I. CALL TO ORDER

II. INVOCATION BY COUNCIL MEMBER SCOTT IRWIN

III. PLEDGE OF ALLEGIANCE BY COUNCIL MEMBER THOMAS HARVEY

IV. ROLL CALL

V. ANNOUNCEMENT

1. Bossier City Council Meetings will still be streamed live at our website http://bossiercity.org, under City Council section and Suddenlink Channel 12. In accordance with LA. R.S. 42:19 and the Attorney Generals Open Meetings Guidance, in order to meet quorum requirements, some Bossier City Council Members may be involved in the meeting via telephone or Video Conference. If anyone is uncomfortable in coming to the meeting, they can email their comments to cityclerk@bossiercity.org prior to the meeting and those comments will be read into the record. We will also set aside some time at the very beginning of the Council meeting to allow for public comment on any Agenda Item in accordance with recently passed Act 302. You may call 318-549-4595 during the comment period of the meeting to make your comments and you will be placed on speaker phone. You must state your name and address for the record and you will be limited to 3 minutes for your comments. We will allow 5 for an item and 5 against an item in accordance with Adopted City Council Meeting Rules. Please remember that this is not a question and answer session and that you must speak clearly and slowly so that we can understand you. Please no foul language or the call will be disconnected and you will forfeit your right to speak.
VI. APPROVE MINUTES

1. Approve Minutes of the February 23, 2021, Special Council meeting and dispense with the reading.

VII. APPROVE AGENDA

VIII. CEREMONIAL MATTERS/RECOGNITION OF GUESTS

IX. BIDS

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| 4 - 5 | 1. | Witness opening of sealed bids for Bid #P21-01 - Sidewalk Improvements Project<br>Bids Sidewalk improvement project
| 6 | 2. | Witness opening of sealed bids for Bid #P21-02 Citywide Street Rehabilitation - Phase I<br>Bids Phase I
| 7 | 3. | Witness opening of sealed bids for Bid #P21-03 Citywide Street Rehabilitation - Phase II<br>Bids Phase II

X. NEW BUSINESS

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| 8 - 18 | 1. | Adopt Zoning Ordinance<br>(First and Final Reading)<br>(Favorable by MPC)<br>Petitioner: Javier Lopez, Heritage Enterprises<br>Location: Airport Annex, Lots 12, 13, 20 & 21<br>Request: Zoning amendment to change the zoning classification from R-LD (Residential Low Density) to R-MD (Residential Medium Density) for a proposed apartment complex.<br>Zoning Javier Lopez
| 19 - 27 | 2. | Adopt Zoning Ordinance<br>(First and Final Reading)<br>(Favorable by MPC)<br>Petitioner: Rajan Khadka, Khadka United LLC<br>Location: 2201 East Texas Street, Bossier City, LA<br>Request: Conditional use approval for the sale of low content alcohol for off-premise consumption at a convenience store.<br>Zoning Valero
3. Adopt Zoning Ordinance
   (First and Final Reading)
   (Favorable by MPC)
   Petitioner: Francisco J. Aviles, El Jarrito Mexican Grill
   Location: 2650 Airline Dr., Ste 100, Bossier City, LA
   Request: Conditional use approval for the sale of high and low content alcohol for on premise consumption at a restaurant.
   Zoning El Jarrito

4. Adopt a Resolution authorizing the hiring of three (3) Police Officers for the Bossier City Police Department.
   (First and Final Reading) (McWilliams)
   Res Hire 3 Police Officers

5. Adopt a Resolution authorizing the hiring of one (1) Police Communication Officer for the Bossier City Police Department.
   (First and Final Reading) (McWilliams)
   Res Hire Police Communication Officer

6. Adopt a Resolution authorizing a promotion from within and the hiring of one employee due to a resignation in the Purchasing Department all within the existing budget.
   (First and Final Reading) (Fernandez)
   Resolution Purchasing dept

XI. REPORTS

   January financials

2. Justin Haydel, Manchac - Update on Walter O. Bigby Carriageway

XII. ANNOUNCEMENTS

XIII. ADJOURN
**AGENDA ITEM FACT SHEET**

**TITLE:**
Witness opening of sealed bids for:
BID #P21-01 Sidewalk Improvements Project

**EXPLANATION OF PROPOSAL:**

**COST/BUDGET DATA:**

FUND NAME: 1991 Streets and Drainage Fund

ENGINEERS ESTIMATE: $400,000.00

ORD# 144 of 2020

**TIME DEADLINES:** Council Meeting February 16, 2021

**SPONSOR:**

[Signature]
Stacie Fernandez, Finance Director

**RECOMMENDED BY:**

[Signature]
Lorenz Walker, Mayor

**DATE TO BE PUT ON AGENDA:** February 9, 2021

Revised July 30, 2013
LEGAL NOTICE TO BIDDERS

BID # P21-01

Notice is hereby given that the Purchasing Department of the City of Bossier City, Municipal Complex, 620 Benton Road, Bossier City, Louisiana, will receive sealed bids until 2:30 p.m., Tuesday, February 16, 2021, for Sidewalk Improvements Project. Bids will then be publicly opened and read aloud in the Council Chambers at 3:00 p.m.

In accordance with the Louisiana Public Bid RS: 38:2212 Act No. 590-2008, Contractors shall be provided the option to submit bids for Public Works projects through either a secure electronic interactive system or by submitting a paper bid. Use www.bidsync.com to submit an electronic bid.

Specifications, Plans, and Contract Documents may be obtained from the City of Bossier City Purchasing Department for $50.00. There will be a Mandatory Pre-Bid Meeting held on Thursday, February 4, 2021, at 10:00 A.M. at the Bossier City Civic Center located at 620 Benton Road, Bossier City, LA 71111.

