



AGENDA

Regular Council Meeting

3:00 PM - Tuesday, October 18, 2022

City Council Chambers, Bossier City Hall
620 Benton Road, Bossier City, Louisiana

Page

I. CALL TO ORDER

II. INVOCATION BY COUNCIL MEMBER CHRIS SMITH

III. PLEDGE OF ALLEGIANCE BY COUNCIL MEMBER JEFF FREE

IV. ROLL CALL

V. ANNOUNCEMENT

VI. APPROVE MINUTES

- 9 - 21
1. Approve Minutes of October 4, 2022, Regular Council meeting and dispense with the reading.
[MOct4of2022\(1\)](#)

VII. APPROVE AGENDA

VIII. CEREMONIAL MATTERS/RECOGNITION OF GUESTS

1. Wade Rich, Public Works Director and Shari Wood, Animal Services Superintendent - Shelter Update

IX. ACTIONS ON UNFINISHED BUSINESS

- 22 - 23
1. Adopt an Ordinance authorizing \$25,000 to come from the Hotel/Motel Tax Fund to support BeBossier through the Bossier Chamber of Commerce.

(Final Reading) (Darby & Montgomery)

[Ord BeBossier Funding](#)

- 24 - 51 2. Adopt an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Professional Services Agreement and Purchase Agreement with Avaya Aura and Carousel Industries of North America, Inc.

(Final Reading) (Jacobs)

[Ord Professional Services Agreement Avaya Aura and Carousel Industries](#)

- 52 - 54 3. Adopt an Ordinance to require the Mayor and City Administration to mark all city vehicles under Louisiana R.S. 49:121, Identification of Public Property – by January 1, 2023, except those that are exempt by State Law, and any vehicles found to be in noncompliance with this Ordinance and State Law after January 1, 2023, be parked until those vehicles become compliant and further that anyone in violation of this Ordinance following that date be fined in accordance with R.S. 49:123.

(Final Reading) (Darby & Williams)

[Ord Vehicle Marking Ordinance](#)

- 55 - 58 4. Adopt an Ordinance to declare the completion of the Bruce Street Force Main Project by Lawler Construction, Inc. including Deductive Change Order No. 1 in the amount of (\$3,360.00); and to amend Ordinance 14 of 2022 leaving a surplus of funding to supplement fund Sewer Capital and Contingency Fund.

(Final Reading) (Nottingham)

[Ord Bruce Street Completion](#)

- 59 - 60 5. Adopt an Ordinance to appropriate \$10,000 from Fund 495 2015 LCDA Bond Fund to purchase time clocks.

(Final Reading) (Williamson)

[Ord LCDA for Time Clocks](#)

- 61 - 63 6. Adopt an Ordinance to appropriate \$3,000,000 from the 2018 LCDA Bond Fund towards Parking Lot Improvements/Expansion at Tinsley Ball Park

(Final Reading) (Patrick)

[Ord LCDA Tinsley Parking improvements and expansion Map of Tinsley changes](#)

- 64 - 72 7. Adopt an Ordinance to appropriate funds for improvements to the Lateral B-1 Drainage Canal for a total of \$1,000,000.00 to come from Riverboat Gaming Capital Fund and to authorize the Mayor to execute

an agreement with Nixon Engineering Solutions and CEA with the Bossier Parish Levee Board.

(Final Reading) (Patrick)

[Ord improve Lateral B-1 Drainage Canal](#)

- 73 - 74 8. Adopt an Ordinance appropriate \$350,000 from the 2017 LCDA Bond to purchase and install a new generator at the Brookshire Grocery Arena, and cover all project costs.
(Final Reading) (Nottingham)

[Ord LCDA for Generator Brookshires Grocery Arena](#)

- 75 - 98 9. Adopt an Ordinance to repeal and replace Ordinance 96 of 2022 and to approve revised Change Order #3 for the Eastbank Fire Station Project with an increase of \$226,377.21 for a total contract price of \$3,103,009.77.
(Final Reading) (Patrick)

[Ord Correct Change Order #3 for Eastbank Fire Station](#)

- 99 - 103 10. Adopt an Ordinance to declare the completion of the Airline Water Tank Rehabilitation and Painting Project by Utility Service Company, Inc. including deductive Change Order No. 1 in the amount of (\$14,188.19); and to amend Ordinance 20 of 2021 leaving a surplus of funding to supplement the Water Capital and Contingency Fund.
(Final Reading) (Nottingham)

[Ord Completion Airline Water Tank](#)

X. NEW BUSINESS

- 104 - 121 1. Adopt Zoning Ordinance
(Favorable by MPC with midnight close)
(First and Final Reading)
Petitioner: Eddy Hackleman, Total General Contracting, LLC
Location: 2766 Barksdale Boulevard, Bossier City, LA
Request: Conditional Use Approval for the sale of high and low content alcohol for on premise consumption at a bar.
[Zoning Good Times Billards](#)
- 122 - 137 2. Introduce an Ordinance to adopt the General Fund Budget for 2023.
(First Reading) (Williamson)
[#1 - General Fund Budget for 2023](#)
- 138 - 145 3. Introduce an Ordinance to adopt the Water and Sewer Budget for 2023.
(First Reading) (Williamson)
[#2 - Water and Sewer Fund Budget for 2023](#)
- 146 - 150 4. Introduce an Ordinance to adopt the Public Services and Sanitation Fund Budget for 2023.

(First Reading) (Williamson)

[#3 - Public Services and Sanitation Fund Budget for 2023](#)

- 151 - 154 5. Introduce an Ordinance to adopt the Consolidated Sales Tax Fund Budget for 2023.
(First Reading) (Williamson)

[#4 - Consolidated Sales Tax Fund Budget for 2023](#)

- 155 - 157 6. Introduce an Ordinance to adopt the Property Tax Budget for 2023.
(First Reading) (Williamson)

[#5 - Property Tax Budget for 2023](#)

- 158 - 160 7. Introduce an Ordinance to adopt the Civic Center Fund Budget for 2023.
(First Reading) (Williamson)

[#6 - Civic Center Budget for 2023](#)

- 161 - 163 8. Introduce an Ordinance to adopt the Alternative Fuel Stations Fund Budget for 2023.
(First Reading) (Williamson)

[#7 - Alternative Fuel Stations Fund Budget for 2023](#)

- 164 - 166 9. Introduce an Ordinance to adopt the 1991 Fire Improvements and Operations Fund Budget for 2023.
(First Reading) (Williamson)

[#8 - 1991 Fire Improvements and Operations Fund Budget for 2023](#)

- 167 - 169 10. Introduce an Ordinance to adopt the 1991 Jail and Municipal Building Fund Budget for 2023.
(First Reading) (Williamson)

[#9 - 1991 Jail and Municipal Building Fund Budget for 2023](#)

- 170 - 172 11. Introduce an Ordinance to adopt the 1991 Streets and Drainage Fund Budget for 2023.
(First Reading) (Williamson)

[#10 -1991 Streets and Drainage Fund Budget for 2023](#)

- 173 - 175 12. Introduce an Ordinance to adopt the Riverboat Gaming Trust Fund Budget for 2023.
(First Reading) (Williamson)

[#11 - Riverboat Gaming Trust Fund Budget for 2023](#)

- 176 - 178 13. Introduce an Ordinance to adopt the Public Health and Safety Trust Fund Budget for 2023.

(First Reading) (Williamson)

[#12 - Public Health and Safety Trust Fund Budget for 2023](#)

- 179 - 181 14. Introduce an Ordinance to adopt the Hotel/Motel Taxes Fund Budget for 2023.
(First Reading) (Williamson)

[#13 - Hotel Motel Taxes Fund Budget for 2023](#)

- 182 - 184 15. Introduce an Ordinance to adopt the Emergency Medical Services Fund Budget for 2023.
(First Reading) (Williamson)

[#14 - Emergency Medical Services Fund Budget for 2023](#)

- 185 - 187 16. Introduce an Ordinance to adopt the Arena Budget for 2023.
(First Reading) (Williamson)

[#15 - Arena Fund Budget for 2023](#)

- 188 - 190 17. Introduce an Ordinance to adopt the State and Federal Grants Fund Budget for 2023.
(First Reading) (Williamson)

[#16 - State and Federal Grants Fund Budget for 2023](#)

- 191 - 193 18. Introduce an Ordinance to adopt the Court Witness Fees Fund Budget for 2023.
(First Reading) (Williamson)

[#17 - Court Witness Fees Fund Budget for 2023](#)

- 194 - 196 19. Introduce an Ordinance to adopt the Disaster Reserve Fund Budget for 2023.
(First Reading) (Williamson)

[#18 - Disaster Reserve Fund Budget for 2023](#)

- 197 - 199 20. Introduce an Ordinance to adopt the American Rescue Plan Act Fund Budget for 2023.
(First Reading) (Williamson)

[#19 - American Rescue Plan Act Fund Budget for 2023](#)

- 200 - 204 21. Introduce an Ordinance to adopt the Sales Tax Capital Improvement Fund Budget for 2023.
(First Reading) (Williamson)

[#20 - Sales Tax Capital Improvements Budget for 2023](#)

- 205 - 207 22.

Introduce an Ordinance to adopt the Riverboat Gaming Capital Projects Budget for 2023.
(First Reading) (Williamson)

[#21 - Riverboat Capital Projects Budget for 2023](#)

208 - 211 23. Introduce an Ordinance to adopt the Utilities Capital Improvement Budget for 2023.
(First Reading) (Williamson)

[#22 - Utilities Capital Improvement Budget for 2023](#)

212 - 214 24. Introduce an Ordinance to adopt the Emergency Medical Services Projects Budget for 2023.
(First Reading) (Williamson)

[#23 - Emergency Medical Capital Projects Budget for 2023](#)

215 - 217 25. Introduce an Ordinance to adopt the Arena Capital Projects Budget for 2023.
(First Reading) (Williamson)

[#24 - Arena Capital Projects Budget for 2023](#)

218 - 219 26. Introduce an Ordinance to repeal Ordinance 71 of 2018.
(First Reading) (Nottingham)

[Ord to repeal Ordinance 71 of 2018](#)

220 - 221 27. Introduce an Ordinance to amend the 2022 Water and Sewer Fund Budgets.
(First Reading) (Nottingham)

[Ord amend 2022 Water and Sewer Budgets fuel](#)

222 - 224 28. Introduce an Ordinance to replace the water service to 221 Traffic Street due to a dead-end water main causing water quality concerns at a cost of \$13,000.00 to come from the Water Capital & Contingency Fund.
(First Reading) (Nottingham)

[Ord Water Service 221 Traffic Street](#)

225 - 226 29. Introduce an Ordinance to amend the 2022 Alternative Fuel Stations Fund Budget.
(First and Final Reading) (Williamson)

[Ord Amend Alternative Fuel Station 2022](#)

227 - 228 30. Adopt a Resolution to approve the use of City Water to serve the Rosewalk Subdivision Residential Development.
(First and Final Reading) (Patrick)

[Res water service Rosewalk](#)

229 - 230 31. Adopt a Resolution for Public Works to fill a Laborer I position in the Street Sweeping and Grass Cutting Division due to a transfer.

(First and Final Reading) (Rich)
[Res Laborer I Street Sweeping Grass Cutting](#)

- 231 - 232 32. Adopt a Resolution authorizing the promotion of two Police Sergeants due to retirements and the hiring of one (1) Police Officer for the Bossier City Police Department.
(First and Final Reading) (Haugen)
[Res two police sergeants](#)
- 233 - 234 33. Adopt a Resolution authorizing the hiring or promoting of a Foreman I for the Lift Stations Division in the Public Utilities Department.
(First and Final Reading) (Nottingham)
[Res Foreman I Lift Stations](#)
- 235 - 237 34. Adopt a Resolution certifying Off-System Bridge Program Compliance for 2022-2023 for the City of Bossier City, Louisiana
(First and Final Reading) (Rich)

[Res Bridge Compliance corrected](#)

XI. PUBLIC HEARINGS -

- 238 - 240 1. Public Hearing for the City of Bossier City's 2023 CDBG Annual Action Plan for application for Community Development Block Grant Funds.
[Res CDBG Grant](#)
- 241 - 243 2. Adopt a Resolution supporting the City's Application to the United States Department of Housing and Urban Development for Funding (Entitlement Status) under authority of Title I of the Housing and Community Development Act of 1974 (42 U.S.C. 3535) (d) and (42 U.S.C. 5301) (et. seq.)
(First and Final Reading) (Brown)
[Res CDBG Grant](#)
- 244 - 339 3. Public Hearing concerning the 2023 Operating and Capital Budget Ordinances for the City of Bossier City.
[#1 - General Fund Budget for 2023](#)
[#2 - Water and Sewer Fund Budget for 2023](#)
[#3 - Public Services and Sanitation Fund Budget for 2023](#)
[#4 - Consolidated Sales Tax Fund Budget for 2023](#)
[#5 - Property Tax Budget for 2023](#)
[#6 - Civic Center Budget for 2023](#)
[#7 - Alternative Fuel Stations Fund Budget for 2023](#)
[#8 - 1991 Fire Improvements and Operations Fund Budget for 2023](#)
[#9 - 1991 Jail and Municipal Building Fund Budget for 2023](#)
[#10 - 1991 Streets and Drainage Fund Budget for 2023](#)
[#11 - Riverboat Gaming Trust Fund Budget for 2023](#)
[#12 - Public Health and Safety Trust Fund Budget for 2023](#)

- [#13 - Hotel Motel Taxes Fund Budget for 2023](#)
- [#14 - Emergency Medical Services Fund Budget for 2023](#)
- [#15 - Arena Fund Budget for 2023](#)
- [#16 - State and Federal Grants Fund Budget for 2023](#)
- [#17 - Court Witness Fees Fund Budget for 2023](#)
- [#18 - Disaster Reserve Fund Budget for 2023](#)
- [#19 - American Rescue Plan Act Fund Budget for 2023](#)
- [#20 - Sales Tax Capital Improvements Budget for 2023](#)
- [#21 - Riverboat Capital Projects Budget for 2023](#)
- [#22 - Utilities Capital Improvement Budget for 2023](#)
- [#23 - Emergency Medical Capital Projects Budget for 2023](#)
- [#24 - Arena Capital Projects Budget for 2023](#)

XII. REPORTS

- 340 - 344
1. Angela Williamson, Finance Director - Monthly Financial Report
[September 2022 Financials](#)
 2. Clinton Patrick, Engineering Department - Monthly Project Report

XIII. ANNOUNCEMENTS

XIV. ADJOURN

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING
OCTOBER 4, 2022

The City Council of the City of Bossier City, State of Louisiana, met in Regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, October 4, 2022 at 3:00 PM

Invocation was given by Council Member Jeffery Darby

Pledge of Allegiance led by Council Member Vince Maggio

Roll Call as follows:

Present: Honorable, President Jeffery Darby, Honorable Councilors Chris Smith, Brian Hammons, Don Williams, Jeff Free and Vince Maggio

Absent Honorable David Montgomery, Jr.

Also Present: Mayor, Thomas Chandler, City Attorney, Charles Jacobs and City Clerk, Phyllis McGraw

City Clerk, Phyllis McGraw, read statement about decorum during meeting and public participation in the meeting.

By: Mr. Smith

Motion to approve Minutes of October 4, 2022, Regular Council meeting and dispense with the reading.

Seconded by Mr. Hammons

No comment

Vote in favor of motion is unanimous

By: Mr. Smith

Motion to approve Agenda.

Seconded by Mr. Free

No comment

Vote in favor of motion is unanimous

Bids –

Agenda Item called – Witness opening of sealed bids for Bid#P22-06 – 2022 Citywide Street Rehabilitation – Phase II

Dales Paving, Inc.	\$ 775,500.00
Earnest Contracting, LLC	\$1,083,250.00
RVP Construction, Inc.	\$ 674,777.00

By: Mr. Williams

Motion to approve reading of bids

Seconded by Mr. Hammons

No comment

Vote in favor of motion is unanimous

Ceremonial Matters – Recognition of Guests –

Council President Darby recognized Brittany Pope, Executive Director of Bossier Arts Council who spoke against the Ordinance that would remove \$50,000 funding from Arts Council to manage the East Bank Plaza. Questions from Council Member Hammons about where booking money goes. Ms. Pope reported that all fees collected went back into the plaza.

Public Hearings/Actions on Unfinished Business –

The following Ordinance offered and adopted:

Ordinance No. 109 Of 2022

AN ORDINANCE TO AMEND THE 2022 WATER AND SEWER FUND BUDGETS

WHEREAS, the Bossier City Charter Section 6.06 Additional appropriations and budget amendments requires that additional appropriations be made by amending the respective budgets by ordinance; and

WHEREAS, the price of chemicals required to treat City water have increased significantly and it is estimated that additional appropriations of \$603,500 for Water Fund and \$50,000 for Sewer Fund are needed to cover the cost of chemicals for the remainder of the fiscal year; and

WHEREAS, the price for laboratory testing has increased at the Red River Wastewater Treatment Plant and it is estimated that additional appropriations of \$6,000 are needed to cover the cost of lab testing for the remainder of the fiscal year; and

WHEREAS, the 2022 Water and Sewer Fund operating budgets need to be amended to appropriate additional funding to ensure sufficient funds are available to cover anticipated expenses for the remainder of the fiscal year.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2022 Water Fund operating budget to increase the appropriation for Chemicals in division 63 Water Treatment Plant by \$603,500 and decrease net position by \$603,500 and amend the 2022 Sewer Fund operating fund budget to increase the appropriations for Chemicals in division 72 Red River Treatment Plant by \$30,000 and division 75 Northeast Treatment Plant by \$20,000 and decrease net position by \$50,000 and a transfer of \$6,000 in tipping fees from division 75 Northeast Treatment Plant to division 72 Red River Treatment Plant for lab testing

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Chris Smith and adopted on this the 4th day of October 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 110 Of 2022

AN ORDINANCE TO CONDUCT A RATE STUDY FOR THE PUBLIC UTILITIES DEPARTMENT AT A COST OF \$32,569.00 TO COME FROM WATER CAPITAL & CONTINGENCY FUND.

WHEREAS, Act 98 of the 2021 Regular Legislative Session provides an accountability process for community water systems; and

WHEREAS, the Act requires LDH to promulgate a rule to establish and implement a grading system for community water systems and to publish the first letter grades by January 1, 2023 on the LDH website; and

WHEREAS, this grading system requires community water systems to have a rate study conducted every 5 years; and

WHEREAS, points shall be deducted for failure to have and submit a rate study or failure to have implemented an adequate rate as indicated in the rate study; and

WHEREAS, a rate study performed on or after April 20, 2017 shall be submitted to LDH-OPH by January 31st of each year starting in 2023; and

WHEREAS, the last water rate study was performed for the Public Utilities Department in 2007; and

WHEREAS, the last sewer rate study was performed for the Public Utilities Department in 2014; and

WHEREAS, the Public Utilities Department hereby request \$32,569.00 to be appropriated from the Water Capital & Contingency Fund for the rate study.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, authorizes the Mayor to appropriate \$32,569.00 to come from the Water Capital and Contingency fund to be used for the purpose of a rate study for the Public Utilities Department; and authorizes the City to enter into any necessary contracts for completion of the work.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2022 Water Capital and Contingency Budget is hereby amended to increase expenditures for the rate study by \$32,569.00 and decrease Fund Balance by \$32,569.00.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Vince Maggio and adopted on this the 4th day of October 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 111 OF 2022

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL \$100,000 FROM THE 2017 SALES TAX BOND FUND (INNOVATION DRIVE FUND) TOWARDS A TURN LANE FOR SWAN LAKE ROAD AT INNOVATION DRIVE.

WHEREAS; Ordinance 55 of 2022 appropriated \$225,000 from the 2017 Sales Tax Bond Fund for a turn lane for Swan Lake Road at Innovation Drive; and

WHEREAS; the original Engineer's Opinion of Probable Cost was \$180,000; and

WHEREAS; the City of Bossier City requested proposals from at least three (3) contractors to perform the work; and

WHEREAS; all proposals came in above \$250,000; and

WHEREAS; Louisiana RS 38:2212 requires all public work exceeding the contract limit of \$250,000 to be done by a public entity to be advertised and let by contract to the lowest responsible and responsive bidder; and

WHEREAS; additional funding is required prior to receiving bids.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, agrees to appropriate an additional \$100,000 from the 2017 Sales Tax Bond Fund (Innovation Drive Fund) to construct a turn lane on Swan Lake Road for Innovation Drive.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2017 Sales Tax Bond Fund Budget is hereby amended to increase expenditures for the Swan Lake Road Turn Lane Project by \$100,000 and decrease Fund Balance by \$100,000.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of Mr. Jeff Free, and seconded by Mr. Vince Maggio and adopted on this the 4th day of October 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. 112 of 2022

AN ORDINANCE AUTHORIZING HONORABLE MAYOR THOMAS H. CHANDLER, TO EXECUTE THE ATTACHED FRANCHISE AGREEMENT WITH CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY LOUISIANA GAS.

WHEREAS, the current Franchise Agreement between Centerpoint Resources Corp., D/B/A Centerpoint Energy Louisiana Gas and the City of Bossier City is set to expire in October of 2022; and

WHEREAS, the City of Bossier City in order to ensure the timely and adequate supply of natural gas unto its citizens; and

WHEREAS, it is necessary that City of Bossier City be able to monitor, inspect and regulate the construction necessary to provide natural gas to its citizens within the corporate limits of the City of Bossier City; and

NOW, THEREFORE BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened that the Honorable Mayor Thomas H. Chandler is hereby authorized to execute the attached Exhibit "A" agreement with Centerpoint Energy Resources Corp., D/B/A Centerpoint Energy Louisiana Gas.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Jeffery D. Darby and adopted on this the 4th day of October 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 113 Of 2022

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE ATTACHED PROFESSIONAL SERVICES AGREEMENT WITH HOMELAND SAFETY SYSTEMS, LLC.

WHEREAS, due to the increasing number of workplace violence incidents across the United States; and

WHEREAS, the City of Bossier City is the workplace location of multiple city administrative services, personnel, and City employees; and

WHEREAS, in order to better protect the health, safety and welfare of said personnel and employees and to better ensure the continuation of vital City services;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened shall enter into the attached contract (attached hereto as Exhibit "A") with Homeland Safety Systems, LLC in order to prevent access of perpetrators of violence to said municipal complex and authorize the Honorable Mayor Thomas H. Chandler to execute the same.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Don Williams and adopted on this the 4th day of October 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 114 OF 2022

ADOPT AN ORDINANCE TO APPROVE REPORT OF CHANGE ORDER 6 FOR THE (LTRI) LOUISIANA TECHNOLOGY RESEARCH INSTITUTE BOSSIER WITH AN INCREASE IN PROJECT COST OF \$404,916.43 FROM THE 2016 SALES TAX BOND ISSUE.

WHEREAS; Ordinance No. 41 of 2020 appropriated \$1,000,000.00 to come from the 2016 Sales Tax Bond Issue to Fund Part of the Required \$2.5 Million for Furniture, Fixtures, and Equipment for Construction; and

WHEREAS; the State of Louisiana Facility Planning and Control Division of Administration is reimbursing the construction costs at 100%, excluding change orders, and being that there is funds available from Ordinance 41 of 2020 to cover change order increase in Contract price to Boggs & Poole Contracting Group, via Changer Order No. 6 in the amount of \$404,916.43; and

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, agrees to adopt an Ordinance to amend the Construction Contract for an increase in price of \$404,916.43 and an increase of thirty-five (35) calendar days for this project as described and re-appropriate allocation of funding from the furniture, fixtures, and equipment funds.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Jeff Free and adopted on this the 4th day of October 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

New Business –

Agenda Item called – Introduce an Ordinance to adopt the General Fund Budget for 2023.

By: Mr. Williams

Motion to continue introduction of budget items 1-24 until October 18, 2022, City Council Meeting.

Seconded by Mr. Smith

Council Member Williams requested this because Budget is still undergoing changes

No further comment

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to introduce an Ordinance authorizing \$25,000 to come from the Hotel/Motel Tax Fund to support BeBossier through the Bossier Chamber of Commerce.

Seconded by Mr. Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Professional Services Agreement and Purchase Agreement with Avaya Aura and Carousel Industries of North America, Inc.

Seconded by Mr. Darby

Discussion between Council Member Williams and City Attorney Jacobs on issue. I.T. Manager Bill Bell updated council on need for Ordinance. Funds have already been appropriated.

No further comment

Vote in favor of motion is unanimous

By: Mr. Smith

Motion to introduce an Ordinance to require the Mayor and City Administration to mark all city vehicles under Louisiana R.S. 49:121, Identification of Public Property – by January 1, 2023, except those that are exempt by State Law, and any vehicles found to be in noncompliance with this Ordinance and State Law after January 1, 2023, be parked until those vehicles become compliant and further that anyone in violation of this Ordinance following that date be fined in accordance with R.S. 49:123.

Seconded by Mr. Williams

Council Member Williams asked Fleet Manager, Rodney Oar, if they had enough logos, Fleet Manager will order some. Council has had requests from some departments to be exempt from Ordinance and will look into it.

No further comment

Motion carried with the following votes:

Yeas: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams and Mr. Maggio

Nays: Mr. Free

Absent: Mr. Montgomery, Jr.

Abstain: none

By: Mr. Smith

Motion to introduce an Ordinance to declare the completion of the Bruce Street Force Main Project by Lawler Construction, Inc. including Deductive Change Order No. 1 in the amount of (\$3,360.00); and to amend Ordinance 14 of 2022 leaving a surplus of funding to supplement fund Sewer Capital and Contingency Fund.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance to appropriate \$10,000 from Fund 495 - 2015 LCDA Bond Fund to purchase time clocks.

Seconded by Mr. Maggio

Mr. Hammons asked Finance Director, Angela Williamson about clocks. This will be for 4 clocks.

No further comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance to appropriate \$3,000,000 from the 2018 LCDA Bond Fund towards Parking Lot Improvements/Expansion at Tinsley Ball Park.

Seconded by Mr. Maggio

Discussion from Council Members Hammons, Smith and Williams on issue. Parks Director, Clay Bohanan and Supervisor, Louis Cook spoke on Council concerns and reasons ballfields aren't open to public. Residents Cade Yarrington and Michael Barrett spoke in opposition of Ordinance until fields can be accessible to all citizens of Bossier. Council and Parks will look at options for field usage.

No further comment

Motion carried with the following votes:

Yeas: Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

Nays: Mr. Smith and Mr. Hammons

Absent: Mr. Montgomery, Jr.

Abstain: none

By: Mr. Williams

Motion to introduce an Ordinance to appropriate funds for improvements to the Lateral B-1 Drainage Canal for a total of \$1,000,000.00 to come from Riverboat Gaming Capital Fund and to authorize the Mayor to execute an agreement with Nixon Engineering Solutions and CEA with the Bossier Parish Levee Board.

Seconded by Mr. Smith

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance to appropriate \$350,000 from the 2017 LCDA Bond to purchase and install a new generator at the Brookshire Grocery Arena, and cover all project costs.

Seconded by Mr. Smith

Questions from Mr. Hammons if any of the new parking fees will be able to be put back to cover so of these expenses at

No further comment

Vote in favor of motion is unanimous

By: Mr. Smith

Motion to introduce an Ordinance to repeal and replace Ordinance 96 of 2022 and to approve Revised Change Order 3 for the Eastbank Fire Station Project with an increase of \$226,377.21 for a total contract price of \$3,103,009.77 (No additional funding required)

Seconded by Mr. Maggio

Questions from Council Members on what is left on station and when it will be occupied. Clinton Patrick, City Engineer and Fire Chief Brad Zagone spoke on issue. Should be open in December.

No further comment

Vote in favor of motion is unanimous

By: Mr. Smith

Motion to introduce an Ordinance to declare the completion of the Airline Water Tank Rehabilitation and Painting Project by Utility Service Company, Inc. including deductive Change Order No. 1 in the amount of (\$14,188.19); and to amend Ordinance 20 of 2021 leaving a surplus of funding to supplement the Water Capital and Contingency Fund.

Seconded by Mr. Williams

Council Member Hammons asked about lights. Ben Rauschenbach, City Engineer will check into lights for tower.

No further comment

Vote in favor of motion is unanimous

Agenda Item called – Introduce an Ordinance to repeal Ordinance 71 of 2018.

By: Mr. Darby

Motion to continue item until the October 18, 2022, Meeting.

Seconded by Mr. Williams

Jeremy Hefner, Bossier Council on Aging employee spoke briefly on the issue. Council President Darby reported that this was just to continue issue and offered Ms. Hefner opportunity to speak on the actual Ordinance at the next meeting.

No further comment

Vote in favor of motion is unanimous

Agenda Item called – Adopt a Resolution authorizing the promotion of one (1) Officer to Sergeant, one (1) Sergeant to Lieutenant, and one (1) Lieutenant to Captain and the hiring of one (1) Police Officer due to resignation.

Council President Darby called new Police Chief, Daniel Haugen to podium to discuss Resolution and congratulate him on his promotion.

The following Resolution offered and adopted:

RESOLUTION 93 Of 2022

A RESOLUTION AUTHORIZING THE PROMOTION OF ONE (1) OFFICER TO SERGEANT, ONE (1) SERGEANT TO LIEUTENANT, ONE (1) LIEUTENANT TO CAPTAIN, AND THE HIRING OF ONE (1) POLICE OFFICER.

WHEREAS, Ordinance No. 21 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the promotion of one (1) Officer to Sergeant, one (1) Sergeant to Lieutenant, and one (1) Lieutenant to Captain; and hiring one (1) Police Officer, and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring and promotion procedures for the fulfillment of these positions.

The above and foregoing Resolution was discussed and opened for public input at open and legal session convened, was on motion of Mr. Brian Hammons and seconded by Mr. Chris Smith, and adopted on this the 4th day of October, 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 94 Of 2022

A RESOLUTION FOR PUBLIC WORKS TO FILL A LABORER I POSITION AND PROMOTE OR FILL A TRUCK DRIVER I POSITION IN STREET SWEEPING AND GRASS CUTTING AND TO BACKFILL ANY VACANCY THIS CREATES

WHEREAS, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel and Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by the hiring of any personnel and other action prohibiting the hiring of any employee receiving pay without council approval; and

WHEREAS, A Laborer I position and a Truck Driver I positions are available due to voluntary resignations; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, be it ordained the administration is hereby authorizing Public Works to promote a Laborer I and to promote or hire a Truck Driver I in the Street Sweeping and Grass Cutting Division.

The above and foregoing Resolution was discussed and opened for public input at open and legal session convened, was on motion of Mr. Chris Smith and seconded by Mr. Brian Hammons, and adopted on this the 4th day of October, 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: Mr. Montgomery, Jr.
ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 95 Of 2022

AN RESOLUTION AUTHORIZING REPLACING AN OFFICE MANAGER I POSITION WITH AN ACCOUNTANT I POSITION IN THE FINANCE DEPARTMENT, HIRING AN ACCOUNTANT I, AND ADJUSTING THE SALARY FOR THE EXISTING ACCOUNTANT I POSITION.

WHEREAS, an Office Manager I position is vacant and the Finance Department will be better served by an Accountant I position; and

WHEREAS, Ordinance No. 76 of 2019 implemented a budgetary control requiring a resolution to be approved by the Bossier City Council prior to the hiring or employment of any individual receiving wages, compensation, or remuneration for any labor including temporary or contractual employment; and

WHEREAS, the proposed Accountant I position will be at a salary of \$40,000; and

WHEREAS, the existing Accountant I position is vacant and excess budgeted funds are available to adjust the salary to \$40,000; and

WHEREAS, these two positions will be cross trained and will share responsibilities as considered necessary; and

WHEREAS, these actions will have no impact on the existing budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Bossier City, Louisiana, in regular session convened, hereby authorizes the administration to eliminate the Office Manager I position in the Finance Department and replace it with an Accountant I position.

BE IT FURTHER RESOLVED that the administration is authorized to hire an Accountant I in the Finance Department at a salary of \$40,000.

BE IT FURTHER RESOLVED that the administration is authorized to adjust the salary for the existing vacant Accountant I position to \$40,000.

The above and foregoing Resolution was discussed and opened for public input at open and legal session convened, was on motion of Mr. Chris Smith and seconded by Mr. Vince Maggio, and adopted on this the 4th day of October, 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: Mr. Montgomery, Jr.
ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 96 Of 2022

A RESOLUTION AUTHORIZING THE HIRING OF ONE TRAFFIC CONTROL LEAD TECHNICIAN TO REPLACE THE POSITION DUE TO RESIGNATION, FOR THE TRAFFIC ENGINEERING DIVISION.

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of Traffic Control Lead Technician is vacant due to resignation; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was discussed and opened for public input at open and legal session convened, was on motion of Mr. Chris Smith and seconded by Mr. Brian Hammons, and adopted on this the 4th day of October, 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 97 OF 2022

A RESOLUTION AUTHORIZING THE HIRING OR PROMOTION OF A LAB TECHNICIAN I FOR THE NORTHEAST WASTEWATER TREATMENT PLANT IN THE PUBLIC UTILITIES DEPARTMENT AND BACKFILLING ANY POSITION THIS CREATES.

WHEREAS, Ordinance No. 76 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of Lab Technician I is vacant due to retirement; and backfilling any positions this may create;

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was discussed and opened for public input at open and legal session convened, was on motion of Mr. Chris Smith and seconded by Mr. Don Williams, and adopted on this the 4th day of October, 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 98 OF 2022

A RESOLUTION AUTHORIZING THE HIRING OF A UTILITY WORKER FOR THE WATER DISTRIBUTION DIVISION IN PUBLIC UTILITIES. BACKFILLING ANY POSITION THIS MAY CREATE.

WHEREAS, Ordinance No. 76 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of is vacant due to transfer; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was discussed and opened for public input at open and legal session convened, was on motion of Mr. Chris Smith and seconded by Mr. Vince Maggio, and adopted on this the 4th day of October, 2022.

AYES: Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Montgomery, Jr.

ABSTAIN: none

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

By: Mr. Smith

Motion to reappoint Michael Vercher as a representative for the MPC Board of Adjustments to appointment effective November 1, 2022 and expires October 31, 2027.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to approve Parade Permit Fee Waiver for Marching for Jesus, October 4, 2022.

Seconded by Mr. Maggio

City Clerk, McGraw explained why permit was on Agenda again

No further comment

Vote in favor of motion is unanimous

Mr. Darby thanked the Deputy Marshals for their diligence at each and every meeting.

Mr. Smith reminded everyone about National Night Out.

There being no further business to come before this Council, the meeting adjourned at 4:14 PM by Mr. Darby

Respectfully submitted:

Phyllis McGraw

City Clerk

Publish: October 13, 2022

Bossier Press Tribune

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

ORD / RESOL NO:	
INTRO:	
NOT:	
ADOPT:	

TITLE:	
<p>AN ORDINANCE AUTHORIZING \$25,000 TO COME FROM THE HOTEL/MOTEL TAX FUND TO SUPPORT BEBOSSIER THROUGH THE BOSSIER CHAMBER OF COMMERCE.</p>	
EXPLANATION OF PROPOSAL :	
COST/BUDGET DATA:	
None	
TIME	September 29, 2022 @ noon (agenda deadline) for October 4, 2022 meeting
SPONSOR:	DATE: 09/23/2022
Council President, Jeffery Darby & Councilman At Large, David Montgomery, Jr.	
<input type="checkbox"/> NOTED <input type="checkbox"/> RECOMMENDED	 _____ Thomas H. Chandler, Mayor
COUNCIL DISTRICT(S):	All
COUNCIL MEETING DATE:	October 4, 2022

ORDINANCE NO. _____ of 2022

AN ORDINANCE AUTHORIZING \$25,000 TO COME FROM THE HOTEL/MOTEL TAX FUND TO SUPPORT BEBOSSIER THROUGH THE BOSSIER CHAMBER OF COMMERCE.

WHEREAS, the BeBossier campaign is in need of funding; and

WHEREAS, BeBossier requests matching funding with Bossier Parish at \$25,000;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened that that \$25,000 is authorized to come from the Hotel/Motel Tax Fund to support BeBossier through the Bossier Chamber of Commerce.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

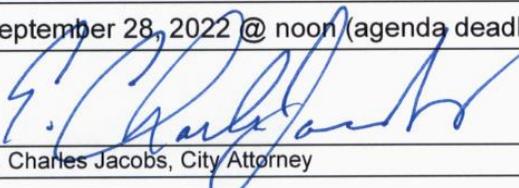
Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

ORD / RESOL NO:	
INTRO:	
NOT:	
ADOPT:	

TITLE:	
<p align="center">AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE ATTACHED PROFESSIONAL SERVICES AGREEMENT AND PURCHASE AGREEMENT WITH AVAYA AURA AND CAROUSEL INDUSTRIES OF NORTH AMERICA, INC.</p>	
EXPLANATION OF PROPOSAL :	
COST/BUDGET DATA:	
None	
TIME	September 28, 2022 @ noon (agenda deadline) for October 4, 2022 meeting
SPONSOR:	 E. Charles Jacobs, City Attorney
DATE:	09/28/2022
<input type="checkbox"/> NOTED <input type="checkbox"/> RECOMMENDED	 Thomas H. Chandler, Mayor
COUNCIL DISTRICT(S):	All
COUNCIL MEETING DATE:	October 4, 2022

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2022

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE ATTACHED PROFESSIONAL SERVICES AGREEMENT AND PURCHASE AGREEMENT WITH AVAYA AURA AND CAROUSEL INDUSTRIES OF NORTH AMERICA, INC.

WHEREAS, the City of Bossier City municipal complex telecommunication system is in need of an upgrade complete with certain replacement of telephonic equipment; and

WHEREAS, said system as upgraded with certain replacement of equipment must be maintained on a regular and ongoing basis; and

WHEREAS, said system is essential to the functional operations of the City on a daily basis; and

WHEREAS, the cost of said upgrade and ongoing maintenance has been allocated in the 2022 City of Bossier City budget;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened shall enter into the attached contract (attached hereto as Exhibit "A") with Avaya Aura and Carousel Industries of North America, Inc. complete in all its terms, obligations and provisions pursuant to state contract no. 4400025481 without the necessity of complying with the LA Public Bid Law.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

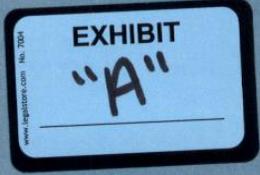
ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk



customer success
OBSESSED



Statement of Work for City of Bossier

Avaya Aura R10 Upgrade

Proposal Date: 9/1/2022
Proposal #: 33033

Presented to: City of Bossier
Presented by: Chloe Romano
Architected by: Jeremy Folsom

This proposal is valid for 30 days from the Proposal Date shown above.

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Important Notice

The following proposal from Carousel Industries of North America, Inc.:

- Is proprietary to Carousel Industries of North America, Inc. This material is present for the purpose of evaluating services and may not be disclosed in any manner to anyone other than the addressee and employees or authorized representative.
- Is an estimate based on Carousel's understanding of project requirements at the time of submission.

All assumptions inherent in this document are based upon the nature of project requirements and goals presented to representatives of Carousel Industries of North America, Inc.

Section 1: Executive Summary

Project Objectives

City of Bossier has an Avaya CM4 duplex S8710 Core. They have Modular Messaging for voice messaging. There are 4 G650s at City Hall/Police Station in one port network.

City of Bossier has requested that Carousel Industries assist in the upgrade of the Avaya Aura system to the latest release. The goal of this project is to bring them to a supported telephony solution. This scope of work will define the extent of Carousel's involvement in the planning, configuration, and deployment of this solution; anything not listed will be considered out of scope and will be treated as a T&M change order.

Section 2: Solution Overview

Locations

The solution, services and deliverables within this agreement will be delivered to the locations listed below:

LOCATION NAME	Location Type	Address	SOLD TO #
City Hall	Core	620 Benton Rd, Bossier City, LA 71111	2723854

Solution Description

This design is to upgrade the CM4 duplex Core to R10.1 and replace the existing G650s with G450s.

Carousel will upgrade to CM10.1 with duplex servers. One CM server will be installed on (1) ASP 130 server and the other CM will be installed on Customer provided VMware. System Manager (SMGR) R10.1, Session Manager (SM) R10.1, and Secure Access Link (SAL) R4 will all be installed on the ASP130 server at City Hall campus. Avaya Aura Device Services (AADS) R10.1 will be installed on Customer provide VMware to support utility service for future SIP stations as well as Single Sign-on for future Avaya Workplace clients. The SMGR will be integrated with customer's Active Directory (AD).

The S8710 CM4 servers and (4) G650s are installed within two racks in the Police Station which is part of the Bossier City Hall complex. The (4) G650s will be replaced with (4) G450 media gateways. The new G450s will support (4) MM710 DS1 cards, (13) MM717 digital cards, (12) MM716 analog cards and (1) MM711 analog card. There is one overhead paging system that will require a Universal Paging Access Module (UPAM) to connect to the MM711 analog port. One ASP 130 P3 server will be installed in the rack at the Police Station. A Geo-Redundant SMGR, SM, and AADS will be installed on customer provided VMware to support redundancy. All phone cabling comes back to this telecom room in the Police Station.

