



City of Bossier City

**2016
Operating Budget**

Budget Summary

	<u>2015</u>	<u>2016</u>	<u>% Change</u>
General Fund	\$ 49,062,187	49,183,565	0.25%
Water & Sewer	33,609,110	33,348,525	-0.78%
Public Health and Welfare Services	5,744,080	5,890,551	2.55%
Alternative Fuel Stations	963,100	768,600	-20.20%
Sales Tax	124,499,156	127,516,839	2.42%
Property Tax	13,718,250	14,332,500	4.48%
Civic Center	823,354	1,041,451	26.49%
Fire Improvements & Operations	2,677,895	2,785,020	4.00%
Jail & Municipal Buildings	1,675,000	1,725,000	2.99%
Streets & Drainage	2,600,000	2,600,000	0.00%
Riverboat Gaming Trust	225,000	0	-100.00%
Public Health and Safety Trust	224,941	50	-99.98%
Hotel/Motel Taxes	2,019,000	1,825,000	-9.61%
Emergency Medical Services	6,322,260	6,373,379	0.81%
Arena Operations	<u>2,985,120</u>	<u>2,981,870</u>	<u>-0.11%</u>
Less Inter Fund Transfers	(36,423,407)	(37,339,078)	2.51%
Total	\$ <u>210,725,046</u>	<u>213,033,272</u>	<u>1.10%</u>

Manning Levels By Fund

	<u>2015</u>	<u>2016</u>
General Fund	542	544
Water & Sewer	135	129
Public Services and Sanitation Fund	34	34
Sales Tax	12	12
Civic Center	8	8
Elected	10	10
Metropolitan Planning Commission (MPC)	<u>6</u>	<u>7</u>
Total	<u>747</u>	<u>744</u>

**General Fund
Summary of Revenues
& Expenses**

Revenues

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Budget</u>
Taxes	\$ 37,940,607	39,602,216	39,437,083	40,869,678
Licenses & Permits	3,573,417	3,617,000	3,626,000	3,629,000
Intergovernmental	289,922	280,000	283,245	290,000
Fines & Interest	889,280	900,000	900,000	900,000
Gaming Revenues	891,941	935,000	933,000	935,000
State Supplemental Pay	1,760,664	1,794,780	1,755,278	1,828,020
Miscellaneous	<u>1,397,779</u>	<u>1,462,000</u>	<u>1,355,000</u>	<u>1,375,000</u>
Total Revenues	<u>46,743,610</u>	<u>48,590,996</u>	<u>48,289,606</u>	<u>49,826,698</u>
Transfers in	11,400	471,191	21,400	21,400
Transfer out				
Appropriation of Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues and Transfers	\$ <u>46,755,010</u>	<u>49,062,187</u>	<u>48,311,006</u>	<u>49,848,098</u>

Expenses

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Budget</u>
General Government	\$ 11,334,251	12,161,005	11,913,946	12,076,998
Public Safety	29,833,869	31,806,568	30,567,007	31,838,998
Highway & Streets	431,334	438,275	386,449	455,028
Parks & Recreation	2,418,286	2,539,551	2,495,238	2,647,377
City Court	813,111	833,455	790,512	835,282
City Marshal	1,069,208	1,084,393	1,133,037	1,107,599
Metropolitan Planning Commission	<u>185,000</u>	<u>198,940</u>	<u>198,940</u>	<u>222,283</u>
Total	<u>46,085,059</u>	<u>49,062,187</u>	<u>47,485,129</u>	<u>49,183,565</u>
Excess Revenue over Expenses	\$ <u>669,951</u>	<u>0</u>	<u>825,877</u>	<u>664,533</u>

**General Fund
Fund Balance
Summary**

Fund Balance as of 1/1/15	\$	8,939,260
Estimated Revenues 2015		48,311,006
Total Available Funds in 2015		57,250,266
Estimated Expenditures in 2015		47,485,129
Estimated Fund Balance 1/1/16	\$	<u>9,765,137</u>

**General Fund
Budget Worksheet
2016**

<u>Revenues</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	<u>Proposed 2016 Budget</u>
Ad Valorem Taxes	\$ 12,731,819	13,718,250	13,588,117	14,332,500
Tax Penalty Interest	55,534	65,000	75,000	75,000
Sales Taxes	20,498,863	21,053,966	21,053,966	21,657,178
Utility Taxes	3,790,517	3,825,000	3,825,000	3,900,000
Telephone	86,450	115,000	90,000	90,000
Chain Store Tax	86,693	105,000	95,000	95,000
Taxi Franchise	0	0	0	0
Cable T.V.	690,731	720,000	710,000	720,000
Occupational Licenses	1,721,733	1,825,000	1,825,000	1,825,000
Bonded Contractor License	86,760	85,000	85,000	87,000
Insurance Licenses	777,267	785,000	795,000	795,000
Spec Funds from St of La. Traffic Signals	172,020	170,000	168,245	170,000
Beer Excise Tax	117,902	110,000	115,000	120,000
Liquor & Beer Licenses	70,475	72,000	71,000	72,000
Tobacco Tax	0	0	0	0
Louisiana Downs	62,648	60,000	63,000	65,000
Permit Fees	917,182	850,000	850,000	850,000
Louisiana Downs, Slots	468,806	525,000	510,000	510,000
Video Poker	360,487	350,000	360,000	360,000
Grant Income	142,427	135,000	140,000	140,000
FHA in Lieu of Taxes	69,057	72,000	72,000	72,000
General & Administrative	508,000	510,000	508,000	508,000
Public Safety Income	187,897	250,000	200,000	200,000
Engineering Fees	48,981	60,000	30,000	45,000
Parks & Recreation Income	240,199	260,000	250,000	250,000
Court Fines	889,280	900,000	900,000	900,000
Interest Earned	74,388	30,000	55,000	60,000
Transfer from River Boat Gaming Trust	0	225,000	0	0
Transfer from Public Health & Safety Trust	0	224,791	0	0
Transfer from Alternative Fuel Fund	11,400	21,400	21,400	21,400
Other Income	126,830	145,000	100,000	100,000
State Supplemental Pay	1,760,664	1,794,780	1,755,278	1,828,020
Appropriation of Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>-664,533</u>
Total Revenues	\$ <u>46,755,010</u>	<u>49,062,187</u>	<u>48,311,006</u>	<u>49,183,565</u>

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Department Totals				
City Council	\$ 260,576	262,623	262,623	265,239
Public Affairs	515,713	533,984	533,984	542,377
Finance Department	837,544	894,475	897,475	930,758
Purchasing Division	161,139	184,728	184,728	203,651
Human Resources Department	500,179	525,746	527,346	534,058
Legal Department	371,297	390,542	391,042	399,355
City Court	813,111	833,455	790,512	835,282
City Marshall	1,069,208	1,084,393	1,133,037	1,107,599
Community Development Department	206,198	223,583	223,583	229,170
Fleet Services Department	970,327	1,008,517	1,024,245	1,036,742
Municipal Building Department	1,848,361	1,950,406	1,917,769	1,951,814
Information Services Division	685,899	777,481	748,234	747,572
Engineering Department	690,680	738,150	739,383	751,467
Traffic Engineering Division	1,092,116	1,232,293	1,163,697	1,208,065
Permits & Inspections Division	1,126,757	1,167,400	1,134,685	1,088,231
Police Department	17,086,524	18,365,744	17,383,620	18,320,852
Fire Department	12,747,345	13,440,824	13,183,387	13,518,146
Public Works Administration	280,728	280,227	278,473	294,199
Street Division	431,334	438,275	386,449	455,028
Recreation Department	2,418,286	2,539,551	2,495,238	2,647,377
Payments to Governmental & Other Agencies	1,786,737	1,990,850	1,886,679	1,894,300
Transfer to Metropolitan Planning Commission	185,000	198,940	198,940	222,283
Other Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>46,085,059</u>	<u>49,062,187</u>	<u>47,485,129</u>	<u>49,183,565</u>
Revenues Over (Under) Expenses	<u>669,951</u>	<u>0</u>	<u>825,877</u>	<u>0</u>
Fund Balance at Beginning of Year	<u>8,269,309</u>	<u>9,245,795</u>	<u>8,939,260</u>	<u>9,765,137</u>
Fund Balance at End of Year	\$ <u>8,939,260</u>	<u>9,245,795</u>	<u>9,765,137</u>	<u>10,429,670</u>

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>CITY COUNCIL-01</u>				
Salaries	\$ 128,291	127,800	127,800	129,075
FICA/Medicare	7,762	9,778	9,778	9,875
Retirement	4,654	5,100	5,100	5,489
Group Insurance	54,618	56,695	56,695	56,200
General Office Supplies	658	1,500	1,500	1,500
Computer Supplies	0	50	50	50
Postage	49	100	100	100
Books/Periodicals	1,934	3,500	3,500	3,500
Memberships/Subscriptions	866	1,000	1,000	1,000
Operating Supplies	3,719	3,000	3,000	3,000
Telephone Communications	3,544	3,600	3,600	3,600
Wireless Laptops	961	950	950	1,000
Advertising	15,058	14,000	14,000	14,000
Equipment Rental	3,073	3,400	3,400	3,600
Computer Software and Maintenance	8,118	8,500	8,500	8,500
Repair and Maintenance	650	150	150	250
Travel & Training	8,926	11,000	11,000	10,000
Professional Fees	5,695	0	0	0
General Insurance	12,000	12,000	12,000	14,000
Other Expenses	0	500	500	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>260,576</u>	<u>262,623</u>	<u>262,623</u>	<u>265,239</u>
Authorized Positions	8	8	8	8

GOALS

To perform all specified duties as set forth in our City Charter.

