossier City is the recipient of two line-item appropriations totaling \$450,000.00 in ACT 461 of the 2025 Regular Legislative Session. The funds are being administered by the Louisiana Department of the Treasury and Cooperative Endeavor Agreements are required for each appropriation.

COST/BUDGET DATA:

\$450,000 from the State of Louisiana

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

- [Ordinance - CEAs with LA Treasury for Wemple Road improvements](#)
- [Wemple Road improvements CEA](#)
- [Wemple Road traffic signal CEA](#)

Reviewed By:

Amanda Nottingham, Chief Administrative Officer	Approved - Oct 02 2025
Angela Williamson, Finance Director	Approved - Oct 02 2025
Richard Ray, ACA	Approved - Oct 02 2025
Thomas Chandler, Mayor	Approved - Oct 02 2025
Phyllis McGraw, City Clerk	Approved - Oct 02 2025

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2025

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE ATTACHED COOPERATIVE ENDEAVOR AGREEMENTS BETWEEN THE CITY OF BOSSIER CITY AND THE LOUISIANA DEPARTMENT OF THE TREASURY AND STATE OF LOUISIANA

WHEREAS, the City of Bossier City is the recipient of two line-item appropriations in ACT 461 of the 2025 Regular Legislative Session in the amount of four hundred fifty thousand dollars (\$450,000.00); and

WHEREAS, the Louisiana Department of the Treasury is administering the funds appropriated in ACT 461 of the 2025 Regular Legislative Session; and

WHEREAS, the State of Louisiana requires the execution of a Cooperative Endeavor Agreement between the City of Bossier City and the Louisiana Department of the Treasury for each line-item appropriation; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, in regular session convened, does hereby authorize Mayor Thomas H. Chandler to execute the attached Cooperative Endeavor Agreements, complete in all their terms and provisions, on behalf of the City of Bossier City.

The above and foregoing Report was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____ day of _____, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, City Council President

Phyllis McGraw, City Clerk

STATE OF LOUISIANA

**COOPERATIVE ENDEAVOR AGREEMENT
(Line Item Appropriation)**

THIS COOPERATIVE ENDEAVOR, is made and entered into by and between the Louisiana Department of the Treasury and the State of Louisiana, hereinafter referred to as "State" and/or "Agency" and **City of Bossier City** officially domiciled at 620 Benton Road, Bossier City, LA 71111, hereinafter referred to as "Contracting Party".

ARTICLE I - WITNESSETH

1.1 WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and

1.2 WHEREAS, Acts of the 2025 Regular Legislative Session of the Louisiana Legislature, which were adopted in accordance with Article VII, Section 10, of the Constitution of the State of Louisiana, is the appropriation for the expenditure of State funds, and said Act 461 of 2025 RLS contains a line item appropriation within the Agency's budget for the benefit of **City of Bossier City** of which the sum of \$ 300,000 has been allocated for this program/project, as set forth in the Attachment A Plan, which is attached to this Agreement and made a part hereof;

1.3 WHEREAS, the Agency desires to cooperate with the Contracting Party in the implementation of the project as hereinafter provided;

1.4 WHEREAS, the public purpose is described as: improvements at the intersection of Old Brownlee Road and Wemple Road ;

1.5 WHEREAS, the Contracting Party has provided all required information in accordance with said Act of the 2025 Regular Legislative Session, if applicable and the Governor's Executive Order JML 2024-113 on accountability for line item appropriations; and is attached to this agreement and made part hereof by reference as "Attachment E".

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE II – SCOPE OF SERVICES

2.1 The Contracting Party shall: Improvements at the intersection of Old Brownlee Road and Wemple Road.

2.2 Deliverables: The project will design, procure, and construct a mast-arm traffic signal system with detection, controller cabinet and UPS, pavement markings and signing, and accessible curb ramps and crosswalks, in accordance with MUTCD and LADOTD standards.

The Contracting Party will provide to the State written quarterly Progress Reports (Attachment C) outlining the Contracting Party's resources, initiatives, activities, services and performance consistent with the provisions, goals and objectives of this Agreement and quarterly Cost Reports (Attachment D) which provide detailed cost information outlining the use of the above referenced appropriated funds. Attachment C, Progress Report and Attachment D, Cost Report are attached to this agreement and made part thereof by reference. Adequate supporting documentation (including copies of invoices, checks and other appropriate records reflecting expenses incurred) shall be attached to the reports. All original documentation supporting the reports shall be maintained by the Contracting Party, and shall be subject to audit, as hereinafter stated. These reports that are to be provided quarterly shall be due and delivered to the Agency on or before the 31st of October for the quarter ending September 30, the 31st day of January for the quarter ending December 31, the 30th day of April for the quarter ending March 31, and the 15th day July for the quarter ending June 30, there being no exceptions or waivers of this July reporting due date.

2.3 Budget: The Budget for this project is incorporated herein as Attachment B which is attached hereto and made a part hereof by reference and shows all anticipated revenues and expenditures provided by this cooperative endeavor. The Budget for this project shall not exceed the total sum of **\$300,000** which sum shall be inclusive of all costs or expenses to be paid by the State in connection with the services to be provided under this agreement. This is the total sum that has been appropriated by the State for this program/project. No state funds shall be paid for any one phase of this Agreement that exceeds the Budget attached as "Attachment B", without the prior approval of the State. Attachment B Page 2 - Staffing Chart and Attachment B Page 3 - Schedule of Professional and Other Contracting Services are also attached hereto and made a part hereof by reference, and shall be fully completed by the Contracting Party for attachment to and inclusion as a part of this Agreement.

2.4 Disclosure and Certification Statement(s): Attachment E - Disclosure and Certification Statement to this Agreement must be fully completed, dated and executed by a duly authorized representative of the Contracting Party. Additionally, the Contracting Party shall attach to this Attachment E, where applicable, the following: a) a copy of the board resolution authorizing execution of this Agreement on behalf of the Contracting Party, or other written authorization for such execution that may be appropriate, as the case may be; and, b) a copy of a Certificate of "Good Standing" from the Secretary of State. Additionally, as to all sub-contracting, sub-recipient parties shown and identified in Attachment B Page 3 and any attachments thereto, Attachment E-1 - Disclosure and Certification Statement to this Agreement must be fully completed, dated and executed by a duly authorized representative of each such sub-contracting, sub-recipient party, and shall have attached thereto, where applicable, the same attachments required for the Contracting Party in a) and b) of this paragraph. For public or quasi-public entities which are recipients under Acts of the 2025 Regular Legislative Session and which are not budget units of the State, no funds shall be transferred unless said Contracting Party submits to the Legislative Auditor for approval a copy of this Agreement and Budget showing all anticipated use of the appropriation, an estimate of the duration of the project and a plan showing specific goal and objectives for the use of such funds, including measures of performance. This requirement will be met by Department of Treasury's submission of the approved budget (Attachment A and Attachment B) to the Legislative Auditor. The Contracting Party shall provide written reports every quarter to the funding agency concerning the use of the funds and the specific goals and objectives for the use thereof.

2.5 The recipient assures that elected/appointed officials or their family members will not receive (directly or indirectly) any part of the funds awarded through this appropriation. State law defines "immediate family" as the term related to a public servant to mean children, the spouses of children, brothers and their spouses, sisters and their spouses, parents, spouse and the parents of a spouse. See R.S. 42:1101 et seq.

ARTICLE III – CONTRACT MONITOR

3.1 The Contract Monitor for this Agreement is the Local Government Fund Management Division of the Department of the Treasury.

3.2 Monitoring Plan: During the term of this Agreement, the Contracting Party shall discuss with the State's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, any deficiencies noted, and other matters relating to the project. The Contract Monitor shall review and analyze the Contracting Party's Plan to ensure the Contracting Party's compliance with the requirements of the Agreement.

The Contract Monitor shall also review and analyze the Contracting Party's written, Attachment C-Progress Report and Attachment D-Cost Report and any work product for compliance with the Scope of Services; and shall

1. Compare the Reports to Goals/Results and Performance Measures outlined in this Agreement to determine the progress made;

2. Contact the Contracting Party to secure any missing deliverables;

3. Maintain telephone and/or e-mail contact with the Contracting Party on Agreement activity and, if necessary, make visits to the Contracting Party's site in order to review the progress and completion of the Contracting Party's services, to assure that performance goals are being achieved, and to verify information when needed.

4. Assure that expenditures or reimbursements requested in Attachment D-Cost Report are in compliance with the approved Goals in Attachment A Plan. The Contract Monitor shall coordinate with the Agency's fiscal office for reimbursements to Contracting Party and shall contact the Contracting Party for further details, information for documentation when necessary.

Between required performance reporting dates, the Contracting Party shall inform the Contract Monitor of any problems, delays or adverse conditions which will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project results by established time schedules and goals. The Contracting Party's disclosure shall be accompanied by a statement describing the action taken or contemplated by the Contracting Party, and any assistance which may be needed to resolve the situation.

ARTICLE IV – PAYMENT TERMS

4.1 Payment shall be made to the Contracting Party under the terms and conditions of **Plan A** as detailed below:

PLAN A: Provided the Contracting Party's progress and/or completion of the Contracting Party's services are to the reasonable satisfaction of the State, payments to the Contracting Party shall be made by the State on a reimbursement basis, after receipt from the Contracting Party and approval by the State of quarterly Attachment C-Progress Reports and Attachment D-Cost Reports requesting reimbursement, and certifying that such expenses have been incurred. Adequate supporting documentation (including copies of invoices, checks and other appropriate records reflecting expenses incurred) shall be attached to the reports. All original documentation supporting the reports shall be maintained by the Contracting Party, and shall be subject to audit, as hereinafter stated.

4.2 Travel expenses, if any, shall be reimbursed only in the event that this Agreement provides for such reimbursement, such travel expenses are included in the Contracting Party's approved compensation, budget or allocated amount, and then only in accordance with Division of Administration Policy and Procedure Memorandum No. 49. Invoices and/or receipts for any pre-approved reimbursable expenses or travel expenses must be provided or attached to periodic invoices for reimbursement. If reimbursement is sought for meals, which under Memorandum No. 49 are based upon departure and return times and dates that are properly set forth on the State Travel Expense Report, the Contracting Party shall fully complete and submit such Travel Expense Report, attached hereto as Attachment F, in addition to all other required submissions, for such reimbursement.

4.3 Payments by the State under this Agreement will be allowed only for expenditures occurring between and including the dates of July 1, 2025 and June 30, 2026, and this project and all of the Contracting Party's services shall be completed by that date. Payment is contingent upon the availability of sufficient collection of state sales tax revenues credited to the appropriate Fund and upon the approval of this Agreement by the Office of State Procurement or other delegated authority. Notwithstanding any provision hereof to the contrary, the Attachment C-Progress Report and Attachment D-Cost Report for any reporting period ending June 30, 2026, MUST, under all circumstances, be received by the Agency no later than July 15, 2026, in order for the Contracting Party to receive payment for reimbursement of expenses incurred and set forth herein.

Payments by the State under this Agreement will not be released or provided to the Contracting Party if, when, and long as, the Contracting Party fails or refuses to comply with the provisions of R.S. 24:513. No Contracting Party shall be considered to fail or refuse to comply with the provisions of R.S. 24:513 during any extension of time to comply granted by the legislative auditor to the Contracting Party.

4.4 The Contract Monitor shall monitor disbursements on a monthly basis. Under circumstances such that the recipient entity has not demonstrated substantial progress towards goals and objectives, based on established measures of performance, further disbursements shall be discontinued until substantial progress is demonstrated or the entity has justified, to the satisfaction of the Agency, reasons for the lack of progress. If the Agency determines that the recipient failed to use the Line Item Appropriation within the estimated duration of the project or failed to reasonably achieve its specific goals and objectives, without sufficient justification, the Agency shall demand that any unexpended funds be returned to the state treasury within 45 days of the demand unless approval to retain the funds is obtained from the Division of Administration and the Joint Legislative Committee on the Budget.

Likewise, if the Contracting Party defaults on the Agreement, breaches the terms of the Agreement, ceases to do business, or ceases to do business in Louisiana it shall be required to repay the State within 45 days of the demand, unless approval to retain the funds is obtained from the Division of Administration and the Joint Legislative Committee on the Budget. For public or quasi-public entities which are recipients under said Act of the 2025 Regular Legislative Session, the transferring Agency shall forward to the Legislative Auditor, the Division of Administration and the Joint Legislative Committee on the Budget a report showing specific data regarding compliance with this Section and collection of any unexpended funds. This report shall be submitted not later than May 1, 2026.

If the Contracting Party defaults on the agreement, breaches the terms of the agreement, or ceases to do business in Louisiana and does not return unexpended funds upon demand, the agreement shall be turned over to the Louisiana Department of Revenue, Office of Debt Recovery for collection purposes.

4.5 Taxes: The Contracting Party hereby agrees that the responsibility for payment of taxes from the funds thus received under this Agreement and/or legislative appropriation shall be the Contracting Party's obligation and identified under Federal tax identification number 72-6000179.

ARTICLE V – TERMINATION FOR CAUSE

5.1 The State may terminate this agreement for cause based upon the failure of the Contracting Party to comply with the terms and/or conditions of the Agreement; provided that the State shall give the Contracting Party written notice specifying the Contracting Party's failure. If within thirty (30) days after receipt of such notice, the Contracting Party shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place the Contracting Party in default and the Agreement shall terminate on the date specified in such notice. The Contracting Party may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of this agreement; provided that the Contracting Party shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

ARTICLE VI – TERMINATION FOR CONVENIENCE

6.1 The State may terminate the agreement at any time by giving thirty (30) days written notice to the Contracting Party. Upon receipt of notice, the Contracting Party shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities, services and supplies in connection with the performance of this agreement. The Contracting Party shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

ARTICLE VII – OWNERSHIP

7.1 All records, reports, documents and other material delivered or transmitted to the Contracting Party by the State shall remain the property of the State, and shall be returned by Contracting Party to the State, at the Contracting Party's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this agreement and/or obtained or prepared by the Contracting Party in connection with performance of the services contracted for herein shall become the property of the State, and shall, upon request, be returned by Contracting Party to the State at Contracting Party's expense at termination or expiration of this agreement.

ARTICLE VIII – ASSIGNMENT

8.1 The Contracting Party shall not assign any interest in this agreement and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the State, provided however, that claims for money due or to become due to the Contracting Party from the State may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

ARTICLE IX – FINANCIAL DISCLOSURE

9.1 Each recipient shall be audited in accordance with R.S. 24:513. If the amount of public funds received by the Contracting Party is below the amount for which an audit is required under R.S. 24:513, the transferring agency shall monitor and evaluate the use of the funds to ensure effective achievement of the goals and objectives. This evaluation shall be based upon the progress reports and cost reports as provided and certified by the Contracting Party under the requirements of this agreement, as well as any site visits that may be made under the provisions this agreement, to ensure effective achievement of the goals and objectives.

ARTICLE X – AUDITOR'S CLAUSE

10.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all records and accounts of the Contracting Party which relate to this Agreement.

10.2 The Contracting Party and any subcontractors paid under this Agreement shall maintain all books and records pertaining to this agreement for a period of three years after the date of Treasury's acceptance of the final Cost and Progress Reports and documentation as required to be filed under Section 2.2 of the Agreement.

ARTICLE XI - AMENDMENTS IN WRITING

11.1 Any alteration, variation, modification, or waiver of provisions of this agreement shall be valid only when it has been reduced to writing, executed by all parties and approved by the Director of the Office of State Procurement, Division of Administration, or other delegated authority prior to the alteration, variation, modification or waiver of any provision of this Agreement. This agreement may not be amended after the expiration date.

ARTICLE XII – FISCAL FUNDING CLAUSE

12.1 The continuation of this agreement is contingent upon the appropriation of funds to fulfill the requirements of the agreement by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the agreement, the agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

ARTICLE XIII – TERM OF CONTRACT

13.1 This Agreement shall begin on July 1, 2025 and shall terminate on June 30, 2026. Every effort should be made to complete the objectives of the agreement and incur approved expenses by June 30, 2026. There is no extension of the June 30, 2026 deadline without legislative action and approval.

ARTICLE XIV – DISCRIMINATION CLAUSE

14.1 The Contracting Party agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran’s Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and Contracting Party agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Contracting Party agrees not to discriminate in its employment practices, and will render services under this contract without regard to age, race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by the Contracting Party, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.

CONTRACTING PARTY:

THUS DONE AND SIGNED AT , Louisiana on

WITNESSES:

Authorized Signer

Print Name and Title

DEPARTMENT OF TREASURY - STATE OF LOUISIANA:

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on

WITNESSES:

Agency Head or Designee

Print Name and Title

STATE OF LOUISIANA

**COOPERATIVE ENDEAVOR AGREEMENT
(Line Item Appropriation)**

THIS COOPERATIVE ENDEAVOR, is made and entered into by and between the Louisiana Department of the Treasury and the State of Louisiana, hereinafter referred to as "State" and/or "Agency" and **City of Bossier City** officially domiciled at 620 Benton Road, Bossier City, LA 71111, hereinafter referred to as "Contracting Party".

ARTICLE I - WITNESSETH

1.1 WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and

1.2 WHEREAS, Acts of the 2025 Regular Legislative Session of the Louisiana Legislature, which were adopted in accordance with Article VII, Section 10, of the Constitution of the State of Louisiana, is the appropriation for the expenditure of State funds, and said Act 461 of 2025 RLS contains a line item appropriation within the Agency's budget for the benefit of **City of Bossier City** of which the sum of \$ 150,000 has been allocated for this program/project, as set forth in the Attachment A Plan, which is attached to this Agreement and made a part hereof;

1.3 WHEREAS, the Agency desires to cooperate with the Contracting Party in the implementation of the project as hereinafter provided;

1.4 WHEREAS, the public purpose is described as: a traffic light at the intersection of Wemple and Brownlee ;

1.5 WHEREAS, the Contracting Party has provided all required information in accordance with said Act of the 2025 Regular Legislative Session, if applicable and the Governor's Executive Order JML 2024-113 on accountability for line item appropriations; and is attached to this agreement and made part hereof by reference as "Attachment E".

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE II – SCOPE OF SERVICES

2.1 The Contracting Party shall: Install a traffic light at the intersection of Old Brownlee Road at Wemple Road.

2.2 Deliverables: Install a traffic light at the intersection of Old Brownlee Road at Wemple Road.

The Contracting Party will provide to the State written quarterly Progress Reports (Attachment C) outlining the Contracting Party's resources, initiatives, activities, services and performance consistent with the provisions, goals and objectives of this Agreement and quarterly Cost Reports (Attachment D) which provide detailed cost information outlining the use of the above referenced appropriated funds. Attachment C, Progress Report and Attachment D, Cost Report are attached to this agreement and made part thereof by reference. Adequate supporting documentation (including copies of invoices, checks and other appropriate records reflecting expenses incurred) shall be attached to the reports. All original documentation supporting the reports shall be maintained by the Contracting Party, and shall be subject to audit, as hereinafter stated. These reports that are to be provided quarterly shall be due and delivered to the Agency on or before the 31st of October for the quarter ending September 30, the 31st day of January for the quarter ending December 31, the 30th day of April for the quarter ending March 31, and the 15th day July for the quarter ending June 30, there being no exceptions or waivers of this July reporting due date.

2.3 Budget: The Budget for this project is incorporated herein as Attachment B which is attached hereto and made a part hereof by reference and shows all anticipated revenues and expenditures provided by this cooperative endeavor. The Budget for this project shall not exceed the total sum of **\$150,000** which sum shall be inclusive of all costs or expenses to be paid by the State in connection with the services to be provided under this agreement. This is the total sum that has been appropriated by the State for this program/project. No state funds shall be paid for any one phase of this Agreement that exceeds the Budget attached as "Attachment B", without the prior approval of the State. Attachment B Page 2 - Staffing Chart and Attachment B Page 3 - Schedule of Professional and Other Contracting Services are also attached hereto and made a part hereof by reference, and shall be fully completed by the Contracting Party for attachment to and inclusion as a part of this Agreement.

2.4 Disclosure and Certification Statement(s): Attachment E - Disclosure and Certification Statement to this Agreement must be fully completed, dated and executed by a duly authorized representative of the Contracting Party. Additionally, the Contracting Party shall attach to this Attachment E, where applicable, the following: a) a copy of the board resolution authorizing execution of this Agreement on behalf of the Contracting Party, or other written authorization for such execution that may be appropriate, as the case may be; and, b) a copy of a Certificate of "Good Standing" from the Secretary of State. Additionally, as to all sub-contracting, sub-recipient parties shown and identified in Attachment B Page 3 and any attachments thereto, Attachment E-1 - Disclosure and Certification Statement to this Agreement must be fully completed, dated and executed by a duly authorized representative of each such sub-contracting, sub-recipient party, and shall have attached thereto, where applicable, the same attachments required for the Contracting Party in a) and b) of this paragraph. For public or quasi-public entities which are recipients under Acts of the 2025 Regular Legislative Session and which are not budget units of the State, no funds shall be transferred unless said Contracting Party submits to the Legislative Auditor for approval a copy of this Agreement and Budget showing all anticipated use of the appropriation, an estimate of the duration of the project and a plan showing specific goal and objectives for the use of such funds, including measures of performance. This requirement will be met by Department of Treasury's submission of the approved budget (Attachment A and Attachment B) to the Legislative Auditor. The Contracting Party shall provide written reports every quarter to the funding agency concerning the use of the funds and the specific goals and objectives for the use thereof.

2.5 The recipient assures that elected/appointed officials or their family members will not receive (directly or indirectly) any part of the funds awarded through this appropriation. State law defines "immediate family" as the term related to a public servant to mean children, the spouses of children, brothers and their spouses, sisters and their spouses, parents, spouse and the parents of a spouse. See R.S. 42:1101 et seq.

ARTICLE III – CONTRACT MONITOR

3.1 The Contract Monitor for this Agreement is the Local Government Fund Management Division of the Department of the Treasury.