Avaya Messaging (AM) R11 will be installed on customer provided VMware to replace the existing Modular Messaging voice mail system. The AM R11 system will comprise of (3) virtual servers, (2) voice servers and (1) consolidated server. The Modular Messaging (MM) system currently supports (300) voice mail users and (50) of those users are using voicemail to email with their Exchange email system. There are (4) Auto Attendants and (1) Message board that is configured in MM today. The AM R11 system will be configured to support (300) users with (50) of those users configured with Unified Messaging with on-premise Exchange integrated using Microsoft Graph. The (4) Auto Attendants and (1) Message board will be configured on the new AM R11 system. ASR/TTS licenses (3) will be added to support mailbox username being spoken to the caller. Four AM R11 Fax port licenses will be provided and installed to support inbound faxing only. Customer will provide, install, and configure (3) Windows 2016 or 2019 servers on VMware in order to support the Avaya Messaging servers.

Phases of install

1. Carousel will rack and stack the (1) ASP 130 server and (4) G450s.
2. Carousel will migrate translations from the existing system to the new system.
3. Carousel will upgrade from MM to Avaya Messaging on customer provided VMware.
4. No voicemail messages or greetings will be migrated from MM to AM R11.
5. Customer will provide VMware.
6. Carousel will work with Customer to install applications on VMware (CM, Geo SMGR, SM, AM and AADS)
7. Carousel will install CM, SMGR, SM, and SAL on the ASP 130 server.
8. Carousel will install AADS to support AD integration and IP phone firmware and settings files.
9. Carousel will integrate SMGR with Customer's AD.
10. Carousel will add and configure 3 SIP extensions to SMGR to support (3) new J179 sets for the IT department.
11. Carousel will provide 4 hours on-site FDOB after the cut-over
12. The Customer will provide Windows licensing and installation of Windows for the Avaya Messaging VMs.
13. The Customer will be responsible for station cabling, jacks, power supplies, data racks and UPS.
14. All work can be performed during regular business hours, with cutovers to take place afterhours.

UC Applications

Messaging

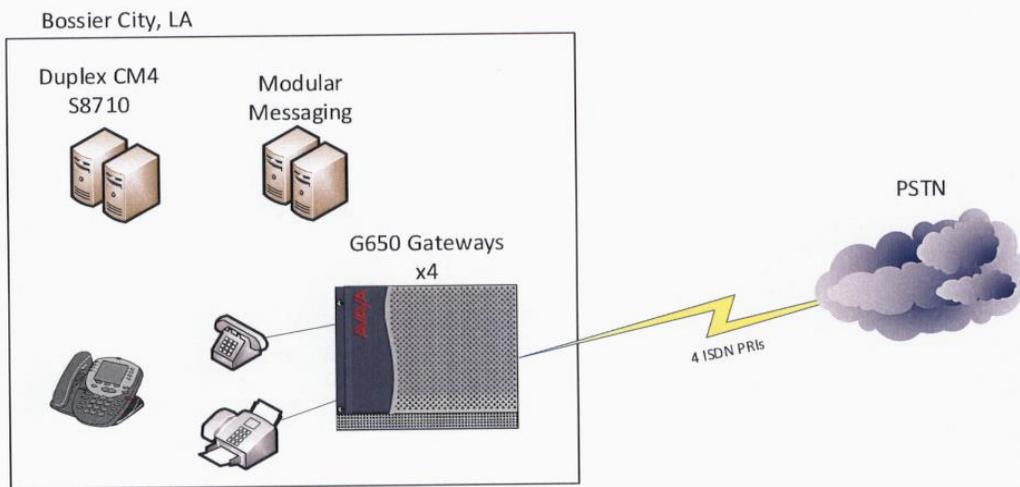
Avaya Messaging will be installed in the Core data center for up to 300 users. Voice Mail to Email integration with Exchange will be provided for 50 subscribers using Microsoft Graph integration. ASR/TTS licenses will be installed to support voicemail usernames to be spoken to callers. Fax port licenses (4) will be installed on the AM system to support inbound faxing only. The Customer will be responsible for Windows server licensing, installation, and configuration to support the Avaya Messaging VMs.

Nothing will be migrated from the MM system. Carousel will configure new mailboxes on the new Avaya Messaging system for all the users. Carousel will configure (4) Auto Attendants and (1) Message board on the new Avaya Messaging system similar to what is currently configured in MM. The Customer will have to re-record their voice mailbox greetings and auto attendants.

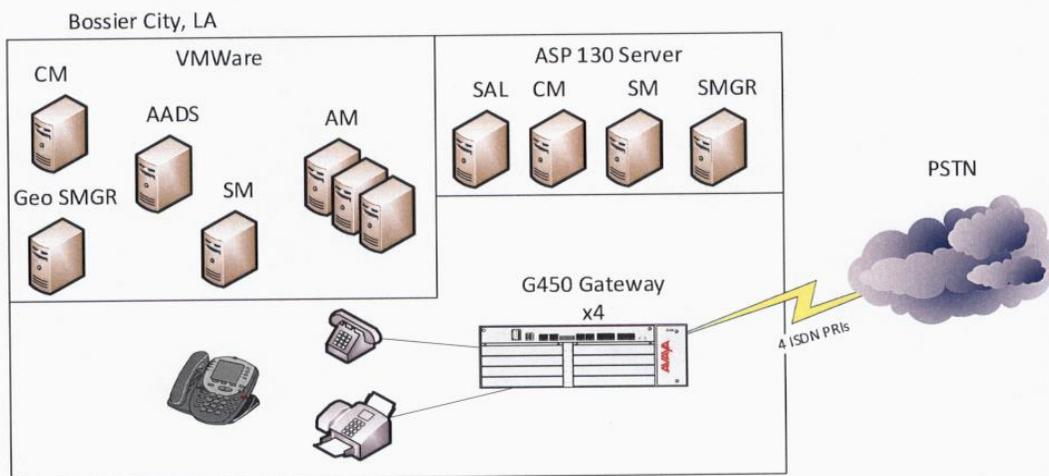
VMware Requirements

Virtual Applications	Release	Profile	Supported VMware Releases	Logical vCPUs	Min. CPU Speed MHz	Min. vCPU Res. MHz	Min. Memory Res. (GB)	Min. Storage Res (GB)	vNICs	IOPS	Network BW (Mbps)	Multithreading	Node Index
City Hall DC													
Aura Device Services	10.1.0	Profile1: 2000 SM devices / 1200 AADS devices	6.7, 7.0	6	2.2	6900.0	9.216	250	1			Y	1
Avaya Messaging (DM)	11.0.0	Distributed / HA Deployment: Voice Server Node (VSN) Profile2/HA1, 1000-5000 users	6.0, 6.5, 6.7, 7.0	8	2	16000.0	16	500	1	250		Y	2
Avaya Messaging (DM)	11.0.0	Distributed / HA Deployment: Voice Server Node (VSN) Profile2/HA1, 1000-5000 users	6.0, 6.5, 6.7, 7.0	8	2	16000.0	16	500	1	250		Y	2
Avaya Messaging (DM)	11.0.0	Consolidated Server (CS): Profile2/HA1, 1-5000 users	6.0, 6.5, 6.7, 7.0	8	2	16000.0	16	500	1	250		Y	2
Communication Manager	10.1.0	Simplex1: 2.4K Users	6.7, 7.0	2	2.2	4340.0	4.1	64	2	4		Y	
Session Manager	10.1.0	Profile1: 2000 devices	6.7, 7.0	3	2.2	3300.0	5.132	100	4			Y	
System Manager	10.1.0	Profile2: 250K users / 12 SM / 250 BSM	6.7, 7.0	6	2.2	12600.0	12.228	170	1	44		Y	
Totals for City Hall DC site applications=				7	41	2.2	75140.0	78.676	2064	11	798		

City of Bossier Existing Diagram



City of Bossier Proposed Diagram



Section 3 Description of Services

Implementation Methodology

- This quote is configured for a single-site project as described in the Solution Overview. Only adjuncts, applications, and locations listed in the Solution Overview will be supported in this Statement of Work. As a multi-phase project, all work will be scheduled according to the timeframes and durations as described in the Solution Overview Section.
- All non-disruptive installation labor will be done during regular business hours (Monday-Friday, 8:00 AM – 5:00 PM). Carousel services considered to be service-impacting, such as the cutover, will be performed outside of regular business hour, M-F or Saturday. Any changes that require Sunday or holiday labor will be added via Change Order or as stated within the Solution Overview Section.
 - Project cutover planning is based upon technical scope of the project and Customer business requirements. Additional details regarding the cutover process will be detailed in the Solution Overview section of this document.
 - The Carousel Project Manager and Carousel Technical Lead will work with the Customer to identify and minimize the service impacting duration.
 - First Day of Business (FDOB) support will be included in this project as defined in the Solution Overview section of this SOW.
 - As part of this project, Carousel will conduct a site survey prior to determining a project plan or schedule.

Cabling/De-Install

- Carousel will reuse existing switch room cabling with the understanding that there are no changes required to the switch room cabling.
- New cross connects will be required in the MDF/IDF and will be performed by Carousel.
- Carousel will be replacing existing Carriers or Cabinets, with media gateways as documented in Solution Overview.
- Carousel will de-install the existing Customer installed equipment.
- Customer will be responsible for deinstall/disposing of the old equipment.

Session & System Manager

The Avaya Aura® System Manager (SMGR) provides centralized provisioning, maintenance and troubleshooting to simplify and reduce management complexity and solution servicing. It is designed to manage all Avaya Aura components: System Manager is used by administrators who centrally manage multiple Avaya applications and/or systems, such as Communication Manager and Session Manager.

- **System Manager**
 - Carousel will install a new System Manager at R10.1.x on the ASP 130 server and a new Geo-redundant SMGR at R10.1.x on Customer provided VMware.
- **Session Manager (SM)**

Avaya Aura® Session Manager is the core of Avaya Aura's Session Initiated Protocol (SIP) based architecture. The Session Manager platform makes it possible to unify media, modes, networks, devices,

applications, and real-time, actionable presence across a common infrastructure, creating the web-style on-demand access to services and applications that users increasingly expect from an enterprise communications solution. Carousel will:

- Install (2) new Session Managers at R10.1.x. One SM will be installed on the ASP 130 server and the second SM will be installed on Customer provided VMware

Communication Manager (CM) Upgrade

- **Carousel will:**
 - Provide professional services to upgrade the existing CM from Release 4 to Release 10.1.x.
 - Upgrade CM on Duplex servers (1 CM will reside on ASP 130 and the second on Customer provided VMware)

Gateways & Wall Field

- **G450 Gateways**
 - For this project, Carousel will install (4) gateways:
 - Staging G450 Gateways
 - Carousel will stage each gateway, install media modules and additional power supplies (as applicable) in the chassis of the gateway. If applicable, additional memory modules (announcements) or VoIP/DSP expansion modules will also be configured in the staging process, as applicable.
 - Carousel staging will be responsible for firmware updates of all media modules.
 - Carousel will be responsible for configuration of the media gateways including IP Address administration.
 - Carousel will require that all IP Address assignments be completed and provided on provided IP Address worksheets.
 - Carousel cannot order equipment until the IP worksheets are completed. This is a critical milestone that can affect the project timeline.
- **G450 Onsite Deployment**
 - Carousel will provide an onsite technician to rack, stack and install the media gateway(s).
 - Carousel will ground the media gateway(s).
 - Customer must provide proper equipment grounding as required by local electrical and building codes, rack, power, and network connectivity, including patch cables during normal business hours (M-F 8x5).
 - Carousel will connect any TDM media modules to Customer's existing wall field with standard (25') M/F Amphenol cables or (50') shielded T-1 Cables, if required, during regular business hours.
 - If patch panels are not included in the Bill of Materials (BOM), Customer will be responsible for providing these for the media modules, during regular business hours.
 - If longer or non-standard cabling is required, additional costs and Change Order may apply.

Endpoints

- **Station Cabling**
 - New Station
 - Customer will be responsible for the installation of any/all station cable plant requirements as part of this project.
- **Cross-Connect**
 - Carousel will:
 - Perform cross-connect tasks for analog/digital stations in the switch room utilizing the main distribution field (MDF):
 - Perform cross-connection of station and trunk ports (for example, station wires terminate on the 110 hardware in switch room).
 - Connectivity of trunk terminations (for example, trunks terminate on an RJ-21 or 110 hardware provided by facilities vendors).
 - Note: All in-house wiring runs must be installed, labeled, and tested before cross-connect work can be performed.
 - Note: IDF connections or extensions will be the responsibility of the Customer unless otherwise specified within this scope of work.
 - Note: Cross-connects will be performed outside of standard hours.
- **Station Reviews**
 - The Carousel Software Specialist (SS) will conduct remote station reviews with the Customer to complete an End User Data sheet with usernames, set type, extension, coverage information, etc. The Customer will work with the SS to determine a reasonable number of set templates.
 - During the Station and Data Gathering process, Carousel will review Customer business operations and objectives. This engagement includes Data Gathering, System Design, Phone Reviews, and Testing. The tasks performed remotely by the Software resource may include the following:
 - Discuss data-gathering activities and objectives.
 - Gather all data during one design session per each location.
 - Gather design requirements.
 - Assist with station button layout.
 - Once system design requirements have been captured, the Customer is responsible for completing the Carousel planning worksheets provided by Carousel. This includes but is not limited to all names, extensions numbers, phone template assignments, class of service, class of restriction, features and functionality that will be used for the system programming.
 - Customer Responsibilities
 - Conduct station detail-gathering in accordance with Carousel instructions, including:
 - Usernames with extensions, matching voice terminals with each user, defining station classes of service (COS), determining button features on phone templates, defining call coverage, call pickup groups and call restrictions for stations.
 - Use the System Planner spreadsheet to accomplish any required station customization.
 - Hand off station spreadsheet output to the Software Specialist for verification and upload to server.
 - Provide floorplans indicating phone type and extensions.
- **Station Programming**
 - A Carousel Software Specialist (SS) will program the stations based upon the requirements defined during the station review process.

- Endpoint/station quantities are detailed in the Solution Overview section of this document.
- **Station Types**
 - Customer will install, and the SS will configure the following telephone endpoints:
 - 3 Avaya SIP Phones

Avaya Messaging

- **Avaya Messaging (a.k.a. Avaya Messaging / IX Messaging / Officelinx)**
 - Carousel will provide professional services to implement the Avaya Messaging solution as described in the Solutions Overview section including the following list of deliverables:
 - A multi-server Avaya Messaging solution will be installed and configured to provide voice and database services. Avaya Messaging runs on a Windows Server platform – Windows Server 2012 R2, Windows Server 2016 and Windows Server 2019 are supported operating systems for the solution.
 - Avaya Messaging will be deployed in a High Availability (HA) configuration for scalability and redundancy. Voice servers and a database server will be deployed in the solution. Voice servers can be co-located or geographically dispersed given the following criteria:
 - All servers must have a minimum 1GB/s connection on the network.
 - All servers must have connectivity to each other.
 - Max 10ms round trip between servers.
 - Max round trip between voice servers and the PBX is 200ms.
 - Path of connectivity must have 20MB/s guaranteed bandwidth with no steady-state congestion.
 - HA deployments of Avaya Messaging can support 80k mailboxes, 2400 voice ports, and 20K Unified Messaging users with dedicated Consolidated Sync Engine (CSE) servers. Avaya Messaging runs on a Windows Server platform – Windows Server 2012 R2, Windows Server 2016 and Windows Server 2019 are supported operating systems for the solution. The server can be joined to the domain or work as a standalone server in workgroup mode. Avaya Messaging can be installed on a bare metal server or as a virtual guest. The R10.8 release, and earlier versions allow for install on VMWare 6.x or earlier. Avaya Messaging R11 and later allow for both VMWare 7.x as well as Azure cloud hosting.
- **Carousel Responsibilities**
 - Carousel will configure the new Avaya Messaging with (300) mailboxes.
 - Basic install includes one Unified Messaging integration and a basic custom TUI. Any additional features not listed below are out of scope.
 - Standard Avaya Messaging installs include programming for connectivity to Avaya Communications Manager and Session Manager based on the design.
 - Carousel will configure voice mail to email integration to servers as a unified mail solution. Customer is responsible for configuration of email systems for integration. Documentation for configuration of email system will be provided by Carousel. Customer is responsible for testing.
 - Carousel will configure (4) automated attendants and (1) Message board on the AM solution. Each auto attendant is considered a single menu. Any sub-menu configurations are considered their own auto attendant. Customer is responsible for providing the menu structure of all auto attendants. Any audio recordings needed will require a voice talent from the Customer or filled with a generic audio prompt.
- **Customer Responsibilities**

- Customer is responsible for installing a standard Windows OS and all associated Windows licensing for the voicemail solution.
- Avaya Messaging Administrators enroll in the administration web-based class offered at www.avaya-learning.com (course 2155W) and complete the assessment (2155T). This will be required by Avaya direct support to open tickets on the Avaya support site for Avaya Messaging.
- **Any additional features not listed below are out of scope.**
 - Carousel will configure (3) ASR/TTS ports to support voicemail usernames to be spoken to callers.
 - Carousel will configure (4) fax port licenses on the AM system to support inbound faxing only.

Avaya Aura Device Services, File Server Functionality (AADS)

- **AADS Deployment**
 - Install (1) AADS to replicate basic features of a Utility Server to support Avaya H.323/SIP phones.
 - Planning and Design Stage
 - Review Customer's technical environment.
 - Verify that implementation prerequisites have been met.
 - Consult with Customer to complete IP workbook, which is used to complete AADS implementation workbook.
 - Work with Customer to define required DNS additions.
 - Work with Customer on DHCP changes.
 - Installation Stage
 - Provide Customer with access to OVA file.
 - Work with Customer to deploy OVA file.
 - Work with Customer to configure network parameters.
 - Work with Customer as needed to install and configure AADS application.
 - Work with Customer as needed to install patches and service packs.
 - Implementation/Configuration Stage
 - Configure AADS, System Manager, and Session Manager based on IP Workbook and AADS implementation workbook.
 - Load settings files and necessary IP phone firmware files.
 - Testing Stage
 - Test and ensure basic functionality working as designed.
 - Utility server files will be manually backed up and migrated to the new AADS server.
 - All IP addresses and hostnames/FQDN will be reused.

Training (Options)

- **Carousel Basic Knowledge Transfer includes:**
 - Up to (2) hours of basic Messaging system administration knowledge transfer.
 - Scansource will provide a (6) hour remote training on System and Session Manager Administration for up to (4) administrators.

Section 4: Period of Performance

The Carousel Industries Project Manager will provide a detailed project plan that will be utilized through as a baseline for the project. Until further meetings can identify resources and project dates, a timeline cannot be detailed at this time. Carousel engineering resources to kick off project are typically available 4-6 weeks from receipt of signed project documentation.

To effectively determine the degree to which the project plan is being met, the Carousel Industries Project Manager will follow a plan to control and manage City of Bossier's project through a communication plan, change control, and variance management.

As part of the communication plan the Carousel Industries PM and customer will jointly establish the time and frequency for status meetings (or conference calls), document meeting results, and distribute meeting notes, including action items. For effective scheduling and cost control, progress measurements will start as the project begins and continually utilized throughout to measure the performance of Customer's project. The project roadmap provides a baseline from which to judge progress, comparing planned activities, in-progress activities, and the actual completion of those activities. The PM will identify variances to plan and take action to correct or limit its impact on the project.

The Carousel Industries PM will utilize a change control strategy to identify and document changes to the original scope. The PM will screen and assess the impact of the change on the project timelines, obtain customer approval, implement the change if required, and maintain a log of all change requests and their treatment. Any agreed to changes will be reflected in the project plan.

Section 5: Project Management

Project Methodology

Project Management is integral to business success. Carousel Industries helps clients deliver critical IT projects on time and within budget. Carousel Industries Project Management Methodology brings together people, process, technology and trusted technical expertise to ensure organizations capture the maximum business benefits and value from their investments. Our methodology is based on the Project Management Institute's Project Management Body of Knowledge (PMBOK), the most comprehensive and globally recognized standard for project management. It outlines the critical path to planning and managing the service delivery lifecycle and is tailored to meet clients' and/or projects' requirements as necessary. It includes tools and templates used to manage Scope, Risk Quality, Communications, Human Resources, Procurement, Time and Cost. With thousands of projects delivered using this methodology to public-sector and private-sector clients across a range of industries, our Project Management Methodology provides clients with the expertise and leadership to complete a successful engagement from project initiation through implementation and adoption of the new technology or service.

Project Phases

Carousel Industries' Project Management Methodology follows the five phases of the PMBOK project management lifecycle. While Section 3: Description of Services states the services included in this SOW, below is a definition of each of the five phases with common activities and deliverables:



Phase 1: Initiation

The activities in the Project Initiation Phase are essential steps in the project effort. The Project Initiation Phase documents to define the project and an initial kickoff meeting so project stakeholders clearly understand the project scope and expected benefits. Project initiation activities also establish executive management commitment to the project and to the allocation of required resources.

Communication Plan

Carousel Industries will develop a project communication plan for the Project. The Project Communication Plan provides project resources easy access to contact information, project roles, communication strategy and tools.

The plan will be reviewed during the kickoff meeting, updated and posted on the Extranet Project Portal provided by Carousel Industries.

Project Baseline / Information Gathering

An initial call with the Client's project manager will be conducted to review the current state of the Client's environment. The objective is to establish a baseline environment through a set of activities designed to provide the deployment team with a clear understanding of Client's current capabilities, organizational process maturity, and technology employed to support the solution today.

Project Prerequisites

Prior to beginning the Planning and Design Phase of the project, the following project pre-requisites are required to be completed by the client in order to assign project resources to the engagement:
System and facility access

Deliverables for Initiation Phase

Project Initiation Call Summary
Communication Plan
Schedule for Technical Discovery & Planning Meeting

Phase 2: Planning & Design

Project Planning

Given the information gathered during the initial stage of the project, Carousel Industries will begin to plan the deployment of the new technology, taking into account any downtime required to execute the planned work and working around the scheduling requirements of the client. As part of this phase, Carousel Industries will present a Project Plan to the client for the client's review and approval. The client's resources and third-party vendors, if contracted by Carousel, will be coordinated and communicated to such that they are prepared for the deployment.

Technical Implementation Strategy

The Carousel Industries Project Manager will coordinate a technical discovery meeting with the Client and a Carousel Industries implementation engineer. The meeting's goals are as follows:

- A brief project overview during which the agenda includes a work breakdown structure, introduction to participants in the meeting, and review of the work plan.
- Review and assess Client's current state and conduct further information gathering as needed.
- Confirm general information or special site requirements or considerations.
- Provide detailed data necessary to complete the Design phase and develop a technical implementation plan.
- Set scheduling expectations (Targeted rollout date(s)).
- Review the equipment requirements.

Amend the Statement of Work or add Change Orders as appropriate for new or additional items to be added to the project scope.

Define User communication plan that includes how users will be notified of scheduled changes and impact to users.

After Carousel Industries develops and documents an approach for the project, based on the current state understanding, Carousel Industries will conduct a solution review to confirm the technology architecture, review the proposed bill of materials (BOM), develop detailed work instructions for the upgrade, and create an overall planning document defining important information including but not limited to:

- Core team listing for the project execution.
- Project risk assessment documentation.
- Options for further technical infrastructure requirements, if needed.
- Monitoring plan that will be used to verify migrations to the test and production environments.

It may also be necessary at this time for Carousel Industries to access the Client's current systems to inventory/catalog software configuration and examine each representative server / component configurations.

During the solution review, the project plan, implementation strategy, design specification, drawings, and bill of materials (BOM) will be reviewed. These documents should support Client's business and technical requirements. The client should be prepared to discuss any final technical aspects at this point prior to moving to the Execution Phase of the project.

After successful completion of the solution review, Carousel Industries will require client signature in order to proceed to the Execution phase. If required, Carousel Industries will amend the Statement of Work or add Change Order(s) as appropriate for new, added, or reduced items or bill of materials to the project scope.

Deliverables for Planning & Design Phase

- Project Plan
- Technical Implementation Plan
- Any agreed upon Documentation
- Project Risk Analysis
- Sign-off Document

Phase 3: Execution

Implement the Solution

Following the plan and technical implementation strategy approved in the preceding phase, the plan will be executed.

Staging and Configuration

The new equipment will be ordered and shipped to a Carousel Industries' approved staging location to be pre-staged and configured prior to commencing onsite implementation activities. The pre-staging activities will allow the new equipment to be properly burned-in prior to site deployment.

Administration

Carousel Industries will provide professional services to program and administer the solution as defined

during the Technical discovery meeting(s).

Installation

Carousel Industries will provide professional services to install the solution equipment at the Client's site(s).

Monitor

Throughout the implementation, the Carousel Industries Project Manager, in conjunction with the Client Single Point Of Contact (SPOC), will monitor the project schedule, scope, risks, quality, performance and budget.

During this stage, the Client shall have the appropriate staff available as required for the implementation to provide testing and validation of the installed solution.

Deliverables for Execution Phase

- Staging Completion Notification
- Carousel Industries Test Plan

Approval to go-live will be considered Sign-off for this phase.

Phase 4: Adoption

Day 1 Support

Carousel Industries will continue to closely monitor and support the system through "Go-Live" and immediately following "Go-Live" to ensure a successful and smooth transition to the new environment. Leading up to "Go-Live", Carousel's project team will work with the Client to verify and define any changes to the stated Day 1 (First Day of Business) Support strategy.

Training

Carousel Industries will coordinate end-user and system administration training activities and deliverables with the Client SPOC for each included solution.

Documentation

Following Day 1 support, a Carousel Industries engineer will provide agreed upon documentation (e.g. backup configurations for archival purposes). The documentation will be the final deliverable provided to the Client. The Client will provide sign-off for the project completion upon receipt and review of the documentation.

Deliverables for Adoption Phase

1. Service Ticket Request Procedures <only if Managed Services were sold>
2. Agreed upon documentation

Phase 5: Closure

Project Closure

Working in conjunction with the Client's Project point of contact, Carousel's Client Engagement Manager is responsible for obtaining Client sign off and acceptance that the project is complete, identify and closing out any open action items, preparing a Post Project Review, and archive project documentation.

Post Project Review

The Post Project Review may be conducted at the conclusion of the project and describes the results of the project, objectives achieved, lessons learned and any corrective actions for any objectives not achieved.

Optimization

Following project completion, Carousel Industries can provide additional hours of remote / on-site optimization time as needed, under a separate SOW or change order. Alternatively, Carousel's Managed Services Program can be engaged to ensure optimal performance and availability through monitoring and maintenance of the technology deployed during this project. Optimization time would be used to resolve possible configuration changes that have been identified after the fact, specific features not covered under the original scope, or other changes that will enable a better customer experience.

Deliverables for Closure Phase

- 1) Project Acceptance and Signoff
- 2) Post Project Review (if applicable)
 - Documentation Archive

Section 5: Project Assumptions

Carousel's pricing estimates are based on our current understanding of the project and the assumptions stated below. If during the course of this engagement any of these assumptions prove to be invalid, both parties will agree to execute a change order to revise the scope of this engagement.

Proposal Caveats

- All specific materials, equipment and installation supplies that are to be furnished by Carousel Industries are listed herein (based on the customer's current statement of work).
- Carousel Industries assumes City of Bossier will provide all required cabling (fiber patch cables, copper patch cables, etc.) to complete the project unless otherwise defined in the scope of work section above.
- Changes that may affect this proposal must be submitted to this office. Carousel Industries field personnel are not authorized to accept scope changes. Any additions, deletions or changes to this proposal will result in a price adjustment.
- Carousel Industries assumes all required hardware, equipment, etc. will be on site prior to the arrival of our personnel.
- Carousel Industries assumes that all hardware/software provided by others has been engineered and installed correctly.
- Carousel Industries assumes that all hardware/software (not supplied by Carousel Industries) will be in proper working condition.
- In the event of downtime (caused by any of the above referenced items, out-of-box failures, or delays caused by other contractors, if Carousel Industries personnel are not demobilized, normal labor hours (i.e., 8-hour day, 40-hour week) and other direct costs (ODC) will continue to be charged.
- This quote is based on Carousel Industries being able to perform a site survey at all locations.
- Carousel Industries will revise this quote accordingly, based on the results of the site survey at all locations.
- Carousel Industries assumes its personnel will have full access to the proposed site locations, and be allowed use of laptop computers, cell phones, etc.
- Carousel Industries assumes that no seismic bracing is required on any customer sites.
- Carousel Industries assumes that HVAC systems in each location are operational and adequate.
- Carousel Industries assumes that an adequate grounding system (Per OEM telephony/IT system grounding specs) exists at each location.
- Carousel Industries assumes that adequate power backup systems exist at each location.
- Carousel Industries assumes that existing carrier circuits will be installed, tested, and working prior to our arrival.
- Carousel Industries assumes that adequate AC power receptacles will be available (for any/all AC powered peripherals) at each location.
- Carousel Industries assumes that baseline drawings exist for each location.
- Carousel Industries assumes that remote modem access will be provided.

- Carousel Industries pricing is good for 90 days
- Carousel Industries has made its best effort to design a solution given the general nature of the current scope. Additional discussions with the City of Bossier will be required in order to achieve desired outcomes. Any variance to City of Bossier current scope of work may result in a price adjustment.
- Carousel Industries assumes all work will be performed in the Client's location or remotely, in Carousel Industries' offices.
- Should it be necessary for Carousel Industries personnel to travel to additional sites, we may need to re-address our estimate.
- The project scope is identified in the section "Project Activities and Deliverables." Should additional tasks outside of this scope be needed, we will need to re-address this estimate.
- Client resources identified in this proposal will be allocated to the project to ensure a successful project. If the resources are not available we may need to review the resource plan to determine the appropriate course of action and impact to the plan, timeline, and budget.
- All Project Prerequisites as defined in the Project Initiation Phase of the proposal are completed prior to commencing with the project.
- For planning purposes, Carousel Industries commences Project Initiation three (3) weeks after receipt of Client Purchase Order.
- All communication and power facilities (e.g. WAN circuits, LAN cabling, power receptacles) that are necessary for this engagement are either currently available or will be provided by the client within the agreed upon schedule for this engagement.
- All required hardware, firmware, and software that are necessary for this engagement are either currently available or will be provided by client within the agreed upon schedule for this engagement.
- Performance issues or application failure due to faulty hardware or improperly configured or faulty software caused by Client is outside the scope of the application services agreement and will be the responsibility of Client to remedy. Carousel Industries will make reasonable efforts to work with Client to troubleshoot and rectify problems.
- Any delays of more than two (2) hours experienced while an Carousel Industries engineer is on-site due to Client managed infrastructure or Client coordinated WAN provider problems may result in additional charges at Carousel Industries' applicable hourly rate schedule.
- Client is responsible for all User security-related maintenance activities including account provisioning and de-provisioning.
- Procurement, installation, and configuration of any equipment involved in the installation, but not provided by Carousel Industries, will be handled by the client.
- Any configuration changes to existing client network components not explicitly identified as Carousel Industries responsibility in this Statement of Work will be the client responsibility.
- Equipment: Customer acknowledges that at such time equipment is received either by the Customer or their representative, whether shipped from Carousel Industries Inc., a distribution partner or the manufacturer directly, the duty of care and sole responsibility for maintaining the security of said equipment rests with the Customer.
- The calendar duration presented in this proposal is based upon a standard 40-hour week and does not

take into account holidays, illness, emergency leave, or vacation time. The following holidays will be observed and are not included as Business Days:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day
- Day after Christmas

Section 6: Pricing

Investment Summary

Based on Carousel's understanding of the Customer's current environment and project scope outlined above, Carousel proposes to perform this work as noted.

For Product Orders and unless otherwise specified, prices do not include shipping, handling, special packing and insurance charges. Carousel shall add to customer's invoice all freight, handling, delivery, special packing and insurance charges for shipments of Product.

Customer will be responsible for the payment of all applicable taxes, fees, and levies, imposts, duties, withholdings or other charges, if any, imposed by any taxing authorities by reason of the sale and delivery of the Product. If you are claiming this purchase to be tax-exempt, a copy of Customer's tax-exemption certificate for the state to which the Product will be shipped must be provided. If it is not provided, the applicable sales tax will be applied to this purchase and added to the Customer's invoice at time of issuance.

If the scope of the Project expands beyond what is outlined in this SOW, Carousel reserves the right to increase the Fee.

Section 7: Acceptance

Terms

The pricing of work to be performed limited to this Statement of Work.

Carousel will accept this SOW upon receipt of Customer's signature on the SOW along with a purchase order for the solution, services, and estimated travel and living expenses set forth in the Customer Proposal.

By signing this SOW customer accepts this SOW as a binding agreement with Carousel and agrees to abide by and accept the terms and conditions set forth in the Master Services Agreement (MSA). Client shall pay all properly invoiced amounts in accordance with the terms specified in the MSA. This SOW supersedes all prior agreements relative to project scope, schedule or solution functionality. Unless otherwise explicitly agreed to in a separate document, this signed Statement of Work content shall prevail over any preceding written or verbal discussions and/or proposals.

Signature

Signature below indicates Client has read and agrees to all Terms and Exhibits of this Statement of Services.

Client Signature

Authorized Client Signature

Date

Printed Name

Title

Carousel Signature

Authorized Carousel Signature

Date

Printed Name

Title



Proposal for City of Bossier City - OP33033 UC Upgrade; Contract #4400025481

Date: September 23, 2022
 Quoted By: Chloë Romano
 Customer Address: 620 Benton Rd Bossier City, LA 71111

Qty	Term	PN	Product Description	MPG Code	APL	EXT APL	Discount	State Contract	Ext State Contract
270	4 months	405416	UC BASIC LICENSE FIXED SUBS ADJ LP	8S	\$6.25	\$6,750.00	20.00%	\$5.00	\$5,400.00
300	4 months	405418	UC CORE LICENSE FIXED SUBS ADJ LP	8S	\$9.25	\$11,100.00	20.00%	\$7.40	\$8,880.00
10	4 months	405780	UC POWER LICENSE FIXED SUBS ADJ LP	8S	\$18.25	\$730.00	20.00%	\$14.60	\$584.00
150	4 months	405784	UC MESSAGING SPEECH LICENSE FIXED SUBS ADJ LP	8S	\$2.20	\$1,320.00	20.00%	\$1.76	\$1,056.00
1		185446	AVAYA COMMUNICATIONS SOLUTION	1Z	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
1		403220	AVAYA MESSAGING MODEL NEW	1Z	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
2		407997	AVAYA MESSAGING R11 FAX 2 PORT LIC:DS,SR	7P	\$3,300.00	\$6,600.00	25.00%	\$2,475.00	\$4,950.00
1		184244	CM S8500 MODEL UPGRADE	2P	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
8		405362641	POWER CORD USA	1P	\$23.00	\$184.00	30.00%	\$16.10	\$128.80
1		700394661	MM711 ANALOG MEDIA MODULE RHS	1P	\$2,000.00	\$2,000.00	30.00%	\$1,400.00	\$1,400.00
12		700394703	MM716 ANALOG MEDIA MODULE 24 FXS RHS	1P	\$3,750.00	\$45,000.00	30.00%	\$2,625.00	\$31,500.00
13		700394711	MM717 24 PORT DCP MEDIA MODULE RHS	1P	\$4,369.00	\$56,797.00	30.00%	\$3,058.30	\$39,757.90
4		700395445	120A CSU CABLE 50 FEET RHS	1P	\$131.00	\$524.00	30.00%	\$91.70	\$366.80
4		700439250	MM710B E1/T1 MEDIA MODULE	1P	\$3,750.00	\$15,000.00	30.00%	\$2,625.00	\$10,500.00
4		700501368	G450 160 CHANNEL DSP DAUGHTER BOARD	1P	\$6,263.00	\$25,052.00	30.00%	\$4,384.10	\$17,536.40
4		700506955	G450 MP160 MEDIA GATEWAY	1P	\$13,157.00	\$52,628.00	30.00%	\$9,209.90	\$36,839.60
4		700507394	G450 R2 POWER SUPPLY	1P	\$1,250.00	\$5,000.00	30.00%	\$875.00	\$3,500.00
3		700513629	J179 IP PHONE NO POWER SUPPLY TAA	3P	\$500.00	\$1,500.00	35.00%	\$325.00	\$975.00
1		384961	ASP MODEL NEW MODEL	1Z	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
2		405362641	POWER CORD USA	1P	\$23.00	\$46.00	30.00%	\$16.10	\$32.20
1		413031	ASP 130 R5 ESXI R7.X LIC:DS	1Z	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
1		700515843	ASP 130 R5 VMW7 DELL R640 SERVER P3 BUNDLE	7P	\$15,300.00	\$15,300.00	20.00%	\$12,240.00	\$12,240.00
1		Tech	Technical Services - Training and Implementation	2S	\$95,825.00	\$95,825.00	15.00%	\$81,451.25	\$81,451.25
1	4 months	Maint	Maintenance Services; Carousel Essential	6S	\$2,500.00	\$2,500.00	5.00%	\$2,375.00	\$2,375.00
1	4 months	Tech	Technical Services - EMP	2S	\$500.00	\$500.00	5.00%	\$475.00	\$475.00
1	1 Year	232258	SUPPORT ADVANTAGE MESSAGING MODEL	1Z	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
1	1 Year	352442	SA PREFER SUPT UPG AURA R10 TRACKING	1Z	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
2	1 Year	351679	SA PREFER SUPT AVAYA MSG R11 FAX 2 PORT 3YR AN PREPD	5S	\$597.36	\$1,194.72	5.00%	\$567.49	\$1,134.98
1	1 Year	232282	SUPPORT ADVANTAGE MODEL	1Z	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
1	1 Year	352510	SA PREFER SUPT ASP 130 R5 ESXI R7.X 3YR AN PREPD	5S	\$323.04	\$323.04	5.00%	\$306.89	\$306.89
Qty	Term	PN	Product Description				Discount	Unit Price	Ext Price
1		RPK91	Rack Mount Kit (TAMB2 & TAMB2PS)		\$66.13	\$66.13	100.00%	\$0.00	\$0.00
1		TAMB2PS	Telephone Paging Access Module Ver 2 w/ Power Supply		\$529.89	\$529.89	100.00%	\$0.00	\$0.00
TOTAL									\$261,389.82

Pricing is valid until 09/27/2022 Due to manufacturer fiscal year end. Does not include any shipping/handling which will be added to final invoice



Proposal for		City of Bossier City - Annual Billing							
Date:	Start Date 02/01/23-01/31/24								
Quoted By:	Chloë Romano								
Customer Address:	620 Benton Rd Bossier City, LA 71111								
Qty	Term	PN	Product Description	MPG Code	APL	EXT APL	Discount	State Contract	Ext State Contract
270	1 Year	405416	UC BASIC LICENSE FIXED SUBS ADJ LP	8S	\$6.25	\$20,250.00	20.00%	\$5.00	\$16,200.00
300	1 Year	405418	UC CORE LICENSE FIXED SUBS ADJ LP	8S	\$9.25	\$33,300.00	20.00%	\$7.40	\$26,640.00
10	1 Year	405780	UC POWER LICENSE FIXED SUBS ADJ LP	8S	\$18.25	\$2,190.00	20.00%	\$14.60	\$1,752.00
150	1 Year	405784	UC MESSAGING SPEECH LICENSE FIXED SUBS ADJ LP	8S	\$2.20	\$3,960.00	20.00%	\$1.76	\$3,168.00
1	1 Year	Maint	Maintenance Services; Carousel Essential	6S	\$7,500.00	\$7,500.00	5.00%	\$7,125.00	\$7,125.00
1	1 Year	Tech	Technical Services - EMP	2S	\$1,500.00	\$1,500.00	5.00%	\$1,425.00	\$1,425.00
TOTAL									\$56,310.00
Quoted 09/23/2022; pricing contingent on UC Upgrade Project Approval 09/2022									

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

<p>TITLE: Introduce an Ordinance to require the Mayor and City Administration to mark all city vehicles under Louisiana R.S. 49:121, Identification of Public Property – by January 1, 2023, except those that are exempt by State Law, and any vehicles found to be in noncompliance with this Ordinance and State Law after January 1, 2023, be parked until those vehicles become compliant and further that anyone in violation of this Ordinance following that date be fined in accordance with R.S. 49:123.</p>
<p>EXPLANATION OF PROPOSAL: BOSSIER CITY HAS VEHICLES THAT ARE NOT IN COMPLIANCE WITH STATE LAW CONCERNING PUBLIC PROPERTY. THIS ORDINANCE IS TO MAKE THE ADMINISTRATION AWARE OF THE LAW AND SET A TIMELINE FOR COMPLIANCE.</p>
<p>COST/BUDGET DATA:</p>
<p>IF ADD ON FOR REGULAR MEETING - Please state reason:</p>
<p>TIME</p>
<p>SPONSOR: _____ DATE: 9/26/22 Honorable Councilors Jeffery D. Darby and Don Williams</p>
<p><input type="checkbox"/> NOTED <input type="checkbox"/> RECOMMENDED BY _____ Thomas Chandler, Mayor</p>
<p>COUNCIL</p>
<p>DATE TO BE PUT ON AGENDA: 10/4/22</p>

ORDINANCE NO. ____ of 2022

AN ORDINANCE TO REQUIRE THE MAYOR AND CITY ADMINISTRATION TO MARK ALL CITY VEHICLES UNDER LOUISIANA R.S. 49:121, IDENTIFICATION OF PUBLIC PROPERTY - BY JANUARY 1, 2023, EXCEPT THOSE THAT ARE EXEMPT BY STATE LAW AND ANY VEHICLES FOUND TO BE IN NONCOMPLIANCE WITH THIS ORDINANCE AND STATE LAW AFTER JANUARY 1, 2023 BE PARKED UNTIL THOSE VEHICLES BECOME COMPLIANT AND FURTHER THAT ANYONE IN VIOLATION OF THIS ORDINANCE FOLLOWING THAT DATE BE FINED IN ACCORDANCE WITH R.S. 49:123

WHEREAS, the State of Louisiana, under R.S. 49:121, requires that all Publicly owned Public Property must be marked as such; and

WHEREAS, under R.S. 49:121, every automobile, truck or other vehicle belonging to any political subdivision is required to bear a Louisiana license plate, bear a public license plate **and** each such vehicle also shall have inscribed, painted, decaled or stenciled conspicuously thereon, either with letters not less than two inches in height and not less than one-quarter inch in width or with an insignia containing not less than one hundred forty-four square inches, or if circular, not less than eight inches in diameter, the name of the political subdivision. The name shall be placed on the outside of the door on each side of every automobile, truck or other vehicle. If the vehicle is equipped with more than one door on each side, the name shall be placed on the outside of the doors nearest the front of the vehicle. All paintings, inscriptions or stencils shall be in a color that contrasts sharply with the color over which it is placed; and

WHEREAS, under R.S. 49:121 those vehicles used in crime prevention and detection and similar investigative work, which if identified as required by this Section could not be used effectively for such purposes, are exempt from the provisions of this Part; and

WHEREAS, no officer or employee of the state or any of its political subdivisions shall drive or operate any publicly owned land vehicle, air craft or water craft not marked in accordance with the provisions of R.S. 49:121, and no public officer or employee shall request, direct or permit any other public official or employee or any other person to drive or operate any such vehicle; and

WHEREAS, under R.S. 49:121, The head of any department or board of the state or any of its subdivisions who operates or who orders, requests or permits any employee under his control or supervision or any other person to operate any publicly owned land vehicle, water craft or air craft not marked in accordance with the provisions of this Section shall be guilty of a violation thereof. Each day upon which such a violation is committed shall be considered a separate offense; and

WHEREAS, the State of Louisiana, under R.S. 49:123, provides penalties in the amount of not less than twenty-five dollars nor more than fifty dollars for each violation; and

WHEREAS, the City of Bossier has a large fleet of vehicles and some of those vehicles remain unmarked and in violation of state law, despite repeated verbal request for compliance from Council members; and

WHEREAS, the Bossier City Council requires that the Mayor and Administration of the City of Bossier City follow all applicable State Laws including R.S. 49:121 and R.S. 49:123 and provide vehicle markings on non-exempt vehicles.