**General Fund
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
<u>PUBLIC AFFAIRS-02</u>				<u>Budget</u>
Salaries	\$ 324,011	322,770	322,770	328,490
Overtime	0	0	0	0
Part-time	0	0	0	0
FICA and Medicare Insurance	23,820	24,692	24,692	25,130
Retirement	29,599	32,277	32,277	34,492
Group Insurance	36,060	37,145	37,145	36,815
General Office Supplies	945	2,000	2,000	1,500
Computer Supplies	100	100	100	100
Printing	0	500	500	250
Postage	339	500	500	500
Books/Periodicals	224	300	300	300
Memberships/Subscriptions	3,516	4,000	4,000	3,600
Operating Supplies	3,166	5,500	5,500	4,500
Fuel & Oil	963	2,500	2,500	1,500
Telephone	3,886	4,000	4,000	4,000
Mobile Phone Service	3,712	5,000	5,000	4,000
Wireless Laptops	2,401	2,500	2,500	2,500
Equipment Rental	4,886	6,000	6,000	5,000
Equipment Maintenance	0	200	200	200
Vehicle Maintenance	739	500	500	1,000
Travel & Training	1,789	7,000	7,000	10,000
General Insurance	23,000	23,000	23,000	25,000
Marketing & Promotional	0	0	0	0
Professional Lobbyist	48,000	48,000	48,000	48,000
Other Expenses	4,557	5,500	5,500	5,500
Office Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>515,713</u>	<u>533,984</u>	<u>533,984</u>	<u>542,377</u>
Authorized Positions	5	5	5	5

GOALS

To coordinate and maintain daily operations of City government in accordance with our City charter.

To provide information about the City and its services to citizens, community organizations and the general public, and to assist these parties in requests regarding the delivery of City Services.

To institute City wide programs designed to promote the most effective use of City assets.

**General Fund
Budget Worksheet
2016**

	2014	2015	2015	Proposed
<u>FINANCE-03</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
Salaries	\$ 415,841	403,881	403,881	414,799
Overtime	0	0	0	0
Part-time	0	5,000	5,000	5,000
FICA and Medicare Insurance	30,737	31,287	31,287	32,115
Retirement	37,763	40,388	40,388	43,554
Group Insurance	37,426	38,419	38,419	38,090
General Office Supplies	5,338	6,000	6,000	7,000
Computer Supplies	0	1,000	1,000	1,000
Printing	4,055	4,500	4,500	4,500
Postage	27,750	27,000	27,000	27,000
Books & Periodicals	218	1,000	1,000	500
Membership/Subscriptions	1,748	2,000	2,000	2,200
Operating Supplies	6,764	7,000	7,000	8,000
Telephone	3,233	3,500	3,500	3,500
Mobile Phone Service	365	2,500	2,500	1,500
Wireless Communications(Laptop)	480	500	500	1,000
Legal Notices	4,703	7,000	7,000	7,000
Computer Software	28,260	35,000	35,000	35,000
Computer System	24,000	24,000	24,000	24,000
Equipment Maintenance	0	500	500	5,000
Equipment Rental	11,577	14,000	14,000	14,000
Travel & Training	3,140	5,000	5,000	5,000
Computer Consultant Fees	0	3,000	3,000	3,000
Professional Services/Audit	103,000	125,000	125,000	135,000
Professional Services/Actuarial	26,844	36,000	39,000	40,000
Preparation of Tax Rolls	28,340	35,000	35,000	35,000
General Insurance	35,000	35,000	35,000	37,000
Other Expenses	962	1,000	1,000	1,000
Other Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>837,544</u>	<u>894,475</u>	<u>897,475</u>	<u>930,758</u>
Authorized Positions	7	7	7	7

Finance Goals

To manage and report the City's financial affairs in accordance with the best recognized principles of government accounting.

To ensure that City employees are paid properly and in a timely manner.

To insure and protect the City and its employees against various risks and potential liability.

To provide health and retirement benefits to the City's active and retired employees.

To manage and control the City's fixed assets.

To safeguard the City's assets and monitor all disbursements.

To provide reliable, accurate, and timely financial data to the Mayor, City Council, City management, and operating Departments and Divisions on a regular basis.

To maintain vendor files, record revenue, prepare receipts and make journal entries.

To maintain separate books and accounts for all general, special, state, federal, & local monies.

**General Fund
Budget Worksheet
2016**

		2014	2015	2015	Proposed
		<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
					<u>Budget</u>
<u>PURCHASING-04</u>					
Salaries	\$	95,558	102,000	102,000	114,000
Overtime		0	0	0	0
FICA and Medicare Insurance		7,447	7,803	7,803	8,721
Retirement		7,463	10,200	10,200	11,970
Group Insurance		10,465	18,725	18,725	18,560
Unemployment		0	0	0	0
General Office Supplies		608	800	800	800
Computer Supplies		0	50	50	50
Printing		2,564	2,000	2,000	2,500
Postage		483	1,500	1,500	1,000
Books/Periodicals		224	300	300	300
Memberships		325	900	900	500
General Operating Supplies		1,081	1,000	1,000	1,000
Fuel & Oil		0	700	700	500
Communications/Telephone		5,914	6,000	6,000	6,000
Wireless Communication(Laptops)		880	1,000	1,000	1,000
Legal Notices		138	200	200	200
Equipment Rental		1,912	2,000	2,000	4,000
Computer Software		7,137	7,500	7,500	8,500
Equipment Maintenance		0	100	100	100
Vehicle Maintenance		546	750	750	750
Travel & Training		125	4,000	4,000	4,000
General Insurance		16,000	16,000	16,000	18,000
Other Expenses		2,269	1,200	1,200	1,200
Capital Outlay		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$	<u>161,139</u>	<u>184,728</u>	<u>184,728</u>	<u>203,651</u>
Authorized Positions		2	2	2	2

Purchasing Goals

To establish, after consultation with the heads of the departments concerned, standard specifications for all supplies, materials and equipment required by city government.

To prescribe, with the approval of the Mayor, the time for making requisitions for such supplies, materials and equipment and the future period said requisitions are to cover.

To inspect, or cause to be inspected, all deliveries of supplies, materials and equipment purchased, and to cause tests to be made when necessary to determine their quality, quantity, and conformity with specifications.

To transfer, with the approval of the Council, to or between departments and agencies of the city, or to sell supplies, materials, and equipment determined after consultation with the head of the department concerned to be surplus, obsolete or unused.

To maintain an adequate system of accounting for all property received and issued in accordance with accepted principles for property and inventory control, and to maintain inventory of all movable property belonging to the City, as may be required by the Council.

To provide Administrative contract management for all Public Works, construction, procurement and professional contracts.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>HUMAN RESOURCES-05</u>				
Salaries	\$ 294,301	293,175	293,175	300,503
Overtime	0	0	0	0
Part Time	0	2,500	2,500	2,500
FICA and Medicare Insurance	21,591	22,619	22,619	23,180
Retirement	26,752	29,318	29,318	31,553
Group Insurance	44,908	46,884	46,884	46,472
General Office Supplies	1,239	2,500	2,500	2,500
Computer Supplies	0	250	250	250
Printing	1,071	1,500	1,500	1,500
Postage	1,375	1,500	1,500	1,500
Membership/Subscriptions	10,385	10,000	10,000	10,000
Operating Supplies	3,189	4,000	4,000	4,000
Fuel & Oil	3,179	4,000	4,000	4,000
Communications/Telephone	3,170	3,400	3,400	3,400
Mobile Phones	727	800	800	800
Wireless Laptops	1,560	1,600	1,600	1,600
Employment Physicals	3,945	7,000	7,000	6,000
Public Records Checks	1,525	2,800	2,800	2,800
Legal Notices / Employment Adv	0	2,500	2,500	2,500
Equipment Rental	7,129	7,500	7,500	7,500
Computer Software	6,852	7,000	8,600	8,600
Equipment Maintenance	0	400	400	400
Vehicle Maintenance	679	2,500	2,500	1,500
Travel & Training	3,824	5,500	5,500	5,500
Consultant Fees - EAP	44,021	48,000	48,000	45,000
General Insurance	18,000	18,000	18,000	20,000
Other Expenses	757	500	500	500
Capital Outlay	0	0	0	0
Total	\$ <u>500,179</u>	<u>525,746</u>	<u>527,346</u>	<u>534,058</u>
Authorized Positions	6	6	6	6

GOALS

To provide personnel management support service and information to all operating and staff organizations and their employees.

To maintain the current classification plan and the pay with regular program of job audits and compensation studies.