Bids must be submitted on the official bid form furnished with the specifications and those submitted otherwise will not be considered.

Each proposal must be accompanied by a bid surety, which may be a certified check, cashier’s check, or bid bond, for an amount not less than five percent (5%) of the amount of the bid, made payable to the City of Bossier City.

An acceptable performance/payment bond equal to 100% of the contract price will be required of the successful bidder.

On any bids submitted in the amount of $50,000 or more, the Contractor shall certify that he is licensed under Louisiana Revised Statutes 37:2150-2163 and show his license number on the bid and on the envelope in which it is submitted.

The City of Bossier City reserves the right to reject any/all bids.

Stacie Fernandez, CPA
Director of Finance
City of Bossier City, Louisiana

Advertise: January 20, 27, & February 3, 2021
Bossier Press Tribune
**AGENDA ITEM FACT SHEET**

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

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**TITLE:**
Witness opening of sealed bids for:

**BID #** P21-02 2021 Citywide Street Rehabilitation – Phase I

**EXPLANATION OF PROPOSAL:**

**COST/BUDGET DATA:**

**FUND NAME:** 1991 & 2021 Streets and Drainage Fund

**ENGINEERS ESTIMATE:** $375,000.00

**ORD#** 144 of 2020

**TIME DEADLINES:**
Council Meeting March 2, 2021

**SPONSOR:**

*Stacie Fernandez, Finance Director*

**DATE:** 1/26/21

**COUNCIL DISTRICT:**

**DATE TO BE PUT ON AGENDA:** February 23, 2021

Revised July 30, 2013
AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

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**TITLE:**
Witness opening of sealed bids for:

**BID #**P21-03 2021 Citywide Street Rehabilitation – Phase II

**EXPLANATION OF PROPOSAL:**

**COST/BUDGET DATA:**

**FUND NAME:**1991 & 2021 Streets and Drainage Fund

**ENGINEERS ESTIMATE:** $ 500,000.00

**ORD#** 144 of 2020

**TIME DEADLINES:** Council Meeting March 2, 2021

**SPONSOR:** Stacie Fernandez, Finance Director

**DATE:** 1/28/21

**COUNCIL DISTRICT:**

**DATE TO BE PUT ON AGENDA:** February 23, 2021

Revised July 30, 2013
February 9, 2021

Mayor Lorenz Walker
City of Bossier City
620 Benton Road
Bossier City, LA 71111

Dear Mayor Walker:

At a Regular Meeting of the Bossier City-Parish Metropolitan Planning Commission held on Monday, February 8, 2021, the Commission took action on the following case, and we now forward it to the City Council for the necessary actions:

FAVORABLE - C-65-20 – The application of Javier Lopez, Heritage Enterprises, for a Zoning Amendment to change the zoning classification of a certain tract of land described as Airport Annex, Lots 12, 13, 20 & 21, from R-LD (Residential Low Density) to R-MD (Residential Medium Density) for a proposed apartment complex. (City Council District 3) (Police Jury District 10)

FAVORABLE - C-82-20 – The application of Rajan Khadka, Khadka United LLC, for a Conditional Use Approval for the sale of low content alcohol for off-premise consumption at a convenience store located at 2201 East Texas Street, Bossier City, Louisiana. (northeast corner of Benton Rd. and E. Texas St.) (City Council District 5) (Police Jury District 9)

FAVORABLE - C-2-21 – The application of Francisco J. Aviles, El Jarrito Mexican Grill, for Conditional Use Approval for the sale of high and low content alcohol for on-premise consumption at a restaurant located at 2650 Airline Drive, Suite 100, Bossier City, Louisiana. (Old Panera Bread location) (City Council District 5) (Police Jury District 7)

If you have any questions, please contact our office.

Thank you,

The Bossier City – Parish Metropolitan Planning Commission
The following ordinance offered and adopted:

ORDINANCE NO. _______ OF 2021

AN ORDINANCE AMENDING ORDINANCE NO. 133 OF 2018, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND DESCRIBED AS AIRPORT ANNEX, LOTS 12, 13, 20 & 21, FROM R-LD (RESIDENTIAL LOW DENSITY) TO R-MD (RESIDENTIAL MEDIUM DENSITY) FOR A PROPOSED APARTMENT COMPLEX.

SECTION 1. BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 133 of 2018 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from R-LD (Residential Low Density) to R-MD (Residential Medium Density), for the following:

AIRPORT ANNEX, LOTS 12, 13, 20 & 21

Motion was made by _____________ and seconded by ______________ to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted this ________________ day of ____________________, 2021.

AYES:
NAYS:
ABSENT:
ABSTAIN:

_____________________________
DAVID MONTGOMERY, PRESIDENT

_____________________________
PHYLLIS MCGRAW, CITY CLERK

C-65-20
METROPOLITAN PLANNING COMMISSION MEETING

February 8, 2021
2:00 P.M.

PRELIMINARY [ ] PUBLIC HEARING [X] CONDITIONAL USE [ ]

FROM: Daniel Besinaiz, Assistant Planner

THROUGH: Carlotta Askew-Brown, Executive Director of Bossier City MPC

PRESENTER: APPLICANT: Javier and Elisabet Lopez

ITEM: C-65-20 – The application of Javier Lopez, Heritage Enterprises, for a Zoning Amendment to change the zoning classification of a certain tract of land described as Airport Annex, Lots 12, 13, 20 & 21, from R-LD (Residential Low Density) to R-MD (Residential Medium Density) for a proposed apartment complex. (City Council District 3) (Police Jury District 10)

[X] ZONING AMENDMENT
[ ] TEMPORARY USES
[ ] SUBDIVISION APPROVAL

[ ] PLANNED UNIT DEVELOPMENT
[ ] CONDITIONAL USE
[ ] OTHER

APPLICATION CONTACT INFORMATION:

OWNER/APPLICANT: Javier Lopez
Heritage Enterprises
413 Highland Drive
Bossier City, LA 71111

I. APPLICATION SUBMITTAL DATE: November 19, 2020

II. PROJECT NAME:

Lamar Barbara Street Development – Zoning
III. LOCATION:

The project consists of the lots located at 2514 Lamar Street, 2518 Lamar Street, 2515 Barbara Street, and 2519 Barbara Street, Bossier City, LA 71111. The plat is pending final plat approval.