NOW, THEREFORE BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened that all City vehicles, except those that are exempt by R.S. 49:121, are required to be marked by January 1, 2023 or shall be parked and that anyone in violation of this Ordinance following that date be fined in accordance with R.S. 49:123

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

AN ORDINANCE TO DECLARE THE COMPLETION OF THE BRUCE STREET FORCE MAIN PROJECT BY LAWLER CONSTRUCTION, INC. INCLUDING DEDUCTIVE CHANGE ORDER NO. 1 IN THE AMOUNT OF (\$3,360.00); AND TO AMEND ORDINANCE 14 OF 2022 LEAVING A SURPLUS OF FUNDING TO SUPPLEMENT FUND SEWER CAPTIAL AND CONTINGENCY FUND.

EXPLANATION OF PROPOSAL:

This Ordinance declares completion of the Bruce Street Force Main Project and includes language for Change Order No. 1 while also deducting 98 days of contract time.

COST/BUDGET DATA:

Ordinance 14/2022: \$195,000.00; Total Construction Cost including Change Order #1 \$122,040.00. Therefore, additional funding does not need to be appropriated.

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR: Thomas A Chandler DATE: 9.29.22
 Thomas Chandler, Mayor

NOTED RECOMMENDED BY Thomas A Chandler
 Thomas Chandler, Mayor

COUNCIL October 4th, 2022

DATE TO BE PUT ON AGENDA:
 First Reading October 4, 2022 – Second Reading October 18, 2022

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2021

AN ORDINANCE TO DECLARE THE COMPLETION OF THE BRUCE STREET FORCE MAIN PROJECT BY LAWLER CONSTRUCTION, INC. INCLUDING DEDUCTIVE CHANGE ORDER NO. 1 IN THE AMOUNT OF (\$3,360.00); AND TO AMEND ORDINANCE 14 OF 2022 LEAVING A SURPLUS OF FUNDING TO SUPPLEMENT FUND SEWER CAPITAL AND CONTINGENCY FUND.

WHEREAS; Ordinance No. 14 of 2022 appropriated \$195,000.00 to complete the Bruce St. Force Main Project.; and

WHEREAS; a decrease in contract price to Lawler Construction, Inc. via Change Order No. 1 in the amount of \$3,360.00 from reconciling final project quantities was required; and

WHEREAS; a decrease in contract time of ninety eight (98) days will be included in Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, does hereby declare the completion of the Bruce Street Project with a total construction cost of \$122,040.00, and to amend their contract with Lawler Construction, Inc. for a decrease in price of \$3,360.00 and a decrease of ninety eight (98) days. The remaining surplus funds in Ordinance 14 of 2022 are to be used to supplement sewer capital and contingency fund.

The above and foregoing Report was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 4th, day of October, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeff Darby President

Phyllis McGraw, City Clerk

Ref. No.	ITEM DESCRIPTION	QUANTITIES	UNITS	Contracted/WCD		QUANTITIES	Construction		
				UNIT PRICE	TOTAL		TOTAL COST	CONTRACTUAL DIFFERENCE	
001	Mobilization & Demobilization	1	LS	\$ 6,000.00	\$ 6,000.00	1.00	\$6,000.00	\$0.00	
002	Furnish and install Erosion Control	1	LS	\$ 500.00	\$ 500.00	1.00	\$500.00	\$0.00	
003	Furnish and install 8" SDR-11 HDPE force main via open cut methods	637	LF	\$ 38,220.00	\$ 38,220.00	989.00	\$59,340.00	\$21,120.00	
004	Furnish and install 8" SDR-11 HDPE force main via HDD	721	LF	\$ 57,680.00	\$ 57,680.00	415.00	\$33,200.00	(\$24,480.00)	
005	Furnish and install ARV Manhole with ARV	1	LS	\$ 15,000.00	\$ 15,000.00	1.00	\$15,000.00	\$0.00	
006	Complete "Tie-Ins" to Existing Lift Station (Gravity, Force Main)	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00	
007	Furnish and install 8-inch Force Main Tie-in to Existing Manhole	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	\$2,000.00	\$0.00	
008	Seeding and Mulching Along Force Main Alignment	1	EA	\$ 1,000.00	\$ 1,000.00	1.00	\$1,000.00	\$0.00	
WORK CHANGE DIRECTIVE NUMBER 1									
							Construction Total:	\$122,040.00	
							Original Contract Amount:	\$125,400.00	
							Final Change Order Total:	(\$3,360.00)	

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO APPROPRIATE \$10,000 FROM FUND 495 2015 LCDA BONDS FUND TO PURCHASE TIMECLOCKS.

WHEREAS, the City of Bossier City is implementing a new scheduling and payroll system; and

WHEREAS, timeclocks that are compatible with the new system are needed because the existing timeclocks are incompatible.

NOW, THEREFORE, BE IT ORDAINED, that the City Council of Bossier City, in regular session convened, authorizes an appropriation of \$10,000 from the 2015 LCDA Bonds Fund to be used to purchase timeclocks.

BE IT FURTHER ORDAINED, that the Director of Finance is hereby authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the _____ day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

AN ORDINANCE TO APPROPRIATE \$3,000,000 FROM THE 2018 LCDA BOND FUND TOWARDS PARKING LOT IMPROVEMENTS/EXPANSION AT TINSLEY BALL PARK

EXPLANATION OF PROPOSAL:

Appropriate funding for design and construction for additional parking at the expanded Tinsley Ball Park. This will include bus parking, additional RV rental spots and ±456 additional parking spaces.

COST/BUDGET DATA:

\$3,000,000 from the 2018 LCDA Bond Fund

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR:  **DATE:** September 28, 2022
 Clinton C. Patrick, P.E., L.S.I, Asst. City Engineer

NOTED RECOMMENDED BY 
 Thomas Chandler, Mayor

COUNCIL DISTRICT:

DATE TO BE PUT ON AGENDA: October 4, 2022 (First Reading)
 October 18, 2022 (Final Reading)

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

ADOPT AN ORDINANCE TO APPROPRIATE \$3,000,000 FROM THE 2018 LCDA BOND FUND TOWARDS PARKING LOT IMPROVEMENTS/EXPANSION AT TINSLEY BALL PARK.

WHEREAS; the City of Bossier City recently completed the construction of an expansion project for Tinsley Ball Fields in 2022; and

WHEREAS; the Bossier Parks and Recreations Department has been diligent in booking and utilizing the new expanded facility to its full potential; and

WHEREAS; a need has arose for additional parking due to the amount of use from the expanded facility as well as the existing facility with baseball, softball, soccer and football; and

WHEREAS; Volkert, Inc. has provided a phased Masterplan for the continued expansion of Tinsley Park; and

WHEREAS; there is \$3,000,000 available in the 2018 LCDA Bond Fund; and

WHEREAS; the total estimated project costs for the construction of Phase 1 and Phase 2 per Volkert, Inc.'s provided Masterplan is roughly \$2,600,000; and

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, agrees to appropriate \$3,000,000 from the 2018 LCDA Bond Fund to design and construct a parking lot expansion for Tinsley Ball Park.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 18th, day of October, 2022, by the following vote:

AYES:

NAYS:

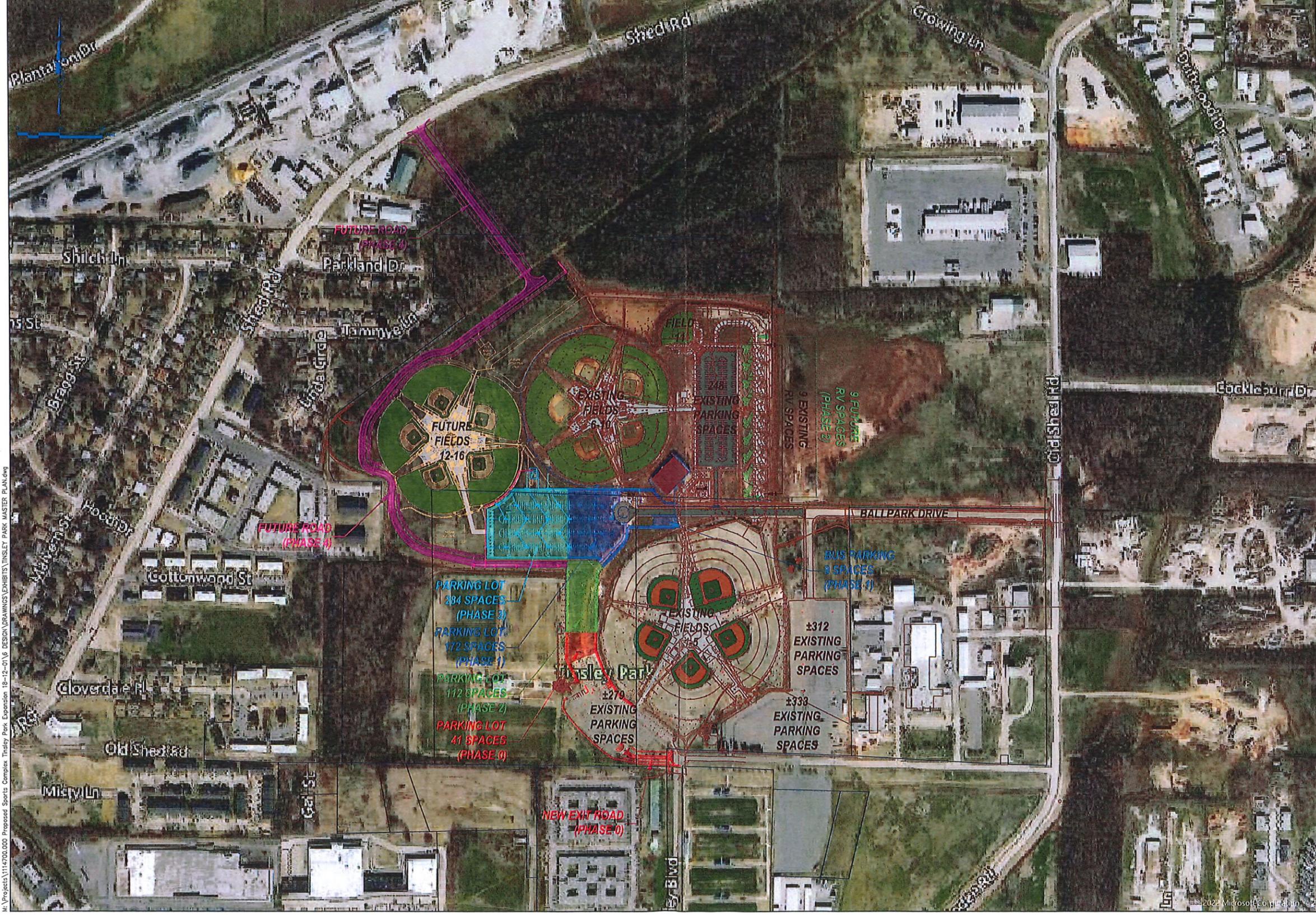
ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

M:\Projects\1114700.000 Proposed Sports Complex Tinsley Park Expansion 18-12-01\6 DESIGN\DRAWINGS\EXHIBITS\TINSLEY PARK MASTER PLAN.dwg



SHEET NUMBER		1	
DESIGNED		BOSSIER	
CHECKED		CWP	
PARISH PROJECT		CITY OF BOSSIER	
VOLUNT PROJECT		1114700	
DESIGNED	BOSSIER	DESIGNED	CWP
CHECKED	CWP	CHECKED	CWP
DATE	APRIL 2022	DATE	APRIL 2022
NO.		NO.	
DATE		DATE	
REVISION DESCRIPTION		REVISION DESCRIPTION	
BY		BY	
MASTER DEVELOPMENT PLAN			
TINSLEY PARK SPORTS COMPLEX			

VOLKERT

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:
AN ORDINANCE TO APPROPRIATE FUNDS FOR IMPROVEMENTS TO THE LATERAL B-1 DRAINAGE CANAL FOR A TOTAL OF \$1,000,000 TO COME FROM RIVERBOAT GAMING CAPITAL FUND AND TO AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT WITH NIXON ENGINEERING SOLUTIONS AND CEA WITH THE BOSSIER PARISH LEVEE BOARD

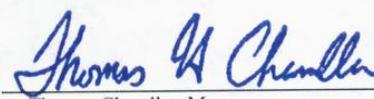
EXPLANATION OF PROPOSAL:
Appropriate funding for design and construction for improvements to the Lateral B-1 Drainage Canal. Ordinance also approves CEA between the Bossier Levee Board and the City of Bossier City with each entity supplying 50% of those costs.

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR: 
 Clinton C. Patrick, P.E., L.S.I, Asst. City Engineer **DATE:** September 28, 2022

NOTED RECOMMENDED BY 
 Thomas Chandler, Mayor

COUNCIL DISTRICT:

DATE TO BE PUT ON AGENDA: October 4, 2022 (First Reading)
 October 18, 2022 (Final Reading)

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO APPROPRIATE FUNDS FOR IMPROVEMENTS TO THE LATERAL B-1 DRAINAGE CANAL FOR A TOTAL OF \$1,000,000 TO COME FROM RIVERBOAT GAMING CAPITAL FUND AND TO AUTHORIZE THE MAYOR TO EXECTUTE AN AGREEMENT WITH NIXON ENGINEERING SOLUTIONS AND CEA WITH THE BOSSIER PARISH LEVEE BOARD.

WHEREAS; Ordinance 67 of 2022 appropriated \$35,000 for the design and study of potential improvements to the Lateral B-1 Drainage Canal; and

WHEREAS; the Lateral B-1 Drainage Canal is a vital artery within the flood plains of the City of Bossier City; and

WHEREAS; the Lateral B-1 Drainage Canal suffers from instability and unchecked erosion of the channel embankments; and

WHEREAS; Nixon Engineering Solutions has provided a topographic survey and schematic design for improvements to the Lateral B-1 Drainage Canal; and

WHEREAS; the area in question is currently under Bossier Parish Levee Board Jurisdiction; and

WHEREAS; the Bossier Parish Levee Board has proposed to provide 50% of project and construction costs; and

WHEREAS; Nixon Engineering Solutions has provided An Opinion of Probable Cost for \$1,737,478.00.

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the City Council of Bossier City, Louisiana, that \$1,000,000 is hereby appropriated from the Riverboat Gaming Capital Fund and authorize the Mayor to execute an agreement with Nixon Engineering Solutions for the completion of Phase 2 and Phase 3 items as detailed in the proposal dated September 22, 2022.

BE IT FURTHER ORDAINAED, that the Mayor is authorized to execute the attached CEA with the Bossier Levee Board.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the Riverboat Capital Gaming Fund is hereby amended to allocate for expenditures for engineering and surveying for improvements to the Lateral B-1 Drainage Canal by \$1,000,000 and decrease Fund Balance by \$1,000,000.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 18th, day of October, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

**LATERAL B-1 DITCH PAVING
COOPERATIVE ENDEAVOR AGREEMENT**

THIS AGREEMENT, is made and executed in three original copies on this _____ day of _____, 20____, by and between the **THE BOSSIER LEVEE DISTRICT**, represented herein by Timothy Larkin, its duly authorized President, hereinafter referred to as "**District**", and **The City of Bossier City**, represented herein by Thomas H. Chandler, its duly authorized Mayor, hereinafter referred to as "**City**", and

WITNESSETH:

WHEREAS, the City has designed construction documents, including plans, suitable for public bids to pave a section of District drainage channel Lateral B-1 ("Lateral B-1") with upstream end at U.S. Highway 80 and downstream end at LA Highway 3105, with the approximate length of the project ("Project") being 1,312 feet, as shown on the drawing attached hereto as Exhibit A; and

WHEREAS, the City has requested that the District fund one half of the construction costs and one half of the construction related costs of the Project, with a total Project cost estimate of \$1,900,000 but with a maximum contribution to the Project by the District of \$1,000,000; and

WHEREAS, the expenditure or transfer is for a public purpose that comports with the governmental purpose which the entities herein have legal authority; and

WHEREAS, the expenditure or transfer is not gratuitous; and

WHEREAS, each entity herein has a demonstrable, objective, and reasonable expectation of receiving a benefit equivalent to the amount expended or transferred; and

WHEREAS, the City and District confirm that this agreement is in the public interest.

NOW, THEREFORE, the City and the District agree as follows:

**ARTICLE I
Cooperative Development**

- 1.1 The City and Levee District agree to each pay one half of construction and project related costs of Lateral B-1 ditch paving (U.S. 80 to LA 3105) with estimated budget of \$1,900,000 or \$950,000 each. If total costs exceed \$1,900,000, the City and the District shall each pay one-half of the cost overrun; provided, however, that the maximum contribution of the District shall be \$1,000,000.
- 1.2 The District shall maintain all easements and servitudes related to this section of Lateral B-1 prior to completion of the Project.
- 1.3 The City shall maintain and operate the paved section of Lateral B-1 after the Project is completed. Such maintenance shall include concrete ditch repairs, mowing, trash pick-up, and brush and tree removal.

**ARTICLE II
RESPONSIBILITIES OF THE PARTIES**

Construction invoices will be paid monthly with the City paying contractor and the District reimbursing the City each month, no later than 30 days from request for reimbursement, one-half of the contractor invoices for the Project.

ARTICLE III
Representations

- 3.1 The City and the District each represent and warrant to each other that all funding necessary to fund each party's agreed percentage of the costs of the Project are in place and available for the Project. All relevant authorizing legislation, including appropriation legislation, is included with the CEA as Exhibits "A" and "B".
- 3.2 The City shall bid the Project and enter into one or more construction contracts for the Project using all applicable public bid and related laws.
- 3.3 The City shall manage all construction and shall be responsible for all supervision of the Project and all inspections of the Project to determine compliance with the Project plans.
- 3.4 The Project will be constructed in material compliance with the plans ("Plans") for the Project dated _____, 2022. The District acknowledges receipt of a copy of the plans.

ARTICLE IV
Deadline for Bid and Commencement of Construction

The City will bid the project and construction shall commence on or before December 31, 2023. If the Project is not bid and construction has not begun by that date, this Agreement shall be void ab initio, and neither party shall have any liability or obligations hereunder.

ARTICLE V
Equal Employment Opportunity

The Parties agree to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972; Federal Executive Order 11246; the Federal Rehabilitation Act of 1973, as amended; the Vietnam Era Veteran's readjustment Assistance Act of 1974; the Age Act of 1975; and the Americans with Disabilities Act of 1990.

ARTICLE VI
Indemnification

The City shall indemnify and save harmless the District, including its board members and staff, against any and all claims, demands, suits, judgments of sums of money to any party accruing against the District for loss of life or injury or damage to persons or property growing out of, resulting from, or by reason on any act of omission of the City, its agents, members, servants, contractors, subcontractors, or employees while engaged in or about or in connection with the Project or the construction of the Project, or, after completion of the Project, from the operation or maintenance of that portion of Lateral B-1 over which the City assumes maintenance and control pursuant to this Agreement. The City specifically acknowledges that during construction of the Project and after completion of the Project, it has custody and control of that part of Lateral B-1 encompassed by the Project.

ARTICLE VII
Miscellaneous Provisions

- 7.1 This Agreement shall not be assigned by either the City or the District without the prior written consent of the other.
- 7.2 The City and the District intend that the relationship between them created by this Agreement is that of independent contracting parties only, and not that of agent and principal, partnership, joint venture, or other relationship. The City shall be in full control of the construction of the Project, and of operation and maintenance of that part of Lateral B-1 to be assumed by the City as a result of this Agreement. No contractor, subcontractor, agent, employee, or servant of either party shall be deemed to be the contractor, subcontractor, agent employee or servant of the other party. The District's sole role in the Project is to provide the funding to which it is committed in this Agreement.

7.3 This Agreement shall be construed and enforced in accordance with the laws of Louisiana. Venue shall be proper in Bossier Parish District Court.

7.4 This Agreement and any Exhibits hereto, as well as the Plans, shall constitute the full and complete agreement between the parties hereto. All prior representations, understandings and agreements, are merged herein and are superseded by this Agreement.

7.5 This Agreement may be altered, amended, changed or modified only by agreement in writing by the City and the District.

7.6 If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions hereof shall not be affected thereby.

7.7 No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision. Nor shall such waiver constitute a continuing waiver unless otherwise expressly stated.

IN WITNESS WHEREOF, the parties have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

WITNESSES:

CITY OF BOSSIER CITY

BY: _____
Thomas H. Chandler, Mayor

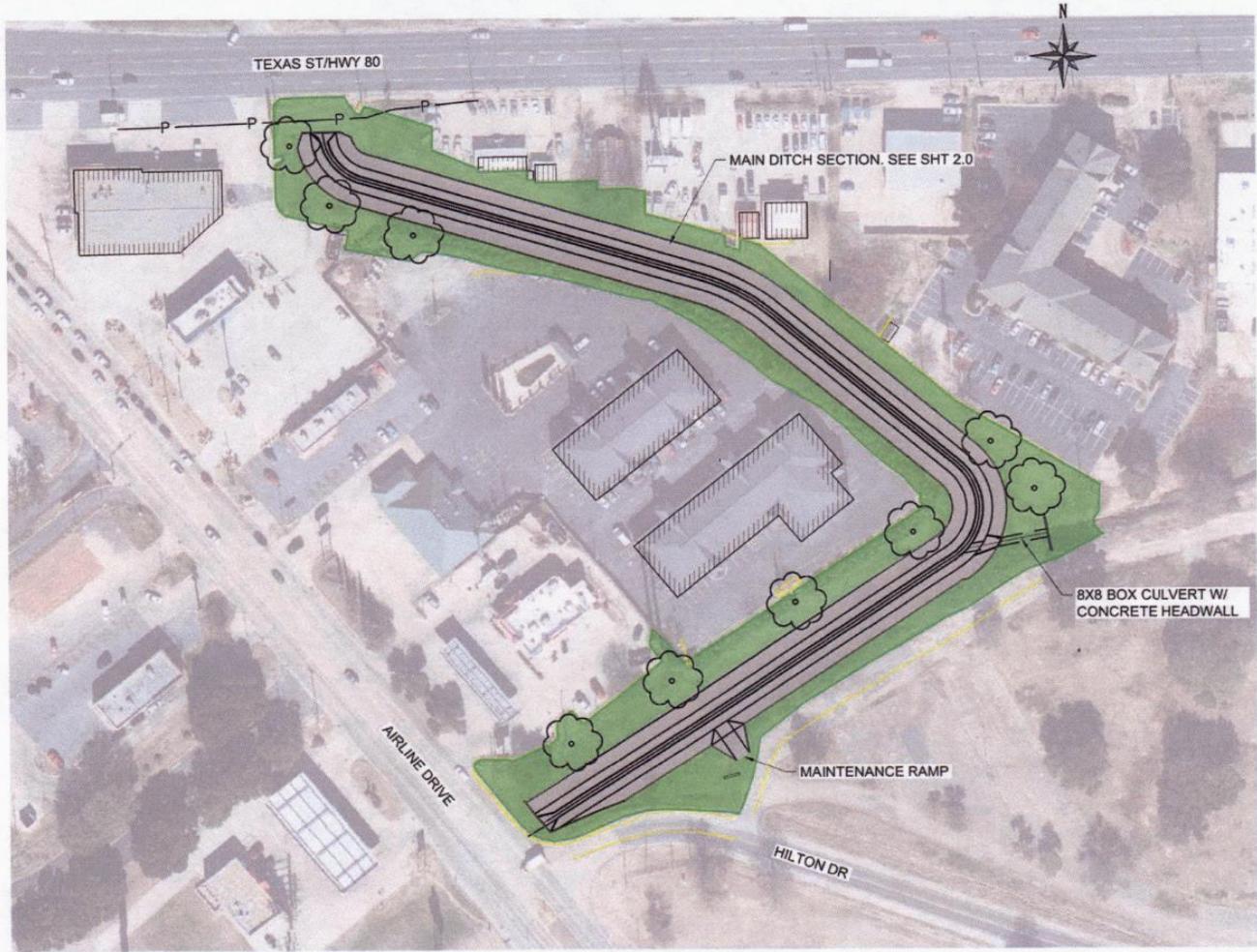
Printed Name

WITNESSES:

BOSSIER LEVEE DISTRICT

BY: _____
Timothy Larkin, President

Printed Name



**Lateral B-1
Paved Ditch ALT.3**
Bossier City
Bossier Parish, LA

PRELIMINARY
THIS DOCUMENT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, RECORDATION, CONVEYANCE, SALES, OR AS THE BASIS FOR ISSUANCE OF A PERMIT.
KURT M. NIXON
LA REG. NO. 31339-CE

NO.	DATE	REVISION

Site Plan

Drawn By: KBN Project Number: 0017.22.02
Scale: 1"=100' Date: 07/19/2022
Sheet: **1.0**

LATERAL B-1 DITCH IMPROVEMENTS (CHANNEL PAVING #2)
Opinion of Probable Construction Cost (OPCC)

DOTD #	Item	Required	Unit	Unit Cost	Cost
201	CLEARING & GRUBBING	1	LS	4,000.00	4,000
202	DEMOLITION	1	LS	10,000.00	10,000
203	EXCAVATION (on site)	1,200	CU YD	8.00	9,600
203	EMBANKMENT	1,200	CU YD	14.00	16,800
203	EMBANKMENT (Import)	6,700	CU YD	25.00	167,500
	DITCH PAVING (5" with Reinforcing)	8,300	SY	100.00	830,000
	ADS ADVANEDGE DRAIN	6,900	LF	10.00	69,000
	12" SAND FOUNDATION	2,900	CY	22.00	63,800
701	CONC BOX CULV (6 FT x 8 FT)	80	LF	800.00	64,000
701	MISC PIPE EXTENSIONS & TIE-INS	40	LF	120.00	4,800
701	NEW STORM DRAIN & DROP STRUCTURE	180	LF	120.00	21,600
706	INCIDENTIAL CONCRETE	70	SY	65.00	4,550
720	EROSION CONTROL	1	LS	6,000.00	6,000
727	MOBILIZATION	1	LS	60,000.00	60,000
739	HYDRO-SEEDING	1	AC	8,000.00	11,200
740	CONSTRUCTION LAYOUT	1	LS	8,000.00	8,000
805	STRUCTURAL CONC (HEADWALL)	15	CY	1,600.00	24,000
	MAINTENCE RAMP	1	LS	40,000.00	40,000
	UTILITY RELOCATION	1	LS	30,000.00	30,000
	TEMP SERVITUDE / PARKING LOT REPAIR	1	LS	60,000.00	60,000
	TREES / LANDSCAPE	1	LS	6,000.00	6,000

Construction Cost: 1,510,850

15% Contingency: 226,628

Construction Cost w/ Contingency: 1,737,478

Engineering: 105,760

Surveying (Topo & Easement Plats): 18,300

TOTAL PROJECT 1,861,537



AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:
 AN ORDINANCE APPROPRIATING \$350,000 FROM THE 2017 LCDA BOND TO PURCHASE AND INSTALL A NEW GENERATOR AT THE BROOKSHIRE GROCERY ARENA, AND COVER ALL PROJECT COSTS.

EXPLANATION OF PROPOSAL:
 The existing generator at the Brookshire Grocery Arena is no longer functioning to serve the needs of the Arena and a new generator is needed to provide back-up power to the Arena in the event of a power outage.

COST/BUDGET DATA:
 \$350,000 to cover the purchase, installation, and all associated costs of new generator.

IF ADD ON FOR REGULAR MEETING, please state reason:
 N/A

TIME DEADLINES: September 29, 2022 @ noon (agenda deadline for October 4 City Council meeting)

SPONSOR: Amanda Nottingham **DATE:** September 29, 2022
 Amanda Nottingham, Bossier City CAO

NOTED **RECOMMENDED BY:** Thomas H. Chandler
 Thomas H. Chandler, Mayor

COUNCIL DISTRICT: N/A

DATE TO BE PUT ON AGENDA:
 First Reading - October 4, 2022
 Second Reading - October 18, 2022

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE APPROPRIATING \$350,000 FROM THE 2017 LCDA BOND TO PURCHASE AND INSTALL A NEW GENERATOR AT THE BROOKSHIRE GROCERY ARENA AND COVER ALL PROJECT COSTS.

WHEREAS, the existing generator at the Brookshire Grocery Arena is no longer functioning to serve the needs of the Arena; and

WHEREAS, a new generator is needed to provide back-up power to the Arena in the event of a power outage; and

WHEREAS, the total cost of the new generator and required installation is \$350,000.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City does hereby appropriate \$350,000.00 to come from the 2017 LCDA Bond to be used for the purpose of purchasing and replacing the generator at the Brookshire Grocery Arena; and

BE IT FURTHER ORDAINED, that the Mayor is hereby authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Report was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 18th day of October, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, City Council President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:
AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE 96 OF 2022 AND TO APPROVE REVISED CHANGE ORDER 3 FOR THE EASTBANK FIRE STATION PROJECT WITH AN INCREASE OF \$226,377.21 FOR A TOTAL CONTRACT PRICE OF \$3,103,009.77.

EXPLANATION OF PROPOSAL:
 Approve REVISED Change Order #3 with correct contract amount.
NO ADDITIONAL FUNDING REQUESTED.

COST/BUDGET DATA:
Ordinance 89 of 2022 appropriation

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR:  **DATE:** 9/29/2022
 Clinton C. Patrick, P.E., L.S.I., Asst. City Engineer

NOTED **RECOMMENDED BY:** 
 Thomas Chandler, Mayor

COUNCIL 5
DISTRICT:

DATE TO BE PUT ON AGENDA:
First Reading – October 4, 2022
Final Reading – October 18, 2022

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE 96 OF 2022 AND TO APPROVE REVISED CHANGE ORDER 3 FOR THE EASTBANK FIRE STATION PROJECT WITH AN INCREASE OF \$226,377.21 FOR A TOTAL CONTRACT PRICE OF \$3,103,009.77.

WHEREAS; there was a typo in Change Order #3 that was included as part of Ordinance 96 of 2022; and

WHEREAS; Change Order #3 should be in the amount of \$226,377.21 for the Eastbank Fire Station Project includes communication efforts, internal appliances and landscaping; and

WHEREAS; Change Order #3 also includes the addition of sixty-seven (67) days to be added to the contract time; and

WHEREAS; Ordinance 89 of 2022 approved funding for these additional services and no additional money is being requested.

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the City Council of Bossier City, Louisiana, approves Change Order #3 for the Eastbank Fire Station Project.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 18th, day of October, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeff Darby, President

Phyllis McGraw, City Clerk

AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> East Bank Fire Station 410 Coleman Street Bossier City, LA 71111	CONTRACT INFORMATION: Contract For: General Construction Date: June 17, 2021	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: September 29, 2022
OWNER: <i>(Name and address)</i> City of Bossier City 620 Benton Rd. Bossier City, LA 71111	ARCHITECT: <i>(Name and address)</i> Mike McSwain Architect 101 Milam Street, suite 101 Shreveport, LA 71101	CONTRACTOR: <i>(Name and address)</i> McInnis Brothers Construction, Inc. 119 Pearl Street Minden, LA 71055

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

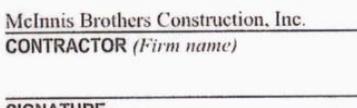
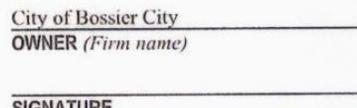
- PCO 009 - Re-Tap and Bore Existing Water \$13,543.17 and add 7 days
- PCO 010 - ASI 08 \$19,119.22
- PCO 011 - Landscaping, Fencing, and Flag Pole \$103,510.58
- PCO 012 - ASI 07 \$7,951.53 and add 4 days
- PCO 013 - Lockers and Interior/Exterior Kitchen Equipment \$82,252.71 and add 56 days

The original Contract Sum was	\$ 2,986,000.00
The net change by previously authorized Change Orders	\$ -109,367.44
The Contract Sum prior to this Change Order was	\$ 2,876,632.56
The Contract Sum will be increased by this Change Order in the amount of	\$ 226,377.21
The new Contract Sum including this Change Order will be	\$ 3,103,009.77

The Contract Time will be increased by Sixty-Seven (67) days.
The new date of Substantial Completion will be October 19, 2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 Mike McSwain, Architect ARCHITECT	 McInnis Brothers Construction, Inc. CONTRACTOR <i>(Firm name)</i>	 City of Bossier City OWNER <i>(Firm name)</i>
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
Mike McSwain _____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
_____ DATE	_____ DATE	_____ DATE

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June 7, 2022

Mike McSwain Architect
101 Milam, Suite 101
Shreveport, LA. 71101

Re: East Bank Fire Station
410 Coleman St.
Bossier City, LA. 71111
Owner Change Order 3 Proposal 8 – Relocate Water
Main

Mr. Moore,

Below is the price for the boring, reattachment of residential service, and repair of subgrade to comply with specifications on the West side of Minden St. This repair should take approximately one week after material delivery to complete. We request a time extension of 7 calendar days.

Price: \$13543.17

Time Extension: Seven (7) Calendar Days

Clarifications:

The work on the water main specifically includes:

1. Labor, material, and equipment for two (2) service bores.
2. Labor, material, and equipment for four (4) ¾" service taps and reconnects.
3. Hydro test, flush, and sterilization of new water line.
4. 18" of sand backfill above new main.
5. Demolition
6. The assumption that the city of Bossier City will be providing water shut down as needed.

The work on the water main specifically excludes:

1. Line Stops and "Inserta-Valves" – The city may not have the means to shut down the water flow in this legacy location. In that case, line stops or "inserta-valves" may be required. These can be costly and were not included in pricing. If required additional costs will be incurred.

Yours truly,

Andrew Thibodeaux

McINNIS BROTHERS CONSTRUCTION, INC.

119 PEARL STREET • MINDEN, LA 71055 • T : 318.377.6134 • F : 318.371.9156

www.mcinnisbrothers.com



Change Order

MCINNIS BROS CONSTRUCTION INC.
 P.O. BOX 610
 MINDEN, LA 710580610

Distribution East Bank Fire Station
 MIKE MCSWAIN, ARCHITECT
 Office Field
 Other

Project: East Bank Fire Station **Contract Number:** 2446- East Bank Fire Station
 410 Coleman Avenue
 Bossier City, LA 71111 **Proposed Change Order #:** PCO 009 Re-Tap and Bore Existing Water

To (Contractor): MCINNIS BROS CONSTRUCTION INC **Change Order Date :** 06/07/22
 P.O. BOX 610
 MINDEN, LA 710580610

You are directed to make the following changes in this Contract:

C.O. Item	Contract Item	Change in Days	UM	Units	Description	Unit Price	Amount
1			LS		Utilities		6,325.00
2			LS		Sitework		3,703.00
3			LS		McInnis Labor & Supervision		1,800.00
4			LS		General Conditions		350.00
5			LS		Builders Risk		18.27
6			LS		Bond		85.25
7			LS		Umbrella		30.45
8			LS		OH&P		1,231.20
Total For Change Order:							13,543.17

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates the Contractor's agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	2,986,000.00
The net change by previously authorized Change Orders was	-109,367.44
The Contract Sum prior to this Change Order was	2,876,632.56
The Contract Sum will be increased by this Change Order	13,543.17
The new Contract Sum will be	2,890,175.73

Authorized By Owner: CITY OF BOSSIER CITY P O BOX 5337 BOSSIER CITY, LA 71171-5337 By: _____ Date: _____	Accepted By Contractor: MCINNIS BROS CONSTRUCTION INC. P.O. BOX 610 MINDEN, LA 710580610  By: _____ Date: <u>6/7/2022</u>	Architect/Engineer: MIKE MCSWAIN, ARCHITECT 101 MILAM SHREVEPORT, LA 71101 By: _____ Date: _____
--	---	--

McLemore Service Contractors LLC

A Lic 68248

LMP 3579

Owner Information

Name	<u>McInnis Brothers Construction</u>	Company	<u>McLemore Service Contractors LLC</u>
Address	_____	Name	<u>Charles W McLemore, Jr</u>
City, State ZIP	_____	Address	<u>164 Hollow Rd</u>
Phone	_____	City, State ZIP	<u>Minden, LA 71055</u>
Email	_____	Phone	<u>318 377 2842</u>
		Email	<u>mac@mclemoreservicecontractors.com</u>
Project name	<u>410 Coleman St, East Bank Fire Station</u>	Completion date	_____

Scope of Work

SOW To Include

1. Mobilization
2. All Equipment, Materials, and Labor for 2- service bores
3. All Equipment, Materials, and Labor for 4- 3/4 service taps
4. All Equipment, Materials, and Labor for 4- 3/4 service re-connects
5. Demobilization

Not Included

Any and All Concrete Work
Any and All sub base compaction
Any and All Finish Site Work
Any and All Meters

Company Proposal

The Above SOW to be Performed for the Lump Sum of \$ 6,325.00

Charles W McLemore

6/6/22

Submitted by (Company Representative)

Date

Owner Acceptance

*

Submitted by (home owner or authorized representative)

Date



CHANGE REQUEST

Lou Chandler Inc.

2058 McCall Street

P.O. Box 6123

Bossier City, LA 71171-6123

Louisiana Contractor's License No.26974

Arkansas Contractor's License No.0123291006

Phone: 318.747.9844

Fax: 318.747.0741

www.louchandlerinc.com

Date: 5/27/2022

Estimator: Jerry Smith

jsmith@louchandlerinc.com

To: Andrew Thibideaux
McInnis Brothers Construction

athibodeaux@mcinnisbrothers.com

Project: East Bank Fire Station: Main Relocation earthwork change
Bossier City, Louisiana

Change Scope:

1. Mobilization

2. Haul in 6" crushed concrete with fabric.

*Subgrade needs to be at grade and compacted prior to installation of crushed concrete.

Total Base Price: \$3,703.00

*Not responsible for backfill & compaction of water main scopes.



June 28, 2022

Mike McSwain Architect
101 Milam, Suite 101
Shreveport, LA. 71101

Re: East Bank Fire Station
410 Coleman St.
Bossier City, LA. 71111
Owner Change Order 3 Proposal 10 – ASI #008

Mr. Moore,
Below is the price for the work detailed in project ASI #008. We request a time extension of 0 calendar days.

Price: \$19,119.22
Time Extension: Zero (0) Calendar Days

Clarifications:

The work specifically includes:

1. Labor, equipment, insurance, and supervision to excavate/backfill, install, pull wire, penetrate building electric room, and install sleeve in tower pad.

The work on the water main specifically excludes:

1. Concrete
2. Repair of unknown underground pipes or utilities during excavation

Yours truly,

Andrew Thibodeaux
McINNIS BROTHERS CONSTRUCTION, INC.