3.2 Monitoring Plan: During the term of this Agreement, the Contracting Party shall discuss with the State's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, any deficiencies noted, and other matters relating to the project. The Contract Monitor shall review and analyze the Contracting Party's Plan to ensure the Contracting Party's compliance with the requirements of the Agreement.

The Contract Monitor shall also review and analyze the Contracting Party's written, Attachment C-Progress Report and Attachment D-Cost Report and any work product for compliance with the Scope of Services; and shall

1. Compare the Reports to Goals/Results and Performance Measures outlined in this Agreement to determine the progress made;

2. Contact the Contracting Party to secure any missing deliverables;

3. Maintain telephone and/or e-mail contact with the Contracting Party on Agreement activity and, if necessary, make visits to the Contracting Party's site in order to review the progress and completion of the Contracting Party's services, to assure that performance goals are being achieved, and to verify information when needed.

4. Assure that expenditures or reimbursements requested in Attachment D-Cost Report are in compliance with the approved Goals in Attachment A Plan. The Contract Monitor shall coordinate with the Agency's fiscal office for reimbursements to Contracting Party and shall contact the Contracting Party for further details, information for documentation when necessary.

Between required performance reporting dates, the Contracting Party shall inform the Contract Monitor of any problems, delays or adverse conditions which will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project results by established time schedules and goals. The Contracting Party's disclosure shall be accompanied by a statement describing the action taken or contemplated by the Contracting Party, and any assistance which may be needed to resolve the situation.

ARTICLE IV – PAYMENT TERMS

4.1 Payment shall be made to the Contracting Party under the terms and conditions of **Plan A** as detailed below:

PLAN A: Provided the Contracting Party's progress and/or completion of the Contracting Party's services are to the reasonable satisfaction of the State, payments to the Contracting Party shall be made by the State on a reimbursement basis, after receipt from the Contracting Party and approval by the State of quarterly Attachment C-Progress Reports and Attachment D-Cost Reports requesting reimbursement, and certifying that such expenses have been incurred. Adequate supporting documentation (including copies of invoices, checks and other appropriate records reflecting expenses incurred) shall be attached to the reports. All original documentation supporting the reports shall be maintained by the Contracting Party, and shall be subject to audit, as hereinafter stated.

4.2 Travel expenses, if any, shall be reimbursed only in the event that this Agreement provides for such reimbursement, such travel expenses are included in the Contracting Party's approved compensation, budget or allocated amount, and then only in accordance with Division of Administration Policy and Procedure Memorandum No. 49. Invoices and/or receipts for any pre-approved reimbursable expenses or travel expenses must be provided or attached to periodic invoices for reimbursement. If reimbursement is sought for meals, which under Memorandum No. 49 are based upon departure and return times and dates that are properly set forth on the State Travel Expense Report, the Contracting Party shall fully complete and submit such Travel Expense Report, attached hereto as Attachment F, in addition to all other required submissions, for such reimbursement.

4.3 Payments by the State under this Agreement will be allowed only for expenditures occurring between and including the dates of July 1, 2025 and June 30, 2026, and this project and all of the Contracting Party's services shall be completed by that date. Payment is contingent upon the availability of sufficient collection of state sales tax revenues credited to the appropriate Fund and upon the approval of this Agreement by the Office of State Procurement or other delegated authority. Notwithstanding any provision hereof to the contrary, the Attachment C-Progress Report and Attachment D-Cost Report for any reporting period ending June 30, 2026, MUST, under all circumstances, be received by the Agency no later than July 15, 2026, in order for the Contracting Party to receive payment for reimbursement of expenses incurred and set forth herein.

Payments by the State under this Agreement will not be released or provided to the Contracting Party if, when, and long as, the Contracting Party fails or refuses to comply with the provisions of R.S. 24:513. No Contracting Party shall be considered to fail or refuse to comply with the provisions of R.S. 24:513 during any extension of time to comply granted by the legislative auditor to the Contracting Party.

4.4 The Contract Monitor shall monitor disbursements on a monthly basis. Under circumstances such that the recipient entity has not demonstrated substantial progress towards goals and objectives, based on established measures of performance, further disbursements shall be discontinued until substantial progress is demonstrated or the entity has justified, to the satisfaction of the Agency, reasons for the lack of progress. If the Agency determines that the recipient failed to use the Line Item Appropriation within the estimated duration of the project or failed to reasonably achieve its specific goals and objectives, without sufficient justification, the Agency shall demand that any unexpended funds be returned to the state treasury within 45 days of the demand unless approval to retain the funds is obtained from the Division of Administration and the Joint Legislative Committee on the Budget.

Likewise, if the Contracting Party defaults on the Agreement, breaches the terms of the Agreement, ceases to do business, or ceases to do business in Louisiana it shall be required to repay the State within 45 days of the demand, unless approval to retain the funds is obtained from the Division of Administration and the Joint Legislative Committee on the Budget. For public or quasi-public entities which are recipients under said Act of the 2025 Regular Legislative Session, the transferring Agency shall forward to the Legislative Auditor, the Division of Administration and the Joint Legislative Committee on the Budget a report showing specific data regarding compliance with this Section and collection of any unexpended funds. This report shall be submitted not later than May 1, 2026.

If the Contracting Party defaults on the agreement, breaches the terms of the agreement, or ceases to do business in Louisiana and does not return unexpended funds upon demand, the agreement shall be turned over to the Louisiana Department of Revenue, Office of Debt Recovery for collection purposes.

4.5 Taxes: The Contracting Party hereby agrees that the responsibility for payment of taxes from the funds thus received under this Agreement and/or legislative appropriation shall be the Contracting Party's obligation and identified under Federal tax identification number 72-6000179.

ARTICLE V – TERMINATION FOR CAUSE

5.1 The State may terminate this agreement for cause based upon the failure of the Contracting Party to comply with the terms and/or conditions of the Agreement; provided that the State shall give the Contracting Party written notice specifying the Contracting Party's failure. If within thirty (30) days after receipt of such notice, the Contracting Party shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place the Contracting Party in default and the Agreement shall terminate on the date specified in such notice. The Contracting Party may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of this agreement; provided that the Contracting Party shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

ARTICLE VI – TERMINATION FOR CONVENIENCE

6.1 The State may terminate the agreement at any time by giving thirty (30) days written notice to the Contracting Party. Upon receipt of notice, the Contracting Party shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities, services and supplies in connection with the performance of this agreement. The Contracting Party shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

ARTICLE VII – OWNERSHIP

7.1 All records, reports, documents and other material delivered or transmitted to the Contracting Party by the State shall remain the property of the State, and shall be returned by Contracting Party to the State, at the Contracting Party's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this agreement and/or obtained or prepared by the Contracting Party in connection with performance of the services contracted for herein shall become the property of the State, and shall, upon request, be returned by Contracting Party to the State at Contracting Party's expense at termination or expiration of this agreement.

ARTICLE VIII – ASSIGNMENT

8.1 The Contracting Party shall not assign any interest in this agreement and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the State, provided however, that claims for money due or to become due to the Contracting Party from the State may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

ARTICLE IX – FINANCIAL DISCLOSURE

9.1 Each recipient shall be audited in accordance with R.S. 24:513. If the amount of public funds received by the Contracting Party is below the amount for which an audit is required under R.S. 24:513, the transferring agency shall monitor and evaluate the use of the funds to ensure effective achievement of the goals and objectives. This evaluation shall be based upon the progress reports and cost reports as provided and certified by the Contracting Party under the requirements of this agreement, as well as any site visits that may be made under the provisions this agreement, to ensure effective achievement of the goals and objectives.

ARTICLE X – AUDITOR'S CLAUSE

10.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all records and accounts of the Contracting Party which relate to this Agreement.

10.2 The Contracting Party and any subcontractors paid under this Agreement shall maintain all books and records pertaining to this agreement for a period of three years after the date of Treasury's acceptance of the final Cost and Progress Reports and documentation as required to be filed under Section 2.2 of the Agreement.

ARTICLE XI - AMENDMENTS IN WRITING

11.1 Any alteration, variation, modification, or waiver of provisions of this agreement shall be valid only when it has been reduced to writing, executed by all parties and approved by the Director of the Office of State Procurement, Division of Administration, or other delegated authority prior to the alteration, variation, modification or waiver of any provision of this Agreement. This agreement may not be amended after the expiration date.

ARTICLE XII – FISCAL FUNDING CLAUSE

12.1 The continuation of this agreement is contingent upon the appropriation of funds to fulfill the requirements of the agreement by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the agreement, the agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

ARTICLE XIII – TERM OF CONTRACT

13.1 This Agreement shall begin on July 1, 2025 and shall terminate on June 30, 2026. Every effort should be made to complete the objectives of the agreement and incur approved expenses by June 30, 2026. There is no extension of the June 30, 2026 deadline without legislative action and approval.

ARTICLE XIV – DISCRIMINATION CLAUSE

14.1 The Contracting Party agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and Contracting Party agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Contracting Party agrees not to discriminate in its employment practices, and will render services under this contract without regard to age, race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by the Contracting Party, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.

CONTRACTING PARTY:

THUS DONE AND SIGNED AT , Louisiana on

WITNESSES:

Authorized Signer

Print Name and Title

DEPARTMENT OF TREASURY - STATE OF LOUISIANA:

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on

WITNESSES:

Agency Head or Designee

Print Name and Title



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an ordinance authorizing the transfer of \$13,362,739.69 from the 2018 LCDA Bond Fund to various capital funds and the transfer of existing projects from the 2018 LCDA Bond Fund. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[Ordinance - 2018 LCDA Bond Expenditures](#)

Reviewed By:

Angela Williamson, Finance Director	Approved - Oct 02 2025
Richard Ray, ACA	Approved - Oct 02 2025
Thomas Chandler, Mayor	Approved - Oct 02 2025
Emily Pitts, Administrative Assistant	Approved - Oct 02 2025
Phyllis McGraw, City Clerk	Approved - Oct 02 2025

The following Ordinance offered and adopted:

ORDINANCE NO. OF 2025

AN ORDINANCE AUTHORIZING THE TRANSFER OF \$13,362,739.69 FROM THE 2018 LCDA BOND FUND TO VARIOUS CAPITAL FUNDS AND THE TRANSFER OF EXISTING PROJECTS FROM THE 2018 LCDA BOND FUND

WHEREAS, due to delays in various projects and required timelines for expenditure of bond proceeds, a transfer of bond proceeds to other projects will accelerate the use of the bond proceeds; and

WHEREAS, existing projects funded through the Parkway Capital Projects Fund, the Walter O Bigby Carriageway Fund and Sewer Capital Fund will be reimbursed with bond proceeds; and

WHEREAS, projects in process funded with 2018 LCDA Bond proceeds should be transferred to other capital funds for completion.

NOW, THEREFORE, BE IT ORDAINED, in regular session convened, that the City Council of Bossier City, Louisiana, authorizes the transfer of \$13,362,739.69 from the 2018 LCDA Bond Fund to the following funds in the amounts set forth below:

Parkway Capital Projects Fund:	\$11,364,323.29
Walter O Bigby Carriageway Fund	\$544,342.81
Sewer Capital Fund:	\$1,454,073.59
	<hr/> \$13,362,739.69

BE IT FURTHER ORDAINED, in regular session convened, that the City Council of Bossier City, Louisiana, authorizes the transfer of projects from the 2018 LCDA Bond Fund to the following funds in the amounts set forth below:

Parkway Capital Projects Fund:

City Council Chambers Remodel	\$1,581,135
PD Range Shoot House and Improvements	\$268,004

Sewer Capital Fund:

Shady Grove and Normand Pump Station and Force Main	\$1,453,905
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The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the _____ day of _____, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

INTRO: Oct 07 2025
NOTICE: Oct 01 2025
ADOPT: Oct 07 2025

Meeting Date: Regular Council - Oct 07 2025
Department: Public Utilities
Prepared by: Todd Thompson, Construction Manager
Sponsor: Amanda Nottingham, Chief Administrative Officer
Submitted: October 1, 2025

NOTED: **RECOMMENDED BY:**



Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance amending Ordinance of 81 of 2025 declaring the existence of a local emergency due to Big Airline Lift Station Pump and Manhole Repair, wet well cleaning, and investigation of Influent sewer main under state highway for a total cost of \$213,649.23. (First Reading) (Nottingham)

EXPLANATION OF PROPOSAL:

The city of Bossier City is authorized by public bid law R.S.38:2212 to declare local emergency. On Sunday May 24th the Public Utilities Lift Station Division Department responded to pump failure, high level, and power surge alarms at the Big Airline Lift Station. Taking this station offline and gravity main investigations have caused disruption to essential services and created threats to public health and safety. Solicitations for pump repairs, wet well cleaning, gravity main investigations, bypass and traffic control operations, and MH modifications are complete.

COST/BUDGET DATA:

It will cost \$213,649.23 to formalize and execute all required repairs and modifications in which funds will be appropriated from the Sewer Capital and Contingency Fund.

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[Emergency ORD Big Airline LS & MH repairs and gravity main investigation](#)

Reviewed By:

Amanda Nottingham, Chief Administrative Officer

Approved - Oct 02 2025

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025
Approved - Oct 02 2025
Approved - Oct 02 2025

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2025

AN ORDINANCE AMENDING ORDINANCE 81 OF 2025 DECLARING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO BIG AIRLINE LIFT STATION PUMP AND MANHOLE REPAIR, WET WELL CLEANING, AND INVESTIGATION OF INFLUENT SEWER MAIN UNDER STATE HIGHWAY FOR A TOTAL COST OF \$213,649.23

WHEREAS, the city of Bossier City is authorized by public bid law R.S.38:2212 to declare local emergency; and

WHEREAS, on Sunday May 24th the Public Utilities Lift Station Division Department responded to pump failure, high level, and power surge alarms at the Big Airline Lift Station; and

WHEREAS, taking this station offline and gravity main investigations have caused disruption to essential services and created threats to public health and safety; and

WHEREAS, Solicitations for pump repairs, wet well cleaning, gravity main investigations, bypass and traffic control operations, and MH modifications are complete; and

WHEREAS, it will cost \$213,649.23 to formalize and execute all required repairs and modifications in which funds will be appropriated from the Sewer Capital and Contingency Fund.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, does hereby declare that an emergency exists and authorizes the Mayor to exercise all powers necessary to protect life and property, preserve critical resources, and ensure the continuation of essential services,

The above and foregoing Report was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 7th, day of October 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Public Works
Prepared by: Amanda Nottingham, Chief Administrative Officer
Sponsor: Wade Rich, Director

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance amending the 2025 Streets and Drainage Fund budget by three hundred thousand dollars (\$300,000.00) to increase expenditures for unplanned streets and drainage projects. (First Reading) (Rich)

EXPLANATION OF PROPOSAL:

Funds are needed for additional unplanned streets and drainage repairs.

COST/BUDGET DATA:

\$300,000.00

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[Ordinance - 2025 Public Works unplanned street repairs](#)

Reviewed By:

Wade Rich, Director	Approved - Oct 02 2025
Angela Williamson, Finance Director	Approved - Oct 02 2025
Richard Ray, ACA	Approved - Oct 02 2025
Thomas Chandler, Mayor	Approved - Oct 02 2025
Phyllis McGraw, City Clerk	Approved - Oct 02 2025

The following Ordinance offered and adopted:

ORDINANCE _____ OF 2025

**AN ORDINANCE AMENDING THE 2025 STREETS AND DRAINAGE
FUND BUDGET BY THREE HUNDRED THOUSAND DOLLARS
(\$300,000.00) TO INCREASE EXPENDITURES FOR UNPLANNED
STREETS AND DRAINAGE PROJECTS**

WHEREAS, \$1,000,000.00 was budgeted for 2025 unplanned streets and drainage improvements;

WHEREAS, supplemental funds are needed for additional repairs; and

WHEREAS, funds are available in the Streets and Drainage Fund for this purpose.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, does hereby appropriate an additional \$300,000.00 from the Streets and Drainage Fund for additional unplanned streets and drainage repairs; and

BE IT FURTHER ORDAINED that the 2025 Streets and Drainage Fund Budget is hereby amended to increase expenditures for 2025 Unplanned Streets and Drainage by \$300,000.00 and decrease Fund Balance by \$300,000.00.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____ day of _____, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

City Council President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: September 29, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance appropriating \$600,000 from the Equipment Replacement Fund to purchase replacements for CNG only vehicles. (First Reading) (Williamson)

COST/BUDGET DATA:

\$600,000 / Equipment Replacement Fund

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[Ordinance - Replace CNG Vehicles](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Sep 29 2025
Approved - Sep 30 2025
Approved - Oct 02 2025
Approved - Oct 02 2025
Approved - Oct 02 2025

The following Ordinance offered and adopted:

ORDINANCE ____ Of 2025

AN ORDINANCE APPROPRIATING \$600,000 FROM THE EQUIPMENT REPLACEMENT FUND TO PURCHASE REPLACEMENTS FOR CNG ONLY VEHICLES

WHEREAS, the City of Bossier City is converting the Alternative Fuel Stations to serve the City's Fleet and CNG fuel will no longer be available; and

WHEREAS, Building Maintenance and Public Utilities have CNG fuel vehicles that are at or beyond the estimated useful life and are in need of replacement with regular or diesel fuel vehicles.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, \$600,000 is appropriated from the Equipment Replacement Fund for the purchase of replacement vehicles for existing CNG fuel vehicles.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

INTRO: Oct 07 2025
NOTICE: Oct 01 2025
ADOPT: Oct 21 2025

Meeting Date: Regular Council - Oct 07 2025
Department: Public Utilities
Prepared by: Todd Thompson, Construction Manager
Sponsor: Amanda Nottingham, Chief Administrative Officer
Submitted: October 1, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to amend the 2025 Water Operating, Sewer Operating and Water Capital Fund Budgets. (First Reading) (Nottingham)

EXPLANATION OF PROPOSAL:

The Bossier City Charter Section 6.06 Additional appropriations and budget amendments require that additional appropriations be made by amending the respective budgets by ordinance. The water and sewer maintenance divisions have seen an increase in operational, maintenance and capital costs.

COST/BUDGET DATA:

Amend the 2025 Water Operating Fund Budget to increase Water Treatment Plant Equipment Repair and Maintenance \$35,000 and Main Repair and Maintenance \$50,000 and decrease Net Position \$85,000, the 2025 Sewer Operating Fund Budget to increase Sewer Maintenance Equipment Repair and Maintenance \$30,000, Lift Stations Electricity \$50,000 and Equipment Repair and Maintenance \$35,500 and overtime \$10,000, Northeast Treatment Plant Overtime \$5,000 and Environmental Affairs Laboratory Testing Services \$3,000 and decrease Net Position \$133,000, and the 2025 Water Capital Fund Budget to increase Water Administration Buildings and Improvements \$6,000 and Filter 9 Replacement Project \$75,000 and decrease Net Position \$81,000.

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[Ordinance - Water and Sewer Fund Budget Amendments revised](#)

Reviewed By:

Amanda Nottingham, Chief Administrative Officer	Approved - Oct 02 2025
Angela Williamson, Finance Director	Approved - Oct 02 2025
Richard Ray, ACA	Approved - Oct 02 2025
Thomas Chandler, Mayor	Approved - Oct 02 2025
Phyllis McGraw, City Clerk	Approved - Oct 02 2025

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2025

AN ORDINANCE TO AMEND THE 2025 WATER OPERATING, SEWER OPERATING, AND WATER CAPITAL FUND BUDGETS

WHEREAS, the Bossier City Charter Section 6.06 Additional appropriations and budget amendments require that additional appropriations be made by amending the respective budgets by ordinance; and

WHEREAS, the water and sewer maintenance divisions have seen an increase in operational, maintenance and capital costs; and

WHEREAS, it is estimated that additional appropriations of \$85,000 from the Water Operating Fund, \$133,000 from the Sewer Operating Fund, and \$81,000 from the Water Capital Fund are needed to cover capital projects, operational and maintenance costs for the remainder of the fiscal year; and

WHEREAS, the 2025 Water Operating, Sewer Operating, and Water Capital Fund budgets need to be amended to appropriate additional funding to ensure sufficient funds are available to cover anticipated expenses for the remainder of the fiscal year.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2025 Water Operating Fund Budget to increase Water Treatment Plant Equipment Repair and Maintenance \$35,000 and Main Repair and Maintenance \$50,000 and decrease Net Position \$85,000, the 2025 Sewer Operating Fund Budget to increase Sewer Maintenance Equipment Repair and Maintenance \$30,000, Lift Stations Electricity \$50,000 and Equipment Repair and Maintenance \$35,500 and overtime \$10,000, Northeast Treatment Plant Overtime \$5,000 and Environmental Affairs Laboratory Testing Services \$3,000 and decrease Net Position \$133,000, and the 2025 Water Capital Fund Budget to increase Water Administration Buildings and Improvements \$6,000 and Filter 9 Replacement Project \$75,000 and decrease Net Position \$81,000.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk

**AN ORDINANCE TO ADOPT ADDITIONS TO CHAPTER 2 – ADMINISTRATION IN
THE CITY OF BOSSIER CITY CODE OF ORDINANCES**

WHEREAS, Chapter 2 of the City of Bossier City Code of Ordinances deals with Administration of the City of Bossier City; and

WHEREAS, the City of Bossier City owns and operates a fleet of vehicles to be used in the conduct of official City business; and

WHEREAS, Bossier City Ordinance 21 of 2013 requires that all vehicle purchases made by the City of Bossier City to be purchased from dealers within the city limits of Bossier City provided the costs does not exceed five percent on purchases over Ten Thousand Dollars to Twenty Thousand Dollars or three percent on purchases over Twenty Thousand; and

WHEREAS, LSA-R.S. 39:1710 of the Louisiana Procurement Code contemplates local governing authorities being allowed to purchase from local vendors at the state bid price plus a small percentage allowed by the referenced statute; and

WHEREAS, the Bossier City Council wishes to add the language of Ordinance 21 of 2013 to the Bossier City Code of Ordinances as well as the State Law reference; and

WHEREAS, the Mayor has submitted to the City Council a proposed Vehicle Use Policy to provide for the safe, efficient, and accountable use of City-owned vehicles by City employees; and

WHEREAS, after review, the City Council wishes to amend the City of Bossier City, Code of Ordinances, Chapter 2 – Administration - to include Mayor Thomas Chandler's, City of Bossier City Vehicle Use Policy and City of Bossier City Ordinance 21 of 2013, along with the State Law reference

First City of Bossier City Code of Ordinance addition -

Article III -

2-61. CITY OF BOSSIER CITY VEHICLE USE POLICY

(a) PURPOSE

(1)The Bossier City Vehicle Utilization program aims to establish requirements for efficient, safe, and cost- effective use of city-owned vehicles. The City of Bossier City is committed to providing and maintaining a safe working environment for employees and citizens. Commitment to these policies and procedures is essential for building a safe driving culture within our city and ensuring the safety of all parties involved.

