

**\*\*\* NOTICE OF MEETING \*\*\***

**Date of meeting: Monday, February 12, 2024**

**Time of meeting: 11:00 am**

**Notice posted February 9, 2024**

**CITY OF BOSSIER CITY  
HOME RULE CHARTER REVIEW COMMISSION AGENDA  
MONDAY, FEBRUARY 12, 2024, AT 11:00 A.M.  
CITY COUNCIL CHAMBERS,  
620 BENTON ROAD, BOSSIER CITY, LOUISIANA 71111**

- I. CALL TO ORDER AND ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
- VI. OLD BUSINESS
  1. Discussion of upcoming town hall meetings to receive input from the public.
- VII. NEW BUSINESS
  1. Update on status of input regarding proposed changes to Bossier City Charter.
  2. Discussion regarding Bossier City Charter.
- VIII. ADJOURNMENT

**PROCEEDINGS OF THE CHARTER REVIEW COMMISSION  
OF BOSSIER CITY LOUISIANA TAKEN AT THE MEETING OF  
February 5, 2024**

The Charter Commission of the City of Bossier City, State of Louisiana, had a meeting in the Bossier Council Chambers, 620 Benton Road, Bossier City, Louisiana, on February 5, 2024, at 6:00 PM.

**Roll Call as follows:**

Present: Vicky Whitman, Julianna Parks, Sandra Morehart, Shane Cheatham, Preston Friedley, Jr., Lee A. Jeter, Sr., David Johnson.

Absent: Panderina Soumas, Lisa Wilhite

Also present were ex officio non-voting members: Assistant City Attorney Richard Ray standing in for City Attorney Charles Jacobs, Chief Administrative Officer, Amanda Nottingham.

Invocation was given by Mr. David Johnson.

Pledge of Allegiance was led by Mrs. Vicky Whitman.

**Agenda Item called: Approve Agenda**

By: Mr. Cheatham **Motion to approve agenda.**

Second by Mr. Jeter

No comment from the audience.

No comments from the commission.

Vote in favor of motion is unanimous.

Yeas: Shane Cheatham, Preston Friedley, Jr., Lee A. Jeter, Sr., David Johnson, Sandra Morehart, Vicky Whitman, and Julianna Parks

Nays: none

Absent: Panderina Soumas, Lisa Wilhite

Abstain: none

**Agenda Item called: Approve Minutes from January 30, 2024 meeting.**

By: Mr. Jeter **Motion to approve agenda.**

Second by Mr. Cheatham

No comment from the audience.

Mrs. Morehart indicated there were minor changes from Mr. Jeter that would be updated.

Vote in favor of motion is unanimous.

Yeas: Vicky Whitman, Sandra Morehart, Shane Cheatham, Preston Friedley, Jr., Lee A. Jeter, Sr., David Johnson.

Nays: none

Absent: Panderina Soumas, Lisa Wilhite

Abstain: Julianna Parks

**Old Business**

**Agenda Item Called: Schedule for future meetings and town hall meetings.**

Mr. Friedley shared the upcoming Bossier City Charter Commission meetings as follows:

February 12 – 11:00 am

February 26 – 6:00 pm

Mr. Ray updated on Shady Grove Recreation is available February 20, 22, 29 and Hooter Park is available February 20 and 27.

Mr. Cheatham reported the Bossier Parish Schools Board were very accommodating for the dates of February 27 or 29 at the Bossier Instructional Center (BIC).

By: Mr. Cheatham **Motion to approve schedule for Townhalls.**

Second by Mrs. Whitman

No comment from the audience.

**Town Hall Meetings**

Hooter Park February 20, 2024, 6:00 pm – 8:00 pm – Central Bossier

Shady Grove Recreation February 22, 2024, 6:00 pm – 8:00 pm – South Bossier

Bossier Instructional Center (BIC). February 27, 2024, 6:00 pm – 8:00 pm – North Bossier

Mrs. Parks indicated she was not available for these meetings but would be available to the public if needed.