ASI #08 (Architect's Supplemental Information)

To: Andrew Thibodeaux

From: Rance Moore

Email: athibodeaux@mcinnisbrothers.com

Date: June 9, 2022

Phone: 337-513-5362

Pages: 2 (Including cover)

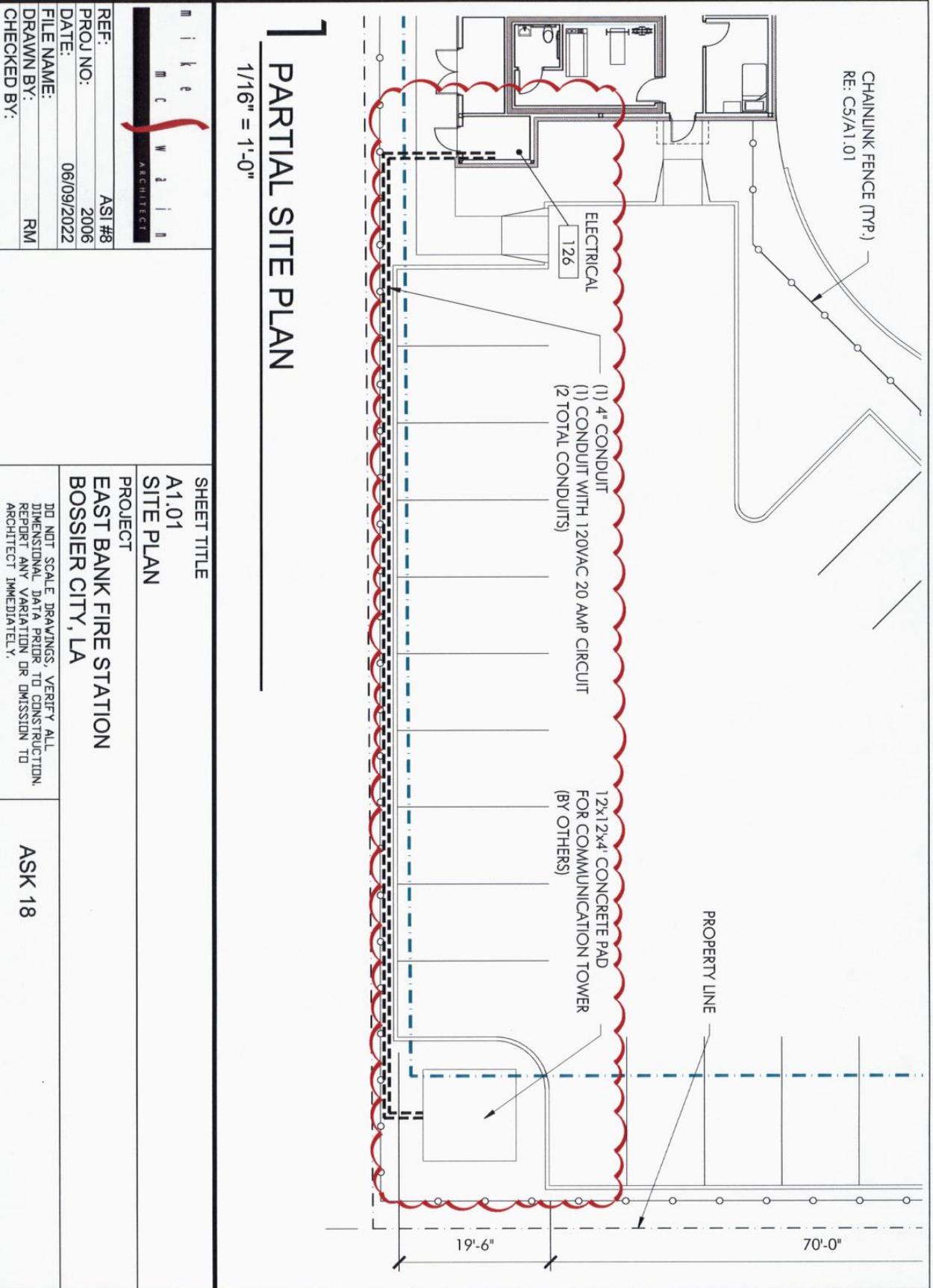
Re: 2006

CC:

East Bank Fire Station

Communication Tower Connection:

1. Install underground utilities as shown in ASK 18 (copy attached).



PARTIAL SITE PLAN
 1/16" = 1'-0"

m i k e
 m c w a l l
 ARCHITECT
 REF: ASI #8
 PROJ NO: 2006
 DATE: 06/09/2022
 FILE NAME:
 DRAWN BY: RM
 CHECKED BY:

SHEET TITLE
 A1.01
 SITE PLAN
 PROJECT
 EAST BANK FIRE STATION
 BOSSIER CITY, LA
 DO NOT SCALE DRAWINGS. VERIFY ALL
 DIMENSIONAL DATA PRIOR TO CONSTRUCTION.
 REPORT ANY VARIATION OR OMISSION TO
 ARCHITECT IMMEDIATELY.

ASK 18

Change Order Request

MCINNIS BROS CONSTRUCTION INC.
P.O. BOX 610
MINDEN, LA 710580610
Phone: 318-377-6134

Owner : CITY OF BOSSIER CITY
P O BOX 5337
BOSSIER CITY, LA 71171-5337

Project: 2446- East Bank Fire Station
410 Coleman Avenue
Bossier City, LA 71111

PCOType: PCO

Item	Quantity	UM	Unit Price	Amount
Change Order Request: # 010 - ASI #008				
1	Electrical	LS		17,192.00
	<i>F&I 4" conduit from tower pad to building into electrical room F&I conduit with 20 amp circuit for tower Sleeve through tower pad Excavation & backfill</i>			
3	Builders Risk	LS		25.79
4	Bond	LS		120.34
5	Umbrella	LS		42.98
6	OH&P	LS		1,738.11
Total For Change Order				19,119.22

Approved By: CITY OF BOSSIER CITY
Signed: _____
Date: _____

Submitted By: MCINNIS BROS CONSTRUCTION INC.
Signed: Andrew Theboeaux
Date: 6/28/2022



ELECTRICAL WORK PROPOSAL – CHANGE ORDER

Customer – East Bank Fire Station

Proposal # - 440 – 3 ASI 08

Location – Coleman/Minden street, Bossier City

Date – 06/21/22

This Proposal includes material and labor for the following items:

- Furnish and install 1 x 4" conduit from pad to building
- Furnish and install 1 x conduit with 20amp circuit for power to pad

Exemptions

- Concrete work
- Repair of damage to underground piping or utilities or rear of property when excavating
- Piping above ground at tower except sleeve through slab

The price for the above-described work will be - \$17,192

Seventeen Thousand one hundred and ninety two dollars-----

Priced with information from ASI 08 sheets

Prices include shipping and permits

This proposal may be withdrawn by us if not accepted within 10 days due to fluctuating costs in copper.

All material is guaranteed to be as specified or as approved. All work to be completed in a workman-like manner according to standard practices. Any instructions involving alteration or deviation from the above scope may result in extra cost and are requested to be given in writing, as any extra work and the charges thereof will become an extra charge over and above the proposal. Project owner to carry all necessary insurance. Our workers are fully covered under Workmens Compensation Insurance. Our firm operates open shop and we have figured this job at our usual rates for electricians and will perform it with our own labor force, in all cases we will indemnify and hold harmless owners, contractors, agents, etc. only to the extent that we are at fault. We will not have duty to defend. Should job need bid bond, add additional 4% on base price. All work will be installed to current plans, faults in design and drawings will be at no extra cost to us and regardless of such wording as "field verify", "contractor verify" "expressly drawn or not" etc, we will not be held liable or responsible for something that is not Drawn on the prints without further cost being associated

Signature -

P.O. # -

Printed Name -

Date -

PO Box 358, Princeton, LA, 71037

(318) 458-8866

woodelectric@aol.com



June 28, 2022

Mike McSwain Architect
101 Milam, Suite 101
Shreveport, LA. 71101

Re: East Bank Fire Station
410 Coleman St.
Bossier City, LA. 71111
Owner Change Order 3 Proposal 11 – Project
Addbacks 1

Mr. Moore,
Below is the price for the addition of the Landscaping, Fencing, and Flag Pole into the project.

Price: \$103,510.58

Time Extension: Zero (0) Calendar Days

Clarifications:

The work specifically includes:

1. Landscaping per plans and specs
2. Fence per plans and specs*
3. Flagpole per plans and specs

The work specifically excludes:

1. *Middle and Bottom rails of the fence have been removed to save on fencing costs.*

Yours truly
Andrew Thibodeaux

Andrew Thibodeaux
McINNIS BROTHERS CONSTRUCTION, INC.



Change Order Request

MCINNIS BROS CONSTRUCTION INC.
P.O. BOX 610
MINDEN, LA 710580610
Phone: 318-377-6134

Owner : CITY OF BOSSIER CITY
P O BOX 5337
BOSSIER CITY, LA 71171-5337

Project: 2446- East Bank Fire Station
410 Coleman Avenue
Bossier City, LA 71111

PCOType: PCO

Item	Quantity	UM	Unit Price	Amount
Change Order Request: # 011 - Project Addbacks 1				
3	Fencing	LS		71,355.00
4	Flag Pole	LS		2,470.00
5	Landscaping	LS		27,135.22
6	General Conditions	LS		850.00
7	Builders Risk	LS		22.75
8	Bond	LS		106.18
9	Umbrella	LS		37.92
10	OH&P	LS		1,533.51
Total For Change Order				103,510.58

Approved By: CITY OF BOSSIER CITY
Signed: _____
Date: _____

Submitted By: MCINNIS BROS CONSTRUCTION INC.
Signed: Andrew Woodruff
Date: 6/28/2022

PEPPER FENCE, L.L.C.

552 North Main Street

LA License # 51194

Sibley, LA 71073

Phone: (318)377-6376

Fax: (318)377-7919

Cell: (318)655-3901

Ben Pepper

bspepper1679@gmail.com

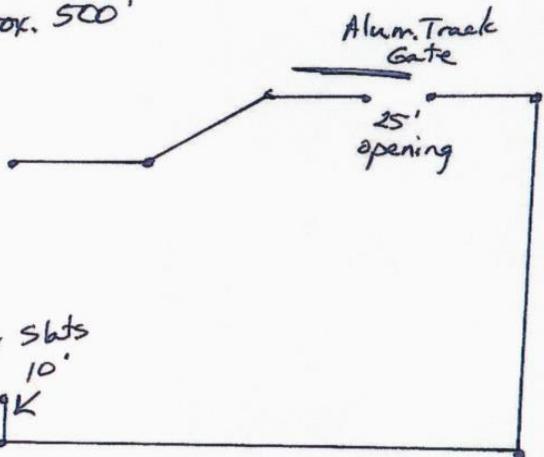
PROPOSAL TO: McInnis Bros. Construction DATE: 6/20/22

ADDRESS: East Bank Fire Station Bossier City, LA

All work will be performed in accordance with specification on this proposal. The fence shall be constructed in a workmanlike manner and completed as soon as practicable. The finished fence shall conform to the alignment indicated on proposal drawings or shall conform to the general agreed site requirements when not indicated. The fence shall be constructed without buckle or kinks, set to line, true, plumb, braced and made rigid. Fence fabric/ wire to be graded to the lowest average high level. Fence and accessories shall be of a design standard with the manufacturer of wood, of aluminum, of steel, wrought iron, or malleable iron and zinc coated as specified hereinafter.

Style of Fence: Black Chainlink LA ONE CALL T# _____

Quantity/ Height: 7' High 8g. Heavy Framework Approx. 500'
Top, middle, Bottom Rail
10' of Privacy Slats



To remove middle and bottom rail deduct \$5,091 from below price.

Payments made by Credit/ Debit Cards will be assessed a 3.50% fee.

NOTE: PURCHASER is solely responsible for correct location of property lines and clearing of same. Purchaser is also held completely responsible for any damage to underground pipes, sewers, wires and/ or any other obstruction not pointed out prior to beginning of this project. Purchaser is held solely responsible for compliance to any local laws, regulations and/ or ordinances governing and/ or prohibiting the completion of this project. If purchaser causes any unnecessary delay after erection crew arrives to begin work because of change of plans or construction agreed upon when contract is signed, said purchaser agrees to pay an additional charge of \$ 30.00 per hour per man for such undue delay. No agreements shall be honored unless written into contract at time of purchase. Pepper Fence, L.L.C. assumes no liability for storm damage, theft, and/ or vandalism to/ on the above described project. No financing available. Not subject to cancellation. Signing of this proposal by Person and/ or Company to whom addressed and Pepper Fence, L.L.C. makes this proposal a binding contract.

TERMS: All sales Cash/ Check- Due on completion of project unless otherwise stated herein. Any invoices not paid within terms shall be accessed and added a 1-1/2% per month penalty.

TOTAL LOT PRICE: \$ 70,440.00 SALESMAN: [Signature]

ACCEPTANCE: _____ TITLE: _____ DATE: _____



Revised Flagpole Quotation

Quote Date: June 14, 2022

Quote # 555450

To: Mcinnis Brothers Construction
Attn: Andrew Thibodeaux

Project: East Bank Fire Station (REBID)
BOSSIER CITY, LA

Quantity	Description	Unit Price	Total Price
1	30' exposed x 33' overall x 6" butt x 0.188" wall Aluminum Cone Tapered Flagpole, Satin Brush Finish, Internal Winch System, Gold Aluminum Ball, Internal Revolving Hood Truck, Stainless Steel Cable, Stainless Steel Snaphooks w/Covers, Gearless Locking Winch, Spun Aluminum Collar, Ground Sleeve Mounting	1,900.00	1,900.00
Flagpole Notes:			
1) If a stainless steel ball is required, add \$90.00 to the pole price.			
2) If a copper ball is required, add \$110.00 to the pole price.			
3) We are quoting on a ground sleeve mount only per drawing A1.01, detail A6.			
4) If a Professional Engineer in the State in which the project is located is required, please add \$450.00 for the flagpole design only or \$650.00 for the flagpole and foundation design to the total price. A structural engineer is not available.			
5) Please be advised that a 10' x 15' flag is too large for this size flagpole per Performance Requirements 1.3, A-1.			
1	Pricing is valid for 30 days only.	0.00	0.00

NOTE: 1. We Manufacture FLAGPOLES, BANNER POLES, FIRE DEPT SLIDE POLES, ANTENNA POLES AND SPIRES
* Please Fax Specs For All These Products to 631-689-5528 *

Exclusions:

- 1) Licensed Engineering not included outside New York.
- 2) Quote limited to source listed above.
- 3) Please notice any notes / options for each product.
- 4) All permits are by others.

- 5) Does NOT include installation, unless noted above.
- 6) Freight Charge estimated for single shipment.
- 7) Orders are subject to 25% cancellation fees.
- 8) Prices valid for 90 days.

Subtotal: 1,900.00
Freight: 460.00
*** Total \$2,360.00**

*** Tax is not included.**
Applied to all orders delivered in NY, NJ and CT only.

If the above is acceptable, please sign below, and fax back to our office as notice to proceed. Please call if you have any questions. Thank you in advance.

Respectfully Submitted,

Signed Approval: _____ Date: _____
 Print Name: _____ PO. No. _____
 Bill To: _____ Ship To: _____

 Contact: _____ Contact: _____
 Phone: _____ Fax: _____ Phone: _____ Fax: _____

For established accounts in standing, Terms are Net 30. Payment Terms for All other orders are **Pre-Paid COD**.

You may pre-pay by **Check or Credit Card**. Please be aware that Lead times vary.

*** Tax is not included. Applied to all orders delivered in NY, NJ and CT only. Resellers must provide a copy of their release certificates. Certificates must be on file for all tax exempt jobs.**

97 Gnarled Hollow Road. East Setauket New York 11733 USA . Web-site: www.poletch.com
Tel: 631.689.5525 . 800.633.6733 . Fax: 631.689.5528 . E-mail: info@poletch.com



Estimate

Date	Estimate #
6/15/2022	E BK FIRE

Name / Address
McInnis Brothers Construction 920 Pierremont Road Ste. 309 Shreveport, La. 71106

			Project
Description	Qty	Rate	Total
5 GALLON AZALEA	4	21.00	84.00
30 GALLON WATERMELON RED CRAPE MYRTLE	7	350.00	2,450.00
45 GALLON WILLOW OAK	3	785.00	2,355.00
3 GALLON SHI SHI CAMELIA	5	28.00	140.00
3 GALLON DWARF YAUPON HOLLY	28	15.75	441.00
3 GALLON INDIAN HAWTHORN	9	15.75	141.75
4" VARIGATED LIRIOPE	240	1.65	396.00
1 GALLON LANTANA	9	8.00	72.00
14G GREEN METAL EDGING	240	4.25	1,020.00
LABOR AND EQUIPMENT TO INSTALL LANDSCAPE		2,885.00	2,885.00
BED PREP AND TOPDRESS	780	1.55	1,209.00
BERMUDA SOD SQUARE YARDS	1,133	6.59	7,466.47
NOTE: FINAL GRADE TO BE PROVIDED BY OTHERS			
LABOR, MATERIALS AND EQUIPMENT TO INSTALL IRRIGATION		4,900.00	4,900.00
LABOR, MATERIALS AND EQUIPMENT TO BORE SLEEVES BACKFLOW TO BE PROVIDED BY OTHERS		3,575.00	3,575.00
Total			\$27,135.22



June 28, 2022

Mike McSwain Architect
101 Milam, Suite 101
Shreveport, LA. 71101

Re: East Bank Fire Station
410 Coleman St.
Bossier City, LA. 71111
Owner Change Order 3 Proposal 12 – ASI #007

Mr. Moore,
Below is the price for the reworking of the inlet per ASI #007. We request a time extension of 4 calendar days.

Price: \$7,951.53
Time Extension: Four (4) Calendar Days

Clarifications:

The work specifically includes:

1. Remove curb inlet top and haul off-site
2. Cast-in-place new top
3. New grate

Yours truly,

A handwritten signature in black ink that reads 'Andrew Thibodeaux'.

Andrew Thibodeaux
McINNIS BROTHERS CONSTRUCTION, INC.



Change Order Request

MCINNIS BROS CONSTRUCTION INC.
P.O. BOX 610
MINDEN, LA 710580610
Phone: 318-377-6134

Owner : CITY OF BOSSIER CITY
P O BOX 5337
BOSSIER CITY, LA 71171-5337

Project: 2446- East Bank Fire Station
410 Coleman Avenue
Bossier City, LA 71111

PCOType: PCO

Item	Quantity	UM	Unit Price	Amount
Change Order Request: # 012 - ASI #007				
1	General Grading	LS		6,800.00
2	Mechanical	LS		350.00
3	Builders Risk	LS		10.73
4	Bond	LS		50.05
5	Umbrella	LS		17.88
6	OH&P	LS		722.87
Total For Change Order				7,951.53

Approved By: CITY OF BOSSIER CITY

Signed: _____

Date: _____

Submitted By: MCINNIS BROS CONSTRUCTION INC.

Signed: Andrew Thebois

Date: 6/28/2022



CHANGE REQUEST

Lou Chandler Inc.

2058 McCall Street

P.O. Box 6123

Bossier City, LA 71171-6123

Louisiana Contractor's License No.26974

Arkansas Contractor's License No.0123291006

Phone: 318.747.9844

Fax: 318.747.0741

www.louchandlerinc.com

Date: 5/27/2022

Estimator: Jerry Smith

jsmith@louchandlerinc.comTo: Andrew Thibideaux
McInnis Brothers Constructionathibodeaux@mcinnisbrothers.comProject: East Bank Fire Station: REV 2
Bossier City, Louisiana

1. Remove curb inlet top and haul off site.
2. Cast in place new box top with new grate.

Total Base Price: \$6,800.00



June 28, 2022

Mike McSwain Architect
101 Milam, Suite 101
Shreveport, LA. 71101

Re: East Bank Fire Station
410 Coleman St.
Bossier City, LA. 71111
Owner Change Order 3 Proposal 13 – Project
Addbacks 2

Mr. Moore,
Below is the price for the addition of the lockers and interior/exterior kitchen equipment. The lead time for this equipment is significant and the requisite labor is included in the proposal.

Price: \$82,252.71

Time Extension: Fifty-Six (56) Calendar Days

Clarifications:

The work specifically includes:

1. The expectation that approval is given to order within a week of receipt of this change order to mitigate the necessity for additional labor costs.

Yours truly,

A handwritten signature in dark ink that reads 'Andrew Thibodeaux'.

Andrew Thibodeaux
McINNIS BROTHERS CONSTRUCTION, INC.

119 PEARL STREET • MINDEN, LA 71055 • T : 318.377.6134 • F : 318.371.9156
www.mcinnisbrothers.com



Change Order Request

MCINNIS BROS CONSTRUCTION INC.
P.O. BOX 610
MINDEN, LA 710580610
Phone: 318-377-6134

Owner : CITY OF BOSSIER CITY
P O BOX 5337
BOSSIER CITY, LA 71171-5337

Project: 2446- East Bank Fire Station
410 Coleman Avenue
Bossier City, LA 71111

PCOType: PCO

Item	Quantity	UM	Unit Price	Amount
Change Order Request: # 013 - Project Addbacks 2				
1				
Indoor/Outdoor Kitchen Equipment		LS		34,000.00
<i>11 week lead time</i>				
2				
Lockers		LS		21,480.00
<i>13 week lead time</i>				
3				
McInnis Labor & Supervision		LS		22,584.18
<i>Superintendent for 8 weeks after current Substantial Completion 8/13/2022</i>				
<i>Carpenter for 1 week</i>				
<i>Laborer for 1 week</i>				
5				
Builders Risk		LS		56.05
6				
Bond		LS		261.55
7				
Umbrella		LS		93.41
8				
OH&P		LS		3,777.52
Total For Change Order				82,252.71

Approved By: CITY OF BOSSIER CITY

Signed: _____

Date: _____

Submitted By: MCINNIS BROS CONSTRUCTION INC.

Signed: Andrew Thebois

Date: 6/28/2022

Louisiana School Equipment Company

330 Lee Drive, Suite B
Baton Rouge, LA 70808
Phone: 225-343-0593 Fax: 225-387-0556

DATE: June 23, 2022

TO: Andrew Thibodeaux, McInnis Brothers Construction, Inc

RE: East Bank Fire Station – List Industries Lockers

We propose to supply as our scope of work for the above referenced project as follows:

#	QTY	Tier	Opqs	Product No	W	D	H	Product Line	ProductDescription	Color Door	Color Frm	Dr. Vent Style	Legs Y/N	Unit Weight	Ext Weight
1	8	1	8	HDCP152472-1S	15	24	72	LK	1-Tier Heavy Duty Corr: Premier KD Starter			Louvered	N	87	696
				Adders					4-KD Body color to match door frame color Unit Value: %5.18-Diamond Perforated Doors (14ga Doors Only!) Unit Value: \$0.00.						
2	22	1	22	HDCP152472-1A	15	24	72	LK	1-Tier Heavy Duty Corr: Premier KD Adder			Louvered	N	75	1,650
				Adders					4-KD Body color to match door frame color Unit Value: %5.18-Diamond Perforated Doors (14ga Doors Only!) Unit Value: \$0.00.						
3	8		0	CST2472	72	24	8	LK	Continuous Slope Top - 18 ga.					31	247
4	6		0	KFSF0672	6		72	LK	Front Slip Filler - 16 ga.					7	41
5	8		0	KG72	1.6	1	72	LK	Slip Joint Filler - 20 ga.					4	23
8	2		0	Touch-Up				LK	Aerosol Spray Touch-Up (Specify Color)					1	2
9	8		0	KZBF-N-6	72		6	LK	6" high Z-Base Front - 16 ga. - New Style					15	120
10	11		0	KZBE24-N-6	24		6	LK	Z-Base End / Splice-Intermediate Support					7	79

Total Price Delivered & Installed: \$21,480.00

Price does not include applicable sales tax.

Our proposal does not include cost of performance, labor, and/or material payment bond; any replacement of floors and/or walls necessary to adequately support equipment or to facilitate the proper installation of said equipment.

Please direct any specific questions pertaining to this project to our project management department at 225-343-0593. Our state contractor's license number is # 34320. If you have any additional questions, or if we can assist you in any other project, please call. We look forward to doing business with you.

Jerry Bouvier / Gary Gulotta
Owner/ Principal

Misty Savoy
Project Manager/Estimator

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

AN ORDINANCE TO DECLARE THE COMPLETION OF THE AIRLINE WATER TANK REHABILITATION AND PAINTING PROJECT BY UTILITY SERVICE COMPANY, INC. INCLUDING DEDUCTIVE CHANGE ORDER NO. 1 IN THE AMOUNT OF (\$14,188.19); AND TO AMEND ORDINANCE 30 OF 2021 LEAVING A SURPLUS OF FUNDING TO SUPPLEMENT THE WATER CAPTIAL AND CONTINGENCY FUND.

EXPLANATION OF PROPOSAL:

This Ordinance declares completion of the Airline Water Tank Rehabilitation and Painting Project and includes language for Change Order No. 1 while also increasing contract time by 145 days

COST/BUDGET DATA:

Ordinance 30/2021: \$1,855,000.00; Total Construction Cost including Change Order #1 \$1,571,311.81
Therefore, additional funding does not need to be appropriated.

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR: Amanda Nottingham DATE: 9/29/22
Amanda Nottingham, CAO

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL October 4th, 2022

DATE TO BE PUT ON AGENDA:
First Reading October 4, 2022 – Second Reading October 18, 2022

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO DECLARE THE COMPLETION OF THE AIRLINE WATER TANK REHABILITATION AND PAINTING PROJECT BY UTILITY SERVICE COMPANY, INC. INCLUDING DEDUCTIVE CHANGE ORDER NO. 1 IN THE AMOUNT OF (\$14,188.19); AND TO AMEND ORDINANCE 30 OF 2021 LEAVING A SURPLUS OF FUNDING TO SUPPLEMENT THE WATER CAPITAL AND CONTINGENCY FUND.

WHEREAS; Ordinance No. 30 of 2021 appropriated \$1,855,000.00 to complete the Airline Water Tank Rehabilitation and Painting Project.; and

WHEREAS; a decrease in contract price to Utility Service Company, Inc. via Change Order No. 1 in the amount of \$14,188.19 from reconciling final project quantities was required; and

WHEREAS; an increase in contract time of one hundred forty five (145) days will be included in Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, does hereby declare the completion of the Airline Water Tank Rehabilitation and Painting Project with a total construction cost of \$1,571,311.81, and to amend their contract with Utility Service Company, Inc. for a decrease in price of \$14,188.19 and an increase of one hundred (145) days. The remaining surplus funds in Ordinance 30 of 2021 are to be used to supplement water capital and contingency fund.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 18th, day of October 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeff Darby President

Phyllis McGraw, City Clerk

Ref. No.	ITEM DESCRIPTION	QUANTITIES	UNITS	Contracted/WCD		Construction		
				UNIT PRICE	TOTAL	QUANTITIES	TOTAL COST	CONTRACTUAL DIFFERENCE
1	Mobilization and Demobilization	1	LS	\$ 6,000.00	\$ 6,000.00	1.00	\$6,000.00	\$0.00
2	Clean, Prepare and Paint Exterior with Containment	1	LS	\$ 1,136,100.00	\$ 1,136,100.00	1.00	\$1,136,100.00	\$0.00
3	Clean, Prepare and Paint Interior, Wet Interior	1	LS	\$ 295,000.00	\$ 295,000.00	1.00	\$295,000.00	\$0.00
4	Miscellaneous Chipping and Grinding	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00
5	Seam Sealing	1	LS	\$ 13,000.00	\$ 13,000.00	1.00	\$13,000.00	\$0.00
6	Pit Repair, Welding	10	SF	\$ 150.00	\$ 1,500.00	0.00	\$0.00	(\$1,500.00)
7	Pit Repair, Pit Filling	10	GALLON	\$ 300.00	\$ 3,000.00	0.00	\$0.00	(\$3,000.00)
8	Grout Repair	1	LS	\$ 3,000.00	\$ 3,000.00	1.00	\$3,000.00	\$0.00
9	Foundation Repair	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00
10	Install Valve Vault Access Ladder	1	LS	\$ 1,000.00	\$ 1,000.00	1.00	\$1,000.00	\$0.00
11	Paint all Surfaces Valve Vault	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00
12	Repair Riser Manhole, Double Crab	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	\$2,000.00	\$0.00
13	Repair Riser Manhole, Circular, Single Crab	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	\$2,000.00	\$0.00
14	Replacer Exterior Ladder, Tower	1	LS	\$ 12,000.00	\$ 12,000.00	1.00	\$12,000.00	\$0.00
15	Replacer Exterior Ladder, Transition	1	LS	\$ 2,500.00	\$ 2,500.00	1.00	\$2,500.00	\$0.00
16	Replace Exterior Ladder, Roof and Shell	1	LS	\$ 4,500.00	\$ 4,500.00	1.00	\$4,500.00	\$0.00
17	Tower Ladder Platform Modifications	1	LS	\$ 600.00	\$ 600.00	1.00	\$600.00	\$0.00
18	Balcony Modifications	1	LS	\$ 14,000.00	\$ 14,000.00	1.00	\$14,000.00	\$0.00
19	Remove Interior Ladders	1	LS	\$ 3,000.00	\$ 3,000.00	1.00	\$3,000.00	\$0.00
20	Replace Interior Shell Manhole Ladder, Stainless Steel	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00

21	Hole/Penetration Patch Plates	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00	
22	Clog Resistant Vent	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00	
23	Modify Inlet/Outlet Pipe	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	\$2,000.00	\$0.00	
24	Seal Weld Interior Shell Stiffening Angle	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$10,000.00	\$0.00	
25	Replace Riser Safety Grate	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	\$2,000.00	\$0.00	
26	Preconstruction Video and Report	1	LS	\$ 600.00	\$ 600.00	1.00	\$600.00	\$0.00	
27	Miscellaneous Electrical Repairs Allowance	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$5,000.00	\$0.00	
28	#610 Limestone	300	TON	\$ 89.00	\$ 26,700.00	174.29	\$15,511.81	(\$11,188.19)	
29	Antenna Support Allowance	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$10,000.00	\$0.00	

WORK CHANGE DIRECTIVE NUMBER 1									
1	WCD#1 Maintaince Building Paint	1	LS	\$ 1,500.00	\$1,500.00	1.00	\$1,500.00	\$1,500.00	
Construction Total:							\$1,571,311.81		
Original Contract Amount:							\$1,585,500.00		
Final Change Order Total:							(\$14,188.19)		(\$15,688.19)

**BOSSIER CITY—PARISH
METROPOLITAN PLANNING COMMISSION**

PHONE 741-8824—620 BENTON RD.
BOSSIER CITY, LOUISIANA 71111



October 4, 2022

Mayor Tommy Chandler
City of Bossier City
620 Benton Road
Bossier City, LA 71111

Dear Mayor Chandler:

At a Special Call Meeting of the Bossier City-Parish Metropolitan Planning Commission held on Monday, October 3, 2022, the Commission took action on the following case, and we now forward it to the City Council for the necessary action:

FAVORABLE - C-ALC-000086-2022 – The application of Eddy Hackleman, Total General Contracting, LLC, for a Conditional Use Approval for the sale of high and low content alcohol for on premise consumption at a bar, Good Times Billards, LLC, located at 2766 Barksdale Boulevard, Bossier City, Louisiana. (City Council District 3) (Police Jury District 10)

If you have any questions, please contact our office.

Thank you,
The Bossier City – Parish Metropolitan Planning Commission



C-ALC-000086-2022
MPC ACTIONS
Approved 10.03.22

**METROPOLITAN PLANNING COMMISSION MEETING
SPECIAL CALL MEETING**

**October 3, 2022
2:00 P.M.**

PRELIMINARY [] PUBLIC HEARING [X] CONDITIONAL USE [X]

FROM: Carolina Blunck, MPC Assistant Planner

THROUGH: Carlotta Askew-Brown, MPC Executive Director

APPLICANT: Eddy Hackleman, Total General Contracting, LLC

ITEM: C-ALC-000086-22 – The application of Eddy Hackleman, Total General Contracting, LLC, for a Conditional Use Approval for the sale of high and low content alcohol for on premise consumption at a bar, Good Times Billiards, LLC, located at 2766 Barksdale Boulevard, Bossier City, Louisiana. (City Council District 3) (Police Jury District 10)

<input type="checkbox"/> ZONING AMENDMENT <input type="checkbox"/> TEMPORARY USES <input type="checkbox"/> SUBDIVISION APPROVAL	<input type="checkbox"/> PLANNED UNIT DEVELOPMENT <input checked="" type="checkbox"/> CONDITIONAL USE <input type="checkbox"/> OTHER
---	--

APPLICATION CONTACT INFORMATION:

CONTACT PERSON: Eddy Hackleman
Total General Contracting, LLC
2648 Barksdale Blvd.
Bossier City, LA 71112

I. **APPLICATION SUBMITTAL DATE:** August 30, 2022

II. **PROJECT NAME:**

High and Low content alcohol - Good Times Billiards LLC

III. **LOCATION:**

Generally located at 2766 Barksdale Blvd, corner of Beverly Street and Barksdale Blvd. Southbound of US-71 and North of Sonic Drive-in. (the old Lewis Furniture Store.)

IV. **BACKGROUND INFORMATION:**

The applicant is requesting Conditional Use Approval to allow for on-premise sales and consumption of high and low content alcohol at a proposed bar, Good Times Billiards.

Existing (On-site)

Building – 7217 sqft

Parking Stalls - 10

Proposed

Phase 1: Will include 30 parking spaces.

Phase 2: 16 parking spaces will be added. Purchase of existing house ongoing.

Hours of Operation:

Monday – Saturday 2:00 pm to **2:00 am**

Sunday Closed

The building in which the alcohol will be sold from is located over the required 300' from the nearest corner of the nearest library, park, church or school as dictated by law.

V. **PHYSICAL CONDITIONS:**

Existing building and parking lot.

VI. **UNRESOLVED ISSUES:**

Due to the proximity of the proposed business to residentially zoned property, the business will have to close at 12:00am unless a Conditional Use approval is applied for to extend the hours of operation.

- **15.5.7 Limited and Extended Hours of Operation**

A. Retail and Service establishments in the B-2 and B-3 zoning classifications when located within 300' of a residentially zoned property other than the R-A, are limited in hours of operation. Measurements shall be made in a straight line, without regard to intervening structures or objects, from the nearest property line of

the residentially zoned property. The limited hours of operation are as follows:

2. In the B-3; General Business District, no retail or service establishment shall be open for business before 6:00 a.m. or after 12:00 a.m.

Open containers of alcohol are not allowed to leave the premises. (Bossier City Ordinance Sec 6.8)

If the rear property is acquired, the applicant is required to consolidate all property via an amended plat.

- **11.4.2.J Adjoining or Abutting Lots.**

If a structure, use or occupancy is to be constructed or situated on two or more lots, the abutting properties or portions thereof, shall be re-platted into a single parcel for the purposes of compliance with the Code. No portion of the newly created lot shall be sold or used in a manner that would diminish compliance with the standards of this Code. Any existing utility or drainage easements affected by the re-plat may have to be abandoned as part of the newly created plat and single lot.

Per the submitted site plan, the applicant will be required to amend the site plan to reflect all parking to be at least 25' from the residentially zoned property.

- **5.615.B Drinking Establishments/Separation and Buffering (Phase 2)**

1. When the premises of a drinking establishment abuts any district, the structure(s) shall be at least 50 feet from the nearest point within that residential district.

2. When the premises of a drinking establishment abuts any residential district, all off-street parking areas shall be at least 25 feet from the nearest point within that residential district.

We will work with the applicant on the required parking lot landscaping requirements.

VII. PLANNING ANALYSIS:

The Planning Staff requires that the following criteria must be considered.

1. **LAND USE (MASTER PLAN - 2013):**

Future Land Use Plan: Commercial Retail

Thoroughfare Plan: Property is accessed from Barksdale Boulevard a major arterial.

2. ZONING:

The following zoning issues are relative to this request:

Zoning District: B-3 (General Business) (a portion of the parking area is R-LD and is proposed to be rezoned)

Base Zoning District Requirements:

- Minimum Lot Area: None
- Maximum Height Restrictions; 2-stories or 35 ft., whichever is less.
- Yard requirements: Front 50', Side: 10', Rear 25'

Adjacent Zoning:

	Zoning
North	Beverly Street
South	R-LD Residential Low Density
East	Barksdale Boulevard
West	R-LD Residential Low Density

3. AIR INSTALLATION COMPATIBLE USE ZONE:

AICUZ – Outside AICUZ Decibel Level Contour

4. UTILITIES:

Bossier City water & sewer

VIII. ATTACHMENTS:

- Vicinity Map
- Zoning Map
- District Map
- Floor Plan
- Property Owners
- Letter of Intent
- Photos of the building

(OFFICE USE ONLY)

Application Fee: _____
Paid: _____
Date: _____

CASE # _____
MPC ACTION: _____

BOSSIER CITY-PARISH
METROPOLITAN PLANNING COMMISSION

620 Benton Rd.
Bossier City, LA 71111
Phone: 318-741-8824 Fax: 318-741-8827

CONDITIONAL USE - ALCOHOL

Project Information

Business Name: GoodTimes Billiards LLC
Address(es) of subject property: (parcel or assessment number(s) will be sufficient for undeveloped property)
2706 Barksdale Blvd Bossier City LA
Type of Business: (Circle one) Restaurant Bar/Lounge Brewpub Liquor Store Other: _____
Alcohol Request: (Check all that apply) Beer Wine Liquor
Consumption shall be: (Circle one) On-Premise Consumption or Off-Premise Consumption
Legal Description (attach separate sheet if necessary)

Current Zoning: B-3
Proposed/ Hours of Operation: MON - SAT 2pm - 2am
Present or Last Known Use: Lewis Furniture Store

APPLICANT	Name: <u>Robert Magee · Ashley Magee · Tim Adams</u>
	Company: <u>GoodTimes Billiards LLC dba Big Robbie's Billiards</u>
	Address: <u>2648 Barksdale Blvd</u>
	City/State/Zip: <u>Bossier City LA 71112</u>
	Phone: <u>318-218-2909</u> Fax: <u>318-317-1217</u>
<small>Applicant or representative must be present at the hearing to represent this case.</small>	
CONTACT PERSON	Name: <u>Robert Magee · Ashley Magee</u>
	Address: <u>212 Chimney Lane</u>
	Company: <u>GoodTimes Billiards LLC</u>
	City/State/Zip: <u>Haughton LA 71037</u> Phone: <u>318-564-2038</u>
	Alternate Phone: <u>318-218-2909</u> Fax: <u>318-317-1217</u> Email: <u>robmagee@live.com ashley@bigrobbies.com</u>
<small>NOTE: All forwarding mail and notice documents will be mailed to this address only.</small>	
PROPERTY OWNER	Name: <u>The Messina Investment Group LLC</u>
	Address: <u>410 Glen Haven Ct</u>
	City/State/Zip: <u>Bossier City LA 71111</u>
	Phone: <u>318-456-8884</u>

The above named property owner confirms that he or she has the means and ability to develop this proposed project or agrees to such development by the applicant.