To continue to establish and refine Personnel recruitment and selection procedures.

To Administer the City's Group Hospitalization, Life, and Dental Plans.

**General Fund
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
<u>LEGAL DEPARTMENT-06</u>				
Salaries	\$ 251,189	250,226	250,226	256,483
FICA and Medicare Insurance	18,275	19,143	19,143	19,621
Retirement	22,833	25,023	25,023	26,931
Group Insurance	35,868	37,450	37,450	37,120
General Office Supplies	771	1,500	1,500	1,500
Computer Supplies	0	100	100	100
Postage	492	1,100	1,100	1,100
Books/Periodicals	10,359	10,000	10,000	10,000
Memberships/Subscriptions	80	500	500	500
General Operating Supplies	1,088	1,500	1,500	1,500
Communications/Telephone	1,488	1,500	1,500	1,500
Mobile Phones	1,835	1,500	1,500	1,500
Wireless Laptops	480	500	500	500
Legals	315	1,000	1,500	1,500
Equipment Rental	3,632	4,200	4,200	4,200
Equipment Maintenance	0	100	100	100
Travel & Training	4,792	10,000	10,000	10,000
Legal Fees	0	6,000	6,000	6,000
General Insurance	17,000	17,000	17,000	17,000
Other Expenses	577	1,200	1,200	1,200
Recording Fees	223	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>371,297</u>	<u>390,542</u>	<u>391,042</u>	<u>399,355</u>
Authorized Positions	4	4	4	4

GOALS

To provide legal advice to the Mayor, City Council, and all other offices departments, divisions, commissions, boards, and agencies of City Government.

To handle all legal instruments to which the City is a party and in which it has an interest, and all litigation, including prosecution of ordinance violations in the City of Bossier City.

**General Fund
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
<u>CITY COURT-07</u>				<u>Budget</u>
Salaries	\$ 499,829	488,390	466,762	499,491
Court Supplemental Pay	0	84,000	84,000	84,000
Overtime	1,138	6,000	2,000	2,000
Part-time	14,462	25,000	25,000	15,500
FICA and Medicare Insurance	36,325	46,160	46,160	44,790
Retirement	53,376	51,831	51,831	61,270
Unemployment	0	1,000	0	1,000
Group Insurance	82,269	85,680	81,780	84,937
General Office Supplies	3,160	4,500	4,500	4,500
Computer Supplies	0	1,000	1,000	1,000
Printing	614	1,000	1,300	1,300
Postage	8,359	9,000	9,000	9,000
Books/Periodicals	22,047	22,000	22,000	24,000
General Operating Supplies	4,385	3,000	3,000	3,000
Communications/Telephone	2,794	2,800	2,800	2,800
Equipment Rental	7,811	10,000	8,000	9,000
Computer Software	27,500	36,000	28,000	30,000
Audit Fees	10,000	12,000	10,685	12,000
Consulting Fees	0	1,500	0	1,500
Storage Building Rental	5,026	5,000	5,100	5,100
Equipment Maintenance	0	1,000	1,000	1,000
General Insurance	33,000	33,000	33,000	35,000
Other Expenses	1,016	2,000	2,000	1,500
City Court Reimbursement	0	(98,406)	(98,406)	(98,406)
Capital Outlay	0	0	0	0
Total	\$ <u>813,111</u>	<u>833,455</u>	<u>790,512</u>	<u>835,282</u>

Authorized Positions	13	13	13	13
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GOALS

To properly dispose of all cases within the requirements of the law and to provide the service as defined by law.

To handle all cases which come before City Court.

To prepare, file and record all court related documents on civil claims.

To prepare court dockets, charge the fees prescribed by law and disburse the appropriate revenues.

To receive all criminal & traffic charges, to prepare all court dockets and to keep all criminal & traffic records.

To prepare bench warrants, other court related matters.

To receive and process fines levied in connection with traffic infractions.

Act 594 of 1986 placed the City Court and Marshal Office's funding totally from the City.

**General Fund
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
<u>CITY MARSHAL-08</u>				
Salaries	\$ 666,713	656,227	723,900	723,899
Overtime	8,485	30,000	15,000	15,000
Part Time	0	0	0	0
Educational Incentive Pay	12,175	12,500	27,000	32,000
State Supplemental Pay	48,000	48,000	48,000	60,000
FICA and Medicare Insurance	53,358	57,125	63,614	59,433
Retirement	58,630	58,373	73,583	85,670
Group Insurance	109,145	113,318	113,318	111,950
Unemployment	0	2,500	2,500	2,500
General Office Supplies	1,147	1,500	1,500	1,000
Computer Supplies	0	500	500	500
Postage	2,317	2,500	2,500	2,500
Books/Periodicals	0	0	0	0
Membership/Subscriptions	0	400	400	0
General Operating Supplies	4,140	5,500	5,500	5,500
Fuel & Oil	22,657	28,000	28,000	28,000
Uniforms	870	2,000	2,000	2,000
Communications/Telephone	2,985	3,500	3,500	3,500
Mobile Phones	10,393	15,000	15,000	13,000
Other Communications	0	500	500	500
Wireless Laptops	8,967	10,000	10,000	10,000
Technical Services - Polygraph	0	400	400	0
Legal Notices	0	100	100	0
Computer Software	4,514	5,000	5,000	5,000
Equipment Rental	6,195	9,000	9,000	9,000
Equipment Maintenance	3,383	4,000	4,000	4,000
Vehicle Maintenance	5,990	14,000	14,000	10,000
Professional Services	8,000	9,000	9,000	9,000
General Insurance	33,000	33,000	33,000	33,000
Other Expenses	0	1,500	1,500	500
Grant Reimbursement	(1,856)	(39,050)	(79,278)	(119,853)
Capital Outlay	0	0	0	0
Total	\$ <u>1,069,208</u>	<u>1,084,393</u>	<u>1,133,037</u>	<u>1,107,599</u>
Authorized Positions	15	15	15	15

GOALS

To execute court orders and mandates, make arrests, and preserve the peace according to RS 13:1881, Court and Judicial Procedures, State of Louisiana.

To locate persons needed in the execution of orders from the courts.

To collect garnishments, seizures and to make all disbursement.

To conduct all criminal, traffic and civil court sessions.

Collect Fines

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>COMMUNITY DEVELOPMENT-09</u>				
Salaries	\$ 124,354	123,979	123,979	127,079
Overtime	0	150	150	150
Part-time	1,515	6,500	6,500	6,500
FICA and Medicare Insurance	8,775	9,994	9,994	10,231
Retirement	11,313	12,398	12,398	13,345
Group Insurance	26,901	28,087	28,087	27,840
Unemployment	0	500	500	500
General Office Supplies	303	500	500	500
Computer Supplies	0	50	50	50
Postage	483	700	700	700
Books/Periodicals	0	100	100	100
Memberships/Subscriptions	1,325	1,200	1,200	1,250
General Operating Supplies	757	1,500	1,500	1,500
Fuel & Oil	2,615	3,000	3,000	3,000
Communications/Telephone	1,275	2,500	2,500	2,000
Advertising/Legals	1,463	2,500	2,500	2,500
Equipment Rental	3,208	4,000	4,000	4,000
Equipment Maintenance	94	75	75	75
Vehicle Maintenance	107	1,000	1,000	1,000
Computer Software Maintenance	250	750	750	750
Travel & Training	1,080	2,000	2,000	2,000
Audit Fees	10,000	12,000	12,000	12,000
General Insurance	10,000	10,000	10,000	12,000
Other Expenses	380	100	100	100
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>206,198</u>	<u>223,583</u>	<u>223,583</u>	<u>229,170</u>
Authorized Positions	3	3	3	3

Community Development Goals

To supervise and coordinate all planning activities including: CDBG applications, neighborhood plans, all necessary meetings, hearings and workshops.

To coordinate all administrative support activities including: processing payment documents, contract documents, and monitor projects.

To improve approved rehabilitation home quality by preparing in depth work write ups to identify the specific scope and exact location of each item to be repaired together with cost estimates with specify quantity and quality of material.

To upgrade quality of home rehabilitation's by daily inspections of work in progress.

To establish a tracking system to insure rehabilitation work is completed on time.

To develop a sound and viable Community Development program through citizen input and proper planning.

To seek and apply for other funding sources to further neighborhood improvement, community and economic development.