IV. BACKGROUND

The applicant is requesting a zoning change from R-LD Residential Low Density to R-MD Residential Medium Density for a single-story, multi-family housing development.

Proposed number of buildings: 5
Proposed number of housing units: 11
   Number of 2 bedroom 1 bathroom units: 11

V. PHYSICAL CONDITIONS:

The property is currently vacant.

VI. UNRESOLVED ISSUES:

There are no unresolved issues at this time.

VII. PLANNING ANALYSIS:

The Planning Staff feels that the following criteria must be met to approve this request.

1. LAND USE (MASTER PLAN - 2013):

   Future Land Use Plan: Designates this area as Residential Mixed-Use.

   Thoroughfare Plan: This lot can be accessed from Lamar Street or Barbara Street, local residential streets

2. ZONING:

   The following zoning issues are relative to this request:

   Zoning District: R-MD Residential Medium Density (Proposed)

   Base Zoning District Requirements:
   - Minimum Lots Size: 8,000 sq. ft. for first 2 units plus 2,000 sq. ft. for each additional unit.
   - Maximum Height: 3 stories or 45', whichever is less
   - Yard requirements: 25' Front, 5' Side, 25' Rear
Adjacent Zoning:

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<td>R-LD Residential Low Density</td>
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<td>South</td>
<td>R-LD Residential Low Density</td>
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<td>East</td>
<td>R-LD Residential Low Density</td>
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<tr>
<td>West</td>
<td>R-LD Residential Low Density</td>
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3. **AIR INSTALLATION COMPATIBLE USE ZONE:**
   
   AICUZ – Outside of the Decibel Level Contours.

4. **UTILITIES:**

   City Utilities

IX. **ATTACHMENTS:**

   - Plat
   - Vicinity Map
   - Site Plan
   - Proposed 3 Unit Floor Plan and Elevations
   - Proposed 2 Unit Floor Plan and Elevations
   - Property Owners Within 300'
BOSSIER CITY-PARISH
METROPOLITAN PLANNING COMMISSION

620 Benton Rd.
Bossier City, LA 71111
Phone: 318-741-8824 Fax: 318-741-8827

ZONING AMENDMENT

Project Information

Project Name: LamarIBarbara Street Development
Address(es) of subject property: (parcel or assessment number(s) will be sufficient for undeveloped property)

Legal Description (attach separate sheet if necessary)

144683 Lot 20, 148679 Lot 21, 140532 Lot 13, 131769 Lot 12

Existing Zoning: RI Proposed Zoning: RMD
Zoning Use Request: multi-family single story (5 buildings)

Total acreage of subject property: 0.756
Present or last known use: vacant land

Applicant

Name: Javier and Elisabet Lopez
Company: Heritage Enterprises LLC
Address: 413 Highland Drive
City/State/Zip: Bossier City, LA 71111
Phone: 318-455-1245 Fax:

Applicant or representative must be present at the hearing to represent this case.

Contact Person

Name: Javier Lopez
Company: Heritage Enterprises LLC
City/State/Zip: Bossier City, LA 71111 Phone: 318-455-1245
Alternate Phone: 318-455-1351 Fax:
Email: heritageproperties2020@gmail.com

Property Owner

Name: Heritage Enterprises LLC
Address: 413 Highland Drive
City/State/Zip: Bossier LA 71111
Phone: 318-455-1245

The above named property owner confirms that he or she has the means and ability to develop this proposed project or agrees to such development by the applicant.

Applicant(s) Signature
Elisabet Lopez
Property Owner(s) Signature
Elisabet Lopez
Print Name
Savier Lopez
Date
11/10/20

NOTE: All forwarding mail and notice documents will be mailed to this address only.
AMENDED PLAT
AIRPORT ANNEX UNIT 2
LOTS 12, 13, 20 & 21 OF AIRPORT ANNEX

"Resubdivision of Fertile Gardens, All of Creswell Gardens Except Part of Lots 5, 6, 7 & 8 and Lots 9, 10 and 11. This also includes all of Bossier Place Subdivision and a strip of land 320 feet wide east of Lots 18 & 19 Bossier Place Subdivision and Lot 11 Creswell Gardens and a tract east and adjoining Lots 9 and 24 Fertile Gardens between Bossier Place Subdivision and Levee in N.W. 1/4 Section 3, T17N, R13W and S 1/2 Section 34, T18N, R13W. FILED AND RECORDED 22nd day of April 1929."

PRELIMINARY
FOR REVIEW AND INFORMATION ONLY
NOT VALID WITHOUT THE SIGNATURE AND SEAL OF THE SURVEYOR (RHL)

JAVIER LOPEZ, Member Heritage Enterprises, LLC
SUSABET LOPEZ, Manager Heritage Enterprises, LLC
APPROVED BY:
BOSSIER PARISH ENGINEER
METROPOLITAN PLANNING COMMISSION (BOSSIER MPC)

This property is located in Zone "X" (area of minimal flood) according to Map No. 28080/3441/3, Bossier Parish, Democratic No. 28080, Panel 04610 with an effective date of September 28, 2006, 12/21/2007, 12/21/2007.