Vote in favor of motion is unanimous.

Yeas: Vicky Whitman, Julianna Parks, Sandra Morehart, Shane Cheatham, Preston Friedley, Jr., Lee A. Jeter, Sr., David Johnson.

Nays: none

Absent: Panderina Soumas, Lisa Wilhite

Abstain: none

By: Mrs. Morehart **Motion to approve schedule for March, 2024.**

Second by Mr. David Johnson

No comment from the audience.

Commission members discussed availability for dates.

March meetings as follows:

March 4 6:00 pm

March 20 9:00 am

March 28 6:30 pm

Yeas: Preston Friedley, Jr., Lee A. Jeter, Sr., David Johnson, Sandra Morehart, Julianna Parks and Vicky Whitman.

Nays: Shane Cheatham

Absent: Panderina Soumas, Lisa Wilhite

Abstain: none

## **New Business**

**Agenda Item Called: Discussion regarding process for receiving input from the public and possible rules for meetings and town hall meetings.**

Mr. Friedley stated he had received a commission input statement submission from Mr. Crockett.

Audience member, Mr. David Crockett noted he designed a form and submitted it to Mr. Friedley.

Mr. Ray stated an email for the Bossier City Charter commission has been created as [charter@bossiercity.org](mailto:charter@bossiercity.org). This email will be a mechanism for the public to send information to all

charter commission members. Mrs. Morehart commented based on last meeting, the charter commission would review the emails each meeting and discuss.

Mr. Friedley informed he had received guidelines for townhalls from Lisa Johnson. This information along with Mr. Crockett's was distributed to charter commission members by Mr. Ray through email.

Discussions occurred on the format of the townhall meetings.

6:00 pm start time – general visitation with attendees

6:30 pm Chairman welcome statement

Listening time from Bossier City citizens – A time to share issues with the Bossier City charter with specific reference in the charter.

Mr. Ray informed the committee that we should adopt rules such as Roberts Rules 12<sup>th</sup> edition for our meetings.

Mr. Friedley agreed.

By: Mr. Jeter            **Motion that we use Roberts Rules 12<sup>th</sup> edition to guide our meetings.**

Second by Mrs. Morehart

No comment from the audience.

Vote in favor of motion is unanimous.

Yeas: Vicky Whitman, Julianna Parks, Sandra Morehart, Shane Cheatham, Preston Friedley, Jr., Lee A. Jeter, Sr., David Johnson.

Nays: none

Absent: Panderina Soumas, Lisa Wilhite

Abstain: none

**Agenda Item Called: Discussion regarding charter review process.**

Mr. Friedley reported he attended the last City Council meeting requesting Councilmen to share any information for our committee.

Mr. Shane Cheatham read into record letters from At Large City Councilman Chris Smith and District One City Councilman Brian Hammons.

Charter members discussed term limits and the scope of the commission.

Mrs. Morehart asked Mr. Ray for an update on the draft changes from the council and mayor. Mr. Ray updated the committee on the proposed changes. He hopes to have a complete listing as soon as possible.

Audience member, Mr. David Crockett informed the commission that he had several items he felt should be changed. He encouraged the committee to meet the deadline for the November election to reach the largest number of voters. Mr. Crockett shared several ideas. Mr. Johnson referred him to use the new email address to send his ideas.

By: Mr. Johnson **Motion to adjourn.**  
Seconded by Mrs. Morehart

**Adjournment – 7:54 pm**

Vote in favor of motion is unanimous.

Yeas: Vicky Whitman, Preston Friedley, Jr., Lee A. Jeter, Sr., David Johnson, Sandra Morehart, Shane Cheatham and Julianna Parks

Nays: none

Absent: Panderina Soumas, Lisa Wilhite

Abstain: none

**Respectfully submitted:**

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Publish \_\_\_\_\_, 2024