(b) AUTHORIZED DRIVERS

- (1) Prior to any department assigning an employee to operate City vehicles or equipment, the assigning department shall ensure that the following items are validated:
- (a) A valid driver's license (completed during pre-employment screening).
 - (b) Acceptable driving record
 - (c) Background check (completed during pre-employment screening).
 - (d) Drug test (completed during pre-employment screening).
 - (e) Complete the Motor Vehicle Record Acknowledgement Form (to check the employee's driving record).
 - (f) Employees shall immediately report any revocation of their driver's license or any moving violations to their supervisor. Reporting applies whether on a city or personal/private business and whether in a city or personal/private vehicle.

- (2) Only authorized company employees are permitted to drive company vehicles. Under no circumstances will employees be allowed to operate a company vehicle without meeting the minimum driver eligibility criteria and obtaining prior written authorization. Unauthorized individuals are strictly prohibited from driving a company vehicle at any time. Employees authorized to use company vehicles must sign a Driver Acknowledgement Form (Appendix A). All authorized drivers are expected to be familiar with and adhere to applicable state and federal laws governing driving regulations.
- B). Only full-time employees of the City of Bossier City will be given a city-owned take home vehicle.
- (3) Employees with a prescription for medical cannabis are excluded from operating company vehicles. This aligns with safety measures to ensure a drug-free workplace and safeguard against impaired driving.

(c) DRIVING GUIDELINES

(1) Use of City Vehicles for Business Purposes

- (a) City vehicles are provided exclusively for business purposes. Employees may not use city vehicles for activities such as ridesharing (driving-for-hire), non-work-related product delivery, or other similar services. The City of Bossier City may take legal and disciplinary action against authorized use of a city vehicle, including allocation of liability to an unauthorized driver, should any arise.
- (b) Non-business vehicle use is expressly forbidden unless prior written approval from the Department Head is obtained and documented. Documentation must include the employee's name, date, vehicle, reason for non-business use, and location/destination. Disciplinary action, including termination, may be applied for failure to comply with the driver's responsibilities.
- (c) Only individuals on official City of Bossier City business are permitted to operate or ride in vehicles owned by the City of Bossier City. In order for a non-city employee to be a passenger in a city vehicle, an Indemnification Agreement must be completed prior to departure.

(2) Vehicle Operation Requirements

- (a) Operate company vehicles safely.
- (b) Comply with traffic laws.
- (c) Practice defensive driving and avoid driving while distracted or impaired.
- (d) Maintain a current and valid operator's license.
- (e) Operate company vehicles safely and in compliance with all applicable laws.
- (f) The authorized driver and all vehicle occupants are required to wear seat belts when the vehicle is in motion.
- (g) Transport city personnel and property only, and do not use company vehicles for personal use.
- (h) Not allow any unauthorized drivers to drive the company vehicle.
- (i) Maintain responsibility for all city assets, including but not limited to inventory, supplies, documents, and other relevant materials.
- (j) Immediately report all incidents, including but not limited to accidents, property damage, theft, loss, etc., suspensions, revoked or suspended licenses, arrests, etc.
- (k) Report all maintenance and/or safety issues immediately.
- (l) Maintain the vehicle in a safe and clean condition and ensure it is locked and secured at all times.
- (m) Do not exceed the posted speed limit.
- (n) Do not smoke any tobacco products (including vaping) in the vehicle or while driving.
- (o) Do not text or perform other activities while driving that may cause distractions.
- (p) Do not disable or interfere with the vehicle's GPS tracking system.
- (q) Do not drive if medically unable/unfit to operate the vehicle.
- (r) Report all vehicle issues to the Director of Fleet Services for correction.
- (s) Do not operate a city owned vehicle while consuming alcohol.

(3) Accidents

(a) Reporting Automobile Accidents

- (1) Accidents, personal injuries, defects in equipment, or any unusual condition that may affect the safe and efficient operation of the City, or employees of the City, must be reported immediately to the appropriate authority by the first available means of communication.
- (2) Written report must follow promptly when required.

(b) Reporting Employee Injuries

- (1) It is the employee's responsibility to report, if feasible, to his supervisor any injury that he/she receives while on the job. Such injuries must be reported the date of the injury. The employee, if able, shall complete the "First Report of Accident Form" at the department office. If the employee is physically unable to do so, the immediate supervisor of the employee shall complete the form. This form shall be sent to the Risk Management Office as soon as possible.
- (2) The Risk Manager will be notified by phone as soon as feasible after the injury occurs or is reported to the department.
- (3) Drivers are personally responsible for traffic and parking tickets fines, except those due to the condition of a city vehicle (Example: expired safety inspection sticker).

(4) Vehicle/Equipment Accidents Checklist (additional details outlined in Employee Handbook):

- (a) Call for help, police and/or medical assistance.
- (b) Provide reasonable assistance to any injured persons.
- (c) Take all necessary precautions to protect the scene from additional damage.
- (d) Notify your immediate supervisor, he/she is responsible for advising the Risk Manager.
- (e) Any employee injured and/or directly or indirectly responsible for an accident will submit to a drug/alcohol test as soon as feasible at the City's Work Care facility or the medical facility where the employee has been transported.
- (f) City vehicles that are damaged will be driven or towed to the City Fleet Services Department.
- (g) The Director of Fleet Services will obtain estimates of damage and send copies of the estimates to the Risk Manager.

(d) DISCIPLINE

- (1) Upon the completion of the Department Head's, or Accident Review Board's, investigation of the accident, the Department Head will make a recommendation to the Mayor of one of the following:
 - (a) No disciplinary action required
 - (b) Oral reprimand
 - (c) Written reprimand
 - (d) Suspension without pay
 - (e) Termination
- (2) The Department Head may also recommend further training such as driving school, Employee assistance, counseling or any other remedial actions.
- (3) Final Disposition: The final disposition will be the decision of the Mayor who will follow the appropriate personnel protocol.
- (4) Appeal: The Mayor's decision may be appealed according to the City's appeal process within the guidelines and framework of procedures for an appeal of any disciplinary action whether it be the Personnel Board or the Police and Fire Civil Service Board.

Second City of Bossier City Code of Ordinance addition

Article V -

2-169. Cooperative Purchasing

Paragraph (a) - keep existing language and add the following:

- (1) Requires all vehicle purchases made by the City of Bossier City to be purchased from dealers within the City Limits of Bossier City provided the costs does not exceed five percent on purchases over Ten Thousand Dollars to Twenty Thousand Dollars or three percent on purchases over Twenty Thousand Dollars
(Ord. No. 21-2013, 3-5-2013)

- (2) Local governing authorities; purchases from local vendors, payment of certain costs
 - (a) When a local governing authority purchases an item at the state bid price through a local vendor, the local governing authority may pay to the local vendor the costs for shipping, preparation, and delivery of the item provided that these costs shall not exceed the state bid price by seven percent on purchases up to ten thousand dollars, five percent on purchases over ten thousand dollars and up to twenty thousand dollars, and three percent on purchases over twenty thousand dollars.
(State law reference R.S. 39:1710 - Acts 1993, No. 779, §1; Acts 2014, No. 864, §2, eff. Jan. 1 2015)

NOW THEREFORE, BE IT ORDAINED, that the City of Bossier City Code of Ordinances, Chapter 2 – Administration be amended to include the additional language listed above.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by and seconded by and adopted on the day of , with the votes listed below. Further this Ordinance will publish on and become 10 days following publication

Yeas:

Nays:

Absent:

Abstain:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: City Council Group
Prepared by: Phyllis McGraw, City Clerk
Sponsor: Brian Hammons, Council Member
Submitted: October 1, 2025

NOTED: **RECOMMENDED BY:**


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to authorize the installation of all-way stop control at the intersections of Barberrry Lane and Pampus Drive and at Anita Street and Impala Drive in the City of Bossier City, Louisiana
(First Reading) (Hammons and Ross)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[all way stop barberry and anita streets](#)

Reviewed By:

Angela Williamson, Finance Director	Approved - Oct 01 2025
Charles Jacobs, CA	Pending
Richard Ray, ACA	Pending
Thomas Chandler, Mayor	Approved - Oct 02 2025
Barbara Nichols, Secretary	Pending
Emily Pitts, Administrative Assistant	None
Phyllis McGraw, City Clerk	None

The following Ordinance offered and adopted:

ORDINANCE NO. OF 2025

AN ORDINANCE TO AUTHORIZE THE INSTALLATION OF ALL-WAY STOP CONTROL AT THE INTERSECTIONS OF BARBERRY LANE AND PAMPUS DRIVE AND AT ANITA STREET AND IMPALA DRIVE IN THE CITY OF BOSSIER CITY, LOUISIANA

WHEREAS, the City Council of the City of Bossier City desires to install All-Way stop control at the intersection of Barberrry Lane and Pampus Drive and also at the intersection of Anita Street and Impala Drive; and

NOW , THEREFORE, BE IT ORDANED that the City Council of the City of Bossier City, Louisiana, in Regular Session convened, does hereby authorize the installation of an All-Way stop control at the intersection of Barberrry Lane and Pampus Drive and also at the intersection of Anita Street and Impala Drive;

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by and seconded by and adopted on the day of , with the votes listed below. Further this Ordinance will publish and become 10 days following publication

Yeas:

Nays:

Absent:

Abstain:

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. OF 2025

AN ORDINANCE TO AUTHORIZE THE INSTALLATION OF ALL-WAY STOP CONTROL AT THE INTERSECTIONS OF BARBERRY LANE AND PAMPUS DRIVE AND AT ANITA STREET AND IMPALA DRIVE IN THE CITY OF BOSSIER CITY, LOUISIANA

WHEREAS, the City Council of the City of Bossier City desires to install All-Way stop control at the intersection of Barberry Lane and Pampus Drive and also at the intersection of Anita Street and Impala Drive; and

NOW , THEREFORE, BE IT ORDANED that the City Council of the City of Bossier City, Louisiana, in Regular Session convened, does hereby authorize the installation of an All-Way stop control at the intersection of Barberry Lane and Pampus Drive and also at the intersection of Anita Street and Impala Drive;

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by and seconded by and adopted on the day of , with the votes listed below. Further this Ordinance will publish and become 10 days following publication

Yeas:

Nays:

Absent:

Abstain:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
 Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: City Council Group
Prepared by: Phyllis McGraw, City Clerk
Sponsor: Brian Hammons, Council Member
Submitted: October 16, 2025

NOTED: **RECOMMENDED BY:**


 Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to amend Section 14-33 of the Bossier City Code of Ordinances relative to the raising of Poultry.
 (First Reading) (Hammons)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Poultry Ordinance - 2025 - final without track changes](#)

Reviewed By:

Angela Williamson, Finance Director	Approved - Oct 17 2025
Charles Jacobs, CA	Pending
Richard Ray, ACA	Approved - Oct 16 2025
Thomas Chandler, Mayor	Approved - Oct 17 2025
Barbara Nichols, Secretary	Approved - Oct 17 2025
Emily Pitts, Administrative Assistant	None
Phyllis McGraw, City Clerk	None

**AN ORDINANCE TO AMEND SECTION 14-33 OF THE BOSSIER CITY
CODE OF ORDINANCES RELATIVE TO THE RAISING OF POULTRY**

WHEREAS, Chapter 14, Section 33 of the Bossier City Code of Ordinances governs ownership of Poultry in the City of Bossier City; and

WHEREAS, City Council members have received requests from residents to amend the Bossier City Code of Ordinances to allow for the ownership and raising of certain poultry, namely hens for non-commercial use to raise as food and for the production of eggs for personal consumption; and

WHEREAS, City Council members are interested in allowing this change provided that owners and dwelling occupants meet all language and specific requirements that will be added to the Bossier City Code of Ordinances; and

WHEREAS, after review, the City Council wishes to amend the City of Bossier City, Code of Ordinances, Chapter 14 – Animals – Article II. Livestock - Sections 33 and 102 be amended and reenacted to include the following changes and requirements in order for poultry to be kept and raised in the City of Bossier City as follows:

“Sec. 14-33 – Raising of poultry

It shall be unlawful for any person to raise poultry for commercial purposes or otherwise within the city limits except that it shall be lawful to raise chickens in residential areas within the city limits for non-commercial purposes to raise as food and for the production of eggs for personal consumption pursuant to the following restrictions:

- (a) The keeping of roosters is prohibited.
- (b) The keeping of more than four (4) hens per residence is prohibited and hens shall be kept as follows:
 - 1. All hens shall remain in a fenced area in rear yards and shall be confined to the owner's property at all times.
 - 2. Pens, coops, or other enclosures shall be located in rear yards only and shall be placed a minimum of ten (10) feet from the nearest property line and minimum of fifty (50) feet from any residence other than that of the owner. Such enclosures shall be cleaned regularly to prevent an accumulation of food, fecal matter, or nesting material from creating a nuisance or unsanitary condition due to odor, vermin, debris, or decay.
 - 3. Access to appropriate food, water, shelter, and housing shall be provided at all times.
 - 4. Every owner or keeper of chicken shall exercise proper care and control of such animals so as to prevent a public nuisance. Excessive noise that disturbs the peace of any other person or the creation of noxious odors shall be deemed to be a public nuisance.
- (c) Disposal of dead chickens shall be done in accordance with Chapter 94, Sec. 32 which mandates that Small Dead Animals must be frozen, placed in a plastic bag, and placed in the trash container on the day of collection.
- (d) Any person in violation of this Section shall be subject to the penalties of Section 1-9 of this Code.”

Amend Sec. 14-102 – Unwanted animals; animals at large to add chickens as an animal that ACD may impound.

“Sec. 14-102. - Unwanted animals; animals at large.

- (a) Owners of unwanted animals may bring and release such animals to the city ACD at no cost to the owner to be made available for adoption or other disposition in the discretion of the city ACD.
- (b) The city ACD may impound any cat, chicken, rabbit, dog, raccoon, opossum, hamster, guinea pig, gerbil or any other animal of like nature, found to be at large. Any such animal impounded may be reclaimed by the owner upon payment of impoundment and daily board fees and compliance with other legal requirements for keeping of such animal. If no claim is made on any such animal after 72 hours of impoundment, exclusive of Sundays and legal holidays, the animal may be disposed of by the city animal control unit at its discretion.”

NOW THEREFORE, BE IT ORDAINED, that the City of Bossier City Code of Ordinances, Chapter 14 – Animals to be amended and reenacted as provided herein.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by and seconded by and adopted on the day of , with the votes listed below. Further this Ordinance will publish on and become 10 days following publication

Yeas:

Nays:

Absent:

Abstain:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Legal
Prepared by: Jennifer Emert, Secretary
Sponsor: Thomas Chandler, Mayor
Submitted: October 16, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

An Ordinance authorizing the sale of property identified as assessment number 148723 to Delta Airline Drive, LLC for two hundred ninety-five thousand dollars (\$295,000.00) pursuant to Louisiana R.S. 33:4712.
(First Reading) (Chandler)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Ordinance - sale of former Greenacres Pool site \(Delta Airline Drive, LLC\)](#)

Reviewed By:

Thomas Chandler, Mayor	Approved - Oct 16 2025
Angela Williamson, Finance Director	Approved - Oct 16 2025
Richard Ray, ACA	Approved - Oct 16 2025
Thomas Chandler, Mayor	Approved - Oct 16 2025
Emily Pitts, Administrative Assistant	Approved - Oct 16 2025
Phyllis McGraw, City Clerk	Approved - Oct 16 2025

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2025

AN ORDINANCE AUTHORIZING THE SALE OF PROPERTY IDENTIFIED AS ASSESSMENT NUMBER 148723 TO DELTA AIRLINE DRIVE, LLC FOR TWO HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$295,000.00) PURSUANT TO LOUISIANA R.S. 33:4712

WHEREAS, the City of Bossier City owns a parcel of immovable property containing 0.51 acres located in the NE Quarter of the NE Quarter of Section 21, Township 18, Range 13, Bossier Parish identified by the Bossier Parish Tax Assessor as Assessment Number 148723 on Airline Drive; and

WHEREAS, the referenced property was declared surplus to the needs of the City of Bossier City in Ordinance 74 of 1994 and the property remains vacant and unutilized and is still surplus to the needs of the City of Bossier City; and

WHEREAS, the property has been appraised by David Volentine, MAI, and the market value of the subject property as of September 27, 2025 was determined to be two hundred ninety-five thousand dollars (\$295,000.00); and

WHEREAS, Delta Airline Drive, LLC has made an offer to purchase the property for two hundred ninety-five thousand dollars (\$295,000.00) and proposes to use the property to build and construct a retail business which will allow for job creation and new economic opportunities in Bossier City and will return an unused parcel of immovable property to the stream of commerce; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, in regular session convened, that the City of Bossier City, after due notice, intends to sell said property to Delta Airline Drive, LLC pursuant to the provisions of LA R.S. 33:4712; and

BE IT FURTHER ORDAINED that any and all objections to said transaction shall be filed in writing in the office of the Bossier City Council Clerk prior to November 18, 2025 at 3:00 PM before the second reading of this ordinance and/or by appearing at the Bossier City Council meeting at which this ordinance will be considered for adoption.

BE IT FURTHER ORDAINED that Mayor Thomas H. Chandler is hereby authorized to sign any and all deeds, closing statements, offer letters, or options in conjunction with said property.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____ day of _____ 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, City Council President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 16, 2025

NOTED: **RECOMMENDED BY:**

TITLE:

Introduce an Ordinance to amend Sections 114-4 and 114-32 of the Code of Ordinances of Bossier City, Louisiana to adjust water and deposit rates in Public Utilities.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Ordinance - Adjust Water Rates for Hydrant Meters and Filling Stations](#)

Reviewed By:

Angela Williamson, Finance Director	Approved - Oct 16 2025
Richard Ray, ACA	Approved - Oct 16 2025
Thomas Chandler, Mayor	Approved - Oct 16 2025
Emily Pitts, Administrative Assistant	Approved - Oct 16 2025
Phyllis McGraw, City Clerk	Approved - Oct 16 2025

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2025

AN ORDINANCE TO AMEND SECTIONS 114-4 AND 114-32 OF THE CODE OF ORDINANCES OF BOSSIER CITY, LOUISIANA TO ADJUST WATER AND DEPOSIT RATES IN PUBLIC UTILITIES

WHEREAS, the Bossier City Charter Chapter 20 Department of Public Utilities Section 20.08 Water and Sewerage Systems to be Managed as Self-supporting Enterprises establishes the intent that the water and sewerage utility be a self-supporting enterprise; and

WHEREAS, This section also allows the City Council to fix rates to be charged to ensure revenues are sufficient to recover costs incurred to provide goods and services; and

WHEREAS, adjustments to Fire Hydrant Meter and Filling Station rates are recommended.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Section 114-4 of the Code of Ordinances of Bossier City, Louisiana is hereby amended to include as follows:

114-4. Usage charges generally.

(c) Fire Hydrant meter charges:

Flat Charge:	\$300.00 per month
Per thousand gallons:	\$10.00
Meter Replacement Fee:	\$3,000.00

(d) Water Filling Station charge:

Per thousand gallons:	\$14.00
-----------------------	---------

BE IT FURTHER ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Section 114-32 of the Code of Ordinances of Bossier City, Louisiana is hereby amended to include as follows:

114-32. Cash deposits for utility consumers.

Fire Hydrant Meter Customers

(1) Effective December 1, 2025, all fire hydrant meter customers must pay a deposit of \$3,000.00 per meter. The deposit is to be paid prior to issue of the hydrant meter.

Water Filling Station Customers

(1) Effective December 1, 2025, all water filling station customers must pay a deposit of \$300.00. The deposit is to be paid prior to start of services.

BE IT FURTHER ORDAINED that the Fire Hydrant Meter Replacement Fee will be assessed when the meter is damaged or destroyed while in the customer's possession; and

BE IT FURTHER ORDAINED that this ordinance shall take effect on December 1, 2025, and be in force from and after its approval as required by law.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____ day of _____, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Legal
Prepared by: Jennifer Emert, Secretary
Sponsor: Thomas Chandler, Mayor
Submitted: October 16, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to declare certain improvements to immovable property owned by the City of Bossier City as surplus to the City's needs and provide for disposal according to law.
(First Reading) (Chandler)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Ordinance to declare certain improvements to immovable property owned by the COB as surplus](#)

Reviewed By:

Thomas Chandler, Mayor	Approved - Oct 16 2025
Angela Williamson, Finance Director	Approved - Oct 16 2025
Richard Ray, ACA	Approved - Oct 16 2025
Thomas Chandler, Mayor	Approved - Oct 16 2025
Emily Pitts, Administrative Assistant	Approved - Oct 16 2025
Phyllis McGraw, City Clerk	Approved - Oct 16 2025

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2025

AN ORDINANCE TO DECLARE CERTAIN IMPROVEMENTS TO IMMOVABLE PROPERTY OWNED BY THE CITY OF BOSSIER CITY AS SURPLUS TO THE CITY'S NEEDS AND PROVIDE FOR DISPOSAL ACCORDING TO LAW.