The Surveyor has made no title search of the Bossier Parish records for applicable servitudes, rights of way, or restrictions other than those shown herein. There is no representation that all applicable servitudes and restrictions are shown on this Map of Survey. This Plat does not include subsurface determinations, environmental assessments, or wetland delineations.

I hereby certify that this Plat represents the results of a Survey made on the ground under my direct supervision in accordance with the Louisiana Applicable Standards for Property Boundary Surveys for a Class "C" Survey. Refer to Boundary Survey.

PRELIMINARY
FOR REVIEW AND INFORMATION ONLY
DATE: 24 August, 2020
RANDALL L. HILTON, P.L.S., LLC VF 798 (LA REG. NO. 4876)
318 OAKLAND PLACE, BOSSIER CITY, LA 71112
886-965-2388
rlhilton@outlook.com

Page 14 of 48
February 9, 2021

Mayor Lorenz Walker
City of Bossier City
620 Benton Road
Bossier City, LA 71111

Dear Mayor Walker:

At a Regular Meeting of the Bossier City-Parish Metropolitan Planning Commission held on Monday, February 8, 2021, the Commission took action on the following case, and we now forward it to the City Council for the necessary actions:

**FAVORABLE** - **C-65-20** – The application of Javier Lopez, Heritage Enterprises, for a Zoning Amendment to change the zoning classification of a certain tract of land described as Airport Annex, Lots 12, 13, 20 & 21, from R-LD (Residential Low Density) to R-MD (Residential Medium Density) for a proposed apartment complex. (City Council District 3) (Police Jury District 10)

**FAVORABLE** - **C-82-20** – The application of Rajan Khadka, Khadka United LLC, for a Conditional Use Approval for the sale of low content alcohol for off-premise consumption at a convenience store located at 2201 East Texas Street, Bossier City, Louisiana. (northeast corner of Benton Rd. and E. Texas St.) (City Council District 5) (Police Jury District 9)

**FAVORABLE** - **C-2-21** – The application of Francisco J. Aviles, El Jarrrito Mexican Grill, for Conditional Use Approval for the sale of high and low content alcohol for on-premise consumption at a restaurant located at 2650 Airline Drive, Suite 100, Bossier City, Louisiana. (Old Panera Bread location) (City Council District 5) (Police Jury District 7)

If you have any questions, please contact our office.

Thank you,

The Bossier City – Parish Metropolitan Planning Commission
ITEM C-82-20 – The application of Rajan Khadka, Khadka United LLC, for a Conditional Use Approval for the sale of low content alcohol for off-premise consumption at a convenience store located at 2201 East Texas Street, Bossier City, Louisiana. (northeast corner of Benton Rd. and E. Texas St.) (City Council District 5) (Police Jury District 9)

APPLICATION CONTACT INFORMATION:

OWNER/APPLICANT: Rajan Khadka
Khadka United LLC
2201 E. Texas St.
Bossier City, LA 71111

I. APPLICATION SUBMITTAL DATE: December 17, 2020

II. PROJECT NAME:

Conditional Use Approval for Valero (convenience store)
III. **LOCATION:**

This project is located at 2201 E. Texas St. Bossier City, LA 71111.

IV. **BACKGROUND INFORMATION:**

The applicant is requesting Conditional Use Approval for off-premise consumption of low content alcohol at a Valero convenience store with gasoline sales.

**Hours of Operation:**
Sun-Sat: 24 hours

The property is over 300' from the nearest church, school, daycare, or public park.

V. **PHYSICAL CONDITIONS:**

There is one (1) existing building currently located on this lot. (Valero)

VI. **UNRESOLVED ISSUES:**

There are no irresolvable issues at this time.

VII. **PLANNING ANALYSIS:**

Approval of the application requires that the applicant comply with all code requirements of the MPC.

1. **LAND USE (MASTER PLAN - 2013):**

   **Future Land Use Plan:** Designates this area as Residential Mixed Use.

   **Thoroughfare Plan:** This property can be accessed from E. Texas St., a major arterial, and Benton Rd., a major arterial.

2. **ZONING:**

   The following zoning issues are relative to this request:

   **Zoning District:** B-3 General Business

   **Base Zoning District Requirements:**
   - Minimum lot area: None
   - Height Maximum: 2 stories or 35', whichever is less.
   - Yard requirements: 50' Front, 10' Side, 25' Rear
Adjacent Zoning:

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<th>Zoning</th>
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<td>East Texas Street</td>
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<tr>
<td>East</td>
<td>B-3 General Business</td>
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<tr>
<td>West</td>
<td>Benton Road</td>
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3. **AIR INSTALLATION COMPATIBLE USE ZONE:**

Outside all noise contours.

4. **UTILITIES:**

City Utilities

VIII. **ATTACHMENTS:**

- Vicinity Map
- Site Plan
- Floor Plan
- Property Owners Within 300'
**CONDITIONAL USE - ALCOHOL**

### Project Information

**Business Name:** Khabba United LLC  
**Address(s) of subject property:** 2301 E Texas St, Bossier City, LA 71111

**Type of Business:** Convenience store with gas  
**Alcohol Request:** Check all that apply:  
- Low Content  
- High Content  

**Consumption:** (Circle one)  
- On-Premise Consumption  
- Off-Premise Consumption  

**Current Zoning:** B-3  
**Proposed/Hours of Operation:** 24 hrs  

### Applicant

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<tr>
<th>Name</th>
<th>Kajan Khabba</th>
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<tr>
<td>Company</td>
<td>Khabba United LLC</td>
</tr>
<tr>
<td>Address</td>
<td>2301 E Texas St</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>Bossier City, LA 71111</td>
</tr>
<tr>
<td>Phone</td>
<td>318-635-4344</td>
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Applicant or representative must be present at the hearing to represent this case.