**General Fund
Budget Worksheet
2016**

	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	Proposed 2016 Budget
<u>FLEET SERVICES-10</u>				
Salaries	\$ 539,921	540,830	540,830	554,346
Overtime	22,171	30,000	30,000	30,000
Part-time	18,340	19,000	19,000	19,000
Tool Allowance	1,440	1,500	1,500	1,500
FICA and Medicare Insurance	42,771	45,237	45,237	46,271
Retirement	48,620	54,083	54,083	58,210
Group Insurance	116,970	112,942	130,670	129,990
Unemployment	0	2,000	2,000	2,000
General Office Supplies	508	1,200	1,200	1,200
Postage	52	400	400	400
General Operating Supplies	9,109	15,000	15,000	15,000
Fuel & Oil	28,656	28,000	28,000	28,000
Cleaning Supplies	0	25	25	25
First Aid Supplies	0	250	250	250
Uniforms	8,515	9,000	9,000	9,000
Electricity	40,024	40,000	40,000	40,000
Gas	11,907	10,000	10,000	10,000
Water & Sewer	6,823	11,000	11,000	8,000
Communications/Telephone	3,298	3,200	3,200	3,200
Mobile Phones	1,545	1,800	1,800	1,800
Other Communications	509	800	800	800
Wireless Laptops	480	600	600	600
Equipment Rental	907	1,400	1,400	1,400
Computer Software	10,267	11,000	11,000	11,000
Building Maintenance	5,536	8,000	8,000	8,000
Equipment Maintenance	2,843	7,500	7,500	4,000
Vehicle Maintenance	12,060	12,000	10,000	10,000
Towing Charges	0	250	250	250
Travel & Training	0	2,500	2,500	1,500
Consultant Fees	0	0	0	0
General Insurance	33,000	33,000	33,000	35,000
Garage Default	1,013	5,000	5,000	5,000
Other Expenses	3,042	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>970,327</u>	<u>1,008,517</u>	<u>1,024,245</u>	<u>1,036,742</u>
Authorized Positions	15	15	15	15

GOALS

To service, or secure services for all vehicles and equipment in need of repair.

To provide emergency road service.

To provide fueling service for all City vehicles.

To decrease the frequency of repairs per vehicle.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>MUNICIPAL BUILDING-11</u>				
Salaries	\$ 274,091	272,787	272,787	279,607
Overtime	5,737	10,000	10,000	10,000
Part-time	5,187	20,000	20,000	20,000
FICA and Medicare Insurance	20,983	23,164	23,164	23,685
Retirement	24,892	27,279	27,279	29,359
Group Insurance	45,578	47,261	49,224	46,848
Unemployment	0	2,000	0	2,000
General Office Supplies	172	300	500	500
Computer Supplies	0	200	200	200
Postage	9	40	40	40
General Operating Supplies	16,661	35,000	20,000	25,000
Fuel & Oil	18,726	22,000	16,000	20,000
First Aid Supplies	77	75	75	75
Uniforms	1,783	1,800	2,000	2,000
Electricity	356,295	350,000	350,000	360,000
Gas	18,620	26,000	20,000	22,000
Water & Sewer	94,825	85,000	85,000	85,000
Mobile Phone	5,079	6,000	6,000	6,000
Communications/Telephone	12,433	12,000	12,000	12,000
Other Communications	5,577	6,500	6,500	6,500
Wireless Laptops	480	500	500	500
Equipment Rental	19,291	25,000	22,000	22,000
Building Maintenance	824,436	875,000	875,000	875,000
Equipment Repair and Maintenance	39,513	35,000	35,000	35,000
Vehicle Maintenance	9,840	18,000	15,000	15,000
Travel-Educational	1,094	2,000	2,000	4,000
General Insurance	45,000	45,000	45,000	47,000
Other Expenses	1,982	2,500	2,500	2,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,848,361</u>	<u>1,950,406</u>	<u>1,917,769</u>	<u>1,951,814</u>

Authorized Positions	6	6	6	6
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GOALS

To provide plumbing, roofing, carpentry, electrical, air conditioning and heating, painting and equipment repair.

To protect the capital investment in City buildings.

To prevent emergencies causing down time in buildings, through preventive maintenance.

To maintain a high level of appearance for City buildings.

**General Fund
Budget Worksheet
2016**

	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	Proposed 2016 Budget
<u>INFORMATION SERVICES-12</u>				
Salaries	\$ 344,947	344,907	344,907	353,503
Overtime	5,875	5,000	5,000	7,000
Part Time	0	0	0	0
FICA and Medicare Insurance	26,004	26,386	26,386	27,579
Retirement	31,473	34,491	34,491	37,120
Group Insurance	53,875	56,247	49,500	46,920
Unemployment	0	0	0	0
General Office Supplies	223	600	600	600
Computer Supplies	8,302	8,500	8,500	8,500
Postage	3	300	300	300
Freight	221	350	350	350
Books/Periodicals	65	600	600	600
Membership/Subscriptions	315	500	500	500
General Operating Supplies	19,352	19,000	19,000	19,000
Fuel & Oil	6,864	8,500	8,500	7,500
Communications/Telephone	26,114	26,000	26,000	26,000
Mobile Phone Service	6,033	7,000	8,000	8,000
Other Communications	11,909	13,000	13,000	13,000
Wireless Communications (Laptops)	3,841	5,000	4,000	4,000
Equipment & Computer Rental	121,431	122,000	122,000	122,000
Maintenance Contracts-Comp Stware	159,277	186,000	175,000	175,000
Vehicle Repair and Maintenance	2,723	3,500	7,000	3,500
Equipment Maintenance	41,758	65,000	50,000	50,000
Travel & Training	6,506	10,000	10,000	10,000
Consultant Fees	28,756	55,000	55,000	45,000
General Insurance	30,000	30,000	30,000	32,000
Other Expenses	1,432	1,000	1,000	1,000
Capital Outlay	0	0	0	0
Reimbursement for Services	<u>(251,400)</u>	<u>(251,400)</u>	<u>(251,400)</u>	<u>(251,400)</u>
Total	\$ <u>685,899</u>	<u>777,481</u>	<u>748,234</u>	<u>747,572</u>
Authorized Positions	7	7	7	7

GOALS

To provide the City with information systems that meet management requirements.

To insure that information access is controlled and kept secure.

To design and code computer programs.

To design manual and computer information processing systems.

To plan the City's long-range information requirements.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>ENGINEERING-15</u>				
Salaries	\$ 428,916	427,958	427,958	438,658
Overtime	751	5,000	5,000	1,000
FICA and Medicare Insurance	31,303	33,122	33,122	33,635
Retirement	39,051	42,796	42,796	46,060
Unemployment	0	500	0	500
Group Insurance	71,737	74,899	81,132	74,239
General Office Supplies	1,252	1,500	1,500	1,500
Computer Supplies	0	500	500	500
Printing	1,660	1,500	1,500	1,500
Postage	308	1,000	1,000	500
Books & Periodicals	65	100	100	100
Memberships/Subscriptions	205	500	500	500
General Operating Supplies	2,440	4,000	4,000	4,000
Fuel & Oil	10,438	12,000	12,000	12,000
Communications/Telephone	511	700	700	700
Mobile Phones	2,545	3,000	3,000	3,000
Other Communications	0	75	75	75
Legal Notices	1,013	2,000	1,000	2,000
Equipment Rental	12,988	15,000	14,000	14,000
Computer Software	27,141	28,000	28,000	28,000
Equipment Maintenance	0	1,000	1,000	1,000
Vehicle Maintenance	2,094	5,000	2,500	3,000
Travel & Training	437	1,000	1,000	1,000
Consultant Fees	2,411	15,000	15,000	20,000
Lab Tests	4,243	15,000	15,000	15,000
Recording Fees	595	1,500	1,500	1,500
General Insurance	38,000	38,000	38,000	40,000
Other Expenses	10,576	7,500	7,500	7,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>690,680</u>	<u>738,150</u>	<u>739,383</u>	<u>751,467</u>

Authorized Positions	8	8	8	8
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GOALS

To ensure quality control in the construction of streets and storm drainage systems and to design streets and storm drainage systems which will alleviate flooding of homes and property.

To prepare quantity/cost estimates, prepare plans and specifications, and monitor projects and construction for capital improvement projects.

To prepare legal descriptions and maps for annexation, land acquisitions, street dedications and closures.

To make certain that all contractors working within the City limits adhere to all specifications required by city ordinances.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>TRAFFIC ENGINEERING-16</u>				
Salaries	\$ 251,867	264,293	251,332	267,602
Overtime	1,619	4,500	4,500	4,500
Certification Incentive Pay	10,700	12,000	7,500	12,000
FICA and Medicare Insurance	19,150	21,481	20,145	21,734
Retirement	23,885	26,430	25,072	28,100
Unemployment	0	1,500	1,500	1,500
Group Insurance	56,127	74,899	69,458	74,239
General Office Supplies	1,014	1,500	1,500	1,500
Printing	0	150	150	150
Postage	602	600	600	600
Books & Periodicals	0	250	250	250
Membership/Subscriptions	490	600	600	600
General Operating Supplies	6,016	6,000	6,000	6,000
Fuel & Oil	16,126	20,000	18,000	18,000
Electricity-Traffic Signals	20,730	20,000	20,000	20,000
Electricity-Street lights	500,638	500,000	480,000	500,000
Electricity	5,625	6,000	6,000	6,000
Gas	908	1,200	1,200	1,200
Water & Sewer	686	1,000	1,000	1,000
Communications/Telephone	5,455	5,600	5,600	5,600
Mobile Phone Service	1,879	2,000	2,000	2,000
Computer Software	4,977	4,000	4,000	4,000
Other Communications	0	250	250	450
Wireless (Laptops)	960	1,000	1,000	1,000
Legal Notices	0	40	40	40
Traffic Signal Maintenance	26,755	25,000	25,000	25,000
Street Light Maintenance	29,480	50,000	50,000	50,000
Street Sign Maintenance	17,792	30,000	30,000	30,000
Guard Rail Maintenance	1,150	18,000	10,000	12,000
Pavement Marking Maintenance	49,830	75,000	70,000	70,000
Building Maintenance	928	1,000	1,000	1,000
Equipment Maintenance	2,432	1,500	1,500	1,500
Vehicle Maintenance	10,382	12,000	12,000	12,000
Travel & Training	4,840	7,000	7,000	7,000
General Insurance	18,000	18,000	18,000	20,000
Other Expenses	1,073	1,500	1,500	1,500
Project Street Lighting	0	18,000	10,000	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,092,116</u>	<u>1,232,293</u>	<u>1,163,697</u>	<u>1,208,065</u>

Authorized Positions	8	8	8	8
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GOALS

To install and maintain all regulatory, warning and informational signs within the City's jurisdiction.