WHEREAS, the City of Bossier City owns immovable property located at 2110 Benton Road, Bossier City, Louisiana 71111 which includes improvements in the form of signage and a dilapidated structure that are no longer occupied or in use and are now surplus to the City's needs and it is in the best interest of the City to remove and dispose of said improvements according to law; and

WHEREAS, the City of Bossier City has a recorded servitude of access allowing the passage of vehicles to Riverwood Drive / Citizens Bank Drive behind the abandoned structure; and

WHEREAS, the City of Bossier City intends to maintain ownership of the immovable property until such time as the property can be sold but until such time the location of the vacant structure and signage are impeding the flow of traffic and limiting vehicle access to Benton Road, Riverwood Drive, and Citizens Bank Drive and a public purpose would be served by improving traffic flow and improving access for vehicles to the other properties located on the east side of Benton Road; and

WHEREAS, pursuant to La. R.S. 33:4761, the governing authority may cause to be demolished or removed any building or structure when it is in a condition that endangers the public welfare; and

WHEREAS, it is in the best interest of the public and the City of Bossier City to demolish and dispose of the dilapidated structure according to law and the Purchasing Agent will need authority to advertise and obtain bids to demolish the dilapidated structure and signage and to dispose of the materials including the sale of any materials as scrap in the manner according to law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the improvements located at 2110 Benton Road, Bossier City, Louisiana 71111 are surplus to the needs of the City of Bossier City and the Purchasing Agent is authorized to advertise and obtain bids to demolish and dispose of the

dilapidated structure located at 2110 Benton Road, Bossier City, Louisiana 71111 and to dispose of any materials as scrap in accordance to law.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2025, by the following vote:

YES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Engineering Department
Prepared by: Regina Nation, Office Manager
Sponsor: Andy Bajnauth, City Engineer
Submitted: October 16, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to approve Report of Change Order 1 for the Lateral B-1 Ditch Paving Project, with an increase of \$171,025.00, for a total contact price of \$2,136,522.
(First Reading) (Bajnauth)

EXPLANATION OF PROPOSAL:

This project requires additional work to do completed to accommodate poor subsurface soil conditions.

COST/BUDGET DATA:

An increase of \$171,025.00 for this project is needed to complete the required additional work.

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Ordinance Change Directive No. 1 & Change Order No1 Lateral B1](#)
[Lateral B1-Change Directive #1 \(Signed\)](#)
[Lateral B1-Change-Order#1 09-12-25 \(002\)](#)
[Lateral B-1 Ditch - BPLD Resolution](#)
[Lateral B1 Attachment](#)

Reviewed By:

Andy Bajnauth, City Engineer
Angela Williamson, Finance Director
Richard Ray, ACA

Approved - Oct 16 2025
Approved - Oct 16 2025
Approved - Oct 16 2025

Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 16 2025
Approved - Oct 16 2025
Approved - Oct 16 2025

The following Ordinance offered and adopted:

ORDINANCE NO. ____ OF 2025

AN ORDINANCE TO APPROVE REPORT OF CHANGE ORDER 1 FOR THE LATERAL B-1 DITCH PAVING PROJECT, WITH AN INCREASE OF \$171,025.00, FOR A TOTAL CONTRACT PRICE OF \$2,136,522.

WHEREAS; Ordinance 67 of 2022 appropriated \$35,000 for the design and study of potential improvements to the Lateral B-1 Drainage Canal; and

WHEREAS; Ordinance 120 of 2022 appropriated \$1,000,000 for the design and construction of improvements to the Lateral B-1 Drainage Canal; and

WHEREAS; Ordinance 69 of 2024 appropriated \$150,000 for the for the design and construction of improvements to the Lateral B-1 Drainage Canal; and

WHEREAS; the Bossier Parish Levee Board has agreed to provide \$1,200,000 towards this project; and

WHEREAS; the Lateral B-1 Ditch Paving Project requires additional work to accommodate poor subsurface soil conditions; and

WHEREAS; said work requires an additional \$171,025.00; and

WHEREAS; an additional \$171,025.00 will be added to the contract price, for a total contract of \$2,136,522 for this project; and

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the Bossier City Council does hereby approve report of Change Order 1 for the Lateral B-1 Ditch Paving Project, with an increase of \$171,025.00, for a total contract price of \$2,136,522, and an additional five (5) working days; and

BE IT FURTHER ORDAINED, that the Mayor is hereby authorized to sign any and all instruments in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the _____ day of _____, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk

CHANGE DIRECTIVE NO.: 1

Owner: **City of Bossier City**
 Engineer: **Nixon Engineering Solutions, LLC**
 Contractor: **Testament, LLC**
 Project: **Lateral B-1 Ditch Paving Construction Re-Bid**
 Contract Name:
 Date Issued: 06/11/2025

Owner's Project No.: **P24-07**
 Engineer's Project No.: **0017.22.02**
 Contractor's Project No.:
 Effective Date of Change Order: 06/11/2025

The Contract is modified as follows upon execution of this Change Order:
 Description:

- Change in plan quantities as follows:**
- Additional 695 CY of Drainage Excavation (Item 203-02)**
- Additional 695 CY of Usable Material in place (Unit Price \$25/CY)**

Attachments:

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>1,965,497.00</u>	Original Contract Times: Substantial Completion: <u>270 working days</u> Ready for final payment: _____
Increase from previously approved Change Orders No. 1 to No. [Number of previous Change Order] : \$ <u>0.00</u>	[Increase] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ <u>1,965,497.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>0 working days</u> Ready for final payment: _____
Increase this Change Order: \$ <u>31,275.00</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>0</u> Ready for final payment: _____
Contract Price incorporating this Change Order: \$ <u>1,996,772.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>0 working days</u> Ready for final payment: _____

Recommended by Engineer

By: 
 Name: Kurt M. Nixon, PE, PLS
 Date: 06/11/2022

Authorized by Contractor

By: _____
 Name: _____
 Date: _____

Authorized by Owner


 Ben Rauschenbach, P.E. - On behalf of COBC
 6/11/2025

Approved by Funding Agency (if applicable)

By: _____
 Name: _____
 Date: _____

CHANGE ORDER NO.: 1

Owner: **City of Bossier City**
 Engineer: **Nixon Engineering Solutions, LLC**
 Contractor: **Testament, LLC**
 Project: **Lateral B-1 Ditch Paving Construction Re-Bid**
 Contract Name:
 Date Issued: 09/12/2025

Owner's Project No.: **P24-07**
 Engineer's Project No.: **0017.22.02**
 Contractor's Project No.:
 Effective Date of Change Order: 09/12/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

Establishment of working table on ditch bottom after successful test section. Change in plan quantities as follows:

Add 3410 SY of Processing Soil Cement (\$15.50/SY)

Add 237 TONS of Cement (\$295.00/TON)

Removal of curb inlet & replacement with concrete flume (\$16,980.00)

Attachments:

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>1,965,497.00</u>	Original Contract Times: Substantial Completion: <u>270 working days</u> Ready for final payment: _____
Increase from previously approved Change Directive No. 1: \$ <u>31,275.00</u>	Increase from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ <u>1,996,772.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>0 working days</u> Ready for final payment: _____
Increase this Change Order: \$ <u>139,750.00</u>	Increase this Change Order: Substantial Completion: <u>5 Days</u> Ready for final payment: _____
Contract Price incorporating this Change Order: \$ <u>2,136,522.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>275 working days</u> Ready for final payment: _____

Recommended by Engineer

Authorized by Owner

By: 



Name: Kurt M. Nixon, PE, PLS

Andy Bajnauth, PE

Date: 09/12/2022

10/08/2025

Authorized by Contractor

Approved by Funding Agency (if applicable)

By: _____

Name: _____

Date: _____

EJCDC® C-941, Change Order.

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Page 1 of 1

RESOLUTION

BE IT RESOLVED, that a motion was made by the Bossier Levee District Board President, Mr. Timothy A. Larkin to approve the Bossier Levee District to increase its maximum contribution amount of the Cooperative Endeavor Agreement with the City of Bossier City for the Lateral B-1 Ditch Paving Project from \$1,000,000.00 to \$1,200,000.00.

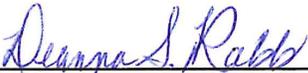
The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS:	4 (Alley, Larkin, Moore & Stelly)
NAYS:	0
ABSTAINED:	0
ABSENT:	2 (Bantle & Montgomery)

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on September 10, 2025, at which meeting a quorum was present and voting.

Bossier City, Louisiana, this 16th day of September 2025



Deanna S. Rabb, Secretary – Bossier Levee District

Item	Description	Quantity	Unit	Unit Price	Total
Testament		1	N/A	\$ 1,965,497.00	\$ 1,965,497.00
Ardaman					\$ 12,275.00
Kurt Nixon		1	N/A	\$ 92,424.00	\$ 92,424.00
					\$ -
					\$ -
					\$ -
Total:					\$ 2,070,196.00
Additional Items Required For Project Completion (Not Included in Original Scope of Work)					
1	Change Directive No. 1	1	LS	\$ 31,275.00	\$ 31,275.00
2	Change Order No. 1	1	LS	\$ 139,750.00	\$ 139,750.00
Change Order No. 1 Total:					\$ 171,025.00
Change Order No. 2 Total:					
Change Order No. 3 Total:					
Total Additional Work:					\$ 171,025.00
Current Construction Contract As Approved:					\$ 2,136,522.00
Total Const. Funds Approved by COBC (Ord 67/22, 120/22, 69/24 & \$1.2M BPLD):					\$ 2,385,000.00
Remaining Funds For Construction:					\$ 143,779.00
BPLD Portion (50% of construction costs):					\$ 68,261.00
Total Approved Calendar Days for Construction (NTP: 4/15/25):					370
Change Order #1 Increased Days					5
Total Days Expired (As of 10/9/25):					177
Percent Time Expired (Completion Date: 4/25/26):					47%
Total Construction Completed and Stored (As of 8/31/25):					\$ 513,634.13
Percent Construction Complete:					24%
Days Project is Approximately Ahead/Behind Schedule:					-86.85

Ordinance	\$	Comments
67/22	\$35,000.00	
120/22	\$1,000,000.00	
69/24	\$150,000.00	
BPLD	\$1,200,000.00	See BPLD Resolution

P.O.	Contractor	P.O Amount	PTD	Funds Remaining
24002377	Testament	\$1,965,497.00	\$513,634.13	\$1,451,862.87
22000750	Nixon	\$92,424.00	\$74,406.00	\$18,018.00
25001115	Ardaman	\$12,275.00	\$1,767.00	\$10,508.00



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: City Council Group
Prepared by: Phyllis McGraw, City Clerk
Sponsor: Chris Smith, Council Member
Submitted: October 17, 2025

NOTED: **RECOMMENDED BY:**

TITLE:

Introduce an Ordinance limiting financial contributions to non-governmental Organizations and establishing procedures for accountability and repeal all Ordinance in conflict herewith.
(First Reading) (Chris Smith and Mayor Chandler)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Ordinance - contributions to others.draft \(004\)](#)

The following Ordinance offered and adopted:

Ordinance No. ____ of 2025

**AN ORDINANCE LIMITING FINANCIAL CONTRIBUTIONS
TO NON-GOVERNMENTAL ORGANIZATIONS AND
ESTABLISHING PROCEDURES FOR ACCOUNTABILITY AND
REPEAL ALL ORDINANCES IN CONFLICT HEREWITH**

WHEREAS, the City of Bossier City, City Council passed previous Ordinances limiting contribution limits on Payments to Governmental Entities, Other Entities and Component Units, and

WHEREAS, the City of Bossier City recognizes the importance of supporting community-based initiatives that advance the public good; and

WHEREAS, the City Council and Mayor agree that limits and procedures for the distribution of City funds to non-governmental organizations (NGOs), including charitable, civic, cultural, and educational organizations will ensure that public funds are expended in a manner consistent with principles of transparency, fiscal responsibility, and public benefit, in accordance with LA Const. art VII, §14.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, to repeal all Ordinances in conflict herewith and that Funding for "Payments to Other Entities" shall comply with the following guidelines:

I. Definitions

- a. *Non-Governmental Organization* (NGO) means any private, nonprofit, or charitable entity that is not a department, board, or agency of the City of Bossier City or any other government.
- b. *Contribution* means any grant, donation, or financial assistance provided by the City, whether in cash or in-kind support.

II. Annual Contribution Limit

- a. The total amount of City funds distributed to NGOs shall not exceed one-half of one percent (0.5%) of the City's annual General Fund budget.
- b. No single NGO shall receive more than \$20,000 in City funds within any fiscal year regardless of amount requested.
- c. Upon recommendation by the Mayor, all contributions must be approved by the City Council.

III. Eligibility Requirements

To be eligible for City contributions, an NGO must:

- a. Be a registered nonprofit organization in good standing with the State of Louisiana.
- b. Demonstrate that its proposed program or activity directly benefits City of Bossier City residents.
- c. Provide evidence of sound financial management, including the most recent

financial statement or IRS Form 990.

- d. Agree to use City funds solely for the approved purpose.

IV. Application and Approval Process

- a. NGOs seeking funding must submit a written application to the City Clerk and Director of Finance no later than September 1 of each fiscal year.
- b. The City Council shall review and approve all contributions by majority vote during the annual budget process.
- c. No City department, officer, or employee shall distribute funds outside this process.
- d. A cooperative endeavor agreement between the City and non-governmental entity is required for any NGO receiving funds from the City of Bossier City.
- e. All cooperative endeavor agreements shall be for a term of three (3) years.
- f. Requests for renewals of cooperative endeavor agreements must be submitted in writing to the City Clerk and Director of Finance no later than September 1 of the year the current agreement expires.

V. Reporting and Accountability

- a. NGOs receiving City funds shall submit a post-award report within 90 days after the close of the fiscal year, detailing expenditures and outcomes.
- b. Failure to provide such report shall render the organization ineligible for future funding for a period of two (2) years.

VI. Prohibited Contributions

No contribution shall be made to:

- a. Organizations that engage in political campaigning or lobbying;
- b. For-profit entities;
- c. Organizations with pending legal actions against the City;
- d. Organizations failing to comply with prior reporting requirements.
- e. Sponsorships

NOW THEREFORE BE IT FURTHER ORDAINED, that this Ordinance will become effective on January 1, 2026.

The above and foregoing Report was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the ____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, City Council President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 16, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Adopt a Resolution adopting the City of Bossier City's current Investment Policy in accordance with Louisiana Revised Statute 33:2955 (D) and Section 16.02 (J) of the Bossier City Charter.
(First and Final Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Resolution - City of Bossier City Investment Policy](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 16 2025
Approved - Oct 16 2025

Resolution # _____ of 2025

A RESOLUTION ADOPTING THE CITY OF BOSSIER CITY'S CURRENT INVESTMENT POLICY IN ACCORDANCE WITH LOUISIANA REVISED STATUTE 33:2955 (D) AND SECTION 16.02 (J) OF THE BOSSIER CITY CHARTER

I. Introduction

In accordance with the provision of R.S. 33:2955 (D) and the authority of Section 16.02 (J) of the Charter of the City of Bossier City, the Director of Finance is authorized and required to make rules and regulations and to establish administrative policies and procedures relating to the cash management and investment policies of the City.

It is anticipated that this policy statement will be reviewed and evaluated on a regular basis, to ensure that the policies and procedures expressed herein are responsive to the prevailing cash management and investment environment. This policy statement must, therefore, be appropriately amended, expanded, or purged on continuing basis.

II. General Policies

In general, the City of Bossier (City) shall operate under the "Prudent Person" rule, exercising judgement and care, under the circumstances prevailing, which people of ordinary prudence would employ in the management of their own affairs – not in regard to speculation, but as to the permanent disposition of their funds, considering both income and safety of capital.

The assets of the City shall be held in trust by the fiduciary (fiduciaries) designated by the City.

This policy is not intended to remain static. Normally, the City will review this policy at least annually and, if deemed advisable, recommend changes. Recommendations from outside professionals leading to improvements in policies, procedures, and operations are always welcome.

OBJECTIVES

The primary investment objective of the City is to ensure that the current and future obligations are adequately funded in a cost-effective manner. The goals of this investment policy shall be (1) safety of principal, (2) liquidity, and (3) yield.

Preservation of capital and the realization of sufficient total return to ensure the ongoing financial integrity of the funds are essential. Preservation of capital encompasses two goals:

- Managing the risk of loss of principal for the fund as a whole.
- Managing the erosion of principal value through inflation.

The City shall prohibit the use of derivative investments due to the inherently risky nature of these financial instruments. For purposes of this policy, "derivative" means any financial instrument created from or whose value depends on the value of one or more underlying assets or indexes of asset value.

RESPONSIBILITY

The investment of funds shall be managed by the Comptroller, subject to the approval of the Director of Finance, and may be accomplished by the selection of an investment manager(s). The selection must be approved by the City Council in accordance with the criteria established by the Director of Finance. The investment manager(s) must acknowledge in writing their obligations as a fiduciary responsible for the investment of the City's assets.

Prospective investment managers shall be registered investment advisors with the Securities and Exchange Commission under the Investment Act of 1940 or bank trust department regulated by the Office of the Comptroller of the Currency.

GUIDELINES

The assets of the City shall be invested, as provided in Louisiana Revised Statute 33:2955 (A) (1), as amended, in the following:

1. Direct United States Treasury obligations, the principal and interest of which are fully guaranteed by the government of the United States.
2. Bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the United States of America, which obligations include but are not limited to: U.S. Export-Import Bank, Farmers Home Administration, Federal Financing Bank, Federal Housing Administration Debentures, General Services Administration, Government National Mortgage Association - guaranteed mortgage-backed bonds and guaranteed pass-through obligations, U.S. Maritime Administration - guaranteed Title XI financing, and U.S. Department of Housing and Urban Development.
3. Bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by U.S. government instrumentalities, which are federally sponsored, and such obligations include but are not limited to Federal Home Loan Bank System, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Student Loan Marketing Association, and Resolution Funding Corporation.
4. Notwithstanding the foregoing list of investments, in no instance shall the City invest in obligations described in items (2) and (3) above which are collateralized mortgage obligations that have been stripped into interest only or principal only obligations, inverse floaters, or structured notes. For the purposes of this policy "structured notes" shall mean securities of U.S. government agencies, instrumentalities, or government-sponsored enterprises which have been restructured, modified, and/or reissued by private entities.
5. Direct security repurchase agreements of any federal book entry only securities enumerated in items (1) through (3) above. "Direct security repurchase agreement" means an agreement under which the political subdivision buys, holds for a specific time, and then sells back those securities and obligations enumerated in paragraphs (1) through (3).
6. Time certificates of deposit of any bank domiciled or having a branch office in the state of Louisiana, savings accounts or shares of savings and loan associations and savings banks, as defined by Louisiana Revised Statute 6:703(16) or (17), or share accounts and share certificate accounts of federally or state chartered credit unions issuing time certificates of deposit. For those funds made available for investment in time certificates of deposit, the rate of interest paid by the banks shall be established by contract between the bank and the political subdivision; however, the interest rate at the time of investment shall be a rate not less than fifty basis points below the prevailing market interest rate on direct obligations of the United States Treasury with a similar length of maturity. Funds invested in accordance with this paragraph shall not exceed at any time the amount insured by the Federal Deposit Insurance Corporation in any one banking institution, or in any one savings and loan association, or National Credit Union Administration, unless the uninsured portion is collateralized by the pledge of securities in the manner provided in Louisiana Revised Statute 39:1221.
7. Mutual or trust fund institutions which are registered with the Securities and Exchange Commission under the Securities Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the United States government or its agencies. Investment of funds in such mutual or trust fund

institutions shall be limited to twenty-five percent of the monies considered available for investment as provided by Louisiana Revised Statute 33:2955 (A) (2). In no event shall monies be considered available for investment under Louisiana Revised Statute 33:2955 (A) (2) unless and until such funds are determined by the treasurer or chief financial officer, in the exercise of prudent judgment, to be in excess of the immediate cash requirements of the fund, to which the monies are credited.

8. Guaranteed investment contracts issued by a bank, financial institution, insurance company, or other entity having one of the two highest short-term rating categories of either Standard & Poor's Corporation or Moody's Investors Service, provided that no such investment may be made except in connection with a financing program for political subdivisions which financing program is approved by the State Bond Commission and offered by a public trust having the state as its beneficiary, provided further that no such investment shall be for a term longer than eighteen months, and provided further that any such guaranteed investment contract shall contain a provision providing that in the event the issuer of the guaranteed investment contract is at any time no longer rated in either of the two highest short-term rating categories of Standard & Poor's Corporation or Moody's Investors Service, the investing unit of local government may either be released from the guaranteed investment contract without penalty, or be entitled to require that the guaranteed investment provider collateralize the guaranteed investment contract with any bonds or other obligations which as to principal and interest constitute direct general obligations of, or are unconditionally guaranteed by, the United States of America, including obligations set forth in paragraphs (1) through (3) to the extent unconditionally guaranteed by the United States of America.
9. Investment grade commercial paper issued in the United States, traded in the United States markets, denominated in United States dollars, with a short-term rating of at least A-1 by Standard & Poor's Financial Services LLC or P-1 by Moody's Investors Service, Inc. or the equivalent rating by a Nationally Recognized Statistical Rating Organization (NRSRO).
10. A Business and Industrial Development Company (BIDCO), as authorized by Louisiana Revised Statute 51:2395.1.
11. Bonds, debentures, notes or other evidence of indebtedness issued by the State of Louisiana or any of its political subdivisions with the exception of those of the City provided that all of the following conditions are met: (i) no political subdivision may purchase its own indebtedness, (ii) the indebtedness shall have a long-term rating of Baa3 or higher by Moody's Investors Service, a long-term rating of BBB- or higher by the Standard & Poor's or a long-term rating of BBB- or higher by Fitch, Inc., or a short-term rating of MIG1 or VMIG1 by Moody's Investors Service, a short-term rating of A-1 or A-1+ by Standard & Poor's, or a short-term rating of F1 or F1+ by Fitch, Inc, and (iii) the indebtedness has a final maturity, mandatory tender, or a continuing optional tender of no more than five years, except that such five-year limitation shall not apply to (a) funds held by a trustee, escrow agent, paying agent, or other third party custodian in connection with a bond issue or (b) investment of funds held by either a hospital service district, a governmental 501(c)(3), or a public trust authority.
12. Bonds, debentures, notes, or other indebtedness issued by a state of the United States of America other than Louisiana or any such state's political subdivisions provided that all of the following conditions are met: (i) The indebtedness shall have a long-term rating of A3 or higher by Moody's Investors Service, a long-term rating of A- or higher by Standard & Poor's or a long-term rating of A- or higher by Fitch, Inc., or a short-term rating of MIG1 or VMIG1 by Moody's Investors Service, a short-term rating of A-1 or A-1+ by Standard & Poor's, or a short-term rating of F1 or F1+ by Fitch, Inc. (ii) The indebtedness has a final maturity, mandatory tender, or a continuing optional tender of no more than five years, except that such five-year limitation shall not apply to funds held by a trustee, escrow agent, paying agent, or other third-party custodian in connection with a bond issue nor to investment of funds held by either a hospital service district, a governmental 501(c)(3) organization, or a public trust authority. (iii) Prior to purchase of any such indebtedness and

at all times during which such indebtedness is owned, the purchasing Louisiana political subdivision retains the services of an investment advisor registered with the United States Securities and Exchange Commission; a trust department of an institution that is insured by the Federal Deposit Insurance Corporation, that exercises trust powers in Louisiana, and that has a main office or a bank branch in Louisiana; or a trust company that has offices in Louisiana, that is regulated by the Office of Financial Institutions or the applicable federal agency, and that owes a fiduciary duty to act solely in the best interest of the political subdivision.