### Contact Person

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<tr>
<td>Email</td>
<td><a href="mailto:kulskauskodow@gmail.com">kulskauskodow@gmail.com</a></td>
</tr>
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NOTE: All forwarding mail and notice documents will be mailed to this address only.

### Property Owner

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<tr>
<th>Name</th>
<th>Khabba United</th>
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<tr>
<td>Address</td>
<td>1633 W Kirby Pl</td>
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<tr>
<td>City/State/Zip</td>
<td>Shreveport, LA 71103</td>
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<tr>
<td>Phone</td>
<td>318-635-9284</td>
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The above named property owner contains that he or she has the means and ability to develop this proposed project or agrees to such development by the applicant.

**Applicant's Signature:**  
**Print Name:** Kajan Khabba  
**Date:** 10/11/20

**Property Owner's Signature:**  
**Print Name:** Kajan Khabba  
**Date:** 10/11/20
The following ordinance offered and adopted:

ORDINANCE NO. _______ OF 2021

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR OFF PREMISE CONSUMPTION AT A CONVENIENCE STORE LOCATED AT 2201 EAST TEXAS STREET, BOSSIER CITY, LOUISIANA.

WHEREAS; Rajan Khadka, Khadka United, LLC, has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the retail sale of high and low content alcohol, for off premise consumption, at a convenience store located at 2201 East Texas Street, Bossier City, Louisiana; and

WHEREAS; a public hearing for the Conditional Use application was held on February 8, 2021; and

WHEREAS; The Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use for retail sales of high and low content alcohol for off premise consumption at 2201 East Texas Street, Bossier City, Louisiana is hereby approved.

Motion was made by _____________ and seconded by ________________ to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted this _______________ day of ______________, 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

__________________________
DAVID MONTGOMERY, PRESIDENT

__________________________
PHYLLIS MCGRAW, CITY CLERK
February 9, 2021

Mayor Lorenz Walker  
City of Bossier City  
620 Benton Road  
Bossier City, LA  71111  

Dear Mayor Walker:

At a Regular Meeting of the Bossier City-Parish Metropolitan Planning Commission held on Monday, February 8, 2021, the Commission took action on the following case, and we now forward it to the City Council for the necessary actions:

**FAVORABLE - C-65-20** — The application of Javier Lopez, Heritage Enterprises, for a Zoning Amendment to change the zoning classification of a certain tract of land described as Airport Annex, Lots 12, 13, 20 & 21, from R-LD (Residential Low Density) to R-MD (Residential Medium Density) for a proposed apartment complex. (City Council District 3) (Police Jury District 10)

**FAVORABLE - C-82-20** — The application of Rajan Khadka, Khadka United LLC, for a Conditional Use Approval for the sale of low content alcohol for off-premise consumption at a convenience store located at 2201 East Texas Street, Bossier City, Louisiana. (northeast corner of Benton Rd. and E. Texas St.) (City Council District 5) (Police Jury District 9)

**FAVORABLE - C-2-21** — The application of Francisco J. Aviles, El Jarrrito Mexican Grill, for Conditional Use Approval for the sale of high and low content alcohol for on-premise consumption at a restaurant located at 2650 Airline Drive, Suite 100, Bossier City, Louisiana. (Old Panera Bread location) (City Council District 5) (Police Jury District 7)

If you have any questions, please contact our office.

Thank you,

The Bossier City – Parish Metropolitan Planning Commission
The following ordinance offered and adopted:

ORDINANCE NO. _______ OF 2021

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR ON PREMISE CONSUMPTION AT A RESTAURANT LOCATED AT 2650 AIRLINE DRIVE, SUITE 100, BOSSIER CITY, LOUISIANA.

WHEREAS; Francisco Aviles, El Jarrito Mexican Grill, has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the retail sale of high and low content alcohol, for on premise consumption, at a restaurant store located at 2650 Airline Drive, Suite 100, Bossier City, Louisiana; and

WHEREAS; a public hearing for the Conditional Use application was held on February 8, 2021; and

WHEREAS; The Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use for retail sales of high and low content alcohol for on premise consumption at 2650 Airline Drive, Suite 100, Bossier City, Louisiana is hereby approved.

Motion was made by _______________ and seconded by ____________________ to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted this ________________ day of ________________, 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

______________________________
DAVID MONTGOMERY, PRESIDENT

______________________________
PHYLLIS MCGRAW, CITY CLERK

C-2-21
ITEM C-2-21 – The application of Francisco J. Aviles, El Jarrito Mexican Grill, for Conditional Use Approval for the sale of high and low content alcohol for on-premise consumption at a restaurant located at 2650 Airline Drive, Suite 100, Bossier City, Louisiana. (Old Panera Bread location) (City Council District 5) (Police Jury District 7)

APPLICATION CONTACT INFORMATION:

OWNER/APPLICANT: Francisco J. Aviles
Javi P’s, LLC
103 Creekside Drive
West Monroe, LA 71291

I. APPLICATION SUBMITTAL DATE: January 15, 2021

II. PROJECT NAME:
Conditional Use Approval for El Jarrito Mexican Grill
III. **LOCATION:**

This project is located at 2650 Airline Drive, Suite 100, Bossier City, LA 71111.

IV. **BACKGROUND INFORMATION:**

The applicant is requesting Conditional Use Approval for on-premise consumption of high and low content alcohol at a Mexican food restaurant, El Jarrito.

Hours of Operation:
Sun-Sat: 10:30am to 11:00pm

The property is over 300' from the nearest church, school, daycare, or public park.

V. **PHYSICAL CONDITIONS:**

There is one (1) existing building currently located on this lot.

VI. **UNRESOLVED ISSUES:**

There are no irresolvable issues at this time.

VII. **PLANNING ANALYSIS:**

Approval of the application requires that the applicant comply with all code requirements of the MPC.