Bill Messina

Property Owner's Signature
dotloop verified
08/30/22 4:03 PM CDT
BRYK-MN30-MGTF-SSV

ASHLEY MAGEE

Print Name
Bill Messina

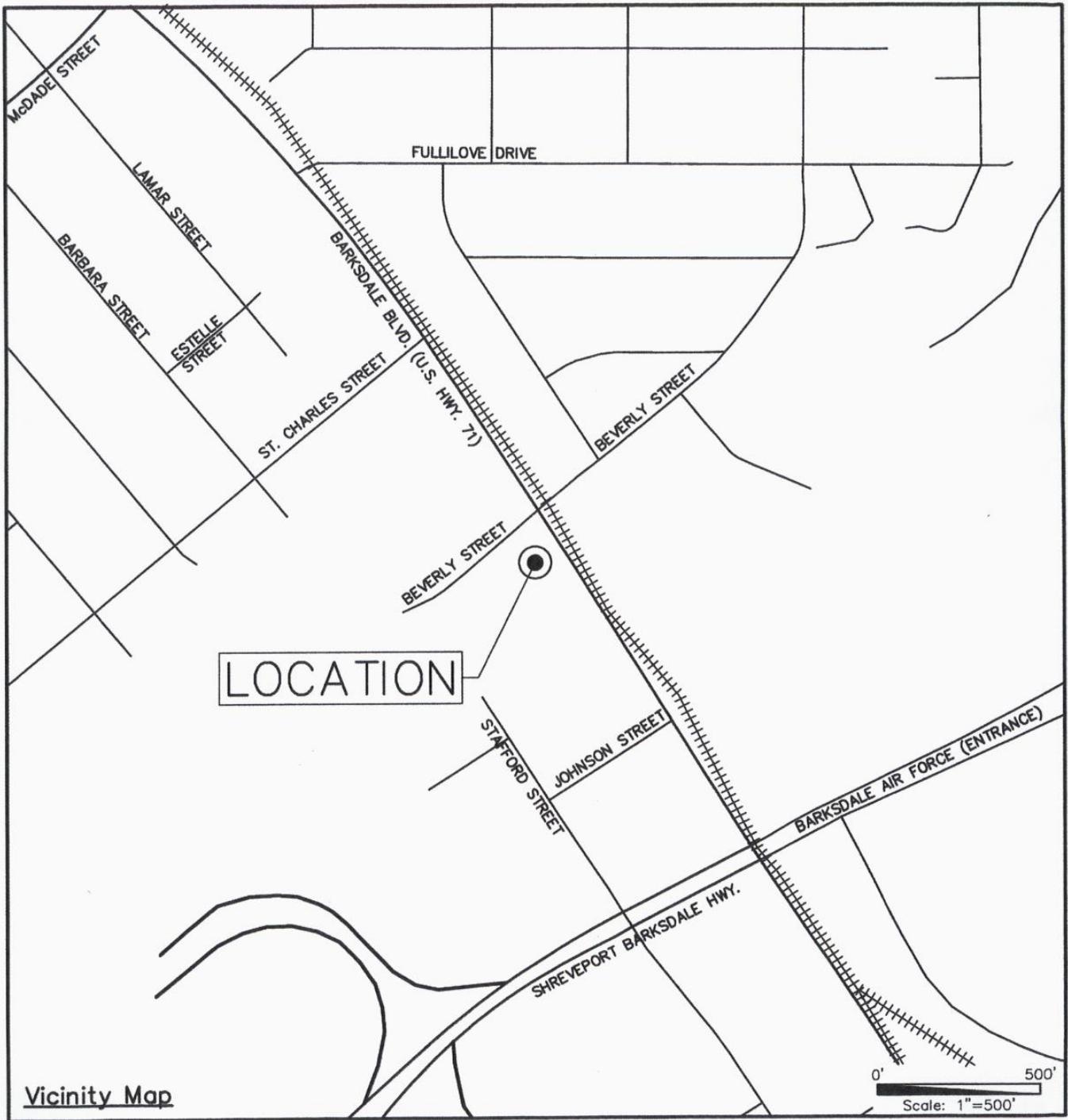
Print Name

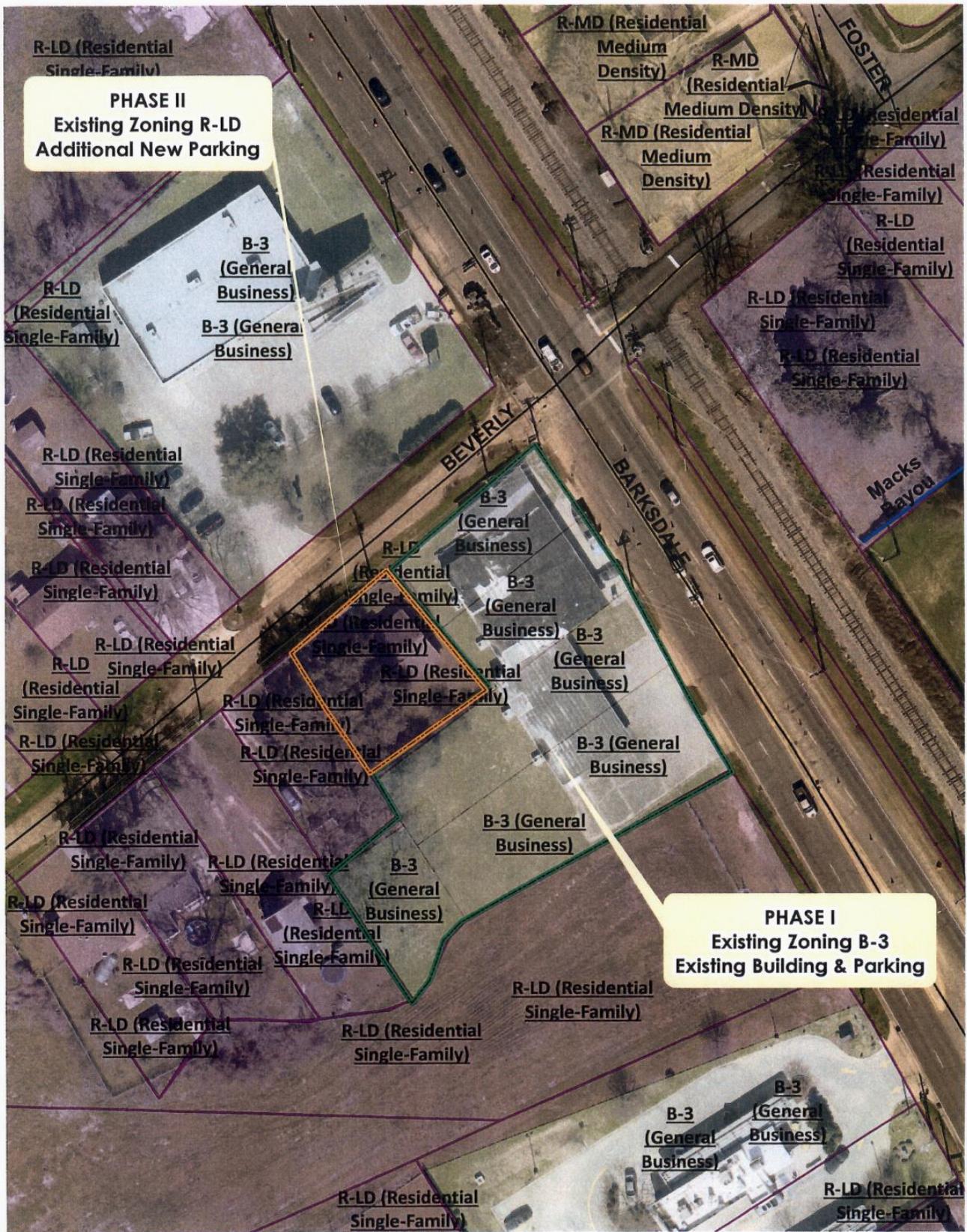
08/30/2022

Date
08/30/2022

Date

2766 Barksdale Blvd., Vicinity Map







PHASE II
Existing Zoning R-LD
Additional New Parking

PHASE I
Existing Zoning B-3
Existing Building & Parking

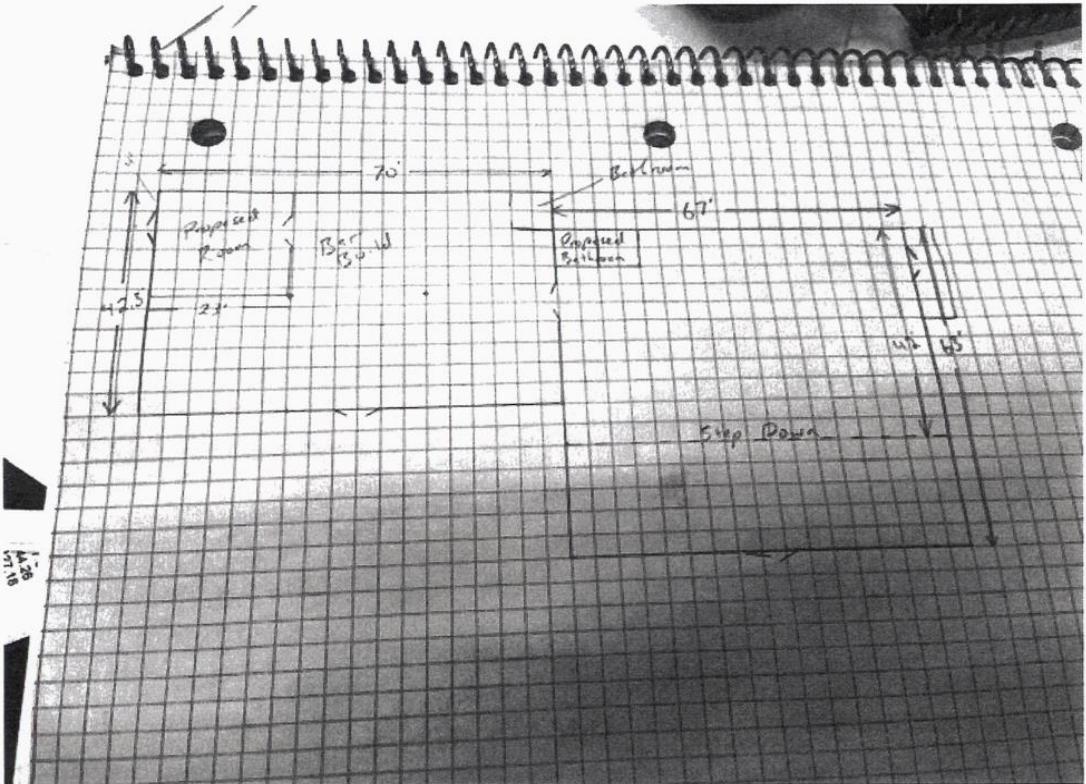
District 10

BEVERLY

BARKSDALE

FOSTER

Macks Bayou



1-28
1/1/18

Berkshire Hathaway HomeServices

Ally Real Estate, 700 Ogilvie, Suite D, Bossier City, LA 71111

Licensed by the Louisiana Real Estate Commission.

Each office is independently owned and operated.

September 2nd, 2022

Hello Ashley,

I am the owner of record and I am requesting a conditional use - alcohol permit for my property located at 2766 Barksdale Blvd, Bossier City, La 71111.

Sincerely,

DocuSigned by:
William Messina
B3D28CC32197425...

William Messina

Owner, The Messina Investment Group, LLC

700 Ogilvie, Suite D, Bossier City, LA 71111

318-231-2000

info@allyrealestate.com



A member of the franchise system BHH Affiliates, LLC.

Each office is independently owned and operated.











The following ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR ON PREMISE CONSUMPTION LOCATED AT 2766 BARKSDALE BOULEVARD, BOSSIER CITY, LOUISIANA.

WHEREAS; Good Times Billiards LLC dba Big Robbie’s Billiards has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the sale of high and low content alcohol, for on premise consumption, located at 2766 Barksdale Boulevard, Bossier City, Louisiana.

WHEREAS; a public hearing for the Conditional Use application was held on October 3, 2022; and

WHEREAS; The Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use for the sale of high and low content alcohol for on premise consumption at 2766 Barlsdale Boulevard, Bossier City, Louisiana is hereby approved.

Motion was made by _____ and seconded by _____

to adopt the above ordinance. Upon the following vote, the ordinance was duly

adopted this _____ day of _____, 2022.

AYES:

NAYS:

ABSENT:

ABSTAIN:

JEFFERY D. DARBY, PRESIDENT

PHYLLIS MCGRAW, CITY CLERK

C-ALC-000086-2022

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the General Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas W Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE GENERAL FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENEED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**GENERAL FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Ad Valorem Taxes	14,600,000
Prior Year Ad Valorem Taxes	300,000
Tax Penalty Interest	95,000
Sales Taxes	35,377,414
Utility Taxes	4,375,000
Telephone	85,000
Chain Store Tax	105,000
2% Fire Insurance Refund	250,000
Cable T.V.	500,000
Occupational Licenses	1,851,000
Bonded Contractor License	87,000
Insurance Licenses	850,000
Spec Funds from St of La. Traffic Signals	175,000
Beer Excise Tax	90,000
Liquor and Beer Licenses	75,000
Property Standards Fees	20,000
Louisiana Downs	40,000
Permit Fees	1,300,000
Louisiana Downs, Slots	375,000
Video Poker	200,000
Police Grant Revenue	100,000
Housing Authority Payment in Lieu of Taxes	75,000
CDBG Administrative Reimbursement	162,391
General and Administrative Charges	508,000
Public Safety Income	225,000
Engineering Fees	70,000
Parks and Recreation Income	400,000
Court Fines	500,000
Interest Earned	75,000
Other Income	100,000
State Supplemental Pay	1,862,280
Total Revenues	<u>64,828,085</u>

GENERAL FUND

PROPOSED 2023 BUDGET

	Proposed 2023 Budget
Expenditures	
City Council	384,824
Public Affairs	606,735
Finance Department	1,091,434
Purchasing Division	232,913
Human Resources Department	433,391
Legal Department	577,080
City Court	1,040,866
City Marshal	1,323,767
Community Development Department	284,572
Fleet Services Department	1,234,705
Building Maintenance Department	1,919,558
Information Services Division	1,417,746
Engineering Department	1,511,131
Traffic Engineering Division	1,614,017
Permits and Inspections Division	1,012,744
Police Department	22,126,587
Fire Department	17,057,230
Public Works Administration	339,674
Street Division	497,636
Recreation Department	3,244,737
Payments to Governmental and Other Agencies	<u>1,932,380</u>
Total Expenditures	<u>59,883,727</u>
 Other Financing Sources (Uses)	
Transfers In From Alternative Fuel Stations	21,400
Transfers Out to Debt Service	(4,060,000)
Transfers to Component Unit	<u>(317,701)</u>
Total Other Financing Sources (Uses)	<u>(4,356,301)</u>
 Change in Fund Balance	588,057
 Fund Balance at Beginning of Year	<u>30,958,384</u>
 Fund Balance at End of Year	<u>31,546,441</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

**CITY COUNCIL – 01
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	138,633
Car Allowance	1,680
FICA and Medicare Insurance	10,605
Retirement	9,584
Group Insurance	97,159
General Office Supplies	1,022
Computer Supplies	47
Postage	95
Books/Periodicals	817
Memberships/Subscriptions	948
Operating Supplies	2,843
Telephone Communications	3,412
Mobile Phone Service	4,000
Wireless Communication - Laptops	3,348
Advertising	19,000
Equipment Rental	3,412
Computer Software and Maintenance	24,000
Equipment Repairs and Maintenance	237
Travel and Training	8,508
Consultant Services	36,500
General Insurance	17,500
Other Expenses	1,474
Total	384,824

**PUBLIC AFFAIRS - 02
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	332,962
FICA and Medicare Insurance	25,472
Retirement	51,609
Group Insurance	60,724
General Office Supplies	3,000
Computer Supplies	500
Printing	237
Postage	1,200
Books/Periodicals	284
Memberships/Subscriptions	2,579
Operating Supplies	4,265

Fuel and Oil	5,400
Telephone	4,265
Mobile Phone Service	2,500
Wireless Communication - Laptops	2,843
Equipment Rental	4,739
Equipment Repairs and Maintenance	190
Vehicle Repairs and Maintenance	948
Software Maintenance	2,370
Travel and Training	3,176
Professional Affiliations	500
General Insurance	31,100
Marketing and Promotional	1,144
Lobbyist and Consultant Services	58,000
Other Expenses	6,000
Office Equipment	728
Total	<u>606,735</u>

**FINANCE - 03
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	494,069
FICA and Medicare Insurance	37,796
Retirement	76,581
Group Insurance	103,231
General Office Supplies	5,500
Computer Supplies	1,000
Printing	4,500
Postage	30,000
Books and Periodicals	500
Memberships/Subscriptions	2,085
Operating Supplies	12,000
Fuel and Oil	2,500
Telephone	4,500
Mobile Phone Service	600
Wireless Communications - Laptops	3,000
Legal Notices	20,000
Computer Software	74,000
Computer System	24,000
Equipment Repairs and Maintenance	1,000
Vehicle Repairs and Maintenance	1,000
Equipment Rental	11,000
Travel and Training	14,572
Computer Consultant Fees	1,500
Professional Services/Audit	40,000
Professional Services/Actuarial	37,000
Preparation of Tax Rolls	35,000
General Insurance	53,500
Other Expenses	1,000
Total	<u>1,091,434</u>

**PURCHASING - 04
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	124,440
FICA and Medicare Insurance	9,520

Retirement	19,288
Group Insurance	24,290
General Office Supplies	700
Printing	700
Postage	500
Books/Periodicals	150
Memberships	500
General Operating Supplies	1,100
Communications/Telephone	7,500
Wireless Communication - Laptops	500
Legal Notices	200
Equipment Rental	4,500
Computer Software	8,765
Equipment Repairs and Maintenance	100
Travel and Training	6,500
General Insurance	22,500
Other Expenses	1,160
Total	<u>232,913</u>

**HUMAN RESOURCES - 05
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	207,128
FICA and Medicare Insurance	15,845
Retirement	32,105
Group Insurance	48,579
General Office Supplies	2,369
Computer Supplies	237
Printing	1,000
Postage	650
Memberships/Subscriptions	1,000
Operating Supplies	1,800
Fuel and Oil	2,275
Communications/Telephone	3,000
Mobile Phones	1,220
Wireless Communication - Laptops	480
Employment Physicals	9,200
Public Records Checks	22,000
Equipment Rental	7,200
Computer Software	10,000
Equipment Repairs and Maintenance	300
Vehicle Repairs and Maintenance	750
Travel and Training	2,000
Consultant Fees - EAP	38,503
General Insurance	25,000
Other Expenses	750
Total	<u>433,391</u>

**LEGAL DEPARTMENT - 06
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	321,608
Part Time Salaries	55,000
FICA and Medicare Insurance	28,811
Retirement	39,604
Group Insurance	48,579

General Office Supplies	2,000
Computer Supplies	100
Postage	1,000
Books/Periodicals	32,000
Memberships/Subscriptions	125
General Operating Supplies	2,500
Communications/Telephone	1,500
Mobile Phones	1,500
Wireless Communication - Laptops	960
Legals	1,000
Equipment Rental	3,670
Travel and Training	6,723
Legal Fees	6,000
General Insurance	21,200
Other Expenses	2,200
Recording Fees	1,000
Total	<u>577,080</u>

**CITY COURT - 07
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	597,410
Court Supplemental Pay	84,000
Overtime	1,000
Part-time	14,000
FICA and Medicare Insurance	53,275
Retirement	106,862
Group Insurance	157,883
Unemployment	900
General Office Supplies	2,000
Computer Supplies	950
Printing	2,000
Postage	5,200
Books/Periodicals	17,500
General Operating Supplies	15,433
Communications/Telephone	5,000
Equipment Rental	5,203
Audit Fees	20,000
Consulting Fees	750
Storage Building Rental	4,500
Equipment Repairs and Maintenance	500
General Insurance	43,500
Other Expenses	1,000
City Court Reimbursement	(98,000)
Total	<u>1,040,866</u>

**CITY MARSHAL – 08
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	729,700
Overtime	15,000
Part Time	22,000
Educational Incentive Pay	29,000
State Supplemental Pay	59,400
FICA and Medicare Insurance	65,415
Retirement	117,599

Group Insurance	170,028
Unemployment	2,000
Computer Supplies	450
Postage	1,900
General Operating Supplies	2,500
Fuel and Oil	24,000
Uniforms	2,000
Communications/Telephone	3,000
Mobile Phones	12,500
Other Communications	250
Wireless Communication - Laptops	10,000
Computer Software	19,200
Equipment Rental	4,100
Equipment Repairs and Maintenance	4,500
Vehicle Repairs and Maintenance	16,000
Professional Services	19,512
General Insurance	41,100
Other Expenses	2,613
Salary Reimbursement	(50,000)
Total	<u>1,323,767</u>

**COMMUNITY DEVELOPMENT – 09
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	146,900
Part-time	20,800
FICA and Medicare Insurance	12,829
Retirement	22,770
Group Insurance	36,435
Unemployment	300
General Office Supplies	500
Computer Supplies	100
Postage	350
Memberships/Subscriptions	1,500
General Operating Supplies	1,800
Fuel and Oil	1,548
Communications/Telephone	2,900
Advertising/Legals	2,400
Equipment Rental	3,500
Vehicle Repairs and Maintenance	500
Computer Software Maintenance	750
Travel and Training	1,390
Audit Fees	12,000
General Insurance	15,200
Other Expenses	100
Total	<u>284,572</u>

**FLEET SERVICES - 10
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	662,096
Overtime	40,000
Tool Allowance	1,500
FICA and Medicare Insurance	53,825
Retirement	102,625
Group Insurance	194,317

Unemployment	500
General Office Supplies	1,137
Postage	379
General Operating Supplies	14,216
Fuel and Oil	19,200
First Aid Supplies	284
Uniforms	4,000
Electricity	42,647
Natural Gas	11,373
Water and Sewer	4,739
Communications/Telephone	3,127
Mobile Phones	1,895
Other Communications	569
Wireless Communication - Laptops	569
Equipment Rental	1,327
Computer Software	9,477
Building Repairs and Maintenance	3,058
Equipment Repairs and Maintenance	3,791
Vehicle Repairs and Maintenance	866,436
Towing Charges	237
Travel and Training	2,369
General Insurance	43,500
Garage Default	1,000
Other Expenses	948
Fleet Services Charges	(856,436)
Total	<u>1,234,705</u>

**MUNICIPAL BUILDING - 11
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	317,562
Overtime	10,000
FICA and Medicare Insurance	25,058
Retirement	49,222
Group Insurance	72,869
Unemployment	1,500
General Office Supplies	1,000
Computer Supplies	100
Postage	35
General Operating Supplies	15,000
Fuel and Oil	20,000
First Aid Supplies	250
Uniforms	2,000
Electricity	325,000
Natural Gas	14,000
Water and Sewer	70,000
Mobile Phone	4,800
Communications/Telephone	14,000
Other Communications	8,500
Wireless Communication - Laptops	480
Equipment Rental	10,000
Building Repairs and Maintenance	856,484
Equipment Repairs and Maintenance	18,000
Vehicle Repairs and Maintenance	19,000
Travel-Educational	500
General Insurance	58,200
Computer Software Maintenance	5,998
Total	<u>1,919,558</u>

**INFORMATION SERVICES - 12
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	460,005
Overtime	20,000
FICA and Medicare Insurance	36,720
Retirement	71,301
Group Insurance	97,159
General Office Supplies	500
Computer Supplies	8,000
Postage	500
Freight	500
Books/Periodicals	500
Membership/Subscriptions	500
General Operating Supplies	12,892
Fuel and Oil	6,000
Communications/Telephone	351,848
Mobile Phone Service	121,017
Other Communications	320,119
Wireless Communication - Laptops	298,349
Equipment and Computer Rental	245,850
Computer Software Maintenance	657,112
Vehicle Repairs and Maintenance	3,250
Equipment Repairs and Maintenance	150,000
Travel and Training	12,954
Consultant Fees	205,000
General Insurance	39,700
Other Expenses	2,067
Computer System Charges	(250,000)
Telephone System Charges	(317,848)
Mobile Phone Service Charges	(113,517)
Other Communications Charges	(300,119)
Wireless Communications Charges	(294,349)
Equipment Rental Charges	(142,850)
Computer Software Maintenance Charges	(285,414)
Total	1,417,746

**ENGINEERING - 15
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	427,163
FICA and Medicare Insurance	32,678
Retirement	66,210
Group Insurance	109,304
Unemployment	1,500
General Office Supplies	2,500
Computer Supplies	500
Printing	3,000
Postage	21,000
Books and Periodicals	95
Memberships/Subscriptions	200
General Operating Supplies	4,000
Uniforms	2,000
Fuel and Oil	4,000
Communications/Telephone	730
Mobile Phones	5,500

Wireless Communication - Laptops	3,780
Legal Notices	40,000
Equipment Rental	13,000
Computer Software	36,400
Equipment Repairs and Maintenance	100
Vehicle Repairs and Maintenance	6,500
Towing Charges	5,000
Contract Mowing Charges	100,000
Demolitions	100,000
Travel and Training	7,500
Consultant Fees	428,771
Laboratory Testing	20,000
Recording Fees	5,000
General Insurance	49,700
Utility Locates	10,000
Other Expenses	5,000
Total	<u>1,511,131</u>

**TRAFFIC ENGINEERING – 16
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	299,500
Overtime	4,500
Certification Incentive Pay	10,800
FICA and Medicare Insurance	24,082
Retirement	48,097
Group Insurance	85,014
Unemployment	474
General Office Supplies	1,422
Printing	142
Postage	190
Books and Periodicals	284
Membership/Subscriptions	663
General Operating Supplies	5,686
Fuel and Oil	18,000
Electricity-Traffic Signals	30,000
Electricity-Street lights	650,000
Electricity	5,000
Natural Gas	800
Water and Sewer	800
Communications/Telephone	10,000
Mobile Phone Service	2,000
Computer Software	25,000
Wireless Communication - Laptops	948
Equipment Rental	600
Traffic Signal Maintenance	30,000
Street Light Maintenance	37,500
Street Sign Maintenance	35,000
Guard Rail Maintenance	10,000
Building Repairs and Maintenance	948
Equipment Repairs and Maintenance	1,422
Vehicle Repairs and Maintenance	11,373
Travel and Training	5,000
Consultant Fees	232,350
General Insurance	25,000
Other Expenses	1,422
Total	<u>1,614,017</u>

**PERMITS, ZONING, INSPECTIONS – 17
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	556,724
Certification Incentive Pay	33,000
Overtime	5,000
FICA and Medicare Insurance	45,496
Retirement	86,292
Group Insurance	133,593
Unemployment	4,739
General Office Supplies	2,559
Printing	1,466
Postage	1,895
Books/Periodicals	2,500
Memberships/Subscriptions	616
General Operating Supplies	2,843
Uniforms	6,029
Fuel and Oil	14,216
Communications/Telephone	3,200
Mobile Phone Service	6,160
Wireless Communication - Laptops	3,791
Equipment Rental	1,895
Equipment Repairs and Maintenance	1,895
Vehicle Repairs and Maintenance	6,160
Computer Software Maintenance	28,406
Travel and Training	9,500
General Insurance	52,000
Other Expenses	2,769
Total	1,012,744

**POLICE DEPARTMENT – 20
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	10,802,750
Overtime	400,000
Part Time Salaries	46,592
Uniform Allowance	50,000
Other Additional Pay	114,600
State Supplemental Pay	1,032,000
Salary Reimbursement	(25,000)
FICA and Medicare Insurance	216,356
Hazardous Duty Pay	48,000
Retirement	3,749,172
Group Insurance	2,117,393
Unemployment	4,739
General Office Supplies	8,274
Computer Supplies	1,500
Printing	9,000
Postage	10,000
Books/Periodicals	2,500
Memberships/Subscriptions	3,317
General Operating Supplies	50,000
Ammunition/Firearms/Equipment Repairs	50,000
Fuel and Oil	444,000
Uniforms	89,000
Jail Food	40,000
Jail Medical	9,477

Jail Operating Supplies	28,431
Jail – Contract Security	9,477
Water and Sewer	3,791
Electricity	105,000
Natural Gas	7,582
Communications/Telephone	84,450
Mobile Phones	21,000
Other Communications	220,000
Wireless Communication - Laptops	150,000
Employment Physicals	18,954
Employee Health Services	948
Equipment Rental	54,000
Software Maintenance	332,868
Other Equipment Maintenance Contracts	50,000
Legal Notices	1,422
Computer System Charges	41,500
Building Repairs and Maintenance	107,013
Equipment Repairs and Maintenance	9,477
Vehicle Repairs and Maintenance	280,000
Travel and Training	84,940
Consultant Fees	20,000
Coroners Fees	165,000
Contract Garbage Pickup	3,980
General Insurance	923,600
Federal Grant - SHSP	13,000
Grant Expenditures	87,000
Community Relations	2,500
Other Expenses	4,739
Confidential Informant Money	15,954
K-9 Expenses	2,500
Wrecker Services	3,791
Total	<u>21,126,587</u>

**FIRE DEPARTMENT - 21
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	8,482,788
Overtime – Premium Hours	135,050
Part Time Salaries	45,260
State Supplemental Pay	819,060
Out of Class Pay	113,638
Part Time Civil Service Secretary	5,475
Holiday Pay	178,850
Regular Overtime - 24 Hours Shift	200,750
Specialized Training Pay	76,212
FICA and Medicare Insurance	158,289
Unemployment	13,505
Retirement	3,120,049
Group Insurance	1,843,555
General Office Supplies	9,490
Computer Supplies	3,650
Printing	3,577
Postage	2,555
Books/Periodicals	5,840
Memberships/Subscriptions	6,205
General Operating Supplies	62,780
Fuel and Oil	163,940
Uniforms	81,030
Laundry and Cleaning	7,300

Electricity	149,650
Natural Gas	36,500
Water and Sewer	38,325
Communications/Telephone	69,350
Mobile Phones	21,900
Other Communications	58,400
Wireless Communication - Laptops	35,040
Physicals/Vaccinations	14,600
Employee Health Services	10,950
Legal Notices	1,700
Equipment Rental	80,000
Computer Software Maintenance	3,287
Computer System Charges	41,500
Building Repairs and Maintenance	73,000
Equipment Repairs and Maintenance	47,450
Vehicle Repairs and Maintenance	153,300
Travel and Training	62,050
General Insurance	615,300
Other Expenses	6,080
Total	<u>17,057,230</u>

**PUBLIC WORKS ADMINISTRATION - 25
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	175,764
Overtime	15,000
FICA and Medicare Insurance	14,593
Retirement	27,243
Group Insurance	36,435
General Office Supplies	850
Postage	190
General Operating Supplies	1,422
Fuel and Oil	6,720
First Aid Supplies	25
Electricity	8,757
Natural Gas	1,000
Water and Sewer	6,300
Communications/Telephone	6,500
Mobile Phones	3,000
Legal Notices	475
Equipment Rental	3,304
Building Repairs and Maintenance	5,000
Equipment Repairs and Maintenance	2,500
Vehicle Repairs and Maintenance	3,600
Travel and Training	1,000
General Insurance	18,800
Other Expenses	1,196
Total	<u>339,674</u>

**STREET DIVISION - 26
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	99,531
Overtime	7,184
Part Time Salaries	41,600
FICA and Medicare Insurance	11,346

Retirement	15,427
Group Insurance	48,579
General Office Supplies	474
General Operating Supplies	17,500
Fuel and Oil	36,000
First Aid Supplies	275
Uniforms	1,200
Construction Materials	35,000
Electricity	5,000
Natural Gas	1,137
Water and Sewer	948
Communications Telephone	1,250
Mobile Phone Service	700
Other Communications	237
Employment Physicals	300
Legal Notices	190
Equipment Rental	4,817
Building Repairs and Maintenance	7,977
Equipment Repairs and Maintenance	10,000
Vehicle Repairs and Maintenance	47,385
Travel and Training	284
General Insurance	101,400
Other Expenses	1,895
Total	<u>497,636</u>

**PARKS AND RECREATION - 32
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	1,145,937
Overtime	50,000
Part-time including Scorekeepers and Umpires	450,000
FICA and Medicare Insurance	125,914
Retirement	177,620
Group Insurance	256,016
Unemployment	948
General Office Supplies	1,422
Credit Card Check Fees	4,265
First Aid Supplies	284
Membership/Subscriptions	95
Postage	948
General Operating Supplies	59,444
Fuel and Oil	34,117
Field Paint	20,000
Trophies	9,477
Keys/Locks	3,500
Chemicals	40,000
Uniforms Youth Sports	48,000
Uniforms - Employees	8,332
Concession Purchases - Pools	7,582
Electricity	251,144
Natural Gas	11,373
Water and Sewer	54,020
Communications/Telephone	17,059
Other Communications	474
Wireless Communication - Laptops	4,500
Equipment Rental	17,059
Computer Software Maintenance	11,131
Building Repairs and Maintenance	94,771
Grounds Repairs and Maintenance	70,000

Park/Fixture Repairs and Maintenance	18,954
Equipment Repairs and Maintenance	30,000
Vehicle Repairs and Maintenance	33,170
South Bossier	30,012
Travel and Training	1,422
Gym Cleaning	11,373
North Bossier Tennis Pro Expense	36,000
Hooter Park Lease	15,000
General Insurance	92,900
Other Expenses	474
Total	<u>3,244,737</u>

**PAYMENTS TO GOVERNMENTAL AND OTHER AGENCIES
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Payments to Governmental Agencies	
Bossier Office of Homeland Security and Emergency Preparedness	85,700
Detention Center	150,000
Sportran	900,000
Department of Veterans Affairs	25,000
Bossier PSB School Crossing Guards	100,000
Louisiana State University Extension Coop	5,000
Caddo Bossier Port Commission	12,500
Tax Renewal/Election Expense	40,000
Bossier Parish School Board Traffic Control Officers	25,200
Subtotal	<u>1,343,400</u>
Payments to Others	
Arts Council	80,000
Council on Aging	150,180
Louisiana Municipal Association Dues	24,800
Keep Bossier Beautiful	24,000
Veteran's Parade and Honor Ceremony	2,500
Northwest LA Council of Government	63,000
Red River Valley Association	1,750
Commission for Women	10,000
Barksdale Forward	65,000
Coordinating and Development Council	32,750
Shreveport Bossier Military Affairs Council (Airshow)	65,000
United Way of Northwest LA	20,000
Volunteers of America	25,000
Gingerbread House Advocacy Center	25,000
Subtotal	<u>588,980</u>
Total Payments to Governmental and Other Agencies	<u>1,932,380</u>

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Water and Sewer Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE WATER AND SEWER FUNDS FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**WATER AND SEWER FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Metered Sales	12,227,457
Flat Charges	3,209,344
Late Fees	229,000
Fire Hydrant Rental	60,000
Water Meters, Boxes and Taps	138,280
Other Income	31,846
Miscellaneous Service Income	155,000
Interest Earned	120,822
Total Water Revenues	<u>16,171,749</u>
Sewer Charges	9,978,272
Sewer Usage	6,109,049
BAFB Contract	529,216
Late Fees	429,333
Other Income/Pratt	34,030
Interest Earned	68,926
Sur Charges	21,158
Total Sewer Revenues	<u>17,169,984</u>
Total Utility Revenues	<u>33,341,733</u>
Expenses	
Utilities Administration	1,436,706
Water Treatment Plant	3,838,593
Transmission and Distribution	964,464
Customer Service	1,451,329
Total Water Expenses	<u>7,691,092</u>
Sewer Administration	1,243,750
Red River Treatment Plant	1,477,597
Sewer Collections	577,229
Lift Stations	1,033,940
Northeast Treatment Plant	881,114
Environmental Affairs Division	238,749
Total Sewer Expenses	<u>5,452,379</u>
Total Utility Expenses	<u>13,143,471</u>

Estimated Operating Income	<u>20,198,262</u>
Other Expenses	
Debt Service – Interest	5,229,000
Depreciation	6,350,000
Deferred Charges	<u>10,000</u>
Total Other Expenses	<u>11,589,000</u>
Estimated Income (Loss) Before Transfers	8,609,262
Transfer In for Debt Service	1,000,000
Transfer Out to Water and Sewer Capital	<u>(5,481,935)</u>
Estimated Net Income (Loss)	<u>4,127,327</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

**UTILITIES ADMINISTRATION - 61
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	<u>99,529</u>
FICA and Medicare Insurance	7,614
Retirement	15,427
Group Insurance	24,290

General Office Supplies	300
Postage	300
General Operating Supplies	2,400
Fuel and Oil	800
Uniform	100
Electricity	3,000
Beautification Meters	36,000
Communications/Telephone	5,900
Mobile Phones	8,600
Other Communications	3,700
Wireless Communication - Laptops	14,900
Equipment Rental	6,000
Computer Software Maintenance	600
General and Administration Charges	190,000
Building Maintenance	11,000
Computer System Charges	41,000
Vehicle Maintenance	200
Professional Services - Audit Fees	42,750
General Insurance	26,200
Legal Ads	1,000
Collection Agency Fees	47,500
Consulting Fees – P3	780,000
Bad Debt	67,596
Total	<u>1,436,706</u>

**WATER TREATMENT PLANT - 63
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	503,397
Overtime	50,000
License Incentive Pay	23,952
FICA and Medicare Insurance	44,167
Retirement	81,739
Group Insurance	170,028
General Office Supplies	500
Postage	50
Memberships and Subscriptions	360
Permit Fees	1,000
General Operating Supplies	12,000
Fuel and Oil	12,000
First Aid Supplies	200
Chemicals	1,400,000
Uniforms	1,100
Electricity	1,200,000
Natural Gas	29,000
Water and Sewer	1,100
Communications/Telephone	4,700
Other Communications	2,200
Building Maintenance	12,000
Legal Notices	100
Equipment Maintenance	22,000
Vehicle Maintenance	15,000
Pumping Equipment Maintenance	11,000
Treatment Equipment Maintenance	30,000
Travel and Training	200
Professional Services	105,000
Laboratory Testing	70,000
General Insurance	35,800
Total	<u>3,838,593</u>

**WATER TRANSMISSION AND DISTRIBUTION - 64
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	297,942
Overtime	50,000
License Incentive Pay	1,356
FICA and Medicare Insurance	26,721
Retirement	46,391
Group Insurance	109,304
General Operating Supplies	12,000
Fuel and Oil	75,000
First Aid Supplies	150
Uniforms	1,500
Electricity	37,000
Natural Gas	2,000
Water and Sewer	1,400
Communications/Telephone	1,600
Other Communications	3,000
Water Main Crossings Rental	12,000
Building Maintenance	1,000
Equipment Maintenance	1,000
Vehicle Maintenance	33,000
Water Main Maintenance	200,000
Travel and Education	100
General Insurance	52,000
Total	964,464

**CUSTOMER SERVICE - 66
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	580,618
Overtime	2,600
FICA and Medicare Insurance	44,616
Retirement	89,996
Group Insurance	206,462
General Office Supplies	6,000
Computer Accessories	150
Printing	35,000
Postage	119,000
Credit Card Fees	47,991
Memberships and Subscriptions	15
Fuel and Oil	26,400
General Operating Supplies	20,000
Uniforms	4,000
Communications/Telephone	2,700
Communications/Mobile Phone Services	1,000
Wireless Communication - Laptops	68,970
Equipment Rental	4,000
Computer Software Maintenance	78,461
Equipment Maintenance	5,000
Vehicle Maintenance	10,000
Water Meter Maintenance	50,000
Travel and Training	6,000
General Insurance	42,100
Other Expenses	250

Total	1,451,329
--------------	-----------

**SEWER ADMINISTRATION - 71
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
General and Administrative Charges	190,000
Computer System Charges	41,000
Audit Fees	42,750
Consulting Fees – P3	780,000
Estimated Bad Debt	190,000
Total	1,243,750

**RED RIVER TREATMENT PLANT – 72
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	308,751
Overtime	40,000
License Incentive Pay	8,892
FICA and Medicare Insurance	27,360
Retirement	49,235
Group Insurance	97,159
General Office Supplies	50
Postage	50
Permit Fees	16,700
General Operating Supplies	6,000
Fuel and Oil	9,000
First Aid Supplies	100
Chemicals	70,000
Uniforms	500
Electricity	370,000
Water and Sewer	12,500
Communications/Telephone	3,100
Equipment Rental	400
Building Maintenance	4,500
Equipment Maintenance	6,000
Vehicle Maintenance	9,000
Pumping Equipment Maintenance	6,000
Treatment Equipment Maintenance	15,000
Travel and Training	1,000
Laboratory Testing	13,000
Tipping Fees	380,000
General Insurance	23,300
Total	1,477,597

**SEWER COLLECTIONS - 73
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	169,453
Overtime	22,000
License Incentive Pay	1,860
FICA and Medicare Insurance	14,788
Retirement	26,554

Group Insurance	60,724
General Operating Supplies	9,000
Fuel and Oil	7,000
First Aid Supplies	50
Uniforms	1,000
Communications/Telephone	800
Main Crossing Rentals	6,000
Equipment Maintenance	8,000
Vehicle Maintenance	29,000
Sewer Main Maintenance	190,000
Travel and Training	500
General Insurance	30,500
Total	<u>577,229</u>

**LIFT STATIONS - 74
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	336,505
Overtime	40,000
License Incentive Pay	1,320
FICA and Medicare Insurance	28,904
Retirement	52,363
Group Insurance	121,448
General Operating Supplies	8,000
Fuel and Oil	57,000
Uniforms	2,100
Electricity	180,000
Water and Sewer	8,000
Communications/Telephone	2,300
Other Communications	40,000
Building Maintenance	1,000
Equipment Maintenance	3,000
Vehicle Maintenance	14,000
Pumping Equipment Maintenance	80,000
Sewer Main Maintenance	3,000
Equipment Rental	3,000
Travel and Training	1,400
General Insurance	50,600
Total	<u>1,033,940</u>

**NORTHEAST TREATMENT PLANT - 75
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	236,330
Overtime	40,000
License Incentive Pay	11,916
FICA and Medicare Insurance	22,051
Retirement	38,478
Group Insurance	72,869
Permit Fees	12,600
General Operating Supplies	10,000
Memberships and Subscriptions	20
Fuel and Oil	8,000
First Aid Supplies	50
Chemicals	55,000

Uniforms	1,000
Electricity	250,000
Water and Sewer	5,800
Communications/Telephone	4,700
Building Maintenance	2,500
Equipment Maintenance	7,000
Vehicle Maintenance	8,000
Pumping Equipment Maintenance	6,000
Treatment Equipment Maintenance	20,000
Equipment Rental	2,000
Travel and Training	600
Laboratory Testing	20,000
Tipping Fees	10,000
General Insurance	36,200
Total	<u>881,114</u>

**ENVIRONMENTAL AFFAIRS DIVISION – 76
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	124,329
License Incentive Pay	4,956
FICA and Medicare Insurance	9,890
Retirement	20,039
Group Insurance	36,435
General Office Supplies	200
Postage	200
Permit Fees	1,650
General Operating Supplies	3,000
Uniforms	500
Fuel and Oil	2,000
Communications/Telephone	3,000
Legals	50
Equipment Maintenance	100
Vehicle Maintenance	800
Travel and Training	500
Laboratory Testing	7,500
General Insurance	23,300
Other Expenses	300
Total	<u>238,749</u>

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Public Services and Sanitation Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading - October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE PUBLIC SERVICES AND SANITATION FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**PUBLIC SERVICES AND SANITATION FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sanitation Service Charges	5,990,000
Sanitation Service Penalties	180,000
Interest Earned	10,000
Other Revenues	4,000
Recycling Revenue	20,000
Animal Services	50,000
Transfer Station	50,000
State/Grass Cutting/Street Sweeping	67,110
Total Revenues	6,371,110
Expenses	
Solid Waste Disposal	5,902,998
Herbicide/Mosquito	203,932
Street Sweeping/Grass Cutting	1,091,325
Animal Control	881,430
Total Expenses	8,079,685
Net Income (Loss)	(1,708,575)
Fund Balance at Beginning of Year	4,795,064
Fund Balance at End of Year	3,086,489

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
 and seconded by _____, adopted this _____ day of
 _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