13. Bonds, debentures, notes, or other indebtedness issued by domestic United States corporations provided that all of the following conditions are met: (i) The indebtedness shall have a long-term rating of Aa3 or higher by Moody's Investors Service, a long-term rating of AA- or higher by Standard & Poor's, or a long-term rating of AA- or higher by Fitch Ratings, Inc. (ii) The indebtedness has a final maturity, mandatory tender, or a continuing optional tender of no more than five years. (iii) Prior to purchase of any such indebtedness and at all times during which such indebtedness is owned, the purchasing Louisiana political subdivision retains the services of an investment advisor registered with the United States Securities and Exchange Commission; a trust department of an institution that is insured by the Federal Deposit Insurance Corporation, that exercises trust powers in Louisiana, and that has a main office or a bank branch in Louisiana; or a trust company that has offices in Louisiana, that is regulated by the Office of Financial Institutions or the applicable federal agency, and that owes a fiduciary duty to act solely in the best interest of the political subdivision.

Nothing in this Policy shall be construed as to abrogate, impair, or supersede the ability to combine monies from several funds in order to invest such monies at a better rate of return.

The interest earned on bonds, notes or certificates, time certificates of deposit, or mutual or trust fund investments, so purchased shall be credited to the fund from which the bonds, notes or certificates, time certificates of deposit, or mutual or trust fund investments, were acquired, or it may be applied to the payment of the principal and interest of the outstanding bonded indebtedness of the City.

At any time that may be deemed advisable the City may cash and liquidate any of the investments authorized herein which are purchased for any particular fund. The proceeds of any such liquidation shall be credited to the fund from which the authorized investments were originally purchased.

The City shall also include in the notes to the Annual Comprehensive Financial Report the disclosures required by Governmental Accounting Standards Board Statements 3 and 40. These notes shall address the common deposit and investments risks related to credit risk, concentration of credit risk, interest rate risk and foreign currency risk. In addition, the notes shall include disclosures required by Governmental Accounting Standards Board Statement 72. These disclosures include fair value measurements, the level of fair value hierarchy, and valuation techniques related to investments.

BE IT RESOLVED that the Investment Policy referenced herein is hereby adopted.

The above and foregoing resolution read in full at open and legal session convened, was on motion of _____, seconded by _____, and adopted on the _____ day of 2025 by the following vote:

AYES;

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
 Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Public Utilities
Prepared by: Kellie Bell, Office Manager
Sponsor: Benjamin Rauschenbach, Public Utilities Manager and City Engineer
Submitted: October 16, 2025

NOTED: RECOMMENDED BY:



Thomas Chandler, Mayor

TITLE:

Adopt a Resolution authorizing the hiring of a Foreman in Water Distribution for Public Utilities.
 Backfilling any vacancy this may create.
 (First and Final Reading) (Rauschenbach)

EXPLANATION OF PROPOSAL:

Termination

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[Resolution replacing Foreman](#)

Reviewed By:

Amanda Nottingham, Chief Administrative Officer	Approved - Oct 16 2025
Angela Williamson, Finance Director	Approved - Oct 16 2025
Richard Ray, ACA	Approved - Oct 16 2025
Thomas Chandler, Mayor	Approved - Oct 16 2025
Emily Pitts, Administrative Assistant	Approved - Oct 16 2025
Phyllis McGraw, City Clerk	Approved - Oct 16 2025

The following Resolution offered and adopted:

RESOLUTION ____ OF 2025

A RESOLUTION AUTHORIZING THE HIRING OF A FOREMAN IN WATER DISTRIBUTION FOR PUBLIC UTILITIES. BACKFILLING ANY VACANCY THIS MAY CREATE.

WHEREAS, Ordinance No. 76 of 2019 implemented a budgetary control requiring a resolution to be approved by the Bossier City Council prior to the hiring or employment of any individual receiving wages, compensation, or remuneration for any labor including temporary or contractual employment.

WHEREAS, the position of Foreman is vacant due to termination; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the 21th day of October 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, Council President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 14, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the General Fund Budget for 2026.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[100 General Fund Budget Ordinance 2026 - updated](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 14 2025
Approved - Oct 16 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE GENERAL FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

General Fund	2026 Proposed Budget
Revenues	
Ad Valorem Taxes	17,200,000
Prior Year Ad Valorem Taxes	300,000
Tax Penalties and Interest	150,000
Sales Tax	36,199,200
Utility Taxes - Swepeco	4,000,000
Utility Taxes - CenterPoint	600,000
Telephone Taxes	85,000
Cable Television Taxes	500,000
Chain Store Franchise Taxes	105,000
Insurance Tax	400,000
Payment in Lieu of Taxes-FHA	75,000
Beer Excise Tax	90,000
Occupational Licenses	2,000,000
Insurance Licenses	900,000
Liquor Licenses	82,000
Bonded Contractor Licenses	75,000
Permits	1,000,000
Small Cell Tower Permits	4,500
Fire Prevention Permits	2,000
CDBG Administrative Reimbursement	160,000
State Supplemental Pay	2,340,360
State - Video Poker	300,000
State - Pari-Mutuel	40,000
State - Slot Machine	350,000
Police Grant Revenue - Federal	95,000
Police Grant Revenue - State and Local	5,000
City Attorney Miscellaneous Income	15,000
City Attorney Collections	2,500
Engineering Fees	70,000
Property Standard Abatements	125,000
Property Standards Fees	40,000
Police Revenue	200,000
Police Alarm Service Calls	25,000

Police Handicapped Parking	1,000
Parks and Recreation Registration Fees	360,000
Parks and Recreation Rental Income	165,000
Parks and Recreation Contract Revenue	45,000
Parks and Recreation Concessions	6,000
Parks and Recreation Other Income	10,000
Rental Income	3,600
General and Administrative Reimbursement	500,000
City Court Fines	650,000
Court Witness Fees	6,000
Interest Earned	950,000
Animal Control Fees	50,000
Public Works Fees	3,500,000
Traffic Signal Maintenance - State	151,280
Traffic Signal Maintenance - Bossier Parish Police Jury	29,280
State of LA Mowing Revenue	67,110
Other Income	50,000
Total Revenues	<u>74,079,830</u>

General Fund

	2026 Proposed Budget
Expenditures by Department	
City Council	541,940
Public Affairs	707,858
Finance Department	1,163,698
Purchasing Division	283,754
Human Resources	521,531
Legal	620,465
City Court	1,228,224
City Marshal	1,727,070
Community Development	319,756
Fleet Services	1,785,771
Building Maintenance	2,042,448
Information Services	2,115,047
Property Tax and Licenses	372,565
Engineering	1,756,641
Traffic Engineering	2,266,447
Permits and Inspections	1,143,997
Police	27,475,564
Fire	19,597,004
Public Works	2,730,049
Street	619,921
Animal Control	1,071,942
Parks and Recreation	4,049,633
Payments to Governmental and Other Entities	2,306,731
Total Expenditures by Department	<u>76,448,056</u>
Excess (Deficiency) of Revenues Over Expenditures	(2,368,226)
Other Financing Sources (Uses)	
Transfers In	15,182
Transfers In - Sales Tax	6,611,400

Transfers Out	(182,500)
Transfers Out - Debt Service	(4,055,000)
Total Other Financing Sources (Uses)	<u>2,389,082</u>
Change in Fund Balance	20,856
Fund Balance at Beginning of Year	<u>59,786,989</u>
Fund Balance at End of Year	<u><u>59,807,845</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk

01 - City Council

	2026 Proposed Budget
Regular Salaries and Wages	205,150
Car Allowance	4,200
FICA Payroll Taxes	12,981
Medicare Payroll Taxes	3,037
Municipal State Retirement	17,328
Insurance Benefits	148,194
Office Supplies	3,500
Computer Supplies	500
Postage	100
Book and Periodicals	2,500

Memberships and Subscriptions	4,000
Employee Uniforms	1,000
Operating Supplies	5,000
Telephone Service	500
Internet Service	2,500
Mobile Phone Service	4,000
Wireless Data	3,350
Advertising and Legal Notices	30,000
Equipment Rental	3,400
Software Maintenance and Subscriptions	30,000
Equipment Repair and Maintenance	500
Travel and Training	25,000
Consultant Services	10,000
Legal Fees	2,500
Risk Management Charges	15,200
Marketing and Promotional	5,000
Other Expenses	2,500
Total	541,940

02 - Public Affairs

	2026 Proposed Budget
Regular Salaries and Wages	416,365
FICA Payroll Taxes	25,815
Medicare Payroll Taxes	6,038
Municipal State Retirement	56,210
Insurance Benefits	82,330
Office Supplies	4,000
Computer Supplies	500
Printing	200
Postage	200
Memberships and Subscriptions	3,000
Operating Supplies	4,000
Fuel and Oil	5,000
Telephone Service	4,000
Internet Service	1,500
Mobile Phone Service	2,500
Wireless Data	2,000
Equipment Rental	4,500
Software Maintenance and Subscriptions	2,000
Equipment Repair and Maintenance	200
Vehicle Repair and Maintenance	1,200
Travel and Training	3,000
Lobbyist Consultant Services	50,000
Risk Management Charges	26,800
Marketing and Promotional	500
Other Expenses	6,000
Total	707,858

03 - Finance

2026 Proposed Budget

Regular Salaries and Wages	542,580
Part Time	43,680
FICA Payroll Taxes	36,349
Medicare Payroll Taxes	8,502
Municipal State Retirement	73,250
Insurance Benefits	131,728
Unemployment	400
Office Supplies	7,500
Computer Supplies	1,000
Printing	5,500
Postage	5,000
Book and Periodicals	500
Memberships and Subscriptions	2,500
Operating Supplies	15,000
Fuel and Oil	2,500
Telephone Service	4,000
Internet Service	3,000
Mobile Phone Service	800
Wireless Data	3,000
Advertising and Legal Notices	5,000
Equipment Rental	11,000
Software Maintenance and Subscriptions	40,000
Tyler Software Maintenance	53,109
Equipment Repair and Maintenance	1,500
Vehicle Repair and Maintenance	1,500
Travel and Training	20,000
Audit Services	50,000
Actuarial Consultant Services	35,000
Consultant Services	7,500
Risk Management Charges	42,300
Other Expenses	10,000
Total	<u>1,163,698</u>

04 - Purchasing

	2026 Proposed Budget
Regular Salaries and Wages	139,169
FICA Payroll Taxes	8,630
Medicare Payroll Taxes	2,019
Municipal State Retirement	18,789
Insurance Benefits	32,932
Office Supplies	3,000
Printing	150
Postage	500
Book and Periodicals	150
Memberships and Subscriptions	500
Operating Supplies	2,600
Telephone Service	1,500
Internet Service	1,200
Wireless Data	500
Advertising and Legal Notices	200
Software Maintenance and Subscriptions	9,315
Tyler Software Maintenance	34,000

Equipment Repair and Maintenance	100
Travel and Training	5,500
Risk Management Charges	19,500
Other Expenses	3,500
Total	<u>283,754</u>

05 - Human Resources

	2026 Proposed Budget
Regular Salaries and Wages	234,671
FICA Payroll Taxes	14,550
Medicare Payroll Taxes	3,403
Municipal State Retirement	31,682
Insurance Benefits	65,864
Office Supplies	3,000
Computer Supplies	240
Printing	1,000
Postage	2,500
Memberships and Subscriptions	1,000
Operating Supplies	2,000
Fuel and Oil	2,275
Telephone Service	3,000
Internet Service	250
Mobile Phone Service	1,220
Wireless Data	500
Employment Physicals	9,200
Public Records Checks	21,800
Advertising and Legal Notices	550
Equipment Rental	11,000
Software Maintenance and Subscriptions	10,500
Tyler Software Maintenance	19,176
Equipment Repair and Maintenance	300
Vehicle Repair and Maintenance	1,500
Travel and Training	8,000
Consultant Services	50,000
Risk Management Charges	21,600
Other Expenses	750
Total	<u>521,531</u>

06 - Legal

	2026 Proposed Budget
Regular Salaries and Wages	386,536
FICA Payroll Taxes	23,966
Medicare Payroll Taxes	5,605
Municipal State Retirement	40,768
Insurance Benefits	82,330
Office Supplies	4,000
Postage	1,000
Memberships and Subscriptions	500
Credit Card Fees	500
Operating Supplies	2,500

Telephone Service	850
Internet Service	650
Mobile Phone Service	1,500
Other Communications	500
Wireless Data	960
Advertising and Legal Notices	500
Equipment Rental	3,500
Software Maintenance and Subscriptions	8,000
Travel and Training	2,000
Legal Fees	20,000
Recording Services	1,000
Risk Management Charges	18,300
Other Expenses	15,000
Total	<u>620,465</u>

07 - City Court

	2026 Proposed Budget
Regular Salaries and Wages	681,949
Premium Hours and Overtime	2,000
Part Time	25,000
Court Supplement Pay	88,200
FICA Payroll Taxes	49,424
Medicare Payroll Taxes	11,559
Municipal State Retirement	99,274
Louisiana State Retirement	12,260
Insurance Benefits	214,058
Unemployment	900
Office Supplies	2,000
Computer Supplies	950
Printing	2,000
Postage	5,200
Book and Periodicals	21,000
Operating Supplies	15,500
Telephone Service	4,050
Internet Service	950
Equipment Rental	5,200
Storage Building Rental	11,000
Software Maintenance and Subscriptions	6,000
Equipment Repair and Maintenance	500
Audit Services	25,000
Consultant Services	750
Risk Management Charges	37,500
Professional Liability Ins	3,000
Other Expenses	1,000
Supplemental Pay Reimbursement	(98,000)
Total	<u>1,228,224</u>

08 - City Marshal

	2026 Proposed Budget
Regular Salaries and Wages	921,566

Premium Hours and Overtime	15,000
Part Time	22,000
State Supplemental Pay	100,800
Other Additional Pay	29,000
FICA Payroll Taxes	67,480
Medicare Payroll Taxes	15,783
Municipal State Retirement	141,935
Insurance Benefits	263,456
Unemployment	2,000
Office Supplies	3,000
Computer Supplies	450
Postage	3,000
Operating Supplies	2,500
Fuel and Oil	26,000
Employee Uniforms	5,000
Telephone Service	2,000
Internet Service	1,200
Mobile Phone Service	10,000
Other Communications	3,500
Wireless Data	10,000
Equipment Rental	16,100
Software Maintenance and Subscriptions	35,200
Equipment Repair and Maintenance	3,000
Vehicle Repair and Maintenance	16,000
Audit Services	23,000
Risk Management Charges	35,500
Other Expenses	2,600
Supplemental Pay Reimbursement	(50,000)
Total	<u><u>1,727,070</u></u>

09 - Community Development

	2026 Proposed Budget
Regular Salaries and Wages	168,200
Part Time	20,800
FICA Payroll Taxes	11,719
Medicare Payroll Taxes	2,741
Municipal State Retirement	22,708
Insurance Benefits	49,398
Office Supplies	1,000
Computer Supplies	1,400
Postage	350
Memberships and Subscriptions	1,200
Operating Supplies	2,500
Fuel and Oil	1,500
Telephone Service	1,500
Internet Service	1,450
Advertising and Legal Notices	2,040
Equipment Rental	3,500
Software Maintenance and Subscriptions	750
Vehicle Repair and Maintenance	800
Travel and Training	900
Audit Services	12,000

Risk Management Charges	13,200
Other Expenses	100
Total	<u>319,756</u>

10 - Fleet Services

	2026 Proposed Budget
Regular Salaries and Wages	759,315
Premium Hours and Overtime	40,000
Tool Allowance	1,500
FICA Payroll Taxes	49,652
Medicare Payroll Taxes	11,612
Municipal State Retirement	102,712
Insurance Benefits	246,990
Office Supplies	500
Postage	500
Operating Supplies	12,300
Fuel and Oil	32,000
First Aid Supplies	500
Employee Uniforms	5,500
Electricity	46,000
Natural Gas	30,000
Water and Sewer	4,500
Telephone Service	3,000
Internet Service	2,000
Mobile Phone Service	2,000
Other Communications	600
Wireless Data	800
Equipment Rental	2,000
Software Maintenance and Subscriptions	35,000
Tyler Software Maintenance	3,590
Building Repair and Maintenance	35,000
Equipment Repair and Maintenance	10,000
Vehicle Repair and Maintenance	7,500
Fuel Islands Repair and Maintenance	60,000
Hwy 71 Fuel Station Repair and Maintenance	92,000
Hwy 80 Fuel Station Repair and Maintenance	92,000
Travel and Training	2,000
Risk Management Charges	92,800
Other Expenses	900
Garage Default	1,000
Total	<u>1,785,771</u>

11 - Building Maintenance

	2026 Proposed Budget
Regular Salaries and Wages	389,227
Premium Hours and Overtime	10,000
Part Time	46,800
FICA Payroll Taxes	27,655
Medicare Payroll Taxes	6,468
Municipal State Retirement	52,547

Insurance Benefits	98,796
Unemployment	1,500
Office Supplies	1,000
Computer Supplies	100
Postage	35
Operating Supplies	15,000
Fuel and Oil	20,000
First Aid Supplies	250
Employee Uniforms	2,000
Electricity	350,000
Natural Gas	18,000
Water and Sewer	70,000
Telephone Service	10,500
Internet Service	5,000
Mobile Phone Service	4,800
Other Communications	8,500
Wireless Data	480
Equipment Rental	10,000
Software Maintenance and Subscriptions	6,000
Tyler Software Maintenance	3,590
Building Repair and Maintenance	796,500
Equipment Repair and Maintenance	18,000
Vehicle Repair and Maintenance	18,500
Travel and Training	500
Risk Management Charges	50,200
Other Expenses	500
Total	<u><u>2,042,448</u></u>

12 - Information Services

	2026 Proposed Budget
Regular Salaries and Wages	579,367
Premium Hours and Overtime	20,000
FICA Payroll Taxes	37,162
Medicare Payroll Taxes	8,692
Municipal State Retirement	78,215
Insurance Benefits	148,194
Office Supplies	500
Computer Supplies	8,000
Postage	500
Book and Periodicals	500
Memberships and Subscriptions	500
Operating Supplies	12,500
Fuel and Oil	6,000
Employee Uniforms	2,500
Telephone Service	50,000
Internet Service	25,000
Mobile Phone Service	7,500
Other Communications	26,000
Wireless Data	4,000
Equipment Rental	212,000
Software Maintenance and Subscriptions	615,000
Tyler Software Maintenance	32,367

Building Repair and Maintenance	1,000
Equipment Repair and Maintenance	220,000
Vehicle Repair and Maintenance	3,250
Travel and Training	13,000
Consultant Services	300,000
Risk Management Charges	34,300
Other Expenses	2,000
Computer System Admin Reimbursement	(333,000)
Total	<u><u>2,115,047</u></u>

13 - Property Tax and Licenses

Regular Salaries and Wages	146,829
Premium Hours and Overtime	500
FICA Payroll Taxes	9,135
Medicare Payroll Taxes	2,137
Municipal State Retirement	19,823
Insurance Benefits	49,398
Office Supplies	200
Printing	1,360
Postage	40,000
Operating Supplies	5,000
Advertising and Legal Notices	15,000
Software Maintenance and Subscriptions	25,000
Tyler Software Maintenance	3,483
Travel and Training	3,000
Consultant Services	10,000
Tax Assessor Services	30,000
Risk Management Charges	11,700
Total	<u><u>372,565</u></u>

15 - Engineering

	2026 Proposed Budget
Regular Salaries and Wages	619,730
FICA Payroll Taxes	38,424
Medicare Payroll Taxes	8,987
Municipal State Retirement	83,665
Insurance Benefits	164,660
Office Supplies	7,000
Computer Supplies	500
Printing	3,000
Postage	25,000
Book and Periodicals	100
Memberships and Subscriptions	500
Credit Card Fees	500
Operating Supplies	4,000
Fuel and Oil	8,000
Employee Uniforms	2,500
Telephone Service	480
Internet Service	250
Mobile Phone Service	5,500
Wireless Data	4,180

Utility Locates	10,000
Equipment Rental	13,000
Software Maintenance and Subscriptions	46,000
Tyler Software Maintenance	8,515
Equipment Repair and Maintenance	850
Vehicle Repair and Maintenance	8,500
Towing Charges	5,000
Travel and Training	5,000
Consultant Services	250,000
Laboratory Testing Services	65,000
Mowing Services	150,000
Demolitions	100,000
Recording Services	70,000
Risk Management Charges	42,800
Other Expenses	5,000
Total	<u>1,756,641</u>