1. **LAND USE (MASTER PLAN - 2013):**

   **Future Land Use Plan:** Designates this area as Commercial Use.

   **Thoroughfare Plan:** This property can be accessed from Airline Dr., a major arterial, and Mercantile Dr., a local street.

2. **ZONING:**

   The following zoning issues are relative to this request:

   **Zoning District:** B-3 General Business

   **Base Zoning District Requirements:**
   - Minimum lot area: None
   - Height Maximum: 2 stories or 35', whichever is less.
   - Yard requirements: 50' Front, 10' Side, 25' Rear
Adjacent Zoning:

<table>
<thead>
<tr>
<th></th>
<th>Zoning</th>
</tr>
</thead>
<tbody>
<tr>
<td>North</td>
<td>Mercantile Drive</td>
</tr>
<tr>
<td>South</td>
<td>B-3 General Business</td>
</tr>
<tr>
<td>East</td>
<td>B-3 General Business</td>
</tr>
<tr>
<td>West</td>
<td>Airline Drive</td>
</tr>
</tbody>
</table>

3. **AIR INSTALLATION COMPATIBLE USE ZONE:**

Outside all noise contours.

4. **UTILITIES:**

City Utilities

VIII. **ATTACHMENTS:**

- Vicinity Map
- Site Plan
- Floor Plan
- Property Owners Within 300'
BOSSIER CITY-PARISH
METROPOLITAN PLANNING COMMISSION
620 Benton Rd.
Bossier City, LA 71111
Phone: 318-741-8824 Fax: 318-741-8827

CONDITIONAL USE - ALCOHOL

Project Information
Business Name: Javi ps llc. Dba El jarrito mexican grill
Address(es) of subject property: 2650 Airline Dr ste 100 Bossier City LA

Type of Business: (Circle one) Bar/Lounge Brewpub Liquor Store Other: Restaurant

Alcohol Request: (Check all that apply) Beer Wine Liquor

Consumption shall be: (Circle one) On-Premise Consumption or Off-Premise Consumption

Legal Description (attach separate sheet if necessary)

Current Zoning: General business

Proposed/Hours of Operation: Monday - Sunday 10:30 am to 11:00 pm

Present or Last Known Use: Panera bread

APPLICANT
Name: Francisco j aviles
Company: Javi ps llc Dba El jarrito mexican grill.
Address: 103 creekside dr
City/State/Zip: West monroe la 71291.
Phone: 318-235-4910. Fax: 318-998-5661

NOTE. Applicant or representative must be present at the hearing to represent this case.

CONTACT PERSON
Name: Francisco j aviles
Address: 2650 airline drive ste 100
Company: Javi ps llc
City/State/Zip: Bossier city la 7111 Phone: 318-237-6619
Alternate Phone: 318-235-4910 Fax: 318-998-5660
Email: Javier_22@yahoo.com.

PROPERTY OWNER
Name: SDI Bossier airline llc.
Address: 1800 west loop s ste 1850.
City/State/Zip: Houston tx 77027
Phone: 713- 892-5200.

The above named property owner confirms that he or she has the means and ability to develop this proposed project or agrees to such development by the

For signature:

Print Name: Francisco j aviles
Date: 01/04/2020

Print Name: Ken Delery
Date: 1/8/2021
AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) AND ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK BY NOON ONE (1) DAY PRIOR TO AGENDA MEETING.

<table>
<thead>
<tr>
<th>ORD./RESOL. NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTRO:</td>
</tr>
<tr>
<td>NOT:</td>
</tr>
<tr>
<td>ADOPT:</td>
</tr>
</tbody>
</table>

**TITLE:**
A RESOLUTION AUTHORIZING THE HIRING OF THREE (3) POLICE OFFICER FOR THE BOSSIER CITY POLICE DEPARTMENT

**EXPLANATION OF PROPOSAL:**
HIRING:
Due to the resignation of (2) Police Officers and termination of (1) Police Officer

**COST/BUDGET DATA:**

**TIME DEADLINES:**
Council Meeting, March 9, 2021

**SPONSOR:**
P.S. McWILLIAMS, CHIEF OF POLICE

**DATE:**
02-24-2021

**NOTED RECOMMENDED BY:**
Lorenz Walker, Mayor

**COUNCIL DISTRICT:**
N/A

**DATE TO BE PUT ON AGENDA:**
Agenda Meeting: 3-9-21 Regular Meeting: 3-16-21

Revised July 30, 2013
The following Resolution offered and adopted:

RESOLUTION ____ Of 2021

A RESOLUTION AUTHORIZING THE HIRING OF THREE (3) POLICE OFFICERS FOR THE BOSSIER CITY POLICE DEPARTMENT.

WHEREAS, Ordinance No. 21 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the hiring of one (3) Police Officers due to the resignation of two Police Officers and the termination of one Officer.

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of __________________, and seconded by __________________, and adopted on the _______________, day of _______________, 2021 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

__________________________, President

Phyllis McGraw, City Clerk
**EXPLANATION OF PROPOSAL:**

**HIRING:**
Due to the death of (1) Police Communication Officer

**COST/BUDGET DATA:**

**TIME DEADLINES:** Council Meeting, March 9, 2021

**SPONSOR:**

P.S. McWilliams, Chief of Police

**NOTE:**

RECOMMENDED BY: Lorenz Walker, Mayor

**DATE TO BE PUT ON AGENDA:**
Agenda Meeting: 3-9-21  Regular Meeting: 3-16-21

Revised July 30, 2013
The following Resolution offered and adopted:

RESOLUTION ___ Of 2021

A RESOLUTION AUTHORIZING THE HIRING OF ONE (1) POLICE COMMUNICATION OFFICER FOR THE BOSSIER CITY POLICE DEPARTMENT.