To maintain and operate all traffic signals in accordance with State and Federal Highway Standards.

To maintain and repair all roadway lighting systems, pavement markings, guardrails and safety barriers within the City's jurisdiction.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>PERMITS & INSPECTIONS-17</u>				
Salaries	\$ 663,100	656,083	648,928	593,751
Certification Incentive Pay	9,750	15,000	15,000	15,000
Overtime	0	10,000	5,000	5,000
Part-time	0	0	0	0
FICA and Medicare Insurance	49,555	52,103	51,173	46,955
Retirement	61,152	57,654	61,649	62,344
Group Insurance	123,310	122,160	122,185	111,431
Unemployment	2,953	5,000	0	5,000
General Office Supplies	2,034	3,000	3,000	3,000
Computer Supplies	0	100	100	100
Printing	3,162	4,000	4,000	4,000
Postage	7,583	8,000	8,000	8,000
Books/Periodicals	2,056	1,000	1,000	1,000
Memberships/Subscriptions	327	600	650	650
Credit Card Fees	6,719	7,000	7,000	7,000
General Operating Supplies	3,462	3,500	3,500	3,500
Uniforms	4,016	6,000	6,000	6,000
Fuel & Oil	25,761	30,000	25,000	30,000
Communications/Telephone	2,337	2,500	2,500	2,500
Mobile Phone Service	6,583	6,500	6,800	6,800
Other Communications	0	500	500	500
Wireless Communications	3,841	4,000	4,000	4,000
Equipment Rental	1,387	2,200	2,200	2,200
Equipment Maintenance	1,470	2,000	3,000	2,000
Vehicle Maintenance	7,165	9,000	5,000	7,000
Towing Charges	200	2,000	2,000	2,000
Contract Mowing	67,100	80,000	70,000	80,000
Computer Software Maintenance	15,221	16,000	16,000	16,000
Travel & Training	1,335	6,000	5,000	5,000
Recording Fees	14,803	15,000	15,000	15,000
General Insurance	40,000	40,000	40,000	42,000
Other Expenses	375	500	500	500
Total	\$ <u>1,126,757</u>	<u>1,167,400</u>	<u>1,134,685</u>	<u>1,088,231</u>
Authorized Positions	14	14	14	13

GOALS

To issue permits for construction within the city limits or for any projects that tie into City water or sewage.

To inspect all construction work for compliance with applicable codes.

To ensure that permits taken by subcontractors are equal to the amount deducted from the building permit by the general contractor.

To collect and maintain accurate records of fees for permits issued, and other monies received for services provided.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>POLICE DEPARTMENT-20</u>				
Salaries	\$ 8,678,049	8,954,012	8,709,893	9,112,332
Overtime	274,646	410,000	300,000	310,000
Part-time	7,512	51,270	30,225	31,000
Uniform Allowance	24,000	27,000	27,644	34,200
Educational Incentive	0	0	0	0
Other Additional Pay	141,275	136,260	139,750	138,000
Part Time Civil Service Secretary	7,500	7,500	7,500	7,500
State Supplemental Pay	924,181	954,000	923,278	984,000
Salary Reimbursement	(17,713)	(30,000)	(17,000)	(25,000)
FICA and Medicare Insurance	153,446	185,621	154,000	161,488
Court Witness Deficit	0	0	0	0
Retirement	2,970,592	3,173,750	3,073,750	3,121,472
Group Insurance	1,367,953	1,628,331	1,546,350	1,632,160
Unemployment	41	5,000	0	5,000
General Office Supplies	9,592	7,500	9,173	9,000
Computer Supplies	1,216	2,000	2,000	2,000
Printing	2,591	7,500	9,122	8,000
Postage	9,260	12,000	11,350	11,000
Books/Periodicals	2,453	8,000	3,200	4,000
Memberships/Subscriptions	2,452	2,500	2,000	2,500
General Operating Supplies	50,179	68,000	50,000	60,000
Ammunition/Firearms Repairs	31,178	35,000	35,000	35,000
Fuel & Oil	588,017	600,000	480,000	600,000
Uniforms	73,915	80,000	69,735	101,500
Jail Food	39,780	45,000	40,000	45,000
Jail Medical	9,025	14,500	11,000	14,500
Jail Operating Supplies	30,050	28,000	25,000	30,000
Jail - Contract Security	5,580	15,000	6,000	10,000
Water & Sewer	4,049	5,000	3,500	5,000
Electricity	121,498	115,000	125,000	125,000
Gas	12,640	18,000	14,000	14,000
Communications/Telephone	61,374	55,000	53,000	56,000
Mobile Phones	11,582	13,000	13,000	13,000
Other Communications	136,641	190,000	145,000	190,000
Wireless Communications	71,386	75,000	70,000	75,000
Polygraphs	0	1,000	0	0
Employment Physicals	17,345	18,000	17,000	18,000
Vaccinations Hepatitis "B"	4,201	5,000	1,000	4,000
Equipment Rental	90,663	95,000	65,000	90,000
Software Maintenance	116,747	150,000	125,000	130,000

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
<u>POLICE DEPARTMENT-20</u>				
Other Equipment Maintenance Contracts	18,757	30,000	21,000	35,000
Legal Notices	775	2,500	1,000	1,500
Computer System	42,000	42,000	42,000	42,000
Building Repair and Maintenance	26,551	27,500	39,000	27,500
Equipment Repair and Maintenance	14,206	15,000	25,000	20,000
Vehicle Maintenance	190,225	250,000	200,000	225,000
Travel & Training	34,356	45,000	45,000	45,000
Consultant Fees	6,350	107,000	6,500	6,500
Coroners Fees	98,077	130,000	125,000	130,000
Contract Garbage Pickup	951	1,000	1,150	1,200
General Insurance	735,000	735,000	735,000	750,000
Community Relations	2,705	3,000	2,500	2,500
Other Expenses	4,227	6,000	6,000	3,500
Confidential Informant Money	14,670	24,000	24,000	24,000
K-9 Expenses	0	0	0	2,500
Wrecker Services	0	0	0	10,000
Grant Matching Expense	0	0	0	0
Grant Reimbursement	<u>(137,222)</u>	<u>(220,000)</u>	<u>(170,000)</u>	<u>(170,000)</u>
Total	\$ <u>17,086,524</u>	<u>18,365,744</u>	<u>17,383,620</u>	<u>18,320,852</u>
Authorized Positions	200	204	204	205

GOALS

To protect life and property and preserve peace.

To prevent criminal activity.

To expedite the efficient flow of vehicular traffic.

To gain continued public support for the Police Department.

To respond to demands for investigative service and to dispose of the demand as soon as possible.

To investigate criminal activity by juveniles and adult offenders and apprehend responsible persons.

To effect an improved clearance rate of reported crimes.

To coordinate investigative activities of local, state and federal agencies.

To maintain and efficiently operate the communications, training, records, identification and incarceration facilities of the Police Department.

To have a safe/ sanitary confinement facility to house all incarcerated persons.

To receive, prepare, maintain and coordinate all reports and records necessary for utilization by the Police Department and other agencies.