16 - Traffic Engineering

	2026 Proposed Budget
Regular Salaries and Wages	348,203
Premium Hours and Overtime	4,500
Other Additional Pay	15,600
FICA Payroll Taxes	22,836
Medicare Payroll Taxes	5,342
Municipal State Retirement	49,114
Insurance Benefits	115,262
Office Supplies	1,000
Printing	200
Postage	300
Book and Periodicals	200
Memberships and Subscriptions	800
Operating Supplies	5,500
Fuel and Oil	20,000
Employee Uniforms	1,500
Electricity - Traffic Signals	45,000
Electricity - Street Lights	770,000
Electricity	8,000
Natural Gas	1,500
Water and Sewer	600
Telephone Service	6,000
Internet Service	1,000
Mobile Phone Service	2,000
Other Communications	1,700
Wireless Data	2,000
Equipment Rental	600
Software Maintenance and Subscriptions	10,000
Tyler Software Maintenance	3,590
Traffic Signal Repair and Maintenance	215,000
Street Light Repair and Maintenance	150,000
Street Sign Repair and Maintenance	35,000
Guard Rail Repair and Maintenance	40,000
Pavement Mark Repair and Maintenance	300,000

Building Repair and Maintenance	8,000
Equipment Repair and Maintenance	1,000
Vehicle Repair and Maintenance	12,000
Travel and Training	10,000
Consultant Services	30,000
Risk Management Charges	21,600
Other Expenses	1,500
Total	<u>2,266,447</u>

17 - Permits and Inspections

	2026 Proposed Budget
Regular Salaries and Wages	610,780
Premium Hours and Overtime	5,000
Other Additional Pay	33,000
FICA Payroll Taxes	40,225
Medicare Payroll Taxes	9,408
Municipal State Retirement	86,911
Insurance Benefits	164,660
Office Supplies	3,000
Printing	1,500
Postage	1,500
Book and Periodicals	2,500
Memberships and Subscriptions	5,600
Credit Card Fees	500
Operating Supplies	3,000
Fuel and Oil	14,500
Employee Uniforms	6,000
Telephone Service	3,200
Internet Service	1,250
Mobile Phone Service	6,160
Wireless Data	4,500
Equipment Rental	1,800
Software Maintenance and Subscriptions	35,000
Tyler Software Maintenance	31,543
Equipment Repair and Maintenance	1,500
Vehicle Repair and Maintenance	6,160
Travel and Training	17,500
Risk Management Charges	44,800
Other Expenses	2,500
Total	<u>1,143,997</u>

20 - Police

	2026 Proposed Budget
Regular Salaries and Wages	12,381,207
Premium Hours and Overtime	450,000
Part Time	46,592
Part Time Civil Service	7,500
State Supplemental Pay	1,267,200
Hazardous Duty Pay	48,000
Uniform Allowance	50,000

Other Additional Pay	261,500
FICA Payroll Taxes	32,894
Medicare Payroll Taxes	210,158
Municipal State Retirement	39,000
Police State Retirement	4,575,800
Insurance Benefits	3,240,270
Office Supplies	25,000
Computer Supplies	70,000
Printing	7,000
Postage	6,000
Memberships and Subscriptions	5,000
Credit Card Fees	500
Operating Supplies	100,000
Gun Repair and Ammunition	58,000
Fuel and Oil	500,000
Employee Uniforms	165,000
Jail - Food	60,000
Jail - Medical	9,500
Jail - Supplies	50,000
Jail - Contract Security	9,000
Electricity	163,000
Natural Gas	13,200
Water and Sewer	4,000
Telephone Service	54,000
Internet Service	46,100
Mobile Phone Service	11,000
Other Communications	140,000
Wireless Data	100,000
Employment Physicals	30,000
Employee Health Services	1,000
Advertising and Legal Notices	300
Equipment Rental	480,000
Other Equipment Maintenance Contract	25,000
Software Maintenance and Subscriptions	900,000
Tyler Software Maintenance	10,643
Building Repair and Maintenance	84,000
Equipment Repair and Maintenance	60,000
Vehicle Repair and Maintenance	400,000
Towing Charges	5,000
Travel and Training	90,000
Consultant Services	20,000
Coroner Services	250,000
Garbage Pickup Services	5,500
Risk Management Charges	793,000
Other Expenses	4,700
Community Relations	5,000
Payments to Informants	5,000
Grant Expenses - Federal	95,000
Grant Expenses - State and Local	5,000
Total	<u><u>27,475,564</u></u>

21 - Fire

2026
Proposed

	Budget
Regular Salaries and Wages	9,220,739
Premium Hours and Overtime	313,505
Part Time Civil Service	5,475
Holiday Pay	212,077
State Supplemental Pay	972,360
24 Hour Shift OT	327,770
Specialized Training Pay	62,196
Out of Class Pay	131,335
FICA Payroll Taxes	7,881
Medicare Payroll Taxes	160,400
Municipal State Retirement	17,514
Firefighters State Retirement	3,762,595
Insurance Benefits	2,522,625
Unemployment	13,505
Office Supplies	9,490
Computer Supplies	3,650
Printing	3,577
Postage	2,555
Book and Periodicals	5,840
Memberships and Subscriptions	6,205
Operating Supplies	62,050
Fuel and Oil	166,440
Employee Uniforms	105,850
Laundry and Cleaning	7,300
Electricity	149,650
Natural Gas	36,500
Water and Sewer	40,150
Telephone Service	36,500
Internet Service	47,450
Mobile Phone Service	21,900
Other Communications	65,700
Wireless Data	35,040
Employment Physicals	14,600
Employee Health Services	9,490
Advertising and Legal Notices	1,000
Equipment Rental	90,000
Building Repair and Maintenance	91,250
Equipment Repair and Maintenance	100,000
Vehicle Repair and Maintenance	169,360
Travel and Training	51,100
Risk Management Charges	528,300
Other Expenses	6,080
Total	19,597,004

25 - Public Works

	2026 Proposed Budget
Regular Salaries and Wages	931,332
Premium Hours and Overtime	55,000
FICA Payroll Taxes	61,153
Medicare Payroll Taxes	14,302
Municipal State Retirement	125,730

Insurance Benefits	362,252
Unemployment	5,000
Office Supplies	850
Postage	190
Operating Supplies	15,400
Fuel and Oil	53,800
Chemicals	45,000
First Aid Supplies	25
Employee Uniforms	5,500
Electricity	7,500
Natural Gas	2,000
Water and Sewer	3,000
Telephone Service	5,100
Internet Service	3,150
Mobile Phone Service	2,500
Other Communications	25
Advertising and Legal Notices	525
Equipment Rental	8,800
Software Maintenance and Subscriptions	1,200
Tyler Software Maintenance	3,590
Building Repair and Maintenance	14,500
Equipment Repair and Maintenance	59,000
Vehicle Repair and Maintenance	49,000
Right of Way Spraying Repair and Maintenance	245,000
Travel and Training	2,325
Street Sweeping Services	100,000
Mowing Services	475,000
Risk Management Charges	71,300
Other Expenses	1,000
Total	<u><u>2,730,049</u></u>

26 - Street

	2026 Proposed Budget
Regular Salaries and Wages	148,068
Premium Hours and Overtime	7,000
Part Time	41,600
FICA Payroll Taxes	12,195
Medicare Payroll Taxes	2,853
Municipal State Retirement	19,991
Insurance Benefits	65,864
Office Supplies	450
Operating Supplies	14,500
Fuel and Oil	60,000
First Aid Supplies	300
Employee Uniforms	4,500
Construction Materials	45,000
Electricity	5,000
Natural Gas	2,000
Water and Sewer	500
Telephone Service	850
Internet Service	400
Mobile Phone Service	700

Other Communications	200
Employment Physicals	300
Advertising and Legal Notices	200
Equipment Rental	5,500
Building Repair and Maintenance	7,500
Equipment Repair and Maintenance	35,000
Vehicle Repair and Maintenance	47,000
Travel and Training	250
Consultant Services	3,000
Risk Management Charges	87,300
Other Expenses	1,900
Total	619,921

30 - Animal Control

	2026 Proposed Budget
Regular Salaries and Wages	363,465
Premium Hours and Overtime	25,000
Part Time	75,000
FICA Payroll Taxes	28,735
Medicare Payroll Taxes	6,721
Municipal State Retirement	49,069
Insurance Benefits	164,660
Office Supplies	2,000
Printing	1,000
Postage	80
Book and Periodicals	80
Memberships and Subscriptions	300
Credit Card Fees	500
Operating Supplies	65,000
Fuel and Oil	8,400
Cleaning Supplies	12,000
First Aid Supplies	250
Animal Food	35,000
Employee Uniforms	6,000
Rabies Certificates and Spay and Neuter Vouchers	65,000
Electricity	25,000
Natural Gas	14,000
Water and Sewer	5,000
Telephone Service	2,500
Internet Service	850
Mobile Phone Service	750
Other Communications	1,500
Wireless Data	1,800
Equipment Rental	3,000
Software Maintenance and Subscriptions	8,750
Tyler Software Maintenance	1,732
Building Repair and Maintenance	21,500
Equipment Repair and Maintenance	7,500
Vehicle Repair and Maintenance	5,000
Travel and Training	5,000
Veterinary Services	20,000
Animal Disposal Services	1,000

Risk Management Charges	38,300
Other Expenses	500
Total	<u>1,071,942</u>

32 - Parks and Recreation

	2026 Proposed Budget
Regular Salaries and Wages	1,353,176
Premium Hours and Overtime	80,000
Part Time	380,000
FICA Payroll Taxes	112,418
Medicare Payroll Taxes	26,292
Municipal State Retirement	182,680
Insurance Benefits	510,446
Office Supplies	3,500
Postage	200
Memberships and Subscriptions	300
Credit Card Fees	500
Operating Supplies	85,000
Recreational Programs	15,000
Security	10,000
Fuel and Oil	58,000
Field Paint	20,000
Keys and Locks	3,500
Trophies	12,500
Chemicals	40,000
First Aid Supplies	300
Employee Uniforms	15,000
Concession Purchases	7,500
Youth Sport Uniforms	100,000
Electricity	370,000
Natural Gas	19,000
Water and Sewer	120,000
Telephone Service	13,000
Internet Service	9,000
Mobile Phone Service	3,000
Other Communications	14,000
Wireless Data	5,000
Equipment Rental	14,000
Software Maintenance and Subscriptions	1,000
Tyler Software Maintenance	5,321
Building Repair and Maintenance	100,000
Equipment Repair and Maintenance	30,000
Vehicle Repair and Maintenance	33,000
Grounds Repair and Maintenance	50,000
Park and Fixture Repair and Maintenance	30,000
South Bossier Repair and Maintenance	32,000
Travel and Training	7,000
Gym Cleaning Services	5,000
Third Party Officials	40,000
Tennis Pro Services	36,000
Risk Management Charges	80,000
Other Expenses	2,000

CADA Lease	15,000
Total	<u>4,049,633</u>

**85 - Payments to Governmental Entities,
Other Entities, and Component Units**

	2026 Proposed Budget
Payments to Governmental Entities	
Caddo Bossier Homeland Security	101,230
Youth Detention Center	150,000
Shreveport Transit Authority	900,000
Department of Veterans Affairs	50,000
Louisiana State University Extension Cooperative	5,000
Bossier Parish School Board Crossing Guards	100,000
Election Expense	60,000
Subtotal	<u>1,366,230</u>
Payments to Other Entities	
Bossier Arts Council	130,000
Bossier Council on Aging	150,000
Louisiana Municipal Association	10,000
Keep Bossier Beautiful	32,000
Northwest Louisiana Council of Governments	69,050
Commission for Women	12,000
Red River Valley Association	2,000
Coordinating and Development Corporation	32,750
Barksdale Forward	65,000
Gingerbread House Advocacy Center	25,000
Shreveport Bossier Military Affairs Council	55,000
United Way of Northwest Louisiana	20,000
Volunteers of America	20,000
Subtotal	<u>622,800</u>
Payments to Component Units	
Metropolitan Planning Commission	317,701
Subtotal	<u>317,701</u>
Total Payments to Governmental Entities, Other Entities, and Component Units	<u>2,306,731</u>



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Community Development Fund Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[210 Community Development Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE STATE AND FEDERAL GRANTS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Community Development Fund	
Revenues	
Federal Grant Revenue	640,000
Other Income	400
Total Revenues	640,400
Expenditures	
Federal Grant Expenditures	640,000
Total Expenditures	640,000
Excess (Deficiency) of Revenues Over Expenditures	400
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Change in Fund Balance	400
Fund Balance at Beginning of Year	39,804
Fund Balance at End of Year	40,204

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Diversion Program Fund Budget 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[215 Diversion Program Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE DIVERSION PROGRAM FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Diversion Program Fund	2026 Proposed Budget
Revenues	
Diversion Revenue	150,000
Total Revenues	150,000
 Expenditures	
Other Expenditures	75,000
Police Distribution	37,500
City Court Distribution	37,500
Total Expenditures	150,000
 Excess (Deficiency) of Revenues Over Expenditures	-
 Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
 Change in Fund Balance	-
 Fund Balance at Beginning of Year	206,048
 Fund Balance at End of Year	206,048

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 14, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Property Tax Budget for 2026.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[100 Property Tax Budget Ordinance 2026 - updated](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 14 2025
Approved - Oct 16 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES FOR PROPERTY TAX FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENEED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Property Tax	2026 Proposed Budget
Total Assessed Valuation	800,000,000
Rate per \$1,000	X 21.50
Gross Tax Levy	<u>17,200,000</u>
 Distribution	
 General Fund	
General Alimony Bossier City 5.25 mills	4,200,000
Fire and Police Departments 7.85 mills	6,280,000
Fire and Police Salaries 5.84 mills	4,672,000
Fire and Police Departments 2.56 mills	2,048,000
	<u>17,200,000</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 14, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Civic Center Fund Budget for 2026.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[230 Civic Center Fund Budget Ordinance 2026 - updated](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 14 2025
Approved - Oct 16 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE CIVIC CENTER FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026, and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Civic Center Fund

	2026 Proposed Budget
Revenues	
Commercial Events	110,000
Non-Commercial Events	200,000
City Sponsored Events	1,000
Concessions	20,000
Interest Earned	8,500
Other Income	5,000
Total Revenues	344,500
 Expenditures	
Regular Salaries and Wages	123,472
Premium Hours and Overtime	1,500
Part Time	45,000
FICA Payroll Taxes	10,539
Medicare Payroll Taxes	2,465
Municipal State Retirement	16,670
Insurance Benefits	32,932
Unemployment	1,000
Office Supplies	750
Computer Supplies	200
Postage	100
Memberships and Subscriptions	50
Credit Card Fees	500
Operating Supplies	12,000
Fuel and Oil	2,000
Employee Uniforms	1,000
Concession Purchases	14,000
Electricity	167,000
Natural Gas	10,000
Water and Sewer	12,000
Telephone Service	6,000
Internet Service	1,450
Mobile Phone Service	1,500
Other Communications	500

Equipment Rental	2,000
Software Maintenance and Subscriptions	5,000
Tyler Software Maintenance	1,732
General Administration Charges	19,000
Computer System Charges	29,850
Building Repair and Maintenance	35,000
Equipment Repair and Maintenance	9,000
Vehicle Repair and Maintenance	1,000
Travel and Training	200
Risk Management Charges	34,900
Other Expenses	8,800
Buildings and Improvements	19,000
Computer Equipment	5,000
Other Equipment	5,000
Total Expenditures	<u>638,110</u>
Excess (Deficiency) of Revenues Over Expenditures	(293,610)
Other Financing Sources (Uses)	
Transfers In	300,000
Transfers Out	-
Total Other Financing Sources (Uses)	<u>300,000</u>
Change in Fund Balance	6,390
Fund Balance at Beginning of Year	<u>2,221,545</u>
Fund Balance at End of Year	<u><u>2,227,935</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Hotel Motel Taxes Fund Budget for 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[235 Hotel Motel Taxes Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE HOTEL/MOTEL TAXES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENEED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Hotel/Motel Taxes Fund	2026 Proposed Budget
Revenues	
1% Collection Fee	10,000
3/4% Occupancy Tax	900,000
State Funds - Sales Tax Dedication	1,750,000
Interest Earned	15,000
Total Revenues	<u>2,675,000</u>
Expenditures	
East Bank Landscape Maintenance	70,000
Risk Management Charges	420,000
Shreveport Bossier Sports Commission	67,500
Arena Equipment	250,000
Total Expenditures	<u>807,500</u>
Excess (Deficiency) of Revenues Over Expenditures	1,867,500
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out - Debt Service	(1,000,000)
Transfers Out - Civic Center	(300,000)
Transfers Out - Arena	(300,000)
Total Other Financing Sources (Uses)	<u>(1,600,000)</u>
Change in Fund Balance	267,500
Fund Balance at Beginning of Year	<u>7,489,805</u>
Fund Balance at End of Year	<u><u>7,757,305</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Disaster Reserve Fund Budget for 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[237 Disaster Reserve Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE DISASTER RESERVE FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Disaster Reserve Fund	
Revenues	
Interest Earned	8,000
Total Revenues	8,000
Expenditures	
Disaster Expenditures	8,000
Total Expenditures	8,000
Excess (Deficiency) of Revenues Over Expenditures	-
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Change in Fund Balance	-
Fund Balance at Beginning of Year	2,680,195
Fund Balance at End of Year	2,680,195

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and

seconded by _____, adopted on this the _____ day of
_____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Fire Improvements and Operations Fund Budget for 2026.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[240 Fire Improvements and Operations Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE FIRE IMPROVEMENTS AND OPERATIONS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Fire Improvements and Operations Fund	
Revenues	
Sales Tax	3,991,400
Total Revenues	3,991,400
Expenditures	
Capital Projects	850,000
Total Expenditures	850,000
Excess (Deficiency) of Revenues Over Expenditures	3,141,400
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out to General Fund	(3,991,400)
Total Other Financing Sources (Uses)	(3,991,400)
Change in Fund Balance	(850,000)
Fund Balance at Beginning of Year	3,470,542
Fund Balance at End of Year	2,620,542

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and

seconded by _____, adopted on this the _____ day of
_____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Jail and Municipal Building Fund Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[250 Jail and Municipal Building Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE JAIL AND MUNICIPAL BUILDING FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Jail and Municipal Building Fund	
Revenues	
Sales Tax	2,100,000
Scoreboard Marketing Revenue	87,000
Interest Earned	28,000
Total Revenues	2,215,000
Expenditures	
Capital Projects	215,000
Total Expenditures	215,000
Excess (Deficiency) of Revenues Over Expenditures	2,000,000
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out - General Fund - Jailers	(1,000,000)
Transfers Out - General Fund - Jail Building	(1,000,000)
Total Other Financing Sources (Uses)	(2,000,000)
Change in Fund Balance	-
Fund Balance at Beginning of Year	4,699,848
Fund Balance at End of Year	4,699,848

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Streets and Drainage Fund Budget for 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[260 Streets and Drainage Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE STREETS AND DRAINAGE FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Streets and Drainage Fund	2026 Proposed Budget
Revenues	
Sales Tax	2,320,000
Interest Earned	15,000
Total Revenues	<u>2,335,000</u>
Expenditures	
Unplanned Streets and Drainage	1,000,000
Stormwater Drainage	700,000
Total Expenditures	<u>1,700,000</u>
Excess (Deficiency) of Revenues Over Expenditures	635,000
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out - General Fund	(620,000)
Total Other Financing Sources (Uses)	<u>(620,000)</u>
Change in Fund Balance	15,000
Fund Balance at Beginning of Year	<u>4,043,923</u>
Fund Balance at End of Year	<u><u>4,058,923</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Water Fund Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[600 Water Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE WATER FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Water Fund	
Revenues	
Rental Income	5,000
Interest Earned	10,000
Water Sales - Charges	4,200,000
Water Sales - Usage	15,000,000
Water Sales - Miscellaneous	60,000
Water Sales - Connection Fees	45,000
Water Sales - Fill Station	40,000
Water Sales - Hydrant Rental	60,000
Water Sales - Late Fees	255,000
Water Sales - BAFB	1,580,000
Other Income	35,000
Total Revenues	21,290,000
Operating Expenses	
Administration	1,849,972
Water Treatment Plant	5,403,419
Transmission and Distribution	1,998,169
Customer Service	1,824,767
Depreciation	4,755,000
Total Operating Expenses	15,831,327
Operating Income (Loss)	5,458,673
Other Revenues and Expenses	
Debt Service - Interest	(1,417,600)
Total Other Revenues and Expenses	(1,417,600)
Net Income (Loss) Before Transfers	4,041,073
Transfers	
Transfers In	-
Transfers Out - Water Capital	(2,124,000)

Total Transfers	<u>(2,124,000)</u>
Net Income (Loss) After Transfers	<u><u>1,917,073</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk

61 - Water Administration

	2026 Proposed Budget
	<u> </u>
Regular Salaries and Wages	113,761
Premium Hours and Overtime	1,500
Other Additional Pay	1,420
FICA Payroll Taxes	7,235
Medicare Payroll Taxes	1,693
Municipal State Retirement	15,551
Insurance Benefits	32,932
Office Supplies	1,000
Printing	250
Postage	250
Operating Supplies	5,000
Fuel and Oil	2,500
Electricity	3,000
Water Beautification Meters	45,000
Telephone Service	2,500

Internet Service	2,500
Mobile Phone Service	10,000
Other Communications	6,000
Wireless Data	10,000
Advertising and Legal Notices	300
Equipment Rental	4,600
Tyler Software Maintenance	3,590
General Administration Charges	190,000
Computer System Charges	106,300
Building Repair and Maintenance	10,000
Vehicle Repair and Maintenance	500
Travel and Training	5,000
Audit Services	42,750
Consultant Services	1,017,240
Risk Management Charges	22,600
Bad Debt Expense	150,000
Collection Agency Fees	35,000
Total	1,849,972