WHEREAS, Ordinance No. 21 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the hiring of one (1) Police Communication Officer due to the death of one Police Communication Officer.

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of __________________, and seconded by __________________, and adopted on the ______________, day of ______________, 2021 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

__________________________
David Montgomery, President

__________________________
Phyllis McGraw, City Clerk
AGENDA ITEM FACT SHEET

THIS COMPLETED FORM PLUS ORDINANCE/RESOLUTION (IF APPLICABLE) ANY OTHER PERTINENT DATA MUST BE PRESENTED TO THE CITY CLERK ONE (1) DAY PRIOR TO AGENDA MEETING.

<table>
<thead>
<tr>
<th>ORD./RESOL. NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTRO:</td>
</tr>
<tr>
<td>NOT:</td>
</tr>
<tr>
<td>ADOPT:</td>
</tr>
</tbody>
</table>

**INTRO:**

**TITLE:**

A RESOLUTION AUTHORIZING A PROMOTION FROM WITHIN, AND THE HIRING OF ONE EMPLOYEE DUE TO A RESIGNATION IN THE PURCHASING DEPARTMENT, ALL WITHIN THE EXISTING BUDGET

**EXPLANATION OF PROPOSAL:**

**COST/BUDGET DATA:**

**TIME DEADLINES:** Council Meeting: March 2, 2021 @ 3:00 p.m.

**SPONSOR:** Stacie Fernandez, Finance Director

**DATE:** February 24, 2021

**APPROVED/RECOMMENDED**

Lorenz Walker, Mayor

**COUNCIL DISTRICT:**

**DATE TO BE PUT ON AGENDA:**

Stacie Fernandez, Finance Director

Lorenz Walker, Mayor
The following Resolution offered and adopted:

RESOLUTION NO. OF 2021

A RESOLUTION AUTHORIZING A PROMOTION FROM WITHIN, AND THE HIRING OF ONE EMPLOYEE DUE TO A RESIGNATION IN THE PURCHASING DEPARTMENT, ALL WITHIN THE EXISTING BUDGET

WHEREAS, the Purchasing Department has an available position due to a resignation; and

WHEREAS, this termination provides for an opportunity to promote an individual and hire one employee to replace that individual; and

WHEREAS, this action will have no impact on the existing budget; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to promote from within and hire one employee in the Purchasing Department to fill a vacancy due to a resignation.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of _________ and seconded by __________, and adopted on the _______day of __________, 2021, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

_________________________  __________________________
David Montgomery, Jr., President                        Phyllis McGraw, City Clerk
# City of Bossier City

Revenue by Fund  
January 2021

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Fund Name</th>
<th>January 2021</th>
<th>January 2020</th>
<th>January 2021 YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>General Fund</td>
<td>6,035,183</td>
<td>5,081,171</td>
<td>6,035,183</td>
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<tr>
<td>230</td>
<td>Civic Center Fund</td>
<td>19,030</td>
<td>10,711</td>
<td>19,030</td>
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<tr>
<td>235</td>
<td>Hotel Motel Taxes Fund</td>
<td>53,843</td>
<td>99,361</td>
<td>53,843</td>
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<tr>
<td>240</td>
<td>1991 Fire Improv &amp; Opera</td>
<td>300,700</td>
<td>277,528</td>
<td>300,700</td>
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<tr>
<td>260</td>
<td>1991 Streets &amp; Drainage</td>
<td>289,660</td>
<td>267,339</td>
<td>289,660</td>
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<tr>
<td>400</td>
<td>Sales Tax Capital Fund</td>
<td>2,067,249</td>
<td>448,811</td>
<td>2,067,249</td>
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<tr>
<td>410</td>
<td>Parkway Capital Fund</td>
<td>662,823</td>
<td>580,478</td>
<td>662,823</td>
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<tr>
<td>480</td>
<td>Riverboat Capital Fund</td>
<td>807,859</td>
<td>1,075,985</td>
<td>807,859</td>
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<tr>
<td>600</td>
<td>Water Fund</td>
<td>1,221,061</td>
<td>1,165,471</td>
<td>1,221,061</td>
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<tr>
<td>601</td>
<td>Sewer Fund</td>
<td>1,492,637</td>
<td>1,326,513</td>
<td>1,492,637</td>
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<tr>
<td>610</td>
<td>Emergency Medical Service</td>
<td>1,222,739</td>
<td>1,475,890</td>
<td>1,222,739</td>
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<tr>
<td>620</td>
<td>Public Service and Sanitation</td>
<td>582,050</td>
<td>580,667</td>
<td>582,050</td>
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<tr>
<td>625</td>
<td>Alternative Fuel Station Fund</td>
<td>37,110</td>
<td>43,598</td>
<td>37,110</td>
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<tr>
<td>800</td>
<td>Sales Tax Fund</td>
<td>14,001,200</td>
<td>13,046,305</td>
<td>14,001,200</td>
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<tr>
<td>810</td>
<td>Riverboat Gaming Trust</td>
<td>24,205</td>
<td>192,069</td>
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<tr>
<td>820</td>
<td>Public Safety &amp; Health Trust</td>
<td>12,152</td>
<td>106,840</td>
<td>12,152</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td>28,990,274</td>
<td>25,927,120</td>
<td>28,990,274</td>
</tr>
</tbody>
</table>