 Jeffery Darby, President

 Phyllis McGraw, City Clerk

**SOLID WASTE DISPOSAL - 27
 PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	407,328
Overtime	24,000
FICA and Medicare Insurance	32,997
Retirement	63,136
Group Insurance	170,028
Vacation Accrual Expense	500
Net Pension Expense	25,000
General Office Supplies	200
Printing	2,000
Postage	30
General Operating Supplies	15,000
Fuel and Oil	21,000
Uniforms	3,000
Electricity	11,500
Communications Telephone	3,500
Mobile Phone Service	1,500
Wireless Communication – Laptops	1,500
Equipment Rental	2,000
Building Maintenance	3,000
Equipment Maintenance	5,000
Vehicle Maintenance	16,000
Travel and Training	250
Contractual Services	4,913,100
General and Administration Charges	32,000
Tipping Fees	28,000
General Insurance	34,900
Household Hazardous Waste	12,000
Provision for Bad Debts	74,529
Total	5,902,998

**HERBICIDE/MOSQUITO - 28
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	29,766
Overtime	10,000
Part-Time	25,000
FICA and Medicare Insurance	4,955
Retirement	4,614
Group Insurance	12,145
General Operating Supplies	3,000
Fuel and Oil	11,400
Chemicals	70,000
Uniforms	300
Telephones	200
Legal Notices	25
Other Communications Services	25
Computer Software Maintenance	1,000
Equipment Maintenance	2,000
Building Maintenance	5,000
Vehicle Maintenance	6,000
Travel and Training	1,202
General Insurance	17,300
Total	203,932

**STREET SWEEPING/GRASS CUTTING - 29
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	310,836
Overtime	8,000
FICA and Medicare Insurance	24,391
Retirement	48,180
Group Insurance	133,593
Unemployment	5,000
General Operating Supplies	9,000
Fuel and Oil	28,800
Uniforms	2,700
Equipment Rental	2,500
Equipment Maintenance	36,000
Vehicle Maintenance	65,800
Spraying Right-of-way	245,000
Travel and Training	125
Contractual Services Mowing	125,000
General Insurance	46,400
Total	1,091,325

**ANIMAL CONTROL - 30
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	313,573
Overtime	15,000
Part Time	75,000
FICA and Medicare Insurance	30,873
Retirement	48,604

Group Insurance	102,163
Unemployment	5,000
General Office Supplies	2,000
Printing	1,000
Postage	80
Books/Periodicals	125
Credit Card Fees	2,000
General Operating Supplies	42,000
Disposal fees	1,000
Uniforms	6,000
Fuel and Oil	8,400
Cleaning Supplies	12,000
First Aid Supplies	250
Animal Food	13,500
Rabies Certificates	25,000
Spay and Neuter Vouchers	25,000
Electricity	18,500
Natural Gas	14,000
Water and Sewer	4,500
Communications/Telephone	2,500
Communications/Mobile Phone Services	750
Wireless Communication - Laptops	1,800
Other Communications	2,500
Equipment Rental	3,000
Computer Software Maintenance	2,004
Building Maintenance	29,408
Equipment Maintenance	7,500
Vehicle Maintenance	3,000
Travel and Training	3,500
General Insurance	44,400
Veterinary Services	15,000
Other Expenses	500
Total	<u>881,430</u>

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Consolidated Sales Tax Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
 Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
 Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
 Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE CONSOLIDATED SALES TAX FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**CONSOLIDATED SALES TAX FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sales Taxes	131,924,000
Less Department Expenses	(1,143,222)
Plus School Board Share	571,611
Total Revenues	131,352,389
 External Distributions	
School Board, Houghton, Benton, Plain Dealing, B.P. Police Jury	77,686,346
 Internal Distributions	53,666,043
 Debt Service	
Original 1/2%	
15A Refunding Bonds	480,000
16 Sales Tax Revenue Bonds	290,000
17 Sales Tax Revenue Bonds	1,500,000
Total	2,270,000
 Parkway 1/2%	
14 LCDA Revenue Bonds	908,000
Total	908,000
 Total Debt Service	3,178,000
 Original 1/2% Capital Improvements Fund	8,463,209
Parkway Capital Improvements/Operations Fund	4,536,791
Total Capital Improvements	13,000,000
 General Fund Parkway 1/2% Rededication	5,288,418
General Fund Fire and Police	10,733,209
General Fund for Salaries other than Fire and Police	3,211,376
Total General Fund	19,233,003
 General Fund	10,733,209

Total Pension Fund	<u>10,733,209</u>
Transfer to Jail and Municipal Building Fund	1,609,979
Transfer to Streets and Drainage Fund	2,900,650
Transfer to Fire Improvements and Operations	<u>3,011,202</u>
Total	<u>7,521,831</u>
Total Internal Distributions	<u>53,666,043</u>
Total Distributions	<u>131,352,389</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

**ADMINISTRATION - 81
PROPOSED 2023 BUDGET**

**Proposed
2023**

	<u>Budget</u>
Salaries	496,270
Overtime	4,500
Certification Pay	3,600
FICA and Medicare Insurance	38,584
Retirement	77,480
Group Insurance	145,738
Computer Accessories	1,500
General Office Supplies	4,500
Printing	5,000
Postage	25,000
Books and Periodicals	400
Memberships/Subscriptions	600
General Operating Supplies	5,500
Fuel and Oil	3,000
Uniforms	1,000
Communications/Telephone	2,500
Communications/ Mobile Phone Service	1,220
Wireless Communication - Laptops	2,880
General and Administration Charges	26,000
Repairs and Maintenance Equipment	250
Vehicle Maintenance	2,500
Travel and Training	12,000
Professional Services - Audit Fees	125,000
Professional Services - Consultants	11,000
Professional Services - Legal Fees	28,000
General Insurance	36,200
Computer Software	26,000
Computer System Charges	16,000
Legal Ads	6,000
Filing Fees	1,000
Equipment Rental	4,500
Other Expenses	500
Office Equipment	5,000
Capital Outlay	12,000
Capital Outlay – Computer Software	12,000
Total	<u>1,143,222</u>

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Property Tax Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas H Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading - October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES FOR PROPERTY TAX FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**PROPERTY TAX
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Total Assessed Valuation	646,589,900
Rate per \$1,000	X 22.58
Gross Tax Levy	14,600,000
Distribution	
General Fund	
Op/Maintenance Fire/Police 2.71	1,752,258
General Operation of City 5.57	3,601,506
Op/Maintenance Fire/Police 5.98	3,866,608
Op/Maintenance Fire/Police 8.32	5,379,628
Total General Fund	14,600,000

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE CIVIC CENTER FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023, and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**CIVIC CENTER FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Commercial Events	73,000
Non-Commercial Events	110,500
City Sponsored	500
Concessions	15,000
Interest Earned	3,000
Other Income	200
Total Revenues	<u>202,200</u>
Expenditures	
Salaries	96,525
Overtime	1,677
Part-time	44,278
FICA and Medicare Insurance	10,900
Retirement	14,961
Group Insurance	24,290
Unemployment	1,275
General Office Supplies	750
Computer Supplies	200
Postage	100
Memberships/Subscriptions	50
General Operating Supplies	12,000
Fuel and Oil	1,112
Uniforms	1,000
Concession Supplies	10,000
Electricity	150,000
Natural Gas	5,500
Water and Sewer	5,362
Communications/Telephone	7,205
Mobile Phone Service	1,572
Other Communications Services	500
General and Administration Charges	19,000
Computer Software	4,904
Computer System Charges	15,000
Equipment Rental	2,000
Building Maintenance	35,000
Equipment Maintenance	5,000
Vehicle Maintenance	1,000
Travel and Training	200

General Insurance	40,500
Other Expenses	7,017
Building and Improvements	25,000
Total Expenditures	<u>543,878</u>
Excess (Deficiency) of Revenues Over Expenditures	(341,678)
Other Financing Sources (Uses)	
Operating Transfer In	300,000
Total Other Financing Sources (Uses)	<u>300,000</u>
Net Change in Fund Balance	(41,678)
Fund Balance at Beginning of Year	<u>1,478,913</u>
Fund Balance at End of Year	<u>1,437,235</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Alternative Fuel Stations Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson
Angela Williamson, Director of Finance

DATE: September 28, 2022

NOTED RECOMMENDED BY

Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading - October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE ALTERNATIVE FUEL STATIONS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**ALTERNATIVE FUEL STATIONS FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
CNG Fuel - Hwy 80	150,000
CNG Fuel - Hwy 71	140,000
E85 Fuel - Hwy 80	124,400
E85 Fuel - Hwy 71	99,400
Interest Earned	3,400
Other Income	500
Total Revenues	517,700
 Highway 80 Station Expenses	
Credit Card Fees	10,000
Computer Software Maintenance	628
General Operating Supplies	500
CNG Fuel Cost	80,000
E85 Fuel Cost	50,000
Federal Excise Tax	20,000
State Excise Tax	20,000
Electricity	18,000
Water and Sewer	800
Communications - Telephone	800
Building Repairs and Maintenance	372
Equipment Repairs and Maintenance	28,000
General Insurance	32,000
General and Administration Charges	11,000
Computer System Charges	13,000
Highway 71 Station Expenses	
Credit Card Fees	12,000
General Operating Supplies	500
Fuel and Oil	100
CNG Fuel Cost	50,000
E85 Fuel Cost	37,800
Federal Excise Tax	12,000
State Excise Tax	18,000
Electricity	20,000
Water and Sewer	1,000
Communications - Telephone	1,200
Building Repairs and Maintenance	20,000
Equipment Repairs and Maintenance	15,000

General Insurance	<u>32,000</u>
Total Expenses	<u>504,700</u>
Net Income (Loss)	13,000
Transfers	
Transfer Out to General Fund	<u>(21,400)</u>
Total Transfers	<u>(21,400)</u>
Net Income (Loss) after Transfers	(8,400)
Fund Balance at Beginning of Year	<u>563,893</u>
Fund Balance at End of Year	<u>555,493</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE 1991 FIRE IMPROVEMENTS AND OPERATIONS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**1991 FIRE IMPROVEMENT AND OPERATIONS FUND - 240
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sales Taxes	3,011,202
Total Revenues	3,011,202
Total Expenditures	-
Excess (Deficiency) of Revenues Over Expenditures	3,011,202
Other Financing Sources (Uses)	
Transfer Out to General Fund	(3,011,202)
Total Other Financing Sources (Uses)	(3,011,202)
Net Change in Fund Balance	-
Fund Balance at Beginning of Year	1,157,020
Fund Balance at End of Year	1,157,020

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE 1991 JAIL AND MUNICIPAL BUILDING FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**1991 JAIL AND MUNICIPAL BUILDING FUND - 250
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sales Taxes	1,609,979
Scoreboard Market Revenue from Arena	87,000
Interest	7,500
Total Revenues	1,704,479
Building Repairs and Improvements	50,000
Total Expenditures	50,000
Excess (Deficiency) of Revenues Over Expenditures	1,654,479
Other Financing Sources (Uses)	
Transfer Out to General Fund for Jail Building	(800,000)
Transfer Out to General Fund for Jailers Salaries	(800,000)
Total Other Financing Sources (Uses)	(1,600,000)
Net Change in Fund Balance	54,479
Fund Balance at Beginning of Year	4,138,769
Fund Balance at End of Year	4,193,248

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE 1991 STREETS AND DRAINAGE FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONV ENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**1991 STREETS AND DRAINAGE FUND - 260
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sales Taxes	2,900,650
Interest	7,500
Total Revenues	2,908,150
Expenditures	
Streets and Drainage Improvements	1,500,000
Unplanned Streets and Drainage Improvements	500,000
Total Expenditures	2,000,000
Excess (Deficiency) of Revenues Over Expenditures	908,150
Other Financing Sources (Uses)	
Transfers Out to General Fund Operations and Maintenance	(800,000)
Total Other Financing Sources (Uses)	(800,000)
Net Change in Fund Balance	108,150
Fund Balance at Beginning of Year	2,461,323
Fund Balance at End of Year	2,569,473

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE RIVERBOAT GAMING TRUST FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**RIVERBOAT GAMING TRUST FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Estimated Interest Earned	<u>50,000</u>
Total Revenues	<u>50,000</u>
Expenditures	
Investment Advisory Services	<u>35,000</u>
Total Expenditures	<u>35,000</u>
Excess (Deficiency) of Revenues Over Expenditures	15,000
Other Financing Sources (Uses)	
Transfer In from Public Health and Safety Trust Fund	<u>400,000</u>
Total Other Financing Sources (Uses)	<u>400,000</u>
Net Change in Fund Balance	415,000
Fund Balance at Beginning of Year	<u>29,634,349</u>
Fund Balance at End of Year	<u>30,049,349</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE PUBLIC HEALTH AND SAFETY TRUST FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**PUBLIC HEALTH AND SAFETY TRUST FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Estimated Interest Earned	10,000
Total Revenues	10,000
Expenditures	
Investment Advisory Services	25,000
Total Expenditures	25,000
Excess (Deficiency) of Revenues Over Expenditures	(15,000)
Other Financing Sources (Uses)	
Transfer Out to Riverboat Gaming Trust Fund	(400,000)
Total Other Financing Sources (Uses)	(400,000)
Net Change in Fund Balance	(415,000)
Fund Balance at Beginning of Year	19,131,140
Fund Balance at End of Year	18,716,140

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE HOTEL/MOTEL TAXES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**HOTEL/MOTEL TAXES FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Revenue from State	1,750,000
3/4% Occupancy Tax	750,000
Interest Earned/Other	15,000
Total Revenue	2,515,000
 Expenditures	
East Bank District Landscape Management	45,500
Sports Commission SBSC	20,000
Total Expenditures	65,500
 Excess (Deficiency) of Revenues Over Expenditures	 2,449,500
 Other Financing Sources (Uses)	
Transfer Out for Debt Services (DEQ 2010)	(1,000,000)
Transfer Out to Civic Center	(300,000)
Transfer Out to Arena	(400,000)
Total Other Financing Sources (Uses)	(1,700,000)
 Net Change in Fund Balance	 749,500
 Fund Balance at Beginning of Year	 2,873,455
 Fund Balance at End of Year	 3,622,955

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE EMERGENCY MEDICAL SERVICES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**EMERGENCY MEDICAL SERVICES FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Out of Town Fees	4,586,959
Ambulance Fees	3,250,000
Other Income	685,000
Penalties	80,000
State Supplemental Pay	295,000
Interest Earned	4,000
Total Revenues	8,900,959
Expenses	
Salaries	3,137,469
Overtime – Premium Hours	49,950
Part Time	16,740
Emergency Med Tech Pay	624,000
State Supplemental Pay	302,940
Out of Class pay	42,030
Part Time Civil Service Secretary	2,025
Holiday Pay	66,150
Regular Overtime – 24 Hours Shift	74,250
Specialized Training Pay	28,188
FICA and Medicare Insurance	58,549
Retirement	1,153,991
Group Insurance	681,865
Vacation Accrual	6,000
Unemployment	4,995
General Office Supplies	3,510
Computer Supplies	1,350
Printing	1,323
Postage	945
Books/Periodicals	2,160
Memberships/Subscriptions	2,295
General Operating Supplies	23,220
Fuel and Oil	61,560
First Aid Supplies	250,000
Uniforms	29,970
Laundry and Cleaning	2,700
Electricity	55,350
Natural Gas	13,500
Water and Sewer	14,175
Communications/Telephone	25,650

Mobile Phone Service	8,100
Other Communications	21,600
Wireless Communication - Laptops	12,960
Physicals/Vaccinations	5,400
Employee Health Services	4,050
Computer Software Maintenance contracts	115,000
General and Administrative Charges	40,000
Computer System Charges	17,000
Building Repair and Maintenance	27,000
Equipment Maintenance	17,550
Vehicle Maintenance	56,700
Travel and Training	22,950
Consultant Fees	36,000
Ambulance Alliance Fes	96,000
Medical Waste Disposal	10,000
General Insurance	252,500
Bad Debt	550,000
Billing Services	305,500
Total Expenses	<u>8,335,160</u>
Net Income (Loss)	565,799
Transfers	
Transfer Out to Capital and Contingency	<u>(589,000)</u>
Total Transfers	<u>(589,000)</u>
Net Income (Loss) after Transfers	(23,201)
Fund Balance at Beginning of Year	<u>(6,323,921)</u>
Fund Balance at End of Year	<u>(6,347,122)</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE ARENA FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**BROOKSHIRE GROCERY ARENA
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Direct Event Income	1,024,635
Ancillary Income	
Concessions	770,223
Merchandise	164,615
TM Commission	645,496
Facility Fee	636,800
Parking	236,000
Total Ancillary Income	2,453,134
Total Event Income	3,477,769
Other Income	
Luxury Seating	710,000
Advertising	538,239
Incremental Advertising	87,000
Payment to City Scoreboard	(87,000)
Miscellaneous	49,500
Total Other Income	1,297,739
Total Revenues	4,775,508
Indirect Expenditures	
Executive	241,197
Finance	324,994
Marketing	185,753
Operations	697,197
Event Services	534,647
Box Office	131,867
Overhead	1,294,000
Food and Beverage	340,418
Management Fee	225,253
Promoter Fees	1,416,500
Total Expenditures	5,391,826
Excess (Deficiency) of Revenues Over Expenditures	(616,318)

Other Financing Sources (Uses)	
Transfer In From City	400,000
Total Other Financing Sources (Uses)	<u>400,000</u>
Net Change in Fund Balance	(216,318)
Beginning Fund Balance	<u>1,348,629</u>
Ending Fund Balance	<u>1,132,311</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the State and Federal Grants Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
 Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
 Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
 Final Reading - October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE STATE AND FEDERAL GRANTS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**STATE AND FEDERAL GRANTS FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Federal Grant Revenue	700,000
Other Revenue	400
Total Revenue	700,400
Expenditures	
Federal Grant Expenditures	700,000
Total Expenditures	700,000
Excess (Deficiency) of Revenues Over Expenditures	400
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Net Change in Fund Balance	400
Fund Balance at Beginning of Year	36,255
Fund Balance at End of Year	36,655

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Court Witness Fees Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE COURT WITNESS FEES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**COURT WITNESS FEES FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
City Court Fines	6,000
Investment Earnings	100
Total Revenue	6,100
Expenditures	
Court Witness Fees	1,200
Total Expenditures	1,200
Excess (Deficiency) of Revenues Over Expenditures	4,900
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Net Change in Fund Balance	4,900
Fund Balance at Beginning of Year	115,622
Fund Balance at End of Year	120,522

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Disaster Reserve Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas W Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading - October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE DISASTER RESERVE FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**DISASTER RESERVE FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Investment Earnings	8,000
Total Revenue	<u>8,000</u>
Expenditures	
Disaster Expenditures	20,000
Total Expenditures	<u>20,000</u>
Excess (Deficiency) of Revenues Over Expenditures	(12,000)
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	<u>-</u>
Net Change in Fund Balance	(12,000)
Fund Balance at Beginning of Year	<u>4,462,716</u>
Fund Balance at End of Year	<u>4,450,716</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE AMERICAN RESCUE PLAN ACT FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**AMERICAN RESCUE PLAN ACT FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Federal Grant Revenue	500,000
Investment Earnings	20,000
Total Revenue	520,000
Expenditures	
Federal Grant Expenditures	500,000
Total Expenditures	500,000
Excess (Deficiency) of Revenues Over Expenditures	20,000
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Net Change in Fund Balance	20,000
Fund Balance at Beginning of Year	68,696
Fund Balance at End of Year	68,696

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE SALES TAX CAPITAL IMPROVEMENT FUNDS FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023, TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**SALES TAX CAPITAL IMPROVEMENT
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Source of Funds	
1978 Sales Tax 1/2% estimated fund balance 12/31/2022	1,265,658
Estimated Receipts 2023	8,463,209
Interest Earned	25,000
Subtotal	9,753,867
1987 Sales Tax 1/2% estimated fund balance 12/31/2022	436,782
Estimated Receipts 2023	4,536,791
Interest Earned	20,000
Subtotal	4,993,573
Total	14,747,440

PROJECTS

Projects Funded from Sales Tax Capital Improvement Funds and Interest earned from the 1978 Sales Tax 1/2%

Balance South Bossier Redevelopment Plan	1,265,658
Meadowview Park Playground	90,000
Mitchell Park Playground	90,000
North Bossier Tennis Center	20,000
North Bossier Park	115,000
Ball Field Improvements and Repairs	300,000
Tinsley Football/Soccer/Baseball Complexes Improvements	145,400
Mike Wood, Walker Place, Shady Grove Parks Improvements	100,000
Walbrook Park	430,000
Various Repairs	100,000
Pavement Marking Maintenance	150,000
Airline Drive Rehab	1,500,000
Wemple Road Roundabout Design	50,000
Stormwater Masterplan Drainage Study	150,000
Tinsley Dugout Replacement	400,000
Traffic Engineering Communications Upgrade	300,000
Total	5,206,058

Projects Funded from Sales Tax Capital Improvement Funds and Interest earned from the 1987 Sales Tax 1/2%

Balance Hwy 71 Lighting (match Public Service Commission)	436,782
Total	<u>436,782</u>

EQUIPMENT

Equipment Funded from Sales Tax Capital Improvement Funds and Interest earned from the 1978 Sales Tax 1/2%

20 Police	
Building Improvements	45,880
Office Furniture and Equipment	12,600
Body Armor	14,400
Vehicle Equipment	150,200
Vehicles	649,000
21 Fire	
Other Equipment	498,500
Vehicles	510,000
Total	<u>1,008,500</u>

Equipment Funded from Sales Tax Capital Improvement Funds and Interest Earned from the 1987 Sales Tax 1/2%

01 City Council	
Office Furniture and Equipment	5,000
Computer Equipment	15,000
Other Equipment	10,000
02 Public Affairs	
Office Furniture and Equipment	7,500
Computer Equipment	2,500
03 Finance	
Office Furniture and Equipment	4,000
Computer Equipment	5,000
Building Improvements	50,000
04 Purchasing	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
05 Human Resources	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
06 Legal Department	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
07 City Court	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
08 City Marshal	
Office Furniture and Equipment	2,500
Computer Equipment	10,000
Other Equipment (Radios)	10,000
09 Community Development	

Office Furniture and Equipment	2,500
Computer Equipment	5,000
10 Fleet Services	
Other Equipment	26,100
11 Municipal Building	
Building Improvements	200,000
Civic Center Lower Roof	160,000
Card Reader Access System	150,000
12 Information Services	
Computer Equipment	481,500
Vehicles	30,000
15 Engineering	
Office Furniture and Equipment	2,500
Computer Equipment	7,500
Other Equipment	70,000
16 Traffic Engineering	
Computer Equipment	6,000
Other Equipment	5,000
17 Permits and Inspections	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
20 Police Department	
Computer Equipment	344,525
Computer Software	4,800
Other Equipment	313,652
21 Fire Department	
Computer Equipment (Hardware and Software)	116,850
Bunker Clothes	700,000
25 Public Works Administration	
Computer Equipment	2,500
26 Streets	
Other Equipment	293,500
Vehicles	50,000
27 Solid Waste	
Other Equipment	220,000
28 Herbicide/Mosquito Control	
Other Equipment	10,000
29 Street Sweeping and Grass Cutting	
Other Equipment	215,500
Vehicles	80,000
30 Animal Control	
Other Equipment	20,000
32 Parks and Recreation	
Office Furniture and Equipment	5,000
Computer Equipment	30,000
Other Equipment	49,500

Total	<u>3,760,927</u>
Summary	
Total Projects	5,642,840
Total Equipment	5,641,507
Contingency	<u>3,463,093</u>
Total	<u>14,747,440</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____ adopted this _____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE RIVERBOAT CAPITAL PROJECTS BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**RIVERBOAT CAPITAL PROJECTS
PROPOSED 2032 BUDGET**

	Proposed 2023 Budget
Sources of Funds	
Estimated Fund balance as of 12/31/2022	-
Estimated Revenues	10,500,000
Interest Earned	25,000
Total Sources of Funds	<u>10,525,000</u>
 Expenditures	
Transfer to 2015 Refunding Fund 335	6,065,000
Transfer to 2015 Debt Service (\$35,000,000)	2,355,000
Transfer to 2015 Debt Service (\$15,000,000)	860,000
 Unplanned Concrete, Drainage, and Storm Pipe Projects	545,000
Strom Damage Cleaning Project	700,000
 Contingency	-
Total Expenditures	<u>10,525,000</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of

_____ and seconded by _____ adopted this
_____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE UTILITIES CAPITAL IMPROVEMENT FUNDS FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023, TO SERVE AS A BUDGET OF EXPENDITURES 2DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**UTILITIES CAPITAL IMPROVEMENT
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Source of Funds	
Water Capital Additions and Contingency Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	1,601,908
Interest Earned	31,500
Other Transfers (Interfund Transfer Water Retained Earnings)	600,000
Other Transfers (Impact Fees)	242,500
Total	2,475,908
Sewer Capital Additions and Contingency Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	1,280,027
Interest Earned	10,025
Other Transfers (Interfund Transfer Sewer Retained Earnings)	2,000,000
Other Transfers (Impact Fees)	66,500
Total	3,356,552
Water Capital Improvement Assessment Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	240,000
Interest Earned	2,500
Other Transfers	(242,500)
Total	-
Sewer Capital Improvement Assessment Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	65,000
Interest Earned	1,500
Other Transfers	(66,500)
Total	-
Total All Funds	5,382,460

PROJECTS

Water Capital and Contingency Fund Projects	
Valve Management Program	319,000

Hydrant Repair and Replacement Program	234,000
Lead and Copper Compliance	200,000
Miscellaneous Water Loops	500,000
Benton Road Water Tank Painting	700,000

Sewer Capital and Contingency Fund Projects

Sewer Manhole Rehab Projects	20,000
Lift Station Rehab and Improvements	400,000
Lift Station Access Improvements	50,000

Total Projects	<u>2,423,000</u>
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EQUIPMENT

Equipment Funded from Utility Capital Improvement Funds and Interest Earned

61 Water Administration

Computer Equipment	6,000
--------------------	-------

63 Water Treatment Plant

Other Equipment	1,533,400
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64 Water Transmission and Distribution

Other Equipment	36,510
Vehicles	98,000

66 Customer Service

Office Furniture and Equipment	2,500
Computer Equipment	30,000
Water Meters	300,000
Other Equipment (2 handheld readers)	5,000
Vehicles	39,000

72 Red River Treatment Plant

Other Equipment	330,670
-----------------	---------

73 Sewer Collections

Vehicles	35,000
----------	--------

74 Lift Stations

Other Equipment	100,000
Vehicles	98,000

75 Northeast Treatment Plant

Other Equipment	135,500
-----------------	---------

76 Environmental Affairs Division

Office Furniture and Equipment	1,500
Other Equipment	10,500

Total Equipment	<u>2,761,580</u>
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Summary

Total Projects	2,423,000
Total Equipment	2,761,580
Contingency	647,880
Total	<u>5,832,460</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____ adopted this _____ day of _____, 2022 the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE EMERGENCY MEDICAL SERVICES CAPITAL PROJECTS BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR, AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**EMERGENCY MEDICAL SERVICES CAPITAL PROJECTS
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Sources of Funds	
Estimated Fund Balance as of 12/31/2022	-
Transfers In	589,000
Total Funds	<u>589,000</u>
Expenditures	
Other Equipment	351,200
EMS Vehicles	225,000
Total Expenditures	<u>576,200</u>
Estimated Fund Balance as of 12/31/2023	<u>12,800</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of

_____ and seconded by _____ adopted this
_____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE ARENA CAPITAL PROJECTS BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR, AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**ARENA CAPITAL PROJECTS
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
	<u> </u>
Sources of Funds	
Estimated Fund Balance as of 12/31/2022	-
Estimated Revenues	236,000
Interest Earnings	<u>200</u>
Total Funds	<u>236,000</u>
Expenditures	
Equipment	100,000
Capital Projects	<u>136,200</u>
Total Expenditures	<u>236,200</u>
Estimated Fund Balance as of 12/31/2023	<u>-</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of

_____ and seconded by _____ adopted this
_____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE)
AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK
BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

ORD / RESOL NO:	
INTRO:	
NOT:	
ADOPT:	

TITLE: Repeal Ordinance 71 of 2018
EXPLANATION OF PROPOSAL : Ordinance 71 of 2018 allocated funds to the Bossier Arts Council for management of the East Bank District and Plaza. The management services of the Bossier Arts Council are no longer needed, therefore it is necessary to repeal Ordinance 71 of 2018.
COST/BUDGET DATA: This will result in a deduction of \$50,000 of the yearly allocation to the Bossier Arts Council.
TIME DEADLINES: September 29, 2022 @ noon (agenda deadline) for October 4, 2022
SPONSOR <u>Amanda Nottingham</u> DATE: 09/29/2022 Amanda Nottingham, CAO
<input type="checkbox"/> NOTED <input checked="" type="checkbox"/> RECOMMENDED <u>Thomas H. Chandler</u> Thomas H. Chandler, Mayor
COUNCIL DISTRICT(S): All
COUNCIL MEETING DATE: October 4, 2022

The following Ordinance offered and adopted:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO REPEAL ORDINANCE NO. 71 OF 2018

WHEREAS, the City of Bossier City has previously enacted Ordinance No. 71 of 2018 to provide for the management of the East Bank Plaza by the Bossier Arts Council; and

WHEREAS, \$50,000 per year was allocated to the Bossier Arts Council for management of the East Bank Plaza; and

WHEREAS, the Bossier Arts Council will no longer be responsible for management of the East Bank Plaza; and

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, does hereby repeal Ordinance No. 71 of 2018.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2023 allocation to the Bossier Arts Council from the City of Bossier City will be reduced by \$50,000.

The above and foregoing Report was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of October 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, City Council President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:
AN ORDINANCE TO AMEND THE 2022 WATER AND SEWER FUND BUDGETS

EXPLANATION OF PROPOSAL:
 The Public Utilities Department has seen dramatic increases in operational expenses in 2022 due to supply chain and inflation issues. In addition to Chemical procurement costs for treating water and wastewater, fuel and oil costs have also increased. These increases are requiring budget amendments. As per the City Charter this is allowable provided there is sufficient net position available. There is sufficient net position for Water and Sewer to cover these costs.

COST/BUDGET DATA:
 A detailed breakdown of the budget amendments is as follows:

Org		Full Account	w/Contingency
6006100	Admin	6006100-51310	\$ 800.00
6006300	Water Plant	6006300-51310	\$ 6,000.00
6006400	Water Mtce.	6006400-51310	\$ 20,000.00
6017300	Swr. Mtce.	6017300-51310	\$ 500.00
6017400	Lift Stations	6017400-51310	\$ 40,000.00
6017500	NEWWTP	6017500-51310	\$ 3,000.00
6017600	Env. Aff.	6017600-51310	\$ 1,000.00

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME DEADLINES: N/A

SPONSOR: Amanda Nottingham **DATE:** Oct. 3, 2022
 Amanda Nottingham, Bossier City CAO

NOTED **RECOMMENDED BY:** Thomas H. Chandler
 Thomas H. Chandler, Mayor

COUNCIL DISTRICT: N/A

DATE TO BE PUT ON AGENDA:
 First Reading October 18, 2022
 Second Reading November 1, 2022

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2022

AN ORDINANCE TO AMEND THE 2022 WATER AND SEWER FUND BUDGETS

WHEREAS, the Bossier City Charter Section 6.06 Additional appropriations and budget amendments requires that additional appropriations be made by amending the respective budgets by ordinance; and

WHEREAS, the price of fuel and oil required for the Public Utilities Department have increased significantly and it is estimated that additional appropriations of \$71,300.00 are needed to cover the cost of fuel and oil for the remainder of the fiscal year; and

WHEREAS, the 2022 Water and Sewer Fund operating budgets need to be amended to appropriate additional funding to ensure sufficient funds are available to cover anticipated expenses for the remainder of the fiscal year.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2022 Water and Sewer Fund operating budgets to increase the appropriation for fuel and oil in division 61 Water Administration by \$800.00, division 63 Water Treatment Plant by \$6,000.00, division 64 Water Maintenance by \$20,000, Division 73 Sewer Maintenance by \$500.00, division 74 Lift Stations by \$40,000.00, division 75 North East Wastewater Treatment Plant by \$3,000.00, and division 76 Environmental Affairs by \$1,000.00 for fuel and oil.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeff Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:
AN ORDINANCE TO REPLACE THE WATER SERVICE TO 221 TRAFFIC STREET DUE TO A DEAD-END WATER MAIN CAUSING WATER QUALITY CONCERNS AT A COST OF \$13,000.00 TO COME FROM THE WATER CAPITAL & CONTINGENCY FUND.

EXPLANATION OF PROPOSAL:
 The water service for 221 Traffic Street is connected to a dead-end water main causing water quality concerns. There is an existing 12-inch water main that fronts the property that is looped into the water distribution system. Replacing the water service for 221 Traffic Street to connect to the existing 12-inch water main will eliminate water quality concerns.

COST/BUDGET DATA:
 The Utility Department is requesting \$13,000.00 to be appropriated from the Water Capital & Contingency Fund to replace the water service to 221 traffic street.

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME DEADLINES: N/A

SPONSOR: Amanda Nottingham **DATE:** October 4, 2022
 Amanda Nottingham, Bossier City CAO

NOTED **RECOMMENDED BY:** Thomas H. Chandler
 Thomas H. Chandler, Mayor

COUNCIL DISTRICT: 5

DATE TO BE PUT ON AGENDA:
 First Reading October 18, 2022
 Second Reading November 1, 2022

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2022

AN ORDINANCE TO REPLACE THE WATER SERVICE TO 221 TRAFFIC STREET DUE TO A DEAD-END WATER MAIN CAUSING WATER QUALITY CONCERNS AT A COST OF \$13,000.00 TO COME FROM THE WATER CAPITAL & CONTINGENCY FUND.

WHEREAS, the water service for 221 Traffic Street is connected to a dead-end water main causing water quality concerns; and

WHEREAS, there is an existing 12-inch water main that fronts the property that is looped into the water distribution system; and

WHEREAS, replacing the water service for 221 Traffic Street to connect to the existing 12-inch water main will eliminate water quality concerns; and

WHEREAS, the Utility Department hereby request \$13,000.00 to be appropriated from the Water Capital & Contingency Fund to replace the water service to 221 traffic street.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, authorizes the Mayor to appropriate \$13,000.00 to come from the Water Capital and Contingency fund to be used for the purpose of replacing the water service to 221 traffic street; and authorizes the City to enter into any necessary contracts for completion of the work.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2022 Water Capital and Contingency Budget is hereby amended to increase expenditures for the replacement of the water service to 221 traffic street by \$13,000.00 and decrease Fund Balance by \$13,000.00.

The above and foregoing Report was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 1st, day of November 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeff Darby, President

Phyllis McGraw, City Clerk

Ben Rauschenbach

From: Thomas Pulley <thomas@pulleyinc.com>
Sent: Wednesday, September 28, 2022 11:30 AM
To: Ben Rauschenbach
Subject: Red River Chevy - 1" HDPE Bore Quote

Ben,

This quote is for the new service bore as discussed onsite. Quote includes potholing for the existing 12" water main across the street from the water meter, new service installation via directional boring, hot tap and connections to the existing main and meter at each bore pit, and 2ea approx. 5'x5' concrete patch removal & replacements w/ compacted backfill.

Our Quote is for \$12,200.00.

Please let me know if you have any questions and appreciate the opportunity.

Thanks,

Thomas Pulley

Pulley Construction, Inc.
110 Alfa Ln
Benton, LA 71006
Office: (318)747-1819
Cell: (318)464-1774

We have moved. Please see our new physical/ mailing address above and update your contact info for us.

The following Ordinance offered and adopted:

Ordinance No. ____ Of 2022

AN ORDINANCE TO AMEND THE 2022 ALTERNATIVE FUEL STATIONS FUND BUDGET

WHEREAS, the Bossier City Charter Section 6.06 Additional appropriations and budget amendments requires that additional appropriations be made by amending the respective budgets by ordinance; and

WHEREAS, the 2022 Alternative Fuel Station Fund budget needs to be amended due to variances in budgeted and actual revenues and expenses and to ensure sufficient funds are appropriated to cover estimated expenses for the remainder of the fiscal year.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2022 Alternative Fuel Stations Fund operating budget as follows:

	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
Revenues			
CNG Fuel Sales - Hwy 80	150,000	135,000	285,000
E85 Fuel Sales - Hwy 80	124,400	175,000	299,400
E85 Fuel Sales - Hwy 71	99,400	110,000	209,400
Expenses			
Highway 80 Station			
CNG Fuel	80,000	85,000	165,000
E85 Fuel	50,000	165,000	215,000
Equipment Repair and Maintenance	28,000	10,000	38,000
Highway 71 Station			
CNG Fuel	50,000	50,000	100,000
E85 Fuel	37,800	115,000	152,800
Equipment Repair and Maintenance	20,000	10,000	30,000

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

ADOPT A RESOLUTION TO APPROVE THE USE OF CITY WATER TO SERVE THE ROSEWALK SUBDIVISION RESIDENTIAL DEVELOPMENT.

EXPLANATION OF PROPOSAL:

Authorize the use of City water to serve a residential development located outside of the City limits.

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR:  DATE: October 3, 2022
 Clinton C. Patrick, P.E., L.S.I., Asst. City Engineer

NOTED RECOMMENDED BY 
 Thomas Chandler, Mayor

COUNCIL DISTRICT: N/A

DATE TO BE PUT ON AGENDA: October 18, 2022

The following Resolution offered and adopted:

RESOLUTION NO. _____ OF 2022

**ADOPT A RESOLUTION TO APPROVE THE USE OF CITY WATER TO SERVE THE
ROSEWALK SUBDIVISION RESIDENTIAL DEVELOPMENT.**

WHEREAS; Rosewalk Subdivision is a residential development located outside the Bossier City limits; and

WHEREAS; it is requested for permission for the City of Bossier City to serve the development with water; and

WHEREAS; all permit fees, impact fees, and all other rules and regulations shall apply.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, resolves to approve the use of city water to serve the Willow Chute Ranch Residential Development.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the 18th, day of October, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeff Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE: A RESOLUTION FOR PUBLIC WORKS TO FILL A LABORER I POSITION IN THE STREET SWEEPING AND GRASS CUTTING DIVISION DUE TO A TRANSFER.

EXPLANATION OF PROPOSAL: A LABORER I POSITION IS VACANT DUE TO A TRANSFER.

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR: Wade Pich DATE: 10/06/2022

NOTED RECOMMENDED BY Thomas W. Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA:
10/18/2022

The following Resolution offered and adopted:

RESOLUTION ____ Of 2022

A RESOLUTION FOR PUBLIC WORKS TO FILL A LABORER I POSITION IN THE STREET SWEEPING AND GRASS CUTTING DIVISION DUE TO A TRANSFER

WHEREAS, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel and Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by the hiring of any personnel and other action prohibiting the hiring of any employee receiving pay without council approval; and

WHEREAS, A Laborer I position is available due to a transfer; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, be it ordained the administration is hereby authorizing Public Works to fill a Laborer I in the Street Sweeping and Grass Cutting Division.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2022 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffrey D. Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

A RESOLUTION AUTHORIZING THE PROMOTION OF TWO POLICE SERGEANTS DUE TO RETIREMENTS, AND THE HIRING OF ONE (1) POLICE OFFICER FOR THE BOSSIER CITY POLICE DEPARTMENT.

EXPLANATION OF PROPOSAL:

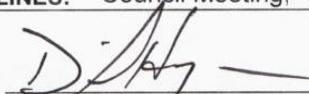
Due to the retirement of one Police Sergeant and to hire one officer for that vacancy, AND to promote an additional Police Sergeant due to the impending retirement of another who is running time out. This will allow daily operations to continue in the Patrol Division.

COST/BUDGET DATA:

Budget neutral

TIME DEADLINES: Council Meeting, October 18, 2022

SPONSOR:



DANIEL HAUGEN, CHIEF OF POLICE

DATE: 10/11/22

NOTED RECOMMENDED BY:


 Thomas Chandler, Mayor

COUNCIL DISTRICT: N/A

DATE TO BE PUT ON AGENDA: Agenda Meeting October 12, 2022

The following Resolution offered and adopted:

RESOLUTION ____ Of 2022

A RESOLUTION AUTHORIZING THE PROMOTION OF TWO POLICE SERGEANTS AND THE HIRING OF ONE POLICE OFFICER FOR THE BOSSIER CITY POLICE DEPARTMENT.

WHEREAS, Ordinance No. 21 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the promotion of a Police Officer to Sergeant and hiring one Police Officer to fill the vacancy will allow operations to continue, and to promote another officer to Police Sergeant due to the impending retirement of one who is running out leave time, and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring and promotion procedures for the fulfillment of these positions.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2022 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffrey Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

<p>TITLE: A resolution authorizing the hiring or promoting of a Foreman I for the Lift Stations Division in the Public Utilities Department.</p>
<p>EXPLANATION OF PROPOSAL: Replacing due to resignation.</p>
<p>COST/BUDGET DATA: As approved in and not to exceed the current year's budget.</p>
<p>IF ADD ON FOR REGULAR MEETING - Please state reason:</p>
<p>TIME DEADLINES: Agenda items due by noon on 10/12/2022</p>
<p>SPONSOR: <u>Amanda Nottingham</u> DATE: 10/10/2022 Amanda Nottingham, CAO</p>
<p><input type="checkbox"/> NOTED</p> <p><input checked="" type="checkbox"/> RECOMMENDED BY: <u>Thomas M. Chandler</u> Thomas Chandler, Mayor</p>
<p>COUNCIL DISTRICT: N/A</p>
<p>DATE TO BE PUT ON AGENDA: October 18, 2022</p>

The following Resolution offered and adopted:

RESOLUTION ____ OF 2022

A RESOLUTION AUTHORIZING THE HIRING OR PROMOTION OF A FOREMAN FOR THE LIFT STATIONS DIVISION DUE TO RESIGNATION AND BACKFILLING ANY POSITION THIS MAY CREATE.