63 - Water Treatment Plant

	2026 Proposed Budget
Regular Salaries and Wages	646,882
Premium Hours and Overtime	130,000
Other Additional Pay	23,952
FICA Payroll Taxes	49,652
Medicare Payroll Taxes	11,612
Municipal State Retirement	90,563
Insurance Benefits	214,058
Office Supplies	1,500
Memberships and Subscriptions	88,000
Permit Fees	500
Operating Supplies	20,000
Laboratory Equipment	6,000
Fuel and Oil	20,000
Chemicals	2,000,000
First Aid Supplies	200
Employee Uniforms	1,600
Electricity	1,100,000
Natural Gas	6,000
Telephone Service	2,000
Internet Service	2,000
Other Communications	2,500
Equipment Rental	16,000
Other Equipment Maintenance Contract	500,000
Software Maintenance and Subscriptions	31,000
Building Repair and Maintenance	35,000
Equipment Repair and Maintenance	120,000
Vehicle Repair and Maintenance	6,000
Pumping Equipment Repair and Maintenance	75,000
Treatment Equipment Repair and Maintenance	60,000
Travel and Training	2,500
Laboratory Testing Services	110,000

Risk Management Charges	30,900
Total	<u>5,403,419</u>

64 - Transmission and Distribution

	2026 Proposed Budget
Regular Salaries and Wages	375,388
Premium Hours and Overtime	64,756
Part Time	19,000
Other Additional Pay	3,200
FICA Payroll Taxes	28,666
Medicare Payroll Taxes	6,705
Municipal State Retirement	51,110
Insurance Benefits	148,194
Operating Supplies	12,000
Fuel and Oil	60,000
First Aid Supplies	150
Employee Uniforms	3,000
Electricity	28,000
Natural Gas	3,500
Water and Sewer	1,300
Telephone Service	1,200
Internet Service	1,000
Other Communications	2,000
Wireless Data	1,500
Water Main and Crossing Rental	10,000
Building Repair and Maintenance	1,500
Equipment Repair and Maintenance	70,000
Vehicle Repair and Maintenance	25,000
Main Repair and Maintenance	885,000
Unplanned Concrete Rep and Maintenance	150,000
Travel and Training	1,200
Risk Management Charges	44,800
Total	<u>1,998,169</u>

66 - Customer Service

	2026 Proposed Budget
Regular Salaries and Wages	714,337
Premium Hours and Overtime	3,500
FICA Payroll Taxes	44,507
Medicare Payroll Taxes	10,410
Municipal State Retirement	96,437
Insurance Benefits	279,922
Office Supplies	6,300
Computer Supplies	200
Printing	48,000
Postage	200,000
Memberships and Subscriptions	15
Credit Card Fees	13,300
Operating Supplies	20,000
Fuel and Oil	27,000

Employee Uniforms	4,000
Telephone Service	2,400
Internet Service	300
Mobile Phone Service	7,700
Wireless Data	15,000
Equipment Rental	4,000
Software Maintenance and Subscriptions	175,000
Tyler Software Maintenance	34,889
Equipment Repair and Maintenance	5,000
Vehicle Repair and Maintenance	10,000
Water Meter Repair and Maintenance	60,000
Travel and Training	6,000
Risk Management Charges	36,300
Other Expenses	250
Total	<u><u>1,824,767</u></u>



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Sewer Fund Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[601 Sewer Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE SEWER FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Sewer Fund	2026 Proposed Budget
Revenues	
Rental Income	5,000
Interest Earned	10,000
Sewer Sales - Charges	10,500,000
Sewer Sales - Usage	5,500,000
Sewer Sales - BAFB Contract	600,000
Sewer Sales - Sur Charges	50,000
Sewer Sales - Late Fees	650,000
Other Income	25,000
Total Revenues	17,340,000
Operating Expenses	
Sewer Administration	1,623,640
Red River Treatment Plant	2,203,924
Sewer Maintenance	758,644
Lift Stations	1,418,072
Northeast Treatment Plant	1,324,905
Environmental Affairs	284,510
Depreciation	5,600,000
Total Operating Expenses	13,213,695
Operating Income (Loss)	4,126,305
Other Revenues and Expenses	
Debt Service - Interest	(2,810,000)
Total Other Revenues and Expenses	(2,810,000)
Net Income (Loss) Before Transfers	1,316,305
Transfers	
Transfers In - Debt Service	1,000,000
Transfers Out - Sewer Capital	(2,297,500)
Total Transfers	(1,297,500)

Net Income (Loss) After Transfers 18,805

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk

71 - Sewer Administration

	2026 Proposed Budget
Software Maintenance and Subscriptions	7,600
Tyler Software Maintenance	3,590
General Administration Charges	190,000
Computer System Charges	106,300
Audit Services	42,750
Consultant Services	1,047,240
Bad Debt Expense	226,160
Total	1,623,640

72 - Red River Treatment Plant

	2026 Proposed Budget
Regular Salaries and Wages	397,729
Premium Hours and Overtime	65,000
Other Additional Pay	11,412
FICA Payroll Taxes	29,398

Medicare Payroll Taxes	6,876
Municipal State Retirement	55,181
Insurance Benefits	131,728
Office Supplies	100
Computer Supplies	1,000
Postage	100
Permit Fees	20,000
Operating Supplies	10,000
Laboratory Equipment	5,000
Fuel and Oil	25,000
Chemicals	100,000
First Aid Supplies	100
Employee Uniforms	1,500
Electricity	500,000
Water and Sewer	3,000
Telephone Service	2,100
Internet Service	1,000
Equipment Rental	2,500
Other Equipment Maintenance Contract	5,000
Software Maintenance and Subscriptions	10,000
Building Repair and Maintenance	10,000
Equipment Repair and Maintenance	65,500
Vehicle Repair and Maintenance	2,000
Pumping Equipment Repair and Maintenance	150,000
Main Repair and Maintenance	10,000
Treatment Equipment Repair and Maintenance	80,000
Travel and Training	1,500
Laboratory Testing Services	10,000
Tipping Services	470,000
Risk Management Charges	20,200
Other Expenses	1,000
Total	<u>2,203,924</u>

73 - Sewer Maintenance

	2026 Proposed Budget
Regular Salaries and Wages	194,206
Premium Hours and Overtime	28,000
Other Additional Pay	1,600
FICA Payroll Taxes	13,877
Medicare Payroll Taxes	3,246
Municipal State Retirement	26,435
Insurance Benefits	82,330
Operating Supplies	12,000
Fuel and Oil	10,000
First Aid Supplies	50
Employee Uniforms	1,500
Telephone Service	500
Internet Service	400
Water Main and Crossing Rental	6,500
Equipment Repair and Maintenance	65,500
Vehicle Repair and Maintenance	35,000
Main Repair and Maintenance	100,000

Unplanned Concrete Rep and Maintenance	150,000
Travel and Training	1,200
Risk Management Charges	26,300
Total	758,644

74 - Lift Stations

	2026 Proposed Budget
Regular Salaries and Wages	404,436
Premium Hours and Overtime	45,000
Other Additional Pay	4,865
FICA Payroll Taxes	28,167
Medicare Payroll Taxes	6,588
Municipal State Retirement	55,256
Insurance Benefits	164,660
Operating Supplies	15,000
Fuel and Oil	75,000
Employee Uniforms	4,000
Electricity	215,000
Water and Sewer	10,000
Telephone Service	1,500
Internet Service	1,000
Other Communications	65,000
Equipment Rental	3,000
Building Repair and Maintenance	2,500
Equipment Repair and Maintenance	12,000
Vehicle Repair and Maintenance	10,000
Pumping Equipment Repair and Maintenance	250,000
Travel and Training	1,500
Risk Management Charges	43,600
Total	1,418,072

75 - Northeast Treatment Plant

	2026 Proposed Budget
Regular Salaries and Wages	289,267
Premium Hours and Overtime	50,000
Other Additional Pay	13,000
FICA Payroll Taxes	21,841
Medicare Payroll Taxes	5,109
Municipal State Retirement	40,807
Insurance Benefits	98,796
Office Supplies	485
Computer Supplies	1,000
Permit Fees	12,500
Operating Supplies	10,500
Laboratory Equipment	15,000
Fuel and Oil	20,000
Chemicals	180,000
Employee Uniforms	1,200
Electricity	250,000
Water and Sewer	15,000

Telephone Service	3,000
Internet Service	2,000
Equipment Rental	5,000
Software Maintenance and Subscriptions	10,000
Building Repair and Maintenance	20,000
Equipment Repair and Maintenance	30,000
Vehicle Repair and Maintenance	3,000
Pumping Equipment Repair and Maintenance	50,000
Treatment Equipment Repair and Maintenance	120,000
Travel and Training	1,200
Laboratory Testing Services	15,000
Tipping Services	10,000
Risk Management Charges	31,200
Total	<u><u>1,324,905</u></u>

76 - Environmental Affairs

	2026 Proposed Budget
Regular Salaries and Wages	145,834
Other Additional Pay	7,000
FICA Payroll Taxes	9,477
Medicare Payroll Taxes	2,217
Municipal State Retirement	20,634
Insurance Benefits	49,398
Office Supplies	1,000
Postage	50
Permit Fees	2,000
Operating Supplies	3,000
Fuel and Oil	2,500
Employee Uniforms	500
Telephone Service	2,500
Internet Service	1,000
Advertising and Legal Notices	100
Equipment Rental	400
Software Maintenance and Subscriptions	4,000
Equipment Repair and Maintenance	1,000
Vehicle Repair and Maintenance	1,200
Travel and Training	2,500
Laboratory Testing Services	8,000
Risk Management Charges	20,200
Total	<u><u>284,510</u></u>



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Emergency Medical Services Fund Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[610 Emergency Medical Services Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE EMERGENCY MEDICAL SERVICES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Emergency Medical Services Fund	
Revenues	
State Supplemental Pay	359,640
Interest Earned	22,000
EMS - Service Charge	3,600,000
EMS - Billing	5,160,895
EMS - Late Fees	150,000
Total Revenues	9,292,535
Expenses	
Regular Salaries and Wages	3,410,410
Premium Hours and Overtime	115,954
Part Time Civil Service	2,025
Holiday Pay	78,439
State Supplemental Pay	359,640
24 Hour Shift OT	121,230
Emergency Med Tech Pay	600,000
Specialized Training Pay	23,004
Out of Class Pay	48,576
Ambulance Pay	182,500
FICA Payroll Taxes	2,915
Medicare Payroll Taxes	59,326
Municipal State Retirement	6,478
Firefighters State Retirement	1,391,644
Insurance Benefits	933,026
Vacation Accrual	6,000
Unemployment	4,995
Office Supplies	3,510
Computer Supplies	1,350
Printing	1,323
Postage	945
Book and Periodicals	2,160
Memberships and Subscriptions	2,295
Operating Supplies	22,950

Fuel and Oil	61,560
First Aid Supplies	300,000
Employee Uniforms	39,150
Laundry and Cleaning	2,700
Electricity	55,350
Natural Gas	13,500
Water and Sewer	14,850
Telephone Service	13,500
Internet Service	17,550
Mobile Phone Service	8,100
Other Communications	24,300
Wireless Data	12,960
Employment Physicals	5,400
Employee Health Services	3,510
Software Maintenance and Subscriptions	50,000
Tyler Software Maintenance	11,540
General Administration Charges	40,000
Computer System Charges	33,500
Building Repair and Maintenance	33,750
Equipment Repair and Maintenance	116,000
Vehicle Repair and Maintenance	62,640
Travel and Training	18,900
Consultant Services	48,000
Billing Services	375,000
Garbage Pickup Services	8,000
Risk Management Charges	217,200
Bad Debt Expense	550,000
Depreciation	425,000
Total Expenses	<u>9,942,655</u>
Net Income (Loss) Before Transfers	(650,120)
Transfers	
Transfers In	182,500
Transfers Out	-
Total Transfers	<u>182,500</u>
Net Income (Loss) After Transfers	(467,620)
Fund Balance at Beginning of Year	(2,039,000)
Fund Balance at End of Year	<u><u>(2,506,620)</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and

seconded by _____, adopted on this the _____ day of
_____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 14, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Sanitation Fund Budget for 2026.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[620 Sanitation Fund Budget Ordinance 2026 - updated](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 14 2025
Approved - Oct 16 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE PUBLIC SERVICES AND SANITATION FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Sanitation Fund	
Revenues	
Interest Earned	75,000
Sanitation Services - Charges	6,300,000
Sanitation Services - Late Fee	200,000
Transfer Station Revenue	60,000
Recycling Revenue	20,000
Other Income	4,000
Total Revenues	6,659,000
Expenses	
Regular Salaries and Wages	226,265
Premium Hours and Overtime	30,000
Part Time	10,000
FICA Payroll Taxes	16,510
Medicare Payroll Taxes	3,862
Municipal State Retirement	30,546
Insurance Benefits	98,796
Vacation Accrual	500
Unemployment	1,000
Pension Expenses	5,000
Office Supplies	300
Printing	2,000
Postage	30
Credit Card Fees	500
Operating Supplies	25,000
Fuel and Oil	25,000
Employee Uniforms	4,500
Electricity	11,500
Telephone Service	2,650
Internet Service	850
Mobile Phone Service	1,500
Wireless Data	1,500
Equipment Rental	2,500

General Administration Charges	35,000
Computer System Charges	26,200
Building Repair and Maintenance	35,000
Equipment Repair and Maintenance	7,500
Vehicle Repair and Maintenance	16,000
Travel and Training	250
Garbage Pickup Services	5,500,000
Hazardous Household Waste	12,000
Tipping Services	10,000
Risk Management Charges	30,100
Bad Debt Expense	74,530
Depreciation	76,500
Total Expenses	<u>6,323,389</u>
Net Income (Loss) Before Transfers	335,611
Transfers	
Transfers In	-
Transfers Out	<u>(305,000)</u>
Total Transfers	<u>(305,000)</u>
Net Income (Loss) After Transfers	30,611
Fund Balance at Beginning of Year	6,251,853
Fund Balance at End of Year	<u><u>6,282,464</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Health Insurance Fund Budget for 2026. (First Reading)(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[700 Health Insurance Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE HEALTH INSURANCE FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Health Insurance Fund	
Revenues	
Interest Earned	20,000
Prescription Rebates	250,000
Active Employee Contributions - Health	1,680,000
Active Employer Contributions - Health	8,550,000
Active Employee Contributions - Vision	18,000
Active Employer Contributions - Vision	32,000
Active Employee Contributions - Dental	200,000
Active Employer Contributions - Dental	305,000
Active Employer Contributions - Life	115,000
Active Employee Contributions - Voluntary Insurance	250,000
Retiree Contributions - Health	1,174,000
Retiree Contributions - Vision	9,000
Retiree Contributions - Dental	125,000
Retiree Contributions - Voluntary Insurance	4,500
Total Revenues	12,732,500
Expenses	
Insurance Administrative Fees	8,500
Active Insurance Claims	8,000,000
Retiree Insurance Claims	1,375,000
Active Premiums - Health	1,650,000
Retiree Premiums - Health	590,000
Active Premiums - Vision	55,000
Retiree Premiums - Vision	10,000
Active Premiums - Dental	543,000
Retiree Premiums - Dental	132,000
Active Premiums - Life	97,000
Active Premiums - Voluntary Insurance	267,000
Retiree Premiums - Voluntary Insurance	5,000
Total Expenses	12,732,500
Net Income (Loss) Before Transfers	-

Transfers	
Transfers In	-
Transfers Out	-
Total Transfers	-
Net Income (Loss) After Transfers	-
Fund Balance at Beginning of Year	746,151
Fund Balance at End of Year	<u>746,151</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Risk Management Fund Budget 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[710 Risk Management Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE RISK MANAGEMENT FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Risk Management Fund	2026 Proposed Budget
Revenues	
Interest Earned	10,000
Internal Service Charges	3,185,000
Total Revenues	<u>3,195,000</u>
Expenses	
Insurance Administrative Fees	25,000
Legal Fees	310,000
Insurance Claims	200,000
Attorney Settlements	50,000
Individual Settlements	100,000
Workers Comp Claims	1,225,000
Insurance Premiums	2,500,000
Total Expenses	<u>4,410,000</u>
Net Income (Loss) Before Transfers	(1,215,000)
Transfers	
Transfers In	1,225,000
Transfers Out	-
Total Transfers	<u>1,225,000</u>
Net Income (Loss) After Transfers	10,000
Fund Balance at Beginning of Year	3,759,043
Fund Balance at End of Year	<u><u>3,769,043</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 14, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler", written over a horizontal line.

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Consolidated Sales Tax Fund Budget for 2026.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[800 Consolidated Sales Tax Fund Budget Ordinance 2026 - updated](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 14 2025
Approved - Oct 16 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE CONSOLIDATED SALES TAX FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Consolidated Sales Tax Fund	2026 Proposed Budget
Revenues	
Sales Tax	140,552,500
Sales Tax - 1% Collection Fee	565,453
School Board Reimbursement	565,452
Total Revenues	141,683,405
 Administrative Expenses	
Sales Tax Administration Expenses	1,130,905
 External Distributions	
Bossier Parish School Board, Benton, Haughton, Plain Dealing, Bossier Parish Police Jury, City of Shreveport, Law Enforcement District	83,495,500
 Internal Distributions	
Debt Service	
Original 1/2%	
16 Sales Tax Revenue	290,000
17 Sales Tax Revenue	1,480,000
Total	1,770,000
 Parkway 1/2%	
15 LCDA Revenue Bonds	915,000
Total	915,000
 Total Debt Service	2,685,000
 Sales Tax Capital Improvements Fund	9,641,400
Parkway Capital Projects Fund	120,000
Total Capital Improvements	10,561,400
 General Fund Rededication	10,376,400
General Fund Fire and Police	11,411,400
General Fund Police, Fire and Other Salaries	11,411,400

General Fund Salaries other than Fire and Police	3,000,000
Total General Fund	<u>36,199,200</u>
Fire Improvements and Operations	3,991,400
Jail and Municipal Building Fund	2,100,000
Streets and Drainage Fund	2,320,000
Total	<u>8,411,400</u>
Total Internal Distributions	<u>57,057,000</u>
Total Distributions	140,552,500
Net Change in Fund Balance	-
Fund Balance at Beginning of Year	(339,527)
Fund Balance at End of Year	<u><u>(339,527)</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk

81 - Sales Tax Administration

	2026
	Proposed
	Budget
Regular Salaries and Wages	<u>497,933</u>
Premium Hours and Overtime	4,500

Car Allowance	5,000
Other Additional Pay	50
FICA Payroll Taxes	31,465
Medicare Payroll Taxes	7,359
Municipal State Retirement	67,904
Insurance Benefits	148,194
Office Supplies	4,500
Computer Supplies	1,500
Printing	5,000
Postage	32,000
Book and Periodicals	400
Memberships and Subscriptions	600
Operating Supplies	5,500
Fuel and Oil	3,000
Employee Uniforms	1,000
Telephone Service	2,250
Internet Service	250
Mobile Phone Service	1,220
Wireless Data	2,880
Advertising and Legal Notices	4,300
Filing Fees	2,000
Equipment Rental	10,500
Software Maintenance and Subscriptions	38,500
General Administration Charges	26,000
Computer System Charges	30,850
Equipment Repair and Maintenance	250
Vehicle Repair and Maintenance	2,500
Travel and Training	12,000
Audit Services	125,000
Consultant Services	2,500
Risk Management Charges	23,500
Other Expenses	500
Buildings & Improvements	5,000
Office Equipment	10,000
Computer Equipment	10,000
Computer Software	5,000
Total	<u><u>1,130,905</u></u>



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Riverboat Gaming Trust Fund Budget for 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[810 Riverboat Gaming Trust Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE RIVERBOAT GAMING TRUST FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Riverboat Gaming Trust Fund	
Revenues	
Interest Earned	50,000
Total Revenues	50,000
Expenditures	
Investment Advisory Services	35,000
Total Expenditures	35,000
Excess (Deficiency) of Revenues Over Expenditures	15,000
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	(1,225,000)
Total Other Financing Sources (Uses)	(1,225,000)
Change in Fund Balance	(1,210,000)
Fund Balance at Beginning of Year	34,276,200
Fund Balance at End of Year	33,066,200

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and

seconded by _____, adopted on this the _____ day of
_____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Public Safety and Health Trust Fund Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[820 Public Safety and Health Trust Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE PUBLIC SAFETY AND HEALTH TRUST FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

Public Safety and Health Trust Fund	2026 Proposed Budget
Revenues	
Interest Earned	25,000
Total Revenues	<u>25,000</u>
Expenditures	
Investment Advisory Services	25,000
Total Expenditures	<u>25,000</u>
Excess (Deficiency) of Revenues Over Expenditures	-
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out - General Fund	-
Total Other Financing Sources (Uses)	<u>-</u>
Change in Fund Balance	-
Fund Balance at Beginning of Year	<u>21,360,168</u>
Fund Balance at End of Year	<u><u>21,360,168</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and

seconded by _____, adopted on this the _____ day of
_____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Arena Operations Fund Budget for 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[980 Arena Operations Fund Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE ARENA OPERATIONS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	2026 Proposed Budget
Arena Operations Fund	
Revenues	
Direct Event Income	800,100
Ancillary Income	
Concessions	1,708,425
Merchandise	129,133
TM Commission	1,314,250
Facility Fee	671,250
Total Ancillary Income	3,823,058
Total Event Income	4,623,158
Other Income	
Advertising	771,746
Luxury Seating	905,000
Incremental Advertising	87,000
Payment to City Scoreboard	(87,000)
Total Other Income	1,676,746
Total Revenues	6,299,904
Indirect Expenditures	
Executive	435,000
Finance	324,197
Operations	1,284,152
Marketing	219,103
Premium Sales	148,939
Box Office	110,301
Overhead	1,574,499
Event Services	529,017
Food and Beverage	520,621
Management Fees	338,723
Promoter Fees	982,500
Total Expenditures	6,467,052