City of Bossier Sales Tax Collections - Cash Basis: 5,388,560 4,763,310 113%

General Fund Sales Tax: 2,464,335 1,839,360 134%

$3 CenturyLink Fee

**MONTHLY FINANCIALS: 005901**
# City of Bossier City

**Expenses by Fund**

**January 2021**

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Fund Name</th>
<th>January 2021</th>
<th>January 2020</th>
<th>January 2021 YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>General Fund</td>
<td>4,238,065</td>
<td>4,907,782</td>
<td>4,238,065</td>
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<td>200</td>
<td>Metropolitan Planning Commission</td>
<td>38,495</td>
<td>45,174</td>
<td>38,495</td>
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<tr>
<td>230</td>
<td>Civic Center Fund</td>
<td>29,620</td>
<td>20,007</td>
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<td>600</td>
<td>Water Fund</td>
<td>1,037,004</td>
<td>1,125,531</td>
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<tr>
<td>601</td>
<td>Sewer Fund</td>
<td>1,213,776</td>
<td>1,326,702</td>
<td>1,213,776</td>
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<tr>
<td>610</td>
<td>EMS Fund</td>
<td>486,255</td>
<td>775,684</td>
<td>486,255</td>
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<tr>
<td>620</td>
<td>Public Service and Sanitation</td>
<td>129,910</td>
<td>164,920</td>
<td>129,910</td>
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<tr>
<td>625</td>
<td>Alternative Fuel Station Fund</td>
<td>11,791</td>
<td>35,819</td>
<td>11,791</td>
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<tr>
<td>800</td>
<td>Sales Tax Fund</td>
<td>60,915</td>
<td>82,776</td>
<td>60,915</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>7,245,833</strong></td>
<td><strong>8,484,395</strong></td>
<td><strong>7,245,833</strong></td>
</tr>
</tbody>
</table>

**MONTHLY FINANCIALS: 00002**
# COMPARATIVE REPORT

**TO:**

**FROM:** Mayor Walker  
Bossier City - Parish Sales Tax Division

**SUBJECT:** Sales Tax Collection during January 2021

<table>
<thead>
<tr>
<th>End of Month Date</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/31/2021 Collections</td>
<td>$5,388,560</td>
<td></td>
</tr>
<tr>
<td>1/31/2020 Collections</td>
<td>$5,010,536</td>
<td></td>
</tr>
<tr>
<td>Increase</td>
<td>$378,024</td>
<td>7.5%</td>
</tr>
<tr>
<td>1/31/2021 YTD Collections</td>
<td>$5,388,560</td>
<td></td>
</tr>
<tr>
<td>1/31/2020 YTD Collections</td>
<td>$5,010,536</td>
<td></td>
</tr>
<tr>
<td>Increase</td>
<td>$378,024</td>
<td>7.5%</td>
</tr>
<tr>
<td>1/31/2021 Collections include state check of</td>
<td>$256,841</td>
<td></td>
</tr>
<tr>
<td>1/31/2020 Collections include state check of</td>
<td>$249,307</td>
<td></td>
</tr>
<tr>
<td>Increase</td>
<td>$7,534</td>
<td>3.0%</td>
</tr>
<tr>
<td>1/31/2021 YTD Collections include state check of</td>
<td>$256,841</td>
<td></td>
</tr>
<tr>
<td>1/31/2020 YTD Collections include state check of</td>
<td>$249,307</td>
<td></td>
</tr>
<tr>
<td>Increase</td>
<td>$7,534</td>
<td>3.0%</td>
</tr>
<tr>
<td>January Audit Collections</td>
<td>$78,021</td>
<td></td>
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<tr>
<td>January Audit Collections YTD</td>
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<tr>
<td>January Compliance Collections</td>
<td>$214,313</td>
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</tr>
<tr>
<td>January Compliance Collections YTD</td>
<td>$214,313</td>
<td></td>
</tr>
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</table>

**THIS REPORT INCLUDES AMOUNTS FROM DMV CHECKS.**
<table>
<thead>
<tr>
<th>Monthly Expense</th>
<th>Current 2021</th>
<th>Variance</th>
<th>Notes</th>
<th>Monthly Expense including Benefits</th>
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</thead>
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<tr>
<td>CITY COUNCIL</td>
<td>8</td>
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<tr>
<td>FINANCE DEPARTMENT</td>
<td>4</td>
<td>5</td>
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<tr>
<td>HUMAN RESOURCES DEPARTMENT</td>
<td>2</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>CITY ATTORNEY</td>
<td>7</td>
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<tr>
<td>CITY MARSHAL</td>
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<tr>
<td>COMMUNITY DEVELOPMENT</td>
<td>9</td>
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<td></td>
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<tr>
<td>GARAGE</td>
<td>11</td>
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</tr>
<tr>
<td>MUNICIPAL BUILDING</td>
<td>12</td>
<td>13</td>
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<tr>
<td>ENGINEERING DEPARTMENT</td>
<td>14</td>
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<tr>
<td>TRAFFIC ENGINEERING</td>
<td>16</td>
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<td>PERMITS &amp; INSPECTIONS DIVISION</td>
<td>18</td>
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<tr>
<td>POLICE DEPARTMENT</td>
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<td>PUBLIC WORKS DEPARTMENT</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>STREET DIVISION</td>
<td>24</td>
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<tr>
<td>WASTE DISPOSAL DIVISION</td>
<td>25</td>
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<tr>
<td>HERBICIDE MOSQUITO CONTROL</td>
<td>27</td>
<td>28</td>
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<tr>
<td>ANIMAL CONTROL &amp; GRASS CUTTING</td>
<td>29</td>
<td>30</td>
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<tr>
<td>PARKS &amp; RECREATION COMMISSION</td>
<td>31</td>
<td>32</td>
<td></td>
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<tr>
<td>CIVIC CENTER</td>
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<tr>
<td>WATER TREATMENT PLANT</td>
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<tr>
<td>SEWER LIFT STATION</td>
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<td>39</td>
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Change from Last Report: $1,590.34 Additional for 1 month

Previous Report: $12,778.67
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<th>Total Operating Revenue</th>
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<td>Administrative</td>
<td>Customer Service</td>
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