**General Fund
Budget Worksheet
2016**

<u>FIRE DEPARTMENT-21</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	<u>Proposed 2016 Budget</u>
Salaries	\$ 6,835,523	7,014,706	6,832,700	7,053,163
Out of Class pay	63,632	76,650	76,650	76,650
Part Time	0	0	0	0
Holiday Pay	135,266	146,000	146,000	146,000
Overtime - Premium Hours	116,461	120,888	120,888	120,888
Regular Overtime - 24 Hours Shift	28,378	58,400	58,400	58,400
Part Time Civil Service Secretary	5,474	0	5,475	5,475
Specialized Training Pay	7,811	91,542	91,542	84,972
Educational Incentive Pay	0	0	0	0
FICA and Medicare Insurance	114,724	123,087	120,448	123,557
State Supplemental Pay	788,583	792,780	784,000	784,020
Unemployment	0	13,505	0	13,505
Retirement	2,190,263	2,312,320	2,257,331	2,351,070
Group Insurance	1,057,312	1,193,459	1,183,900	1,176,250
General Office Supplies	3,450	5,621	5,621	5,621
Computer Supplies	917	1,630	1,630	1,630
Printing	1,051	3,285	3,285	3,285
Postage	1,693	2,555	2,555	2,555
Books/Periodicals	5,055	5,293	5,293	5,475
Memberships/Subscriptions	4,314	4,380	4,380	4,380
General Operating Supplies	52,208	49,640	49,640	50,881
First Aid Supplies	0	0	0	0
Fuel & Oil	153,070	163,009	163,009	163,009
Uniforms	60,939	62,050	62,050	65,700
Laundering/Cleaning	3,591	5,840	5,840	5,840
Film & Batteries	0	300	300	300
Electricity	123,384	108,186	108,186	108,186
Natural Gas	25,298	22,907	22,907	25,198
Water & Sewer	32,823	29,288	29,288	29,288
Communications/Telephone	37,575	43,800	43,800	43,800
Mobile Phones	7,941	11,680	11,680	11,680
Other Communications	43,943	43,800	43,800	47,450
Wireless (Laptops)	16,544	20,440	20,440	21,900
Physicals/Vaccinations	3,335	10,950	10,950	10,950
Employee Health Services	0	10,950	10,950	10,950
Legal Notices	594	2,000	2,000	2,000
Equipment Rental	74,631	85,000	85,000	85,000
Computer Software Maintenance contracts	0	0	0	0
Administration-Computer Charges	45,000	43,800	43,800	43,800
Building Repair and Maintenance	36,956	33,434	42,000	40,734
Equipment Maintenance	31,101	36,500	36,500	36,500
Vehicle Maintenance	87,131	118,114	118,114	118,114
Travel & Training	41,127	60,955	60,955	67,890
Consultant fees	6,000	6,000	6,000	6,000
General Insurance	500,000	500,000	500,000	500,000
Hurricane Rita/Katrina	0	0	0	0
Other Expenses	4,247	6,080	6,080	6,080
Capital Outlay	0	0	0	0
Total	\$ <u>12,747,345</u>	<u>13,440,824</u>	<u>13,183,387</u>	<u>13,518,146</u>
Authorized Positions	192	192	192	192

FIRE DEPARTMENT

To protect life and property against fires and other life threatening situations for the citizens of Bossier City.

To provide emergency ambulance service.

To provide effective, efficient management of the Bossier City Fire Department.

To assure rapid response to fires by maintaining a system to accurately locate streets, hydrants, hospitals, schools and other facilities.

To maintain correct written records on all fire related incidents.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>PUBLIC WORKS ADMINISTRATION -25</u>				
Salaries	\$ 173,404	172,739	172,739	180,544
Overtime	0	0	0	0
FICA and Medicare Insurance	12,521	13,215	13,215	13,812
Retirement	15,763	17,274	17,274	18,960
Group Insurance	18,677	19,174	19,970	19,008
General Office Supplies	663	1,000	1,000	1,000
Postage	162	200	200	200
General Operating Supplies	4,723	1,500	1,500	1,500
Fuel & Oil	6,849	8,000	4,000	7,000
First Aid Supplies	0	25	25	25
Electricity	5,334	4,800	6,000	7,200
Gas	908	1,200	1,200	1,200
Water & Sewer	930	1,200	1,200	1,200
Communications/Telephone	4,938	5,000	5,000	5,000
Mobile Phones	1,142	1,500	1,500	1,500
Other Communications	3,632	4,000	4,000	4,000
Legal Notices	0	50	50	50
Equipment Rental	1,829	2,500	2,500	2,500
Computer Software Maintenance	1,429	2,500	2,500	2,500
Building Maintenance	4,772	3,250	4,000	5,000
Equip Maintenance	756	1,100	1,100	1,500
Vehicle Maintenance	6,564	4,000	4,000	3,000
Travel & Training	1,190	2,000	1,500	1,500
General Insurance	13,000	13,000	13,000	15,000
Other Expenses	1,542	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>280,728</u>	<u>280,227</u>	<u>278,473</u>	<u>294,199</u>
Authorized Positions	3	3	3	3

GOALS

This department is responsible for maintenance and cleaning of streets, sidewalks, alleys, ditches and storm drains. In addition the management of Animal Control, Solid Waste and Herbicide/Mosquito Control are assigned to this department.

**General Fund
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
<u>STREET DIVISION-26</u>				
Salaries	\$ 146,417	124,156	108,899	145,287
Overtime	4,574	5,000	7,500	7,500
Tool Allowance	0	0	0	0
FICA and Medicare Insurance	11,003	9,881	8,905	11,689
Retirement	13,194	12,416	10,345	15,260
Group Insurance	31,514	37,522	29,500	37,192
Unemployment	6,422	5,000	1,000	1,000
General Office Supplies	222	250	250	250
General Operating Supplies	5,274	14,000	12,000	14,000
Fuel & Oil	26,677	27,250	27,250	26,000
Chemicals	0	250	250	250
First Aid Supplies	139	300	300	300
Uniforms	1,072	1,200	1,200	1,250
Construction Materials	21,947	50,000	35,000	40,000
Electricity	4,035	4,200	4,200	4,200
Gas	908	1,000	1,000	1,000
Water & Sewer	686	1,000	1,000	1,000
Communications Telephone	972	1,200	1,200	1,200
Mobile Phone Service	505	700	700	700
Other Communications	0	250	250	250
Employment Physicals	0	200	200	200
Legal Notices	0	200	200	200
Equipment Rental	0	2,000	4,000	4,000
Building Maintenance	8,903	12,000	10,000	12,000
Equipment Maintenance	521	6,000	4,000	6,000
Vehicle Maintenance	65,029	40,000	35,000	40,000
Travel & Training	185	300	300	300
General Insurance	80,000	80,000	80,000	82,000
Other Expenses	1,135	2,000	2,000	2,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>431,334</u>	<u>438,275</u>	<u>386,449</u>	<u>455,028</u>
Authorized Positions	6	5	5	5

GOALS

To maintain streets, alleys, bridges and ditches including all asphalt and concrete street patching and restructuring.

**General Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>PARKS & RECREATION-32</u>				
Salaries	\$ 872,537	877,801	850,141	941,174
Overtime	25,296	20,000	20,000	25,000
Part-time inc Skpers&Umps	272,487	340,000	340,000	350,000
FICA and Medicare Insurance	87,035	94,692	92,576	100,688
Retirement	79,934	87,781	80,764	98,825
Group Insurance	205,889	216,377	195,357	205,790
Unemployment	0	5,000	0	1,000
General Office Supplies	1,379	1,500	1,500	1,500
Credit Card Check Fees	4,508	8,000	4,500	4,500
First Aid Supplies	0	100	100	100
Membership/Subscriptions	15	100	100	100
Postage	550	2,500	1,000	1,000
General Operating Supplies	58,888	50,000	60,000	60,000
Fuel & Oil	37,402	44,000	35,000	40,000
Field Paint	6,387	7,000	7,000	7,000
Trophies	7,985	10,000	10,000	10,000
Keys/Locks	1,653	1,500	2,000	2,000
Chemicals	0	20,000	20,000	24,000
Uniforms Youth Sports	19,424	20,000	20,000	20,000
Uniforms - Employees	7,108	7,200	7,200	7,200
Concession Purchases - Pools	5,079	8,000	8,000	8,000
Electricity	266,717	250,000	265,000	265,000
Gas	11,371	12,000	12,000	12,000
Water & Sewer	64,082	57,000	57,000	57,000
Communications/Telephone	18,312	18,000	18,000	18,000
Mobile Phones	0	0	0	0
Other Communications	508	500	500	500
Wireless Communication (Laptops)	160	500	500	500
Equipment Rental	13,967	15,000	15,000	15,000
Computer Software Maintenance	3,719	4,500	6,000	4,500
Legal Notices	0	0	0	0
Building Maintenance	89,850	90,000	90,000	90,000
Grounds Repair and Maintenance	70,829	80,000	80,000	80,000
Park/Fixture Repair and Maintenance	10,266	20,000	20,000	20,000
Equipment Maintenance	19,440	22,000	22,000	22,000
Vehicle Maintenance	43,380	36,000	36,000	30,000
Travel & Training	198	1,500	1,500	1,500
Gym Cleaning	5,005	4,500	10,000	12,000
North Bossier Tennis Pro Expense	34,500	36,000	36,000	36,000
Dixie League Expense	0	0	0	0
Little League Expense	0	0	0	0
NYSCA Fees	0	0	0	0
General Insurance	70,000	70,000	70,000	75,000
Other Expenses	2,426	500	500	500
Capital Outlay	0	0	0	0
Total	\$ <u>2,418,286</u>	<u>2,539,551</u>	<u>2,495,238</u>	<u>2,647,377</u>
 Authorized Positions	 27	 27	 27	 29

Parks & Recreation Goals

To provide management policies to all facets of recreation that will bring about a more efficient and productive recreation division.

To plan for future recreational projects/facilities.

To provide programs that serve the functional athletic needs to as many citizens as possible in recreational competitive sports.

To make available recreational swimming and to provide the opportunity to learn basic swim strokes, and to improve swimming skills already learned.

