

# Authorization Agreement for Automatic Drafts ACH Debits

I (we) hereby authorize **City of Bossier City**, hereinafter called **City**, to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) checking account indicated below and the **Financial Institution** named below, hereinafter called the Financial Institution, to debit and/or credit the same to such account.  
**\*Note: If you transfer or move, your due date will change and be due immediately.**

**Financial Institution:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Routing Transit# / ABA# \_\_\_\_\_ Account# \_\_\_\_\_

This authority is to remain in full force and effect until **City** has received written notification from me of its termination in such time and in such manner as to afford **City** and **Financial Institution** a reasonable opportunity to act on it.

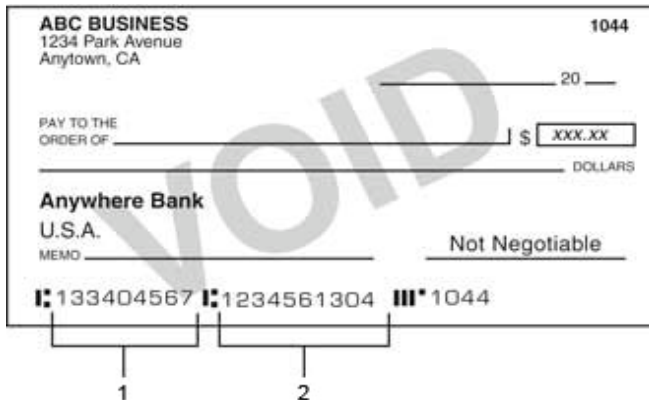
Name: \_\_\_\_\_  
(Please print as it appears on your Utility Account)

Name: \_\_\_\_\_  
(Please print as it appears on your Checking Account)

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Attach a personal check marked "Void" to this form. Do not attach a deposit slip.**



1. Routing Transit Number  
(requires 9 digits)

2. Bank Account Number  
(not to exceed 17 digits)

**Mail this form along with your check to:**

City of Bossier City – Water Dept.  
P.O. Box 5337  
Bossier City, LA 71171

**Or**

**Fax this form along with a copy of your check to 318-741-8540.**