WHEREAS, Ordinance No. 76 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of Foreman is vacant due to resignation; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the _____, day of _____, 2022 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE: A RESOLUTION CERTIFYING OFF-SYSTEM BRIDGE PROGRAM COMPLIANCE FOR ~~2002~~ 2023 FOR THE CITY OF BOSSIER CITY, LOUISIANA
2023-

EXPLANATION OF PROPOSAL: ANNUAL RESOLUTION OFFICIALLY ENDORSING THE CITY'S PARTICIPATION IN THE PROGRAM

COST/BUDGET DATA: N/A

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME

SPONSOR: Wade Rish **DATE:** 9/29/2022

NOTED RECOMMENDED BY Thomas Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: 10/4/2022

The following Resolution offered and adopted:

RESOLUTION NO. _____ OF 2022

A RESOLUTION CERTIFYING OFF-SYSTEM BRIDGE PROGRAM COMPLIANCE FOR 2022-2023 FOR THE CITY OF BOSSIER CITY, LOUISIANA

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected and rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards, and that an inventory of these bridges be maintained by each State; and

WHEREAS, responsibility to inspect, rate, and load post these bridges under the authority of Bossier City in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Bossier Parish, and is delegated by Bossier Parish to Bossier City.

NOW, THEREFORE, BE IT RESOLVED, by the governing authority of Bossier City (herein referred to as the City), that the City in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD), to qualify for program participation for the period of 1 October, 2022, through 30 September, 2023:

1. The City has performed all interim inspections on all City owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the City have been structurally analyzed and rated by the City as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges, where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above, has been critically reviewed by the City. Load posting information has been updated by the City to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.

3. All City owned or maintained bridges which require load posting or closings are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the City prior to load posting.

4. All bridges owned or maintained by the City are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the City by the LA DOTD are noted.

These stipulations are prerequisites to participation by Bossier Parish and Bossier City in the Off-System Bridge Replacement Programs.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of _____, and second by _____, and adopted on the _____ day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffrey D. Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

- 1. Public Hearing and Resolution**
- 2. City of Bossier City's 2023 CDBG Annual Action Plan for application for Community Development Block Grant Funds.**

EXPLANATION OF PROPOSAL:

Resolution allowing the Mayor to sign 2022 Consolidated Action Plan for Community Development Block Grant Final Statement and Certifications.

The amount for 2023 CDBG funds requested will be \$526,217.00
 The application consists of the required FY2022 Action Plan for Housing and Community Development Programs and the Final Statement for \$526,217.00 CDBG funds. Funds will be used in continuation of current programs and in Census Tracts, 101, 105, 106.01, 107.02, 108.01, and 113. Funds will also be used to continue some citywide programs.

COST/BUDGET DATA:

FY 2022 CDBG application at \$526,217.00

TIME DEADLINES: Council Meeting, October 18, 2022

SPONSOR: Robert Brown  **DATE:** October 7, 2022

NOTED **RECOMMENDED BY:** Thomas H. Chandler 
 Thomas H. Chandler, Mayor

COUNCIL DISTRICT:

DATE TO BE PUT ON AGENDA: October 18, 2022

Revised July 30, 2013

RESOLUTION NO. _____ OF 2023

A RESOLUTION SUPPORTING THE CITY'S APPLICATION TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR FUNDING (ENTITLEMENT STATUS) UNDER AUTHORITY OF TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 (42 U.S.C. 3535) (d) and (42 U.S.C. 5301) (et.seq.)

BE IT RESOLVED by the City Council of the City of Bossier City, Louisiana that the City of Bossier City Council hereby supports the City's Five-Year Consolidated Strategy Plan and 2023 Action Plan and application to the U.S. Department of Housing and Urban Development for funding (Entitlement Status) under authority of the Consolidation for the following: Comprehensive Housing Affordability Strategy (CHAS): title I of the Cranston-Gonzalez National Affordable Housing Act, 42 U.S.C. 12702-12711; Community Development Block Grants (CDBG): title I of the Housing and Community Development Act of 1974, 42 U.S.C. 5304-5320; Emergency Shelter Grants (ESG): title VI, subtitle B, of the Stewart B. McKinney Homeless Assistance Act, 42 U.S.C. 11371-11378; HOME Investment Partnerships (HOME): title II of the Cranston-Gonzalez Nation Affordable Housing Act, 42 U.S.C. 12741-12839; Housing Opportunities for Persons With AIDS (HOPWA): the AIDS; Housing Opportunity Act, 42 U.S.C. 12901-12912; Also serving as a basis for determining requirements in this rule are the Fair Housing Act (42 U.S.C. 3601-3619), title VI of the Civil Rights Act of 1964 section 504 of the Rehabilitation Act of 1973, title II of the Americans With Disabilities Act, and Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u).

WHEREAS, the primary objective of the Community Development Entitlement Program is the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income, and whereas, consistent with this primary objective, the Federal Assistance realized from this application is for the support of community development activities which are directed toward the following specific objectives:

- (1) The elimination of slums and blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income;
- (2) The elimination of conditions which are detrimental to health, safety and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities;
- (3) The conversion of the city's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income;
- (4) The improvement of the quality of community services, principally for persons of low and moderate income, which are essential for sound community development;
- (5) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods of housing opportunities for person of lower income and the revitalization of deteriorating neighborhoods to attract persons of higher income; and
- (6) The restoration and preservation of properties of special value or historic, architecture or aesthetic reasons.

WHEREAS, THE City of Bossier City possesses legal authority to apply for this grant, and all other related Housing Urban Development Programs to execute all proposed projects and whereas, this City is now established as an "Entitlement City";

NOW THEREFORE, BE IT RESOLVED that the City of Bossier City hereby supports Thomas H. Chandler, Mayor of Bossier City, Louisiana, the chief official of Bossier City, to apply for and sign all document as necessary and appropriate in the City's application of Housing and Urban Development Programs.

This resolution having been submitted to a vote and declared adopted on the ___ day of _____, 2022 by the following vote is on motion of _____ and seconded by _____.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

- 1. Public Hearing and Resolution**
- 2. City of Bossier City's 2023 CDBG Annual Action Plan for application for Community Development Block Grant Funds.**

EXPLANATION OF PROPOSAL:

Resolution allowing the Mayor to sign 2022 Consolidated Action Plan for Community Development Block Grant Final Statement and Certifications.

The amount for 2023 CDBG funds requested will be \$526,217.00
 The application consists of the required FY2022 Action Plan for Housing and Community Development Programs and the Final Statement for \$526,217.00 CDBG funds. Funds will be used in continuation of current programs and in Census Tracts, 101, 105, 106.01, 107.02, 108.01, and 113. Funds will also be used to continue some citywide programs.

COST/BUDGET DATA:

FY 2022 CDBG application at \$526,217.00

TIME DEADLINES: Council Meeting, October 18, 2022

SPONSOR: Robert Brown  **DATE:** October 7, 2022

NOTED **RECOMMENDED BY:** Thomas H. Chandler 
 Thomas H. Chandler, Mayor

COUNCIL DISTRICT:

DATE TO BE PUT ON AGENDA: October 18, 2022

Revised July 30, 2013

RESOLUTION NO. _____ OF 2023

A RESOLUTION SUPPORTING THE CITY'S APPLICATION TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR FUNDING (ENTITLEMENT STATUS) UNDER AUTHORITY OF TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 (42 U.S.C. 3535) (d) and (42 U.S.C. 5301) (et.seq.)

BE IT RESOLVED by the City Council of the City of Bossier City, Louisiana that the City of Bossier City Council hereby supports the City's Five-Year Consolidated Strategy Plan and 2023 Action Plan and application to the U.S. Department of Housing and Urban Development for funding (Entitlement Status) under authority of the Consolidation for the following: Comprehensive Housing Affordability Strategy (CHAS): title I of the Cranston-Gonzalez National Affordable Housing Act, 42 U.S.C. 12702-12711; Community Development Block Grants (CDBG): title I of the Housing and Community Development Act of 1974, 42 U.S.C. 5304-5320; Emergency Shelter Grants (ESG): title VI, subtitle B, of the Stewart B. McKinney Homeless Assistance Act, 42 U.S.C. 11371-11378; HOME Investment Partnerships (HOME): title II of the Cranston-Gonzalez Nation Affordable Housing Act, 42 U.S.C. 12741-12839; Housing Opportunities for Persons With AIDS (HOPWA): the AIDS; Housing Opportunity Act, 42 U.S.C. 12901-12912; Also serving as a basis for determining requirements in this rule are the Fair Housing Act (42 U.S.C. 3601-3619), title VI of the Civil Rights Act of 1964 section 504 of the Rehabilitation Act of 1973, title II of the Americans With Disabilities Act, and Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u).

WHEREAS, the primary objective of the Community Development Entitlement Program is the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income, and whereas, consistent with this primary objective, the Federal Assistance realized from this application is for the support of community development activities which are directed toward the following specific objectives:

- (1) The elimination of slums and blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income;
- (2) The elimination of conditions which are detrimental to health, safety and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities;
- (3) The conversion of the city's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income;
- (4) The improvement of the quality of community services, principally for persons of low and moderate income, which are essential for sound community development;
- (5) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods of housing opportunities for person of lower income and the revitalization of deteriorating neighborhoods to attract persons of higher income; and
- (6) The restoration and preservation of properties of special value or historic, architecture or aesthetic reasons.

WHEREAS, THE City of Bossier City possesses legal authority to apply for this grant, and all other related Housing Urban Development Programs to execute all proposed projects and whereas, this City is now established as an "Entitlement City";

NOW THEREFORE, BE IT RESOLVED that the City of Bossier City hereby supports Thomas H. Chandler, Mayor of Bossier City, Louisiana, the chief official of Bossier City, to apply for and sign all document as necessary and appropriate in the City's application of Housing and Urban Development Programs.

This resolution having been submitted to a vote and declared adopted on the ___ day of _____, 2022 by the following vote is on motion of _____ and seconded by _____.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery D. Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the General Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas W Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE GENERAL FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**GENERAL FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Ad Valorem Taxes	14,600,000
Prior Year Ad Valorem Taxes	300,000
Tax Penalty Interest	95,000
Sales Taxes	35,377,414
Utility Taxes	4,375,000
Telephone	85,000
Chain Store Tax	105,000
2% Fire Insurance Refund	250,000
Cable T.V.	500,000
Occupational Licenses	1,851,000
Bonded Contractor License	87,000
Insurance Licenses	850,000
Spec Funds from St of La. Traffic Signals	175,000
Beer Excise Tax	90,000
Liquor and Beer Licenses	75,000
Property Standards Fees	20,000
Louisiana Downs	40,000
Permit Fees	1,300,000
Louisiana Downs, Slots	375,000
Video Poker	200,000
Police Grant Revenue	100,000
Housing Authority Payment in Lieu of Taxes	75,000
CDBG Administrative Reimbursement	162,391
General and Administrative Charges	508,000
Public Safety Income	225,000
Engineering Fees	70,000
Parks and Recreation Income	400,000
Court Fines	500,000
Interest Earned	75,000
Other Income	100,000
State Supplemental Pay	1,862,280
Total Revenues	64,828,085

GENERAL FUND

PROPOSED 2023 BUDGET

	Proposed 2023 Budget
Expenditures	
City Council	384,824
Public Affairs	606,735
Finance Department	1,091,434
Purchasing Division	232,913
Human Resources Department	433,391
Legal Department	577,080
City Court	1,040,866
City Marshal	1,323,767
Community Development Department	284,572
Fleet Services Department	1,234,705
Building Maintenance Department	1,919,558
Information Services Division	1,417,746
Engineering Department	1,511,131
Traffic Engineering Division	1,614,017
Permits and Inspections Division	1,012,744
Police Department	22,126,587
Fire Department	17,057,230
Public Works Administration	339,674
Street Division	497,636
Recreation Department	3,244,737
Payments to Governmental and Other Agencies	1,932,380
Total Expenditures	59,883,727
 Other Financing Sources (Uses)	
Transfers In From Alternative Fuel Stations	21,400
Transfers Out to Debt Service	(4,060,000)
Transfers to Component Unit	(317,701)
Total Other Financing Sources (Uses)	(4,356,301)
 Change in Fund Balance	588,057
 Fund Balance at Beginning of Year	30,958,384
 Fund Balance at End of Year	31,546,441

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

**CITY COUNCIL – 01
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	138,633
Car Allowance	1,680
FICA and Medicare Insurance	10,605
Retirement	9,584
Group Insurance	97,159
General Office Supplies	1,022
Computer Supplies	47
Postage	95
Books/Periodicals	817
Memberships/Subscriptions	948
Operating Supplies	2,843
Telephone Communications	3,412
Mobile Phone Service	4,000
Wireless Communication - Laptops	3,348
Advertising	19,000
Equipment Rental	3,412
Computer Software and Maintenance	24,000
Equipment Repairs and Maintenance	237
Travel and Training	8,508
Consultant Services	36,500
General Insurance	17,500
Other Expenses	1,474
Total	384,824

**PUBLIC AFFAIRS - 02
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	332,962
FICA and Medicare Insurance	25,472
Retirement	51,609
Group Insurance	60,724
General Office Supplies	3,000
Computer Supplies	500
Printing	237
Postage	1,200
Books/Periodicals	284
Memberships/Subscriptions	2,579
Operating Supplies	4,265

Fuel and Oil	5,400
Telephone	4,265
Mobile Phone Service	2,500
Wireless Communication - Laptops	2,843
Equipment Rental	4,739
Equipment Repairs and Maintenance	190
Vehicle Repairs and Maintenance	948
Software Maintenance	2,370
Travel and Training	3,176
Professional Affiliations	500
General Insurance	31,100
Marketing and Promotional	1,144
Lobbyist and Consultant Services	58,000
Other Expenses	6,000
Office Equipment	728
Total	<u>606,735</u>

**FINANCE - 03
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	494,069
FICA and Medicare Insurance	37,796
Retirement	76,581
Group Insurance	103,231
General Office Supplies	5,500
Computer Supplies	1,000
Printing	4,500
Postage	30,000
Books and Periodicals	500
Memberships/Subscriptions	2,085
Operating Supplies	12,000
Fuel and Oil	2,500
Telephone	4,500
Mobile Phone Service	600
Wireless Communications - Laptops	3,000
Legal Notices	20,000
Computer Software	74,000
Computer System	24,000
Equipment Repairs and Maintenance	1,000
Vehicle Repairs and Maintenance	1,000
Equipment Rental	11,000
Travel and Training	14,572
Computer Consultant Fees	1,500
Professional Services/Audit	40,000
Professional Services/Actuarial	37,000
Preparation of Tax Rolls	35,000
General Insurance	53,500
Other Expenses	1,000
Total	<u>1,091,434</u>

**PURCHASING - 04
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	124,440
FICA and Medicare Insurance	9,520

Retirement	19,288
Group Insurance	24,290
General Office Supplies	700
Printing	700
Postage	500
Books/Periodicals	150
Memberships	500
General Operating Supplies	1,100
Communications/Telephone	7,500
Wireless Communication - Laptops	500
Legal Notices	200
Equipment Rental	4,500
Computer Software	8,765
Equipment Repairs and Maintenance	100
Travel and Training	6,500
General Insurance	22,500
Other Expenses	1,160
Total	<u>232,913</u>

**HUMAN RESOURCES - 05
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	207,128
FICA and Medicare Insurance	15,845
Retirement	32,105
Group Insurance	48,579
General Office Supplies	2,369
Computer Supplies	237
Printing	1,000
Postage	650
Memberships/Subscriptions	1,000
Operating Supplies	1,800
Fuel and Oil	2,275
Communications/Telephone	3,000
Mobile Phones	1,220
Wireless Communication - Laptops	480
Employment Physicals	9,200
Public Records Checks	22,000
Equipment Rental	7,200
Computer Software	10,000
Equipment Repairs and Maintenance	300
Vehicle Repairs and Maintenance	750
Travel and Training	2,000
Consultant Fees - EAP	38,503
General Insurance	25,000
Other Expenses	750
Total	<u>433,391</u>

**LEGAL DEPARTMENT - 06
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	321,608
Part Time Salaries	55,000
FICA and Medicare Insurance	28,811
Retirement	39,604
Group Insurance	48,579

General Office Supplies	2,000
Computer Supplies	100
Postage	1,000
Books/Periodicals	32,000
Memberships/Subscriptions	125
General Operating Supplies	2,500
Communications/Telephone	1,500
Mobile Phones	1,500
Wireless Communication - Laptops	960
Legals	1,000
Equipment Rental	3,670
Travel and Training	6,723
Legal Fees	6,000
General Insurance	21,200
Other Expenses	2,200
Recording Fees	1,000
Total	<u>577,080</u>

**CITY COURT - 07
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	597,410
Court Supplemental Pay	84,000
Overtime	1,000
Part-time	14,000
FICA and Medicare Insurance	53,275
Retirement	106,862
Group Insurance	157,883
Unemployment	900
General Office Supplies	2,000
Computer Supplies	950
Printing	2,000
Postage	5,200
Books/Periodicals	17,500
General Operating Supplies	15,433
Communications/Telephone	5,000
Equipment Rental	5,203
Audit Fees	20,000
Consulting Fees	750
Storage Building Rental	4,500
Equipment Repairs and Maintenance	500
General Insurance	43,500
Other Expenses	1,000
City Court Reimbursement	(98,000)
Total	<u>1,040,866</u>

**CITY MARSHAL – 08
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	729,700
Overtime	15,000
Part Time	22,000
Educational Incentive Pay	29,000
State Supplemental Pay	59,400
FICA and Medicare Insurance	65,415
Retirement	117,599

Group Insurance	170,028
Unemployment	2,000
Computer Supplies	450
Postage	1,900
General Operating Supplies	2,500
Fuel and Oil	24,000
Uniforms	2,000
Communications/Telephone	3,000
Mobile Phones	12,500
Other Communications	250
Wireless Communication - Laptops	10,000
Computer Software	19,200
Equipment Rental	4,100
Equipment Repairs and Maintenance	4,500
Vehicle Repairs and Maintenance	16,000
Professional Services	19,512
General Insurance	41,100
Other Expenses	2,613
Salary Reimbursement	(50,000)
Total	<u>1,323,767</u>

**COMMUNITY DEVELOPMENT – 09
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	146,900
Part-time	20,800
FICA and Medicare Insurance	12,829
Retirement	22,770
Group Insurance	36,435
Unemployment	300
General Office Supplies	500
Computer Supplies	100
Postage	350
Memberships/Subscriptions	1,500
General Operating Supplies	1,800
Fuel and Oil	1,548
Communications/Telephone	2,900
Advertising/Legals	2,400
Equipment Rental	3,500
Vehicle Repairs and Maintenance	500
Computer Software Maintenance	750
Travel and Training	1,390
Audit Fees	12,000
General Insurance	15,200
Other Expenses	100
Total	<u>284,572</u>

**FLEET SERVICES - 10
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	662,096
Overtime	40,000
Tool Allowance	1,500
FICA and Medicare Insurance	53,825
Retirement	102,625
Group Insurance	194,317

Unemployment	500
General Office Supplies	1,137
Postage	379
General Operating Supplies	14,216
Fuel and Oil	19,200
First Aid Supplies	284
Uniforms	4,000
Electricity	42,647
Natural Gas	11,373
Water and Sewer	4,739
Communications/Telephone	3,127
Mobile Phones	1,895
Other Communications	569
Wireless Communication - Laptops	569
Equipment Rental	1,327
Computer Software	9,477
Building Repairs and Maintenance	3,058
Equipment Repairs and Maintenance	3,791
Vehicle Repairs and Maintenance	866,436
Towing Charges	237
Travel and Training	2,369
General Insurance	43,500
Garage Default	1,000
Other Expenses	948
Fleet Services Charges	(856,436)
Total	<u>1,234,705</u>

**MUNICIPAL BUILDING - 11
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	317,562
Overtime	10,000
FICA and Medicare Insurance	25,058
Retirement	49,222
Group Insurance	72,869
Unemployment	1,500
General Office Supplies	1,000
Computer Supplies	100
Postage	35
General Operating Supplies	15,000
Fuel and Oil	20,000
First Aid Supplies	250
Uniforms	2,000
Electricity	325,000
Natural Gas	14,000
Water and Sewer	70,000
Mobile Phone	4,800
Communications/Telephone	14,000
Other Communications	8,500
Wireless Communication - Laptops	480
Equipment Rental	10,000
Building Repairs and Maintenance	856,484
Equipment Repairs and Maintenance	18,000
Vehicle Repairs and Maintenance	19,000
Travel-Educational	500
General Insurance	58,200
Computer Software Maintenance	5,998
Total	<u>1,919,558</u>

**INFORMATION SERVICES - 12
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	460,005
Overtime	20,000
FICA and Medicare Insurance	36,720
Retirement	71,301
Group Insurance	97,159
General Office Supplies	500
Computer Supplies	8,000
Postage	500
Freight	500
Books/Periodicals	500
Membership/Subscriptions	500
General Operating Supplies	12,892
Fuel and Oil	6,000
Communications/Telephone	351,848
Mobile Phone Service	121,017
Other Communications	320,119
Wireless Communication - Laptops	298,349
Equipment and Computer Rental	245,850
Computer Software Maintenance	657,112
Vehicle Repairs and Maintenance	3,250
Equipment Repairs and Maintenance	150,000
Travel and Training	12,954
Consultant Fees	205,000
General Insurance	39,700
Other Expenses	2,067
Computer System Charges	(250,000)
Telephone System Charges	(317,848)
Mobile Phone Service Charges	(113,517)
Other Communications Charges	(300,119)
Wireless Communications Charges	(294,349)
Equipment Rental Charges	(142,850)
Computer Software Maintenance Charges	(285,414)
Total	1,417,746

**ENGINEERING - 15
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	427,163
FICA and Medicare Insurance	32,678
Retirement	66,210
Group Insurance	109,304
Unemployment	1,500
General Office Supplies	2,500
Computer Supplies	500
Printing	3,000
Postage	21,000
Books and Periodicals	95
Memberships/Subscriptions	200
General Operating Supplies	4,000
Uniforms	2,000
Fuel and Oil	4,000
Communications/Telephone	730
Mobile Phones	5,500

Wireless Communication - Laptops	3,780
Legal Notices	40,000
Equipment Rental	13,000
Computer Software	36,400
Equipment Repairs and Maintenance	100
Vehicle Repairs and Maintenance	6,500
Towing Charges	5,000
Contract Mowing Charges	100,000
Demolitions	100,000
Travel and Training	7,500
Consultant Fees	428,771
Laboratory Testing	20,000
Recording Fees	5,000
General Insurance	49,700
Utility Locates	10,000
Other Expenses	5,000
Total	<u>1,511,131</u>

**TRAFFIC ENGINEERING – 16
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	299,500
Overtime	4,500
Certification Incentive Pay	10,800
FICA and Medicare Insurance	24,082
Retirement	48,097
Group Insurance	85,014
Unemployment	474
General Office Supplies	1,422
Printing	142
Postage	190
Books and Periodicals	284
Membership/Subscriptions	663
General Operating Supplies	5,686
Fuel and Oil	18,000
Electricity-Traffic Signals	30,000
Electricity-Street lights	650,000
Electricity	5,000
Natural Gas	800
Water and Sewer	800
Communications/Telephone	10,000
Mobile Phone Service	2,000
Computer Software	25,000
Wireless Communication - Laptops	948
Equipment Rental	600
Traffic Signal Maintenance	30,000
Street Light Maintenance	37,500
Street Sign Maintenance	35,000
Guard Rail Maintenance	10,000
Building Repairs and Maintenance	948
Equipment Repairs and Maintenance	1,422
Vehicle Repairs and Maintenance	11,373
Travel and Training	5,000
Consultant Fees	232,350
General Insurance	25,000
Other Expenses	1,422
Total	<u>1,614,017</u>

**PERMITS, ZONING, INSPECTIONS – 17
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	556,724
Certification Incentive Pay	33,000
Overtime	5,000
FICA and Medicare Insurance	45,496
Retirement	86,292
Group Insurance	133,593
Unemployment	4,739
General Office Supplies	2,559
Printing	1,466
Postage	1,895
Books/Periodicals	2,500
Memberships/Subscriptions	616
General Operating Supplies	2,843
Uniforms	6,029
Fuel and Oil	14,216
Communications/Telephone	3,200
Mobile Phone Service	6,160
Wireless Communication - Laptops	3,791
Equipment Rental	1,895
Equipment Repairs and Maintenance	1,895
Vehicle Repairs and Maintenance	6,160
Computer Software Maintenance	28,406
Travel and Training	9,500
General Insurance	52,000
Other Expenses	2,769
Total	1,012,744

**POLICE DEPARTMENT – 20
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	10,802,750
Overtime	400,000
Part Time Salaries	46,592
Uniform Allowance	50,000
Other Additional Pay	114,600
State Supplemental Pay	1,032,000
Salary Reimbursement	(25,000)
FICA and Medicare Insurance	216,356
Hazardous Duty Pay	48,000
Retirement	3,749,172
Group Insurance	2,117,393
Unemployment	4,739
General Office Supplies	8,274
Computer Supplies	1,500
Printing	9,000
Postage	10,000
Books/Periodicals	2,500
Memberships/Subscriptions	3,317
General Operating Supplies	50,000
Ammunition/Firearms/Equipment Repairs	50,000
Fuel and Oil	444,000
Uniforms	89,000
Jail Food	40,000
Jail Medical	9,477

Jail Operating Supplies	28,431
Jail – Contract Security	9,477
Water and Sewer	3,791
Electricity	105,000
Natural Gas	7,582
Communications/Telephone	84,450
Mobile Phones	21,000
Other Communications	220,000
Wireless Communication - Laptops	150,000
Employment Physicals	18,954
Employee Health Services	948
Equipment Rental	54,000
Software Maintenance	332,868
Other Equipment Maintenance Contracts	50,000
Legal Notices	1,422
Computer System Charges	41,500
Building Repairs and Maintenance	107,013
Equipment Repairs and Maintenance	9,477
Vehicle Repairs and Maintenance	280,000
Travel and Training	84,940
Consultant Fees	20,000
Coroners Fees	165,000
Contract Garbage Pickup	3,980
General Insurance	923,600
Federal Grant - SHSP	13,000
Grant Expenditures	87,000
Community Relations	2,500
Other Expenses	4,739
Confidential Informant Money	15,954
K-9 Expenses	2,500
Wrecker Services	3,791
Total	<u>21,126,587</u>

**FIRE DEPARTMENT - 21
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	8,482,788
Overtime – Premium Hours	135,050
Part Time Salaries	45,260
State Supplemental Pay	819,060
Out of Class Pay	113,638
Part Time Civil Service Secretary	5,475
Holiday Pay	178,850
Regular Overtime - 24 Hours Shift	200,750
Specialized Training Pay	76,212
FICA and Medicare Insurance	158,289
Unemployment	13,505
Retirement	3,120,049
Group Insurance	1,843,555
General Office Supplies	9,490
Computer Supplies	3,650
Printing	3,577
Postage	2,555
Books/Periodicals	5,840
Memberships/Subscriptions	6,205
General Operating Supplies	62,780
Fuel and Oil	163,940
Uniforms	81,030
Laundry and Cleaning	7,300

Electricity	149,650
Natural Gas	36,500
Water and Sewer	38,325
Communications/Telephone	69,350
Mobile Phones	21,900
Other Communications	58,400
Wireless Communication - Laptops	35,040
Physicals/Vaccinations	14,600
Employee Health Services	10,950
Legal Notices	1,700
Equipment Rental	80,000
Computer Software Maintenance	3,287
Computer System Charges	41,500
Building Repairs and Maintenance	73,000
Equipment Repairs and Maintenance	47,450
Vehicle Repairs and Maintenance	153,300
Travel and Training	62,050
General Insurance	615,300
Other Expenses	6,080
Total	<u>17,057,230</u>

**PUBLIC WORKS ADMINISTRATION - 25
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	175,764
Overtime	15,000
FICA and Medicare Insurance	14,593
Retirement	27,243
Group Insurance	36,435
General Office Supplies	850
Postage	190
General Operating Supplies	1,422
Fuel and Oil	6,720
First Aid Supplies	25
Electricity	8,757
Natural Gas	1,000
Water and Sewer	6,300
Communications/Telephone	6,500
Mobile Phones	3,000
Legal Notices	475
Equipment Rental	3,304
Building Repairs and Maintenance	5,000
Equipment Repairs and Maintenance	2,500
Vehicle Repairs and Maintenance	3,600
Travel and Training	1,000
General Insurance	18,800
Other Expenses	1,196
Total	<u>339,674</u>

**STREET DIVISION - 26
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	99,531
Overtime	7,184
Part Time Salaries	41,600
FICA and Medicare Insurance	11,346

Retirement	15,427
Group Insurance	48,579
General Office Supplies	474
General Operating Supplies	17,500
Fuel and Oil	36,000
First Aid Supplies	275
Uniforms	1,200
Construction Materials	35,000
Electricity	5,000
Natural Gas	1,137
Water and Sewer	948
Communications Telephone	1,250
Mobile Phone Service	700
Other Communications	237
Employment Physicals	300
Legal Notices	190
Equipment Rental	4,817
Building Repairs and Maintenance	7,977
Equipment Repairs and Maintenance	10,000
Vehicle Repairs and Maintenance	47,385
Travel and Training	284
General Insurance	101,400
Other Expenses	1,895
Total	<u>497,636</u>

**PARKS AND RECREATION - 32
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	1,145,937
Overtime	50,000
Part-time including Scorekeepers and Umpires	450,000
FICA and Medicare Insurance	125,914
Retirement	177,620
Group Insurance	256,016
Unemployment	948
General Office Supplies	1,422
Credit Card Check Fees	4,265
First Aid Supplies	284
Membership/Subscriptions	95
Postage	948
General Operating Supplies	59,444
Fuel and Oil	34,117
Field Paint	20,000
Trophies	9,477
Keys/Locks	3,500
Chemicals	40,000
Uniforms Youth Sports	48,000
Uniforms - Employees	8,332
Concession Purchases - Pools	7,582
Electricity	251,144
Natural Gas	11,373
Water and Sewer	54,020
Communications/Telephone	17,059
Other Communications	474
Wireless Communication - Laptops	4,500
Equipment Rental	17,059
Computer Software Maintenance	11,131
Building Repairs and Maintenance	94,771
Grounds Repairs and Maintenance	70,000

Park/Fixture Repairs and Maintenance	18,954
Equipment Repairs and Maintenance	30,000
Vehicle Repairs and Maintenance	33,170
South Bossier	30,012
Travel and Training	1,422
Gym Cleaning	11,373
North Bossier Tennis Pro Expense	36,000
Hooter Park Lease	15,000
General Insurance	92,900
Other Expenses	474
Total	<u>3,244,737</u>

**PAYMENTS TO GOVERNMENTAL AND OTHER AGENCIES
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Payments to Governmental Agencies	
Bossier Office of Homeland Security and Emergency Preparedness	85,700
Detention Center	150,000
Sportran	900,000
Department of Veterans Affairs	25,000
Bossier PSB School Crossing Guards	100,000
Louisiana State University Extension Coop	5,000
Caddo Bossier Port Commission	12,500
Tax Renewal/Election Expense	40,000
Bossier Parish School Board Traffic Control Officers	25,200
Subtotal	<u>1,343,400</u>
Payments to Others	
Arts Council	80,000
Council on Aging	150,180
Louisiana Municipal Association Dues	24,800
Keep Bossier Beautiful	24,000
Veteran's Parade and Honor Ceremony	2,500
Northwest LA Council of Government	63,000
Red River Valley Association	1,750
Commission for Women	10,000
Barksdale Forward	65,000
Coordinating and Development Council	32,750
Shreveport Bossier Military Affairs Council (Airshow)	65,000
United Way of Northwest LA	20,000
Volunteers of America	25,000
Gingerbread House Advocacy Center	25,000
Subtotal	<u>588,980</u>
Total Payments to Governmental and Other Agencies	<u>1,932,380</u>

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Water and Sewer Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE WATER AND SEWER FUNDS FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**WATER AND SEWER FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Metered Sales	12,227,457
Flat Charges	3,209,344
Late Fees	229,000
Fire Hydrant Rental	60,000
Water Meters, Boxes and Taps	138,280
Other Income	31,846
Miscellaneous Service Income	155,000
Interest Earned	120,822
Total Water Revenues	<u>16,171,749</u>
Sewer Charges	9,978,272
Sewer Usage	6,109,049
BAFB Contract	529,216
Late Fees	429,333
Other Income/Pratt	34,030
Interest Earned	68,926
Sur Charges	21,158
Total Sewer Revenues	<u>17,169,984</u>
Total Utility Revenues	<u>33,341,733</u>
Expenses	
Utilities Administration	1,436,706
Water Treatment Plant	3,838,593
Transmission and Distribution	964,464
Customer Service	1,451,329
Total Water Expenses	<u>7,691,092</u>
Sewer Administration	1,243,750
Red River Treatment Plant	1,477,597
Sewer Collections	577,229
Lift Stations	1,033,940
Northeast Treatment Plant	881,114
Environmental Affairs Division	238,749
Total Sewer Expenses	<u>5,452,379</u>
Total Utility Expenses	<u>13,143,471</u>

Estimated Operating Income	<u>20,198,262</u>
Other Expenses	
Debt Service – Interest	5,229,000
Depreciation	6,350,000
Deferred Charges	<u>10,000</u>
Total Other Expenses	<u>11,589,000</u>
Estimated Income (Loss) Before Transfers	8,609,262
Transfer In for Debt Service	1,000,000
Transfer Out to Water and Sewer Capital	<u>(5,481,935)</u>
Estimated Net Income (Loss)	<u>4,127,327</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

**UTILITIES ADMINISTRATION - 61
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Salaries	99,529
FICA and Medicare Insurance	7,614
Retirement	15,427
Group Insurance	24,290

General Office Supplies	300
Postage	300
General Operating Supplies	2,400
Fuel and Oil	800
Uniform	100
Electricity	3,000
Beautification Meters	36,000
Communications/Telephone	5,900
Mobile Phones	8,600
Other Communications	3,700
Wireless Communication - Laptops	14,900
Equipment Rental	6,000
Computer Software Maintenance	600
General and Administration Charges	190,000
Building Maintenance	11,000
Computer System Charges	41,000
Vehicle Maintenance	200
Professional Services - Audit Fees	42,750
General Insurance	26,200
Legal Ads	1,000
Collection Agency Fees	47,500
Consulting Fees – P3	780,000
Bad Debt	67,596
Total	<u>1,436,706</u>

**WATER TREATMENT PLANT - 63
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	503,397
Overtime	50,000
License Incentive Pay	23,952
FICA and Medicare Insurance	44,167
Retirement	81,739
Group Insurance	170,028
General Office Supplies	500
Postage	50
Memberships and Subscriptions	360
Permit Fees	1,000
General Operating Supplies	12,000
Fuel and Oil	12,000
First Aid Supplies	200
Chemicals	1,400,000
Uniforms	1,100
Electricity	1,200,000
Natural Gas	29,000
Water and Sewer	1,100
Communications/Telephone	4,700
Other Communications	2,200
Building Maintenance	12,000
Legal Notices	100
Equipment Maintenance	22,000
Vehicle Maintenance	15,000
Pumping Equipment Maintenance	11,000
Treatment Equipment Maintenance	30,000
Travel and Training	200
Professional Services	105,000
Laboratory Testing	70,000
General Insurance	35,800
Total	<u>3,838,593</u>

**WATER TRANSMISSION AND DISTRIBUTION - 64
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	297,942
Overtime	50,000
License Incentive Pay	1,356
FICA and Medicare Insurance	26,721
Retirement	46,391
Group Insurance	109,304
General Operating Supplies	12,000
Fuel and Oil	75,000
First Aid Supplies	150
Uniforms	1,500
Electricity	37,000
Natural Gas	2,000
Water and Sewer	1,400
Communications/Telephone	1,600
Other Communications	3,000
Water Main Crossings Rental	12,000
Building Maintenance	1,000
Equipment Maintenance	1,000
Vehicle Maintenance	33,000
Water Main Maintenance	200,000
Travel and Education	100
General Insurance	52,000
Total	964,464

**CUSTOMER SERVICE - 66
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	580,618
Overtime	2,600
FICA and Medicare Insurance	44,616
Retirement	89,996
Group Insurance	206,462
General Office Supplies	6,000
Computer Accessories	150
Printing	35,000
Postage	119,000
Credit Card Fees	47,991
Memberships and Subscriptions	15
Fuel and Oil	26,400
General Operating Supplies	20,000
Uniforms	4,000
Communications/Telephone	2,700
Communications/Mobile Phone Services	1,000
Wireless Communication - Laptops	68,970
Equipment Rental	4,000
Computer Software Maintenance	78,461
Equipment Maintenance	5,000
Vehicle Maintenance	10,000
Water Meter Maintenance	50,000
Travel and Training	6,000
General Insurance	42,100
Other Expenses	250

Total	1,451,329
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**SEWER ADMINISTRATION - 71
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
General and Administrative Charges	190,000
Computer System Charges	41,000
Audit Fees	42,750
Consulting Fees – P3	780,000
Estimated Bad Debt	190,000
Total	1,243,750

**RED RIVER TREATMENT PLANT – 72
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	308,751
Overtime	40,000
License Incentive Pay	8,892
FICA and Medicare Insurance	27,360
Retirement	49,235
Group Insurance	97,159
General Office Supplies	50
Postage	50
Permit Fees	16,700
General Operating Supplies	6,000
Fuel and Oil	9,000
First Aid Supplies	100
Chemicals	70,000
Uniforms	500
Electricity	370,000
Water and Sewer	12,500
Communications/Telephone	3,100
Equipment Rental	400
Building Maintenance	4,500
Equipment Maintenance	6,000
Vehicle Maintenance	9,000
Pumping Equipment Maintenance	6,000
Treatment Equipment Maintenance	15,000
Travel and Training	1,000
Laboratory Testing	13,000
Tipping Fees	380,000
General Insurance	23,300
Total	1,477,597

**SEWER COLLECTIONS - 73
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	169,453
Overtime	22,000
License Incentive Pay	1,860
FICA and Medicare Insurance	14,788
Retirement	26,554

Group Insurance	60,724
General Operating Supplies	9,000
Fuel and Oil	7,000
First Aid Supplies	50
Uniforms	1,000
Communications/Telephone	800
Main Crossing Rentals	6,000
Equipment Maintenance	8,000
Vehicle Maintenance	29,000
Sewer Main Maintenance	190,000
Travel and Training	500
General Insurance	30,500
Total	<u>577,229</u>

**LIFT STATIONS - 74
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	336,505
Overtime	40,000
License Incentive Pay	1,320
FICA and Medicare Insurance	28,904
Retirement	52,363
Group Insurance	121,448
General Operating Supplies	8,000
Fuel and Oil	57,000
Uniforms	2,100
Electricity	180,000
Water and Sewer	8,000
Communications/Telephone	2,300
Other Communications	40,000
Building Maintenance	1,000
Equipment Maintenance	3,000
Vehicle Maintenance	14,000
Pumping Equipment Maintenance	80,000
Sewer Main Maintenance	3,000
Equipment Rental	3,000
Travel and Training	1,400
General Insurance	50,600
Total	<u>1,033,940</u>

**NORTHEAST TREATMENT PLANT - 75
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	236,330
Overtime	40,000
License Incentive Pay	11,916
FICA and Medicare Insurance	22,051
Retirement	38,478
Group Insurance	72,869
Permit Fees	12,600
General Operating Supplies	10,000
Memberships and Subscriptions	20
Fuel and Oil	8,000
First Aid Supplies	50
Chemicals	55,000

Uniforms	1,000
Electricity	250,000
Water and Sewer	5,800
Communications/Telephone	4,700
Building Maintenance	2,500
Equipment Maintenance	7,000
Vehicle Maintenance	8,000
Pumping Equipment Maintenance	6,000
Treatment Equipment Maintenance	20,000
Equipment Rental	2,000
Travel and Training	600
Laboratory Testing	20,000
Tipping Fees	10,000
General Insurance	36,200
Total	<u>881,114</u>

**ENVIRONMENTAL AFFAIRS DIVISION – 76
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	124,329
License Incentive Pay	4,956
FICA and Medicare Insurance	9,890
Retirement	20,039
Group Insurance	36,435
General Office Supplies	200
Postage	200
Permit Fees	1,650
General Operating Supplies	3,000
Uniforms	500
Fuel and Oil	2,000
Communications/Telephone	3,000
Legals	50
Equipment Maintenance	100
Vehicle Maintenance	800
Travel and Training	500
Laboratory Testing	7,500
General Insurance	23,300
Other Expenses	300
Total	<u>238,749</u>

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE PUBLIC SERVICES AND SANITATION FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENEED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**PUBLIC SERVICES AND SANITATION FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sanitation Service Charges	5,990,000
Sanitation Service Penalties	180,000
Interest Earned	10,000
Other Revenues	4,000
Recycling Revenue	20,000
Animal Services	50,000
Transfer Station	50,000
State/Grass Cutting/Street Sweeping	67,110
Total Revenues	6,371,110
Expenses	
Solid Waste Disposal	5,902,998
Herbicide/Mosquito	203,932
Street Sweeping/Grass Cutting	1,091,325
Animal Control	881,430
Total Expenses	8,079,685
Net Income (Loss)	(1,708,575)
Fund Balance at Beginning of Year	4,795,064
Fund Balance at End of Year	3,086,489