Excess (Deficiency) of Revenues Over Expenditures	(167,148)
Other Financing Sources (Uses)	
Transfers In from City	300,000
Transfers Out	-
Total Other Financing Sources (Uses)	<u>300,000</u>
Net Change in Fund Balance	132,852
Fund Balance at Beginning of Year	788,552
Fund Balance at End of Year	<u><u>921,404</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Sales Tax Capital Improvement Budget for 2026. (First Reading)(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[400 Sales Tax Capital Improvement Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE SALES TAX CAPITAL IMPROVEMENT FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

Sales Tax Capital Improvement	
	2026 Proposed Budget
	<hr/>
Revenues	
Fund 400 Sales Tax Capital Improvement	
Sales Tax	9,641,400
Interest Earned	100,000
Total	<hr/> <hr/>
Expenditures	
01 City Council	
Buildings and Improvements	20,000
Office Equipment	5,000
Computer Equipment	20,000
Other Equipment	10,000
02 Public Affairs	
Buildings and Improvements	2,500
Office Equipment	5,000
Computer Equipment	4,500
03 Finance	
Buildings and Improvements	45,000
Office Equipment	10,000
Computer Equipment	5,000
Other Equipment	5,000
04 Purchasing	
Office Equipment	2,500
Computer Equipment	5,000
05 Human Resources	
Office Equipment	2,500
Computer Equipment	5,000

06 Legal Department	
Buildings and Improvements	5,000
Office Equipment	2,500
Computer Equipment	5,000
07 City Court	
Office Equipment	2,500
Computer Equipment	5,000
08 City Marshal	
Office Equipment	2,500
Computer Equipment	11,000
Other Equipment	15,000
09 Community Development	
Buildings and Improvements	5,000
Office Equipment	2,500
Computer Equipment	5,000
10 Fleet Services	
Other Equipment	45,000
Vehicles	55,000
11 Municipal Building	
Buildings and Improvements	750,000
Computer Equipment	10,000
12 Information Services	
Office Equipment	5,000
Computer Equipment	450,000
Computer Software	100,000
13 Property Tax and Licenses	
Office Equipment	2,500
Computer Equipment	5,000
15 Engineering	
Buildings and Improvements	50,000
Office Equipment	2,500
Computer Equipment	7,500
Other Equipment	10,000
Vehicles	50,000
16 Traffic Engineering	
Street Lights	2,500
Computer Equipment	5,000
Other Equipment	50,000
17 Permits and Inspections	
Office Equipment	2,500
Computer Equipment	12,000
Other Equipment	5,000
Vehicles	50,000

20 Police Department	
Buildings and Improvements	50,000
Computer Equipment	417,680
Bullet Proof Vests	74,200
Other Equipment	231,270
Auto Equipment	216,000
Vehicles	684,000
21 Fire Department	
Computer Equipment	94,000
Fire Hydrant Maintenance	336,000
Other Equipment	347,500
Bunker Clothes	80,000
Communication Equipment	28,450
Vehicles	180,000
25 Public Works Administration	
Buildings and Improvements	10,500
Office Equipment	1,500
Computer Equipment	3,000
Other Equipment	95,000
Vehicles	110,000
26 Street	
Vehicles	88,000
30 Animal Control	
Office Equipment	5,000
Computer Equipment	10,000
Other Equipment	40,000
32 Parks and Recreation	
Park Improvements	825,000
Park Improvements - South Bossier	130,000
Buildings and Improvements	30,000
Office Equipment	5,000
Computer Equipment	1,000
Other Equipment	67,200
Vehicles	126,000
Equipment and Improvements	<u>6,163,800</u>
Transfers Out - Parkway Capital Projects Fund	3,000,000
Contingency	577,600
Total	<u><u>9,741,400</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
 Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


 Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Boardwalk Capital Budget for 2026. (First Reading)(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[430 Boardwalk Capital Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director	Approved - Oct 02 2025
Richard Ray, ACA	Approved - Oct 02 2025
Thomas Chandler, Mayor	Approved - Oct 02 2025
Emily Pitts, Administrative Assistant	Approved - Oct 02 2025
Phyllis McGraw, City Clerk	Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE BOARDWALK CAPITAL BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR, AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

	2026 Proposed Budget
Boardwalk Capital	
Revenues	
Rental Income	150,000
Interest Earned	5,000
Land Leases	82,500
Total	237,500
Expenditures	
Boardwalk Repairs and Maintenance	200,000
Contingency	37,500
Total Expenditures	237,500

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Riverboat Gaming Capital Projects Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[480 Riverboat Gaming Capital Projects Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE RIVERBOAT GAMING CAPITAL PROJECTS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

Riverboat Gaming Capital Projects	
	2026 Proposed Budget
Revenues	
Gaming Revenues	11,500,000
Interest Earned	55,000
Total	<u>11,555,000</u>
Expenditures	
Transfers Out - Debt Service	8,985,000
Capital Projects	150,000
Street Improvements	1,500,000
Contingency	920,000
Total Expenditures	<u>11,555,000</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Water Capital Improvement Budget for 2026. (First Reading)
(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[602 Water Capital Improvement Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE WATER CAPITAL IMPROVEMENT FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

	2026 Proposed Budget
Water Capital Improvement	
Revenues	
Transfers In - Water Operating	2,124,000
Water Sales - Meters, Boxes, Taps	100,000
Water Sales - impact Fees	235,000
Total Revenues	2,459,000
Expenses	
61 Water Administration	
Buildings and Improvements	20,000
Computer Equipment	5,000
63 Water Treatment Plant	
Other Equipment	1,065,000
64 Water Transmission and Distribution	
Miscellaneous Water Loops	150,000
Vehicles	80,000
66 Customer Service	
Buildings and Improvements	5,000
Office Equipment	2,500
Computer Equipment	5,000
Water Meters	500,000
Other Equipment	5,000
Vehicles	50,000
Equipment and Improvements	1,887,500
Contingency	571,500
Total	2,459,000

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Sewer Capital Improvement Budget for 2026. (First Reading)(Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[603 Sewer Capital Improvement Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE SEWER CAPITAL IMPROVEMENT FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

	2026 Proposed Budget
Sewer Capital Improvement	
Revenues	
Transfers In - Sewer Operating	1,297,500
Transfers In - Sewer Retained Earnings	1,000,000
Sewer Sales - Impact Fees	135,000
Total Revenues	2,432,500
Expenses	
72 Red River Treatment Plant	
Computer Equipment	118,000
Other Equipment	265,000
Vehicles	60,000
73 Sewer Maintenance	
Sanitary Sewer Evaluation Survey	150,000
Sewer Manhole Rehabilitation	50,000
Other Equipment	90,000
Vehicles	280,000
74 Lift Stations	
Lift Station Rehabilitation and Improvements	500,000
Other Equipment	230,000
Vehicles	150,000
75 Northeast Treatment Plant	
Computer Equipment	100,000
Other Equipment	130,000
Vehicles	150,000
76 Environmental Affairs	
Buildings and Improvements	8,000
Office Equipment	1,000
Computer Equipment	5,000

Other Equipment	1,000
Equipment and Improvements	<u>2,288,000</u>
Contingency	144,500
Total	<u><u>2,432,500</u></u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Emergency Medical Services Capital Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[616 Emergency Medical Services Capital Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 02 2025
Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE EMERGENCY MEDICAL SERVICES CAPITAL BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR, AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

	2026 Proposed Budget
Emergency Medical Services Capital	
Revenues	
Ambulance Alliance	800,000
Total	800,000
Expenditures	
Other Equipment	177,700
Vehicles	275,000
Contingency	347,300
Total	800,000

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 07 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 2, 2025

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Sanitation Capital Budget for 2026. (First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 07 2025

ATTACHMENTS:

[621 Sanitation Capital Budget Ordinance 2026](#)

Reviewed By:

Angela Williamson, Finance Director	Approved - Oct 02 2025
Richard Ray, ACA	Approved - Oct 02 2025
Thomas Chandler, Mayor	Approved - Oct 02 2025
Emily Pitts, Administrative Assistant	Approved - Oct 02 2025
Phyllis McGraw, City Clerk	Approved - Oct 02 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE SANITATION CAPITAL BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR, AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

	2026 Proposed Budget
Sanitation Capital	
Revenues	
Transfers In - Operating	305,000
Interest Earned	2,500
Total	307,500
Expenditures	
Buildings and Improvements	75,000
Vehicles	230,000
Contingency	2,500
Total	307,500

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 14, 2025

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to adopt the Parkway Capital Projects Budget for 2026.
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[410 Parkway Capital Projects Budget Ordinance 2026 - updated](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 14 2025
Approved - Oct 16 2025

ORDINANCE NO. _____ OF 2025

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE PARKWAY CAPITAL PROJECTS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2026 and ending December 31, 2026, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

Parkway Capital Projects	2026 Proposed Budget
Revenues and Transfers In	
Sales Tax	120,000
Interest Earned	20,000
Transfers In - from Sales Tax Capital Improvement Fund	3,000,000
Total	<u>3,140,000</u>
 Expenditures	
Capital Projects	10,000
Contingency	3,130,000
Total Expenditures	<u>3,140,000</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by _____, adopted on this the _____ day of _____, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: City Council Group
Prepared by: Phyllis McGraw, City Clerk
Sponsor: Chris Smith, Council Member
Submitted: October 20, 2025

NOTED: **RECOMMENDED BY:**

TITLE:

Introduce an Ordinance to amend Ordinance 84 of 2025 to appropriate \$60,000 Sixty-Thousand Dollars from General Fund, Fund Balance to retain a Professional Services Agreement with the firm Carr, Riggs and Ingram to perform the Tax Reduction Audit.
(First Reading) (Chris Smith)

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[RETAIN CARR RIGGS AND INGRAM](#)

Ordinance of 2025

AN ORDINANCE TO AMEND ORDINANCE 84 OF 2025 TO APPROPRIATE \$60,000 SIXTY-THOUSAND DOLLARS FROM GENERAL FUND, FUND BALANCE TO RETAIN A PROFESSIONAL SERVICES AGREEMENT WITH THE FIRM CARR, RIGGS AND INGRAM TO PERFORM THE TAX REDUCTION AUDIT

WHEREAS, Bossier City Council passed Ordinance 84 of 2025 to initiate the process that Bossier City taxpayers deserve, assurance that their tax dollars are being managed efficiently, responsibly, and lawfully; and

WHEREAS, Bossier City Council believes that periodic, transparent financial reviews help identify waste, inefficiencies, non-compliance, and opportunities for tax relief or reinvestment; and

WHEREAS, it is within their right for the City Council to ask for this audit as specified in the Bossier City Charter, Section 4.06. - Powers and duties of the Mayor - (h) make such other reports as the City Council may reasonably request to enable the City Council to function and (j) perform such other duties as are specified in this Charter or as may be required by the City Council and

WHEREAS, coordinating the Tax Reduction Audit with the City's already established audit cycle may promote efficiency and cost savings, while preserving Council discretion in choosing auditors; and

WHEREAS, the objective of this policy is to create systematic opportunities to either reduce taxpayer burden or reallocate city funds to better serve community priorities;

WHEREAS, after interviewing many firms, the firm of Carr, Riggs and Ingram was selected to perform the audit for \$60,000, and

WHEREAS, the \$60,000 funding will come from the General Fund, Fund Balance to cover the cost of this audit;

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened that the firm of Carr, Riggs and Ingram will offer professional services at a cost of \$60,000 to come from General Fund, Fund Balance.

BE IT FURTHER ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2025 General Fund City Council Department operating budget to increase Audit Services \$60,000 and decrease Fund Balance \$60,000.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of _____ and seconded by- _____, and adopted on this the, day of, 2025 . Further this Ordinance will publish on, 2025, and will not become legal until 10 days following publication.

Yeas: none

Nays: none

Absent: none

Abstain: none

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Oct 21 2025
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: October 16, 2025

NOTED: **RECOMMENDED BY:**

TITLE:

Angela Williamson, Finance Director - Monthly Financial Report

COUNCIL DATE REQUESTED:

Regular Council - Oct 21 2025

ATTACHMENTS:

[September 2025 Financials](#)

Reviewed By:

Angela Williamson, Finance Director
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Oct 16 2025
Approved - Oct 16 2025
Approved - Oct 16 2025

City of Bossier City

Expenses by Fund

September 2025

Fund Number	Fund Name	September 2025	September 2024	September 2025 YTD		% YTD Budget
				Actual	Budget	
100	General Fund	5,575,113	5,146,982	53,022,363	58,425,534	91%
200	Metropolitan Planning Commission	59,413	47,818	658,456	855,484	77%
230	Civic Center	31,400	26,798	307,195	467,363	66%
600	Water	1,625,182	1,343,412	16,763,124	16,365,361	102%
601	Sewer	1,882,904	1,347,784	13,982,911	14,300,067	98%
610	Emergency Medical Services	721,171	569,859	5,965,285	7,307,415	82%
620	Public Service and Sanitation	974,474	785,991	6,696,873	7,518,743	89%
800	Sales Tax Administration	81,763	70,475	754,856	933,608	81%
Total		10,951,420	9,339,119	98,151,063	106,173,575	92%

BOSSIER CITY — PARISH

Sales and Use Tax Division

P.O. BOX 71313
 BOSSIER CITY, LOUISIANA 71171-1313
 PHONE NO: (318) 741-8549
 FAX NO: (318) 741-8997



COMPARATIVE REPORT

TO: Mayor Chandler
FROM: Bossier City - Parish Sales Tax Division
SUBJECT: Sales Tax Collection during September 2025

End of Month Date	9/30/2025	Amount	Percentage
9/30/2025 Collections		\$ 5,871,895	
9/30/2024 Collections		\$ 5,353,417	
	Increase	\$ 518,478	9.7%
9/30/2025 YTD Collections		\$ 51,014,061	
9/30/2024 YTD Collections		\$ 48,456,405	
	Increase	\$ 2,557,656	5.3%
9/30/2025 Collections include state check of		\$ 287,247	
9/30/2024 Collections include state check of		\$ 324,739	
	Decrease	\$ (37,492)	-11.5%
9/30/2025 YTD Collections include state check of		\$ 2,899,162	
9/30/2024 YTD Collections include state check of		\$ 2,693,438	
	Increase	\$ 205,724	7.6%
September Audit Collections		\$ 26,106	
September Audit Collections YTD		\$ 380,174	
September Compliance Collections		\$ 191,815	
September Compliance Collections YTD		\$ 2,450,807	

THIS REPORT INCLUDES AMOUNTS FROM DMV CHECKS.

**CITY OF BOSSIER CITY
2025 BUDGET
MANNING TABLE REPORT**

Department	Full Time				Part Time				Notes
	September 2025 Current Manning	Budget 2025	Variance	Monthly Expense Including Benefits	September 2025 Current Manning	Budget 2025	Variance	Monthly Expense Including Benefits	
01 CITY COUNCIL	9	9	-						
02 PUBLIC AFFAIRS	5	5	-						
03 FINANCE DEPARTMENT	7	9	(2)	12,080	-	1	(1)	3,918	
04 PURCHASING DIVISION	2	2	-						
05 HUMAN RESOURCES DEPARTMENT	4	4	-						
06 LEGAL DEPARTMENT	5	5	-						
07 CITY COURT	13	13	-		2	2	-		
08 CITY MARSHAL	16	16	-		-	1	(1)	2,799	
09 COMMUNITY DEVELOPMENT	3	3	-		-	1	(1)	1,866	
10 FLEET SERVICES	15	15	-						
11 BUILDING MAINTENANCE	4	6	(2)	11,079					
12 INFORMATION SERVICES	7	9	(2)	13,518					
15 ENGINEERING DEPARTMENT	9	10	(1)	4,312	1	1	-		
16 TRAFFIC ENGINEERING	6	7	(1)	5,000					
17 PERMITS & INSPECTIONS DIVISION	10	10	-						
20 POLICE DEPARTMENT	207	213	(6)	35,880	3	4	(1)	2,799	
21 FIRE DEPARTMENT	197	207	(10)	59,320					
25 PUBLIC WORKS DEPARTMENT	3	3	-						
26 STREET DIVISION	3	5	(2)	9,406	1	2	(1)	1,866	
27 SANITATION DIVISION	12	13	(1)	4,457	-	1	(1)	897	
28 HERBICIDE AND MOSQUITO CONTROL	1	1	-		-	1	(1)	1,346	
29 STREET SWEEPING AND GRASS CUTTING	10	11	(1)	4,507					
30 ANIMAL CONTROL	9	10	(1)	4,834	2	4	(2)	4,198	
32 PARKS AND RECREATION DEPARTMENT	31	31	-		4	6	(2)	3,639	
51 METROPOLITAN PLANNING COMMISSION	7	7	-		-	1	(1)	549	
54 CIVIC CENTER	1	2	(1)	5,888	2	3	(1)	1,399	
61 WATER ADMINISTRATION	2	2	-						
63 WATER TREATMENT PLANT	12	12	-						
64 WATER TRANSMISSION AND DISTRIBUTION	9	9	-						
66 CUSTOMER SERVICE	15	17	(2)	9,790					
72 RED RIVER TREATMENT PLANT	8	8	-						
73 SEWER MAINTENANCE	5	5	-						
74 SEWER LIFT STATION	10	10	-						
75 NORTHEAST SEWER TREATMENT PLANT	6	6	-						
76 ENVIRONMENTAL AFFAIRS	3	3	-						
81 SALES TAX ADMINISTRATION	11	11	-						
	677	709	(32)	\$ 180,071	15	28	(13)	\$ 25,276	Per month
Previous Report	678			\$ 2,160,852	17			\$ 303,312	Full Year
Change from Last Report	(1)			\$ 1,620,639	(2)			\$ 227,484	9 Months
Salaries	Actual	Budget	Variance	% Budget	Actual	Budget	Variance	% Budget	
Current Month	2,858,481	3,249,394	(390,913)	88%	30,153	65,102	(34,949)	46%	
Year-to-Date	25,652,818	29,244,544	(3,591,726)	88%	334,507	585,918	(251,411)	57%	
Annual	25,652,818	38,992,725	(13,339,907)	66%	334,507	781,222	(446,715)	43%	

**City of Bossier City
Water and Sewer
Year to Date September 2025**

	Actual 2025	Actual 2024		2025	2024		2025	Variance	12 months	12 months	
	Current Month	Prior Year	+ / -	Actual YTD	Actual YTD	+ / -	Budget YTD	+ / -	Oct 24 to Sep 25	Oct 23 to Sep 24	+ / -
Water Fund - 600											
Operating Revenues											
Water Sales - Charges	344,291	284,586		3,048,704	2,406,578		2,493,750		3,916,436	3,188,010	
Water Sales - Usage	1,116,745	978,926		9,013,484	8,620,891		9,412,500		12,067,035	12,174,009	
Water Sales - Hydrant Rental	5,000	5,000		45,000	45,000		45,000		60,000	60,000	
Other Revenue	256,137	115,895		1,635,592	1,190,867		1,325,708		2,001,495	1,569,686	
Total Operating Revenues	1,722,173	1,384,407	24%	13,742,780	12,263,336	12%	13,276,958	4%	18,044,966	16,991,704	6%
Operating Expenses											
Administration	346,788	130,532		1,423,333	1,089,210		1,359,526		1,945,191	1,415,992	
Water Treatment Plant	466,593	354,178		3,866,947	3,695,087		3,979,316		4,910,955	4,790,047	
Water Transmission and Distribution	75,483	66,335		858,166	864,918		897,507		1,091,460	1,108,922	
Customer Service	110,171	102,630		1,204,003	1,062,638		1,301,888		1,551,310	1,394,882	
Total Operating Expenses	999,035	653,675	53%	7,352,449	6,711,853	10%	7,538,237	-2%	9,498,916	8,709,843	9%
Sewer Fund - 601											
Operating Revenues											
Sewer Charges	850,028	845,834		7,655,232	7,611,325		7,875,000		10,210,189	10,130,013	
Sewer Usage	449,048	453,915		4,165,605	4,476,109		4,612,500		5,634,984	6,109,595	
BAFB Contract	52,777	50,552		444,488	426,808		450,000		546,417	580,808	
Other Revenue	46,851	15,341		506,010	452,362		444,375		707,694	627,029	
Total Operating Revenues	1,398,704	1,365,642	2%	12,771,335	12,966,604	-2%	13,381,875	-5%	17,099,283	17,447,445	-2%
Operating Expenses											
Administration	416,383	102,284		1,253,115	829,810		1,155,477		1,758,230	1,064,969	
Red River Treatment Plant	212,391	126,943		1,441,570	1,253,842		1,429,104		1,822,520	1,611,335	
Sewer Maintenance	40,668	31,479		439,350	370,674		488,629		609,692	487,417	
Sewer Lift Station	81,841	75,414		973,937	787,179		930,570		1,210,468	1,004,454	
Northeast Treatment Plant	88,278	64,589		837,065	646,792		815,132		1,051,068	863,079	
Sewer Pretreatment	19,950	20,220		192,814	182,817		210,321		256,718	242,249	
Total Operating Expenses	859,511	420,929	104%	5,137,851	4,071,114	26%	5,029,233	2%	6,708,695	5,273,503	27%
Total Operating Revenue	3,120,877	2,750,049	13%	26,514,115	25,229,940	5%	26,658,833	-1%	35,144,249	34,439,149	2%
Total Operating Expenses	1,858,546	1,074,604	73%	12,490,300	10,782,967	16%	12,567,470	-1%	16,207,611	13,983,345	16%
Net Operating Income	1,262,331	1,675,445	-25%	14,023,815	14,446,973	-3%	14,091,363	0%	18,936,638	20,455,804	-7%
Transfer in For Debt Service	83,333	83,333		750,000	750,000		750,000		1,000,000	1,000,000	
Transfers out for Debt Service	(1,377,083)	(1,377,083)		(12,393,750)	(12,393,750)		(12,393,750)		(16,525,000)	(16,513,750)	
Net Operating Income after Debt Service	(31,419)	381,695	-108%	2,380,065	2,803,223	-15%	2,447,613	-3%	3,411,638	4,942,054	-31%