To operate recreational facilities in a professional manner that meets the needs of our citizens.

To promote increased sports participation.

To maintain all recreation facilities.

**General Fund
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
<u>Payments to Governmental Agencies</u>				
Bossier Office of Homeland Security and Emergency Preparedness Detention Center	73,588	72,000	72,000	75,000
Sportran	150,000	150,000	150,000	150,000
Department of Veterans Affairs	820,582	1,000,000	900,000	900,000
BPSB-School Crossing Guards	22,748	19,550	19,550	20,000
Louisiana State University Extension Coop	96,180	100,000	100,000	100,000
Tax Renewal/Election Expense	5,000	5,000	5,000	5,000
	<u>1,492</u>	<u>60,000</u>	<u>56,000</u>	<u>60,000</u>
Sub Total	\$ <u>1,169,590</u>	<u>1,406,550</u>	<u>1,302,550</u>	<u>1,310,000</u>
<u>Payments to Others</u>				
Arts Council	80,000	80,000	80,000	80,000
Council on Aging	150,180	140,000	140,000	140,000
Louisiana Municipal Association Dues	7,629	7,800	7,629	7,800
Keep Bossier Beautiful	2,000	2,000	2,000	2,000
Northwest LA Council of Government	93,088	70,000	70,000	70,000
Red River Valley Association	1,500	1,750	1,750	1,750
Mayor's Commission for Women	10,000	10,000	10,000	10,000
Sci-Port	50,000	50,000	50,000	50,000
Barksdale Forward	65,000	65,000	65,000	65,000
I-49 Coalition	1,500	1,500	1,500	1,500
I-69 MidContinent Coalition	8,500	8,500	8,500	8,500
Red River Film Society	25,000	25,000	25,000	25,000
Coordinating & Development Council	32,750	32,750	32,750	32,750
Shreveport Bossier Military Affairs Council	65,000	65,000	65,000	65,000
Gingerbread House Advocacy Center	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Sub Total	\$ <u>617,147</u>	<u>584,300</u>	<u>584,129</u>	<u>584,300</u>
Total Payments to Governmental and other Agencies	\$ <u>1,786,737</u>	<u>1,990,850</u>	<u>1,886,679</u>	<u>1,894,300</u>

**Water & Sewer Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Metered Sales	\$ 11,554,390	12,500,000	12,500,000	12,500,000
Flat Charges	2,827,978	2,730,000	2,835,000	2,730,000
Forfeited Discounts	228,341	225,000	225,000	225,000
Fire Hydrant Rental	57,000	57,000	57,000	57,000
Water Meters, Boxes & Taps	127,650	130,000	130,000	130,000
Other Income	43,447	25,000	35,000	35,000
Miscellaneous Service Income	139,862	140,000	140,000	140,000
Interest Earned	<u>76,172</u>	<u>25,000</u>	<u>45,000</u>	<u>25,000</u>
Total Water Revenues	\$ <u>15,054,840</u>	<u>15,832,000</u>	<u>15,967,000</u>	<u>15,842,000</u>
Sewer Charges	9,618,585	10,383,100	10,383,100	10,383,100
Sewer Usage	6,082,933	6,200,000	6,200,000	6,200,000
Forfeited Discounts	376,659	300,000	300,000	300,000
Other Income	34,563	30,000	30,000	35,000
Transfer in for Debt Service	1,000,000	1,000,000	1,000,000	1,000,000
Interest Earned	147,427	42,000	125,000	80,000
Sur Charges	8,010	15,000	15,000	12,000
Fines	<u>8,203</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Sewer Revenues	\$ <u>17,276,380</u>	<u>17,970,100</u>	<u>18,053,100</u>	<u>18,010,100</u>
Total Utility Revenues	\$ <u>32,331,220</u>	<u>33,802,100</u>	<u>34,020,100</u>	<u>33,852,100</u>

**Water & Sewer Fund
Budget Worksheet
2015**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Administration	\$ 10,710,242	9,382,330	9,381,056	10,102,129
Water Treatment Plant	3,231,711	3,417,658	3,417,658	3,464,728
Transmission and Distribution	1,181,069	1,316,693	1,281,083	1,337,772
Customer Service	<u>1,457,246</u>	<u>1,785,408</u>	<u>1,438,896</u>	<u>1,477,070</u>
Total Water	\$ <u>16,580,268</u>	<u>15,902,089</u>	<u>15,518,693</u>	<u>16,381,699</u>
Red River Treatment Plant	976,232	1,150,235	1,164,069	1,333,717
Waste Water Trans. & Distribution	799,479	917,473	856,801	928,446
Lift Stations	1,194,006	1,271,560	1,298,308	1,367,570
North East Treatment Plant	1,118,551	1,220,928	1,137,329	1,135,386
Sewer Administration	10,513,185	12,789,640	12,789,640	11,840,500
Environmental Affairs	<u>331,045</u>	<u>357,185</u>	<u>325,516</u>	<u>361,207</u>
Total Sewer	\$ <u>14,932,498</u>	<u>17,707,021</u>	<u>17,571,663</u>	<u>16,966,826</u>
Total Utility Expenses	\$ <u>31,512,766</u>	<u>33,609,110</u>	<u>33,090,356</u>	<u>33,348,525</u>
Estimated Net Income	\$ <u>818,454</u>	<u>192,990</u>	<u>929,744</u>	<u>503,575</u>

**WATER FUND -600
BUDGET WORKSHEET
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>Administration - 61</u>				
Salaries	\$ 240,897	254,712	254,712	246,218
Overtime	0	0	0	0
License Incentive Pay	0	0	0	0
FICA and Medicare Insurance	17,916	19,486	19,486	18,836
Retirement	21,894	25,472	24,198	25,855
Group Insurance	35,526	37,446	37,446	37,120
Vacation Accrual Expense	2,314	3,500	3,500	3,500
General Office Supplies	702	800	800	800
Postage	289	400	400	400
Memberships & Subscriptions	966	750	750	1,000
General Operating Supplies	3,740	4,000	4,000	4,000
Fuel & Oil	5,411	4,000	4,000	5,500
Uniforms	385	1,500	1,500	1,500
Electricity	3,622	5,000	5,000	4,500
Gas	149	400	400	400
Communications/Telephone	4,228	4,000	4,000	4,300
Mobile Phones	14,580	15,500	15,500	17,500
Other Communications	2,085	2,500	2,500	2,500
Wireless Laptops	5,288	5,800	5,800	5,500
Equipment Rental	6,477	10,500	10,500	10,500
Computer Software Maintenance	1,682	2,000	2,000	2,000
Administration Charges	195,000	195,000	195,000	195,000
Building Maintenance	15,335	15,000	15,000	15,500
Equipment Maintenance	225	200	200	1,000
Computer System	42,000	42,000	42,000	42,000
Vehicle Maintenance	1,047	2,000	2,000	2,000
Travel & Training	4,305	4,500	4,500	5,500
Professional Services - Audit Fees	35,000	40,000	40,000	45,000
General Insurance	15,000	17,000	17,000	19,000
Other Expenses	749	1,200	1,200	1,200
Legal Ads	155	500	500	500
Depreciation	2,576,882	2,000,000	2,000,000	2,700,000
Collection Agency Fees	36,548	28,000	28,000	35,000
Consulting Fees	6,930	8,000	8,000	8,000
Debt Service	7,305,088	6,531,164	6,531,164	6,540,500
Bad Debt	<u>107,827</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total	\$ <u>10,710,242</u>	<u>9,382,330</u>	<u>9,381,056</u>	<u>10,102,129</u>
Authorized Positions	4	4	4	4

Water Administration Goals

The Department of Public Utilities is responsible for the maintenance and operation of the City's Water and Sewer systems in accordance with the City Charter and all applicable state and federal regulations.

To monitor revenue adequacy and adherence to the approved operating and capital budgets.

To respond quickly and effectively to citizen complaints and requests for information.

To prepare for future water needs of the City.

**WATER FUND -600
BUDGET WORKSHEET
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
<u>WATER TREATMENT PLANT-63</u>				
Salaries	\$ 717,818	725,770	725,770	755,056
Overtime	18,610	30,000	30,000	30,000
License Incentive Pay	41,520	50,000	50,000	50,000
FICA and Medicare Insurance	58,033	61,642	61,642	63,882
Retirement	68,851	72,577	72,577	79,285
Group Insurance	185,900	206,494	206,494	204,680
Unemployment	1,579	5,000	5,000	5,000
General Office Supplies	764	700	700	700
Postage	96	175	175	175
Books & Periodicals	0	150	150	150
Memberships & Subscriptions	720	2,000	2,000	2,000
Permit Fees	873	1,000	1,000	1,000
General Operating Supplies	34,594	23,000	23,000	23,000
Fuel & Oil	11,005	15,000	15,000	15,000
First Aid Supplies	140	250	250	300
Chemicals	1,096,439	1,000,000	1,000,000	1,000,000
Uniforms	2,698	3,000	3,000	3,000
Electricity	764,670	745,000	745,000	765,000
Gas	40,781	58,400	58,400	45,000
Water & Sewer	1,227	1,500	1,500	1,500
Communications/Telephone	5,464	6,000	6,000	6,000
Other Communications	-533	9,000	9,000	5,000
Building Maintenance	12,280	15,000	15,000	15,000
Legal Notices	2,835	10,000	10,000	10,000
Equipment Rental	290	0	0	0
Equipment Maintenance	65,590	60,000	60,000	65,000
Vehicle Maintenance	13,917	10,000	10,000	10,000
Pumping Equipment Maintenance	5,802	20,000	20,000	25,000
Water Main Maintenance	36	0	0	0
Treatment Equipment Maintenance	24,922	30,000	30,000	25,000
Travel & Training	3,866	5,000	5,000	6,000
Professional Services	0	200,000	200,000	200,000
Laboratory Testing	19,135	16,000	16,000	16,000
General Insurance	30,000	32,000	32,000	34,000
Other Expenses	1,789	3,000	3,000	3,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>3,231,711</u>	<u>3,417,658</u>	<u>3,417,658</u>	<u>3,464,728</u>

Authorized Positions	24	24	24	24
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Goals

To insure that the City's drinking water meets State and Federal standards.