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
 and seconded by _____, adopted this _____ day of
 _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

 Jeffery Darby, President

 Phyllis McGraw, City Clerk

**SOLID WASTE DISPOSAL - 27
 PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	407,328
Overtime	24,000
FICA and Medicare Insurance	32,997
Retirement	63,136
Group Insurance	170,028
Vacation Accrual Expense	500
Net Pension Expense	25,000
General Office Supplies	200
Printing	2,000
Postage	30
General Operating Supplies	15,000
Fuel and Oil	21,000
Uniforms	3,000
Electricity	11,500
Communications Telephone	3,500
Mobile Phone Service	1,500
Wireless Communication – Laptops	1,500
Equipment Rental	2,000
Building Maintenance	3,000
Equipment Maintenance	5,000
Vehicle Maintenance	16,000
Travel and Training	250
Contractual Services	4,913,100
General and Administration Charges	32,000
Tipping Fees	28,000
General Insurance	34,900
Household Hazardous Waste	12,000
Provision for Bad Debts	74,529
Total	5,902,998

**HERBICIDE/MOSQUITO - 28
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	29,766
Overtime	10,000
Part-Time	25,000
FICA and Medicare Insurance	4,955
Retirement	4,614
Group Insurance	12,145
General Operating Supplies	3,000
Fuel and Oil	11,400
Chemicals	70,000
Uniforms	300
Telephones	200
Legal Notices	25
Other Communications Services	25
Computer Software Maintenance	1,000
Equipment Maintenance	2,000
Building Maintenance	5,000
Vehicle Maintenance	6,000
Travel and Training	1,202
General Insurance	17,300
Total	203,932

**STREET SWEEPING/GRASS CUTTING - 29
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	310,836
Overtime	8,000
FICA and Medicare Insurance	24,391
Retirement	48,180
Group Insurance	133,593
Unemployment	5,000
General Operating Supplies	9,000
Fuel and Oil	28,800
Uniforms	2,700
Equipment Rental	2,500
Equipment Maintenance	36,000
Vehicle Maintenance	65,800
Spraying Right-of-way	245,000
Travel and Training	125
Contractual Services Mowing	125,000
General Insurance	46,400
Total	1,091,325

**ANIMAL CONTROL - 30
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Salaries	313,573
Overtime	15,000
Part Time	75,000
FICA and Medicare Insurance	30,873
Retirement	48,604

Group Insurance	102,163
Unemployment	5,000
General Office Supplies	2,000
Printing	1,000
Postage	80
Books/Periodicals	125
Credit Card Fees	2,000
General Operating Supplies	42,000
Disposal fees	1,000
Uniforms	6,000
Fuel and Oil	8,400
Cleaning Supplies	12,000
First Aid Supplies	250
Animal Food	13,500
Rabies Certificates	25,000
Spay and Neuter Vouchers	25,000
Electricity	18,500
Natural Gas	14,000
Water and Sewer	4,500
Communications/Telephone	2,500
Communications/Mobile Phone Services	750
Wireless Communication - Laptops	1,800
Other Communications	2,500
Equipment Rental	3,000
Computer Software Maintenance	2,004
Building Maintenance	29,408
Equipment Maintenance	7,500
Vehicle Maintenance	3,000
Travel and Training	3,500
General Insurance	44,400
Veterinary Services	15,000
Other Expenses	500
Total	<u>881,430</u>

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Consolidated Sales Tax Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
 Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
 Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
 Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE CONSOLIDATED SALES TAX FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**CONSOLIDATED SALES TAX FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Sales Taxes	131,924,000
Less Department Expenses	(1,143,222)
Plus School Board Share	571,611
Total Revenues	<u>131,352,389</u>
 External Distributions	
School Board, Haughton, Benton, Plain Dealing, B.P. Police Jury	<u>77,686,346</u>
 Internal Distributions	<u>53,666,043</u>
 Debt Service	
Original 1/2%	
15A Refunding Bonds	480,000
16 Sales Tax Revenue Bonds	290,000
17 Sales Tax Revenue Bonds	1,500,000
Total	<u>2,270,000</u>
 Parkway 1/2%	
14 LCDA Revenue Bonds	908,000
Total	<u>908,000</u>
 Total Debt Service	<u>3,178,000</u>
 Original 1/2% Capital Improvements Fund	8,463,209
Parkway Capital Improvements/Operations Fund	4,536,791
Total Capital Improvements	<u>13,000,000</u>
 General Fund Parkway 1/2% Rededication	5,288,418
General Fund Fire and Police	10,733,209
General Fund for Salaries other than Fire and Police	3,211,376
Total General Fund	<u>19,233,003</u>
 General Fund	<u>10,733,209</u>

Total Pension Fund	<u>10,733,209</u>
Transfer to Jail and Municipal Building Fund	1,609,979
Transfer to Streets and Drainage Fund	2,900,650
Transfer to Fire Improvements and Operations	<u>3,011,202</u>
Total	<u>7,521,831</u>
Total Internal Distributions	<u>53,666,043</u>
Total Distributions	<u>131,352,389</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

	<u>Budget</u>
Salaries	496,270
Overtime	4,500
Certification Pay	3,600
FICA and Medicare Insurance	38,584
Retirement	77,480
Group Insurance	145,738
Computer Accessories	1,500
General Office Supplies	4,500
Printing	5,000
Postage	25,000
Books and Periodicals	400
Memberships/Subscriptions	600
General Operating Supplies	5,500
Fuel and Oil	3,000
Uniforms	1,000
Communications/Telephone	2,500
Communications/ Mobile Phone Service	1,220
Wireless Communication - Laptops	2,880
General and Administration Charges	26,000
Repairs and Maintenance Equipment	250
Vehicle Maintenance	2,500
Travel and Training	12,000
Professional Services - Audit Fees	125,000
Professional Services - Consultants	11,000
Professional Services - Legal Fees	28,000
General Insurance	36,200
Computer Software	26,000
Computer System Charges	16,000
Legal Ads	6,000
Filing Fees	1,000
Equipment Rental	4,500
Other Expenses	500
Office Equipment	5,000
Capital Outlay	12,000
Capital Outlay – Computer Software	12,000
Total	<u>1,143,222</u>

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Property Tax Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas H Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES FOR PROPERTY TAX FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**PROPERTY TAX
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Total Assessed Valuation	646,589,900
Rate per \$1,000	X 22.58
Gross Tax Levy	14,600,000
Distribution	
General Fund	
Op/Maintenance Fire/Police 2.71	1,752,258
General Operation of City 5.57	3,601,506
Op/Maintenance Fire/Police 5.98	3,866,608
Op/Maintenance Fire/Police 8.32	5,379,628
Total General Fund	14,600,000

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE CIVIC CENTER FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023, and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**CIVIC CENTER FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Commercial Events	73,000
Non-Commercial Events	110,500
City Sponsored	500
Concessions	15,000
Interest Earned	3,000
Other Income	200
Total Revenues	<u>202,200</u>
Expenditures	
Salaries	96,525
Overtime	1,677
Part-time	44,278
FICA and Medicare Insurance	10,900
Retirement	14,961
Group Insurance	24,290
Unemployment	1,275
General Office Supplies	750
Computer Supplies	200
Postage	100
Memberships/Subscriptions	50
General Operating Supplies	12,000
Fuel and Oil	1,112
Uniforms	1,000
Concession Supplies	10,000
Electricity	150,000
Natural Gas	5,500
Water and Sewer	5,362
Communications/Telephone	7,205
Mobile Phone Service	1,572
Other Communications Services	500
General and Administration Charges	19,000
Computer Software	4,904
Computer System Charges	15,000
Equipment Rental	2,000
Building Maintenance	35,000
Equipment Maintenance	5,000
Vehicle Maintenance	1,000
Travel and Training	200

General Insurance	40,500
Other Expenses	7,017
Building and Improvements	25,000
Total Expenditures	<u>543,878</u>
Excess (Deficiency) of Revenues Over Expenditures	(341,678)
Other Financing Sources (Uses)	
Operating Transfer In	300,000
Total Other Financing Sources (Uses)	<u>300,000</u>
Net Change in Fund Balance	(41,678)
Fund Balance at Beginning of Year	<u>1,478,913</u>
Fund Balance at End of Year	<u>1,437,235</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Alternative Fuel Stations Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson
Angela Williamson, Director of Finance

DATE: September 28, 2022

NOTED RECOMMENDED BY

Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE ALTERNATIVE FUEL STATIONS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**ALTERNATIVE FUEL STATIONS FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
CNG Fuel - Hwy 80	150,000
CNG Fuel - Hwy 71	140,000
E85 Fuel - Hwy 80	124,400
E85 Fuel - Hwy 71	99,400
Interest Earned	3,400
Other Income	500
Total Revenues	517,700
 Highway 80 Station Expenses	
Credit Card Fees	10,000
Computer Software Maintenance	628
General Operating Supplies	500
CNG Fuel Cost	80,000
E85 Fuel Cost	50,000
Federal Excise Tax	20,000
State Excise Tax	20,000
Electricity	18,000
Water and Sewer	800
Communications - Telephone	800
Building Repairs and Maintenance	372
Equipment Repairs and Maintenance	28,000
General Insurance	32,000
General and Administration Charges	11,000
Computer System Charges	13,000
Highway 71 Station Expenses	
Credit Card Fees	12,000
General Operating Supplies	500
Fuel and Oil	100
CNG Fuel Cost	50,000
E85 Fuel Cost	37,800
Federal Excise Tax	12,000
State Excise Tax	18,000
Electricity	20,000
Water and Sewer	1,000
Communications - Telephone	1,200
Building Repairs and Maintenance	20,000
Equipment Repairs and Maintenance	15,000

General Insurance	<u>32,000</u>
Total Expenses	<u>504,700</u>
Net Income (Loss)	13,000
Transfers	
Transfer Out to General Fund	<u>(21,400)</u>
Total Transfers	<u>(21,400)</u>
Net Income (Loss) after Transfers	(8,400)
Fund Balance at Beginning of Year	<u>563,893</u>
Fund Balance at End of Year	<u>555,493</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE 1991 FIRE IMPROVEMENTS AND OPERATIONS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**1991 FIRE IMPROVEMENT AND OPERATIONS FUND - 240
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sales Taxes	3,011,202
Total Revenues	3,011,202
Total Expenditures	-
Excess (Deficiency) of Revenues Over Expenditures	3,011,202
Other Financing Sources (Uses)	
Transfer Out to General Fund	(3,011,202)
Total Other Financing Sources (Uses)	(3,011,202)
Net Change in Fund Balance	-
Fund Balance at Beginning of Year	1,157,020
Fund Balance at End of Year	1,157,020

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE 1991 JAIL AND MUNICIPAL BUILDING FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**1991 JAIL AND MUNICIPAL BUILDING FUND - 250
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sales Taxes	1,609,979
Scoreboard Market Revenue from Arena	87,000
Interest	7,500
Total Revenues	1,704,479
Building Repairs and Improvements	50,000
Total Expenditures	50,000
Excess (Deficiency) of Revenues Over Expenditures	1,654,479
Other Financing Sources (Uses)	
Transfer Out to General Fund for Jail Building	(800,000)
Transfer Out to General Fund for Jailers Salaries	(800,000)
Total Other Financing Sources (Uses)	(1,600,000)
Net Change in Fund Balance	54,479
Fund Balance at Beginning of Year	4,138,769
Fund Balance at End of Year	4,193,248

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE 1991 STREETS AND DRAINAGE FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONV ENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**1991 STREETS AND DRAINAGE FUND - 260
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Sales Taxes	2,900,650
Interest	7,500
Total Revenues	2,908,150
Expenditures	
Streets and Drainage Improvements	1,500,000
Unplanned Streets and Drainage Improvements	500,000
Total Expenditures	2,000,000
Excess (Deficiency) of Revenues Over Expenditures	908,150
Other Financing Sources (Uses)	
Transfers Out to General Fund Operations and Maintenance	(800,000)
Total Other Financing Sources (Uses)	(800,000)
Net Change in Fund Balance	108,150
Fund Balance at Beginning of Year	2,461,323
Fund Balance at End of Year	2,569,473

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Riverboat Gaming Trust Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading - October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE RIVERBOAT GAMING TRUST FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**RIVERBOAT GAMING TRUST FUND
PROPOSED 2023 BUDGET**

	<u>Proposed 2023 Budget</u>
Revenues	
Estimated Interest Earned	50,000
Total Revenues	<u>50,000</u>
Expenditures	
Investment Advisory Services	35,000
Total Expenditures	<u>35,000</u>
Excess (Deficiency) of Revenues Over Expenditures	15,000
Other Financing Sources (Uses)	
Transfer In from Public Health and Safety Trust Fund	400,000
Total Other Financing Sources (Uses)	<u>400,000</u>
Net Change in Fund Balance	415,000
Fund Balance at Beginning of Year	<u>29,634,349</u>
Fund Balance at End of Year	<u>30,049,349</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE PUBLIC HEALTH AND SAFETY TRUST FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**PUBLIC HEALTH AND SAFETY TRUST FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Estimated Interest Earned	10,000
Total Revenues	10,000
Expenditures	
Investment Advisory Services	25,000
Total Expenditures	25,000
Excess (Deficiency) of Revenues Over Expenditures	(15,000)
Other Financing Sources (Uses)	
Transfer Out to Riverboat Gaming Trust Fund	(400,000)
Total Other Financing Sources (Uses)	(400,000)
Net Change in Fund Balance	(415,000)
Fund Balance at Beginning of Year	19,131,140
Fund Balance at End of Year	18,716,140

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE HOTEL/MOTEL TAXES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**HOTEL/MOTEL TAXES FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Revenue from State	1,750,000
3/4% Occupancy Tax	750,000
Interest Earned/Other	15,000
Total Revenue	2,515,000
Expenditures	
East Bank District Landscape Management	45,500
Sports Commission SBSC	20,000
Total Expenditures	65,500
Excess (Deficiency) of Revenues Over Expenditures	2,449,500
Other Financing Sources (Uses)	
Transfer Out for Debt Services (DEQ 2010)	(1,000,000)
Transfer Out to Civic Center	(300,000)
Transfer Out to Arena	(400,000)
Total Other Financing Sources (Uses)	(1,700,000)
Net Change in Fund Balance	749,500
Fund Balance at Beginning of Year	2,873,455
Fund Balance at End of Year	3,622,955

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE EMERGENCY MEDICAL SERVICES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**EMERGENCY MEDICAL SERVICES FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Out of Town Fees	4,586,959
Ambulance Fees	3,250,000
Other Income	685,000
Penalties	80,000
State Supplemental Pay	295,000
Interest Earned	4,000
Total Revenues	8,900,959
Expenses	
Salaries	3,137,469
Overtime – Premium Hours	49,950
Part Time	16,740
Emergency Med Tech Pay	624,000
State Supplemental Pay	302,940
Out of Class pay	42,030
Part Time Civil Service Secretary	2,025
Holiday Pay	66,150
Regular Overtime – 24 Hours Shift	74,250
Specialized Training Pay	28,188
FICA and Medicare Insurance	58,549
Retirement	1,153,991
Group Insurance	681,865
Vacation Accrual	6,000
Unemployment	4,995
General Office Supplies	3,510
Computer Supplies	1,350
Printing	1,323
Postage	945
Books/Periodicals	2,160
Memberships/Subscriptions	2,295
General Operating Supplies	23,220
Fuel and Oil	61,560
First Aid Supplies	250,000
Uniforms	29,970
Laundry and Cleaning	2,700
Electricity	55,350
Natural Gas	13,500
Water and Sewer	14,175
Communications/Telephone	25,650

Mobile Phone Service	8,100
Other Communications	21,600
Wireless Communication - Laptops	12,960
Physicals/Vaccinations	5,400
Employee Health Services	4,050
Computer Software Maintenance contracts	115,000
General and Administrative Charges	40,000
Computer System Charges	17,000
Building Repair and Maintenance	27,000
Equipment Maintenance	17,550
Vehicle Maintenance	56,700
Travel and Training	22,950
Consultant Fees	36,000
Ambulance Alliance Fes	96,000
Medical Waste Disposal	10,000
General Insurance	252,500
Bad Debt	550,000
Billing Services	305,500
Total Expenses	<u>8,335,160</u>
Net Income (Loss)	565,799
Transfers	
Transfer Out to Capital and Contingency	<u>(589,000)</u>
Total Transfers	<u>(589,000)</u>
Net Income (Loss) after Transfers	(23,201)
Fund Balance at Beginning of Year	<u>(6,323,921)</u>
Fund Balance at End of Year	<u>(6,347,122)</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE ARENA FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**BROOKSHIRE GROCERY ARENA
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Direct Event Income	1,024,635
Ancillary Income	
Concessions	770,223
Merchandise	164,615
TM Commission	645,496
Facility Fee	636,800
Parking	236,000
Total Ancillary Income	2,453,134
Total Event Income	3,477,769
Other Income	
Luxury Seating	710,000
Advertising	538,239
Incremental Advertising	87,000
Payment to City Scoreboard	(87,000)
Miscellaneous	49,500
Total Other Income	1,297,739
Total Revenues	4,775,508
Indirect Expenditures	
Executive	241,197
Finance	324,994
Marketing	185,753
Operations	697,197
Event Services	534,647
Box Office	131,867
Overhead	1,294,000
Food and Beverage	340,418
Management Fee	225,253
Promoter Fees	1,416,500
Total Expenditures	5,391,826
Excess (Deficiency) of Revenues Over Expenditures	(616,318)

Other Financing Sources (Uses)	
Transfer In From City	400,000
Total Other Financing Sources (Uses)	<u>400,000</u>
Net Change in Fund Balance	(216,318)
Beginning Fund Balance	<u>1,348,629</u>
Ending Fund Balance	<u>1,132,311</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE STATE AND FEDERAL GRANTS FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**STATE AND FEDERAL GRANTS FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Federal Grant Revenue	700,000
Other Revenue	400
Total Revenue	700,400
Expenditures	
Federal Grant Expenditures	700,000
Total Expenditures	700,000
Excess (Deficiency) of Revenues Over Expenditures	400
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Net Change in Fund Balance	400
Fund Balance at Beginning of Year	36,255
Fund Balance at End of Year	36,655

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Court Witness Fees Fund Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading – October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE COURT WITNESS FEES FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**COURT WITNESS FEES FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
City Court Fines	6,000
Investment Earnings	100
Total Revenue	6,100
Expenditures	
Court Witness Fees	1,200
Total Expenditures	1,200
Excess (Deficiency) of Revenues Over Expenditures	4,900
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Net Change in Fund Balance	4,900
Fund Balance at Beginning of Year	115,622
Fund Balance at End of Year	120,522

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE DISASTER RESERVE FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

	Proposed 2023 Budget
DISASTER RESERVE FUND PROPOSED 2023 BUDGET	
Revenues	
Investment Earnings	8,000
Total Revenue	8,000
Expenditures	
Disaster Expenditures	20,000
Total Expenditures	20,000
Excess (Deficiency) of Revenues Over Expenditures	(12,000)
Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
Net Change in Fund Balance	(12,000)
Fund Balance at Beginning of Year	4,462,716
Fund Balance at End of Year	4,450,716

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE AMERICAN RESCUE PLAN ACT FUND FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**AMERICAN RESCUE PLAN ACT FUND
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Revenues	
Federal Grant Revenue	500,000
Investment Earnings	20,000
Total Revenue	520,000
 Expenditures	
Federal Grant Expenditures	500,000
Total Expenditures	500,000
 Excess (Deficiency) of Revenues Over Expenditures	20,000
 Other Financing Sources (Uses)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources (Uses)	-
 Net Change in Fund Balance	20,000
 Fund Balance at Beginning of Year	68,696
 Fund Balance at End of Year	68,696

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and

considered section by section, then as a whole, and was on motion of _____
and seconded by _____, adopted this _____ day of
_____, 2022 by the following ayes and nays vote:

AYES;

NAYS;

ABSENT;

ABSTAIN;

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE SALES TAX CAPITAL IMPROVEMENT FUNDS FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023, TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**SALES TAX CAPITAL IMPROVEMENT
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Source of Funds	
1978 Sales Tax 1/2% estimated fund balance 12/31/2022	1,265,658
Estimated Receipts 2023	8,463,209
Interest Earned	25,000
Subtotal	9,753,867
1987 Sales Tax 1/2% estimated fund balance 12/31/2022	436,782
Estimated Receipts 2023	4,536,791
Interest Earned	20,000
Subtotal	4,993,573
Total	14,747,440

PROJECTS

Projects Funded from Sales Tax Capital Improvement Funds and Interest earned from the 1978 Sales Tax 1/2%

Balance South Bossier Redevelopment Plan	1,265,658
Meadowview Park Playground	90,000
Mitchell Park Playground	90,000
North Bossier Tennis Center	20,000
North Bossier Park	115,000
Ball Field Improvements and Repairs	300,000
Tinsley Football/Soccer/Baseball Complexes Improvements	145,400
Mike Wood, Walker Place, Shady Grove Parks Improvements	100,000
Walbrook Park	430,000
Various Repairs	100,000
Pavement Marking Maintenance	150,000
Airline Drive Rehab	1,500,000
Wemple Road Roundabout Design	50,000
Stormwater Masterplan Drainage Study	150,000
Tinsley Dugout Replacement	400,000
Traffic Engineering Communications Upgrade	300,000
Total	5,206,058

Projects Funded from Sales Tax Capital Improvement Funds and Interest earned from the 1987 Sales Tax 1/2%

Balance Hwy 71 Lighting (match Public Service Commission)	436,782
Total	<u>436,782</u>

EQUIPMENT

Equipment Funded from Sales Tax Capital Improvement Funds and Interest earned from the 1978 Sales Tax 1/2%

20 Police	
Building Improvements	45,880
Office Furniture and Equipment	12,600
Body Armor	14,400
Vehicle Equipment	150,200
Vehicles	649,000
21 Fire	
Other Equipment	498,500
Vehicles	510,000
Total	<u>1,008,500</u>

Equipment Funded from Sales Tax Capital Improvement Funds and Interest Earned from the 1987 Sales Tax 1/2%

01 City Council	
Office Furniture and Equipment	5,000
Computer Equipment	15,000
Other Equipment	10,000
02 Public Affairs	
Office Furniture and Equipment	7,500
Computer Equipment	2,500
03 Finance	
Office Furniture and Equipment	4,000
Computer Equipment	5,000
Building Improvements	50,000
04 Purchasing	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
05 Human Resources	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
06 Legal Department	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
07 City Court	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
08 City Marshal	
Office Furniture and Equipment	2,500
Computer Equipment	10,000
Other Equipment (Radios)	10,000
09 Community Development	

Office Furniture and Equipment	2,500
Computer Equipment	5,000
10 Fleet Services	
Other Equipment	26,100
11 Municipal Building	
Building Improvements	200,000
Civic Center Lower Roof	160,000
Card Reader Access System	150,000
12 Information Services	
Computer Equipment	481,500
Vehicles	30,000
15 Engineering	
Office Furniture and Equipment	2,500
Computer Equipment	7,500
Other Equipment	70,000
16 Traffic Engineering	
Computer Equipment	6,000
Other Equipment	5,000
17 Permits and Inspections	
Office Furniture and Equipment	2,500
Computer Equipment	5,000
20 Police Department	
Computer Equipment	344,525
Computer Software	4,800
Other Equipment	313,652
21 Fire Department	
Computer Equipment (Hardware and Software)	116,850
Bunker Clothes	700,000
25 Public Works Administration	
Computer Equipment	2,500
26 Streets	
Other Equipment	293,500
Vehicles	50,000
27 Solid Waste	
Other Equipment	220,000
28 Herbicide/Mosquito Control	
Other Equipment	10,000
29 Street Sweeping and Grass Cutting	
Other Equipment	215,500
Vehicles	80,000
30 Animal Control	
Other Equipment	20,000
32 Parks and Recreation	
Office Furniture and Equipment	5,000
Computer Equipment	30,000
Other Equipment	49,500

Total	<u>3,760,927</u>
Summary	
Total Projects	5,642,840
Total Equipment	5,641,507
Contingency	<u>3,463,093</u>
Total	<u>14,747,440</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____ adopted this _____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE RIVERBOAT CAPITAL PROJECTS BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**RIVERBOAT CAPITAL PROJECTS
PROPOSED 2032 BUDGET**

	<u>Proposed 2023 Budget</u>
Sources of Funds	
Estimated Fund balance as of 12/31/2022	-
Estimated Revenues	10,500,000
Interest Earned	25,000
Total Sources of Funds	<u>10,525,000</u>
Expenditures	
Transfer to 2015 Refunding Fund 335	6,065,000
Transfer to 2015 Debt Service (\$35,000,000)	2,355,000
Transfer to 2015 Debt Service (\$15,000,000)	860,000
Unplanned Concrete, Drainage, and Storm Pipe Projects	545,000
Strom Damage Cleaning Project	700,000
Contingency	-
Total Expenditures	<u>10,525,000</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of

_____ and seconded by _____ adopted this
_____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATE AND EXHIBITION OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE UTILITIES CAPITAL IMPROVEMENT FUNDS FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023, TO SERVE AS A BUDGET OF EXPENDITURES 2DURING FISCAL YEAR, AND APPROPRIATING THE AMOUNTS THEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**UTILITIES CAPITAL IMPROVEMENT
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Source of Funds	
Water Capital Additions and Contingency Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	1,601,908
Interest Earned	31,500
Other Transfers (Interfund Transfer Water Retained Earnings)	600,000
Other Transfers (Impact Fees)	242,500
Total	<u>2,475,908</u>
Sewer Capital Additions and Contingency Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	1,280,027
Interest Earned	10,025
Other Transfers (Interfund Transfer Sewer Retained Earnings)	2,000,000
Other Transfers (Impact Fees)	66,500
Total	<u>3,356,552</u>
Water Capital Improvement Assessment Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	240,000
Interest Earned	2,500
Other Transfers	(242,500)
Total	<u>-</u>
Sewer Capital Improvement Assessment Fund	
Estimated Fund Balance 12/31/2022	-
Estimated Receipts 2023	65,000
Interest Earned	1,500
Other Transfers	(66,500)
Total	<u>-</u>
Total All Funds	<u>5,382,460</u>

PROJECTS

Water Capital and Contingency Fund Projects	
Valve Management Program	319,000

Hydrant Repair and Replacement Program	234,000
Lead and Copper Compliance	200,000
Miscellaneous Water Loops	500,000
Benton Road Water Tank Painting	700,000

Sewer Capital and Contingency Fund Projects

Sewer Manhole Rehab Projects	20,000
Lift Station Rehab and Improvements	400,000
Lift Station Access Improvements	50,000

Total Projects	<u>2,423,000</u>
-----------------------	------------------

EQUIPMENT

Equipment Funded from Utility Capital Improvement Funds and Interest Earned

61 Water Administration

Computer Equipment	6,000
--------------------	-------

63 Water Treatment Plant

Other Equipment	1,533,400
-----------------	-----------

64 Water Transmission and Distribution

Other Equipment	36,510
Vehicles	98,000

66 Customer Service

Office Furniture and Equipment	2,500
Computer Equipment	30,000
Water Meters	300,000
Other Equipment (2 handheld readers)	5,000
Vehicles	39,000

72 Red River Treatment Plant

Other Equipment	330,670
-----------------	---------

73 Sewer Collections

Vehicles	35,000
----------	--------

74 Lift Stations

Other Equipment	100,000
Vehicles	98,000

75 Northeast Treatment Plant

Other Equipment	135,500
-----------------	---------

76 Environmental Affairs Division

Office Furniture and Equipment	1,500
Other Equipment	10,500

Total Equipment	<u>2,761,580</u>
------------------------	------------------

Summary

Total Projects	2,423,000
Total Equipment	2,761,580
Contingency	647,880
Total	<u>5,832,460</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____ adopted this _____ day of _____, 2022 the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

#23

AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON THE THURSDAY PRIOR TO THE CITY COUNCIL MEETING.

ORD./RESOL. NO.	
INTRO:	
NOT:	
ADOPT:	

TITLE:

An Ordinance to adopt the Emergency Medical Services Capital Projects Budget for 2023.

EXPLANATION OF PROPOSAL:

COST/BUDGET DATA:

IF ADD ON FOR REGULAR MEETING - Please state reason:

TIME October 4, 2022

SPONSOR: Angela Williamson **DATE:** September 28, 2022
Angela Williamson, Director of Finance

NOTED RECOMMENDED BY Thomas A Chandler
Thomas Chandler, Mayor

COUNCIL

DATE TO BE PUT ON AGENDA: First Reading - October 4, 2022
Final Reading - October 18, 2022

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE EMERGENCY MEDICAL SERVICES CAPITAL PROJECTS BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR, AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**EMERGENCY MEDICAL SERVICES CAPITAL PROJECTS
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Sources of Funds	
Estimated Fund Balance as of 12/31/2022	-
Transfers In	589,000
Total Funds	<u>589,000</u>
Expenditures	
Other Equipment	351,200
EMS Vehicles	225,000
Total Expenditures	<u>576,200</u>
Estimated Fund Balance as of 12/31/2023	<u>12,800</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of

_____ and seconded by _____ adopted this
_____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

ORDINANCE NO. _____ OF 2022

AN ORDINANCE ADOPTING DETAILED ESTIMATES AND EXHIBITIONS OF THE VARIOUS ITEMS OF RECEIPTS AND EXPENDITURES OF THE ARENA CAPITAL PROJECTS BUDGET FOR THE CITY OF BOSSIER CITY, LOUISIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023 TO SERVE AS A BUDGET OF EXPENDITURES DURING THE FISCAL YEAR, AND APPROPRIATING THE AMOUNTS HEREIN SET FORTH AS A BUDGET OF EXPENDITURES:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of Receipts and Expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year to wit:

**ARENA CAPITAL PROJECTS
PROPOSED 2023 BUDGET**

	Proposed 2023 Budget
Sources of Funds	
Estimated Fund Balance as of 12/31/2022	-
Estimated Revenues	236,000
Interest Earnings	200
Total Funds	236,000
 Expenditures	
Equipment	100,000
Capital Projects	136,200
Total Expenditures	236,200
 Estimated Fund Balance as of 12/31/2023	 -

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set of the purpose therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of

_____ and seconded by _____ adopted this
_____ day of _____, 2022 by the following ayes and nays votes:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Jeffery Darby, President

Phyllis McGraw, City Clerk

City of Bossier City

Revenue by Fund

September 2022

Fund Number	Fund Name	September 2022	September 2021	September 2022 YTD		
				Actual	Budget	
100	General Fund	3,789,988	3,264,264	41,765,555	47,147,912	89%
230	Civic Center Fund	39,366	42,667	288,813	376,650	77%
235	Hotel Motel Taxes Fund	1,975,053	93,102	2,813,864	1,889,261	149%
240	1991 Fire Improv & Opera	290,014	259,157	2,656,982	2,171,457	122%
250	1991 Jail & Municipal Bld	185,975	142,607	1,562,378	1,252,500	125%
260	1991 Streets & Drainage	280,987	251,358	3,571,319	2,847,360	125%
400	Sales Tax Capital Fund	496,651	389,689	4,690,437	2,902,500	162%
410	Parkway Capital Fund	569,619	521,533	5,291,584	3,549,000	149%
480	Riverboat Capital Fund	805,433	874,384	10,338,207	8,586,000	120%
600	Water Fund	1,579,279	1,360,906	11,690,750	11,866,182	99%
601	Sewer Fund	1,577,746	1,505,434	13,750,279	13,337,965	103%
610	Emergency Medical Service	405,314	739,582	8,111,021	6,553,638	124%
620	Public Service and Sanitation	545,159	563,811	5,016,101	4,880,333	103%
625	Alternative Fuel Station Fund	49,097	55,967	707,059	388,275	182%
800	Sales Tax Fund	15,190,078	12,894,144	136,530,160	95,560,336	143%
810	Riverboat Gaming Trust	(185,476)	(8,765)	(1,013,880)	345,000	(294%)
820	Public Safety & Health Trust	(119,170)	(10,019)	(652,018)	232,500	(280%)
	Total	27,475,113	22,939,821	247,118,611	203,886,869	121%
	City of Bossier Sales Tax Collections - Cash Basis			47,431,586	38,433,937	123%
	General Fund Sales Tax			21,753,029	17,795,808	122%
	\$3 Arena Fee			276,567		

City of Bossier City

Expenses by Fund

September 2022

Fund Number	Fund Name	September 2022	September 2021	September 2022 YTD		
				Actual	Budget	
100	General Fund	4,428,648	4,414,372	42,784,267	47,371,886	90%
200	Metropolitan Planning Commission	39,584	47,634	365,507	561,362	65%
230	Civic Center Fund	132,189	33,242	470,793	493,309	95%
600	Water Fund	1,298,512	1,297,646	11,395,241	11,213,080	102%
601	Sewer Fund	1,409,798	1,345,439	12,286,143	12,216,044	101%
610	EMS Fund	655,240	555,345	5,580,265	6,039,888	92%
620	Public Service and Sanitation	618,209	534,627	5,140,069	5,779,499	89%
625	Alternative Fuel Station Fund	96,364	43,303	687,171	372,225	185%
800	Sales Tax Fund	68,244	68,157	697,392	845,671	82%
Total		8,746,788	8,339,765	79,406,848	84,892,964	94%

BOSSIER CITY — PARISH



Sales and Use Tax Division

P.O. BOX 71313
 BOSSIER CITY, LOUISIANA 71171-1313
 PHONE NO: (318) 741-8549
 FAX NO: (318) 741-8997



COMPARATIVE REPORT

TO: Mayor Chandler
FROM: Bossier City - Parish Sales Tax Division
SUBJECT: Sales Tax Collection during September 2022

End of Month Date 9/30/2022

	<u>Amount</u>	<u>Percentage</u>
9/30/2022 Collections	\$ 5,179,946	
9/30/2021 Collections	<u>\$ 4,648,708</u>	
Increase	<u>\$ 531,238</u>	11.4%
9/30/2022 YTD Collections	\$ 47,431,586	
9/30/2021 YTD Collections	<u>\$ 42,058,329</u>	
Increase	<u>\$ 5,373,257</u>	12.8%
9/30/2022 Collections include state check of	\$ 340,929	
9/30/2021 Collections include state check of	<u>\$ 338,182</u>	
Increase	<u>\$ 2,747</u>	0.8%
9/30/2022 YTD Collections include state check of	\$ 2,725,205	
9/30/2021 YTD Collections include state check of	<u>\$ 2,888,526</u>	
Decrease	<u>\$ (163,321)</u>	-5.7%
September Audit Collections	\$ 52,427	
September Audit Collections YTD	\$ 1,335,108	
September Compliance Collections	\$ 324,133	
September Compliance Collections YTD	\$ 2,556,391	

THIS REPORT INCLUDES AMOUNTS FROM DMV CHECKS.

**CITY OF BOSSIER CITY
2022 BUDGET
MANNING TABLE REPORT**

Department	September 2022 Current Manning	Budget 2022	Variance	Monthly Expense Including Benefits	Notes
1 CITY COUNCIL	8	8	-		
2 MUNICIPAL ADMINISTRATION	4	4	-		
3 FINANCE DEPARTMENT	7	8	(1)	4,939	
4 PURCHASING DIVISION	2	2	-		
5 HUMAN RESOURCES DEPARTMENT	3	4	(1)	5,761	
6 CITY ATTORNEY	5	5	-		
7 CITY COURT	13	13	-		
8 CITY MARSHAL	14	14	-		
9 COMMUNITY DEVELOPMENT	3	3	-		
10 GARAGE	15	16	(1)	4,680	
11 MUNICIPAL BUILDING	6	6	-		
12 INFORMATION SERVICES	8	8	-		
15 ENGINEERING DEPARTMENT	9	9	-		
16 TRAFFIC ENGINEERING	6	8	(2)	8,633	
17 PERMITS & INSPECTIONS DIVISION	11	11	-		
20 POLICE DEPARTMENT	194	209	(15)	67,653	
21 FIRE DEPARTMENT	197	206	(9)	37,583	
25 PUBLIC WORKS DEPARTMENT	3	3	-		
26 STREET DIVISION	4	4	-		
27 WASTE DISPOSAL DIVISION	14	14	-		
28 HERBICIDE/MOSQUITO CONTROL	1	1	-		
29 STREET SWEEPING & GRASS CUTTING	11	11	-		
30 ANIMAL CONTROL	8	10	(2)	7,780	
32 PARKS & RECREATION DEPARTMENT	31	31	-		
51 METROPOLITAN PLANNING COMMISSION	6	7	(1)	7,227	
54 CIVIC CENTER	1	3	(2)	7,715	
61 WATER-ADMINISTRATION	3	2	1		
63 WATER TREATMENT PLANT	12	14	(2)	8,410	
64 WATER TRANSMISSION & DISTRIBUTION	9	9	-		
66 CUSTOMER SERVICE	16	17	(1)	4,230	
72 RED RIVER WASTE WATER TREATMENT PLANT	8	8	-		
73 SEWER- MAINTENANCE	5	5	-		
74 SEWER- LIFT STATION	8	10	(2)	9,725	
75 NORTHEAST SEWER TREATMENT PLANT	6	6	-		
76 SEWER PRE-TREATMENT PLANT	3	3	-		
81 SALES TAX DIVISION	11	12	(1)	5,070	
	<u>665</u>	<u>704</u>	<u>(39)</u>	<u>\$ 179,406</u>	Per month
Previous Report	663			\$ 2,152,872	A full year additional
Change from Last Report	2			\$ 1,614,654	Amount for 9 months

**City of Bossier City
Water and Sewer
Year to Date September 2022**

	Actual 2022 Current Month	Actual 2021 Prior Year	2022 Actual YTD	2021 Actual YTD	2022 Budget YTD	Rolling 12 months Oct 21 to Sep 22	Rolling 12 months Oct 20 to Sep 21
Water Fund - 600							
Operating Revenues							
Water Sales - Usage	1,279,049	1,055,049	8,938,068	8,201,228	8,964,411	12,103,765	11,043,164
Water Sales - Charges	258,292	253,378	2,307,616	2,262,147	2,352,892	3,068,829	3,007,098
Water Sales - Hydrant Rental	5,000	4,992	45,000	44,925	45,000	59,975	59,175
Other Revenue	36,938	51,099	399,791	458,161	503,879	536,829	604,889
Total Operating Revenues	1,579,279	1,364,518	11,690,475	10,966,461	11,866,182	15,769,398	14,714,326
		116%		107%	99%		107%
Operating Expenses							
Administrative	113,961	107,807	1,230,618	1,054,145	1,065,614	1,567,359	1,488,835
Water Treatment Plant	367,696	283,806	2,947,760	2,600,033	2,322,162	4,076,168	3,345,230
Water Transmission & Distribution	68,104	63,281	702,811	723,569	685,517	860,098	924,782
Customer Service	106,540	115,998	994,205	1,189,071	1,188,244	1,340,788	1,505,040
Total Operating Expenses	656,301	570,892	5,875,394	5,566,818	5,261,537	7,844,413	7,263,887
		115%		106%	112%		108%
Sewer Fund - 601							
Operating Revenues							
Sewer Charges	830,372	825,505	7,459,054	7,373,401	7,315,449	9,926,966	9,809,910
Sewer Usage	567,347	507,941	4,616,653	4,396,141	4,478,775	6,204,403	5,835,330
BAFB Contract	48,492	51,200	409,472	543,630	387,989	500,760	679,692
Other Revenue	48,202	45,482	416,282	389,928	405,752	543,254	659,302
Total Operating Revenues	1,494,413	1,430,128	12,901,461	12,703,100	12,587,965	17,175,383	16,984,234
		104%		102%	102%		101%
Operating Expenses							
Administration	79,265	80,286	1,098,983	880,334	940,313	1,344,606	1,304,290
Red River Treatment Plant	132,748	66,734	1,226,110	1,032,202	1,060,993	1,569,497	1,343,940
Sewer Maintenance	58,231	46,453	335,201	340,748	352,966	557,395	459,686
Sewer Lift Station	61,139	53,847	718,102	710,217	742,040	912,233	934,280
NE Sewer Treatment	80,952	59,469	659,355	641,264	593,388	890,151	826,131
Sewer Pretreatment	16,005	17,517	156,390	125,124	177,563	218,080	175,022
Total Operating Expenses	428,340	324,306	4,194,141	3,729,889	3,867,263	5,491,962	5,043,349
		132%		112%	108%		109%
Total Operating Revenue	3,073,692	2,794,646	24,591,936	23,669,561	24,454,147	32,944,781	31,698,560
		110%		104%	101%		104%
Total Operating Expenses	1,084,641	895,198	10,069,535	9,296,707	9,128,800	13,336,375	12,307,236
		121%		108%	110%		108%
Net Operating Income	1,989,051	1,899,448	14,522,401	14,372,854	15,325,347	19,608,406	19,391,324
		105%		101%	95%		101%
Transfer in For Debt Service	83,333	83,333	750,000	750,000	750,000	1,000,000	1,000,000
Transfers out for Debt Service	(1,354,000)	(1,506,083)	(12,186,000)	(13,554,750)	(12,186,000)	(16,704,250)	(17,937,250)
Net Operating Income after Debt Service	718,384	476,698	3,086,401	1,568,104	3,889,347	3,904,156	2,454,074
		151%		197%	79%		159%