

Bossier City - Parish Metropolitan Planning Commission Fee Schedule

Fee Type	Fee
Planning and Zoning	
Zoning Amendment	\$500.00 for the first five (5) acres & \$25.00 for each add'l acre (Max \$2000.00)
Major Subdivision Plat	\$300.00 minimum & \$20.00 for each add'l lot over ten (10)
Minor Subdivision Plat	\$300.00
Amended Plat	\$300.00
Final Plat	\$100.00
Commercial, Industrial, and Multi-Family PUDS	\$500.00 minimum for the first two (2) buildings & \$50.00 for each additional building.
Minor Pud	\$300.00
Amended PUD (Major)	\$300.00
On & Off Premise Sign Review	\$500.00
Miscellaneous Actions	\$300.00
Conditional Use Approval - Alcohol	\$500.00
Conditional Use Approval - Land Use	\$500.00
Conditional Use Approval - Telecommunicaiton Tower	\$500.00
Conditional Use Approval - Small Cell (per each individual cell)	\$100.00
Temporary Use Approval	\$200.00
Board of Adjustment Actions	
Variance (Residential)	\$300.00
Variance Commercial / Industrial	\$400.00
Special Exception	\$300.00
Appeals	\$300.00
Certificates of Occupancy	
Home Based	\$50.00
Commercial (City)	\$100.00
Commercial (Parish)	\$50.00
Dual Occupancy	\$50.00
Public Information Request	
Paper Copies - Standard Sizes	\$1.00 per page
Case Info - Size 8.5 x 11	\$0.10 per page
Case Info - Size 8 x 14 or 11 x 17	\$0.50 per page
Copies of Meeting Minutes - Written	\$5.00 per meeting
Copies of Meeting Minutes - Digital	\$10.00 per disk/digital hardware
Other	
"Special Call Meeting"	\$1,000.00
Zoning Compliance Letter Minor	\$30.00
Zoning Compliance Letter Major	\$50.00
Zoning Verification Letter (Simple)	No Charge

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APPLICATIONS SUBMITTED AFTER THE DEADLINE DATE WILL BE PLACED ON THE NEXT AVAILABLE MONTHLY MPC AGENDA, FOR WHICH THE APPLICATION MAY BE LEGALLY ADVERTISED. THIS REQUIREMENT WILL NOT AFFECT APPLICATIONS THAT ARE ELIGIBLE FOR ADMINISTRATIVE REVIEW BY THE MPC OFFICE STAFF.

APPLICATIONS THAT ARE CONSIDERABLY INCOMPLETE WILL BE RETURNED TO THE APPLICANT AND WILL BE RESCHEDULED FOR HEARING AFTER A COMPLETE APPLICATION IS SUBMITTED.

THE APPLICANT OR REPRESENTATIVE MUST BE PRESENT AT ALL APPLICABLE HEARINGS INCLUDING CITY COUNCIL OR POLICE JURY MEETINGS.

-PRELIMINARY HEARING WILL BE HELD WITH THE APPLICANT AND/OR REPRESENTATIVE ONLY.

-PUBLIC HEARING WILL BE ADVERTISED IN THE LEGAL JOURNAL AS REQUIRED BY LAW AND NEARBY PROPERTY OWNERS WILL BE NOTIFIED AS REQUIRED BY LAW.

Contact Information:

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MPC Mailing Address:

Bossier City/Bossier Parish Metropolitan Planning Commission

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