**WATER FUND-600
BUDGET WORKSHEET
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
<u>TRANSMISSION & DISTRIBUTION-64</u>				
Salaries	\$ 421,571	462,176	443,118	482,208
Overtime	57,119	60,000	80,000	60,000
License Incentive Pay	4,815	8,000	6,000	8,000
FICA and Medicare Insurance	35,450	40,559	40,480	42,095
Retirement	38,696	46,218	42,100	50,632
Group Insurance	91,585	133,390	118,035	130,887
Unemployment	0	2,000	2,000	2,000
General Office Supplies	45	500	500	500
General Operating Supplies	24,879	28,000	28,000	28,000
Memberships & Subscriptions	600	500	500	1,000
Fuel & Oil	97,756	85,000	65,000	65,000
First Aid Supplies	168	250	250	250
Uniforms	1,006	2,000	2,000	2,000
Electricity	14,439	14,000	15,000	15,000
Gas	1,816	2,000	2,000	2,000
Water & Sewer	6,217	7,000	7,000	7,000
Communications/ Telephone	1,112	1,100	1,100	1,200
Communications Wireless	0	0	0	5,000
Other Communications	2,112	3,000	3,000	4,000
Equipment Rental	2,755	3,000	7,000	5,000
Water Main Crossings Rental	22,560	18,000	18,000	18,000
Building Maintenance	2,225	2,000	2,000	2,000
Equipment Maintenance	707	2,000	2,000	2,000
Vehicle Maintenance	33,095	35,000	35,000	40,000
Pumping Equipment Maintenance	0	0	0	0
Water Main Maintenance	272,292	300,000	300,000	300,000
Water Meter Maintenance	0	0	0	0
Fire Hydrant Maintenance	9,764	20,000	20,000	20,000
Travel & Education	3,848	4,000	4,000	5,000
General Insurance	34,000	36,000	36,000	38,000
Other Expenses	437	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,181,069</u>	<u>1,316,693</u>	<u>1,281,083</u>	<u>1,337,772</u>
Authorized Positions	16	16	16	16

GOALS

To provide an effective maintenance program for the City's water mains, service lines, meters and hydrants.

To provide a preventive maintenance program for the City's water service.

To respond quickly and effectively to emergency request for repairs to water lines and facilities.

**WATER FUND-600
BUDGET WORKSHEET
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>CUSTOMER SERVICE-66</u>				
Salaries	\$ 548,819	680,945	527,660	486,585
Overtime	583	5,000	2,500	5,000
Part-time	0	0	0	0
FICA and Medicare Insurance	39,738	52,475	40,558	37,607
Retirement	49,860	68,095	50,128	51,095
Group Insurance	157,299	169,493	148,650	168,383
Unemployment	-22	5,000	5,000	5,000
General Office Supplies	5,836	5,000	6,000	6,000
Computer Accessories	0	150	150	150
Printing	27,745	60,000	35,000	35,000
Postage	118,969	110,000	135,000	140,000
Credit Card Fees	115,887	120,000	135,000	145,000
Memberships and Subscriptions	15	0	0	0
Fuel & Oil	32,113	45,000	25,000	35,000
General Operating Supplies	17,739	25,000	20,000	25,000
Uniforms	4,761	6,500	5,000	6,500
Communications/Telephone	2,479	2,500	2,500	2,500
Communications/Mobile Phone Services	991	1,000	1,000	1,000
Communications/Wireless Comm	57,757	62,000	60,000	62,000
Equipment Rental	3,111	5,000	4,000	4,000
Computer Software Maintenance	37,410	40,000	40,000	42,000
Equipment Maintenance	2,453	0	3,500	5,000
Vehicle Maintenance	8,276	15,000	10,000	10,000
Water Meter Maintenance	197,629	275,000	150,000	175,000
Travel & Training	2,798	5,000	5,000	0
General Insurance	25,000	27,000	27,000	29,000
Other Expenses	0	250	250	250
Office Equipment	0	0	0	0
Total	\$ <u>1,457,246</u>	<u>1,785,408</u>	<u>1,438,896</u>	<u>1,477,070</u>

Authorized Positions	26	26	22	21
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GOALS

To accurately bill all customers each month for water, sewer, EMS, and Solid Waste collection charges.

To collect and refund deposits, issue connect and disconnect orders, answer questions about customer accounts and services, and to adjust bills when appropriate.

To collect consumption information and provide information on broken or dysfunctional meters.

**SEWER FUND-601
BUDGET WORKSHEET
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>ADMINISTRATION-71</u>				
Admin. Charges -General Fund	195,000	195,000	195,000	195,000
Computer System	42,000	42,000	42,000	42,000
Depreciation	1,678,012	2,000,000	2,000,000	1,800,000
Audit Fees	40,000	45,000	45,000	45,000
Debt Service	8,384,916	10,332,640	10,332,640	9,583,500
Deferred Charges	16,507	10,000	10,000	10,000
Estimated Bad Debt	<u>156,750</u>	<u>165,000</u>	<u>165,000</u>	<u>165,000</u>
Total	\$ <u>10,513,185</u>	<u>12,789,640</u>	<u>12,789,640</u>	<u>11,840,500</u>

**SEWER FUND -601
BUDGET WORKSHEET
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>RED RIVER TREATMENT PLANT-72</u>				
Salaries	\$ 386,347	395,636	368,175	437,245
Overtime	26,952	30,000	42,000	40,000
License Incentive Pay	22,010	22,900	19,000	22,900
FICA and Medicare Insurance	31,610	34,313	32,832	38,261
Retirement	36,524	39,564	34,977	45,911
Group Insurance	101,719	111,972	100,135	111,430
Unemployment	0	0	0	5,000
Vacation Accrual Expense	9,073	10,000	10,000	10,000
General Office Supplies	75	250	250	250
Postage	36	200	200	200
Permit Fees	12,516	15,000	13,000	15,000
General Operating Supplies	13,543	20,000	18,000	20,000
Computer Accessories	0	0	0	0
Fuel & Oil	17,621	25,000	15,000	20,000
First Aid Supplies	35	100	200	250
Chemicals	16,440	55,000	20,000	55,000
Uniforms	1,440	2,000	2,000	2,000
Electricity	193,159	180,000	360,000	360,000
Gas	1,485	1,500	2,500	2,500
Water & Sewer	1,131	2,000	2,000	2,000
Communications/Telephone	2,282	2,500	2,500	2,500
Other Communications	0	50	50	20
Legal Notices	28	250	250	250
Equipment Rental	3,855	6,000	4,000	4,000
Building Maintenance	674	4,000	2,500	6,000
Equipment Maintenance	1,070	6,000	2,500	6,000
Vehicle Maintenance	30,063	15,000	15,000	15,000
Pumping Equipment Maintenance	47	15,000	5,000	15,000
Water Main Maintenance	0	0	0	0
Treatment Equipment Maintenance	35,680	45,000	10,000	20,000
Travel & Training	1,290	5,000	3,000	6,000
Lab Tests	11,643	20,000	12,000	20,000
Contract Services N-Viro	1,127	17,000	8,000	0
Tipping Fees	0	50,000	40,000	30,000
General Insurance	16,000	18,000	18,000	20,000
Other Expenses	757	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>976,232</u>	<u>1,150,235</u>	<u>1,164,069</u>	<u>1,333,717</u>
 Authorized Positions	 12	 12	 12	 12

GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet the discharge requirements.

**SEWER FUND-601
BUDGET WORKSHEET
2016**

<u>SEWER COLLECTIONS 73</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Salaries	\$ 353,275	406,203	365,901	412,384
Overtime	54,895	62,400	62,400	62,400
License Incentive Pay	4,080	8,100	5,500	8,100
FICA and Medicare Insurance	30,781	36,468	33,190	36,941
Retirement	32,228	40,621	34,800	43,301
Group Insurance	111,531	140,131	127,560	139,270
Unemployment	0	4,500	0	4,500
General Operating Supplies	7,948	7,500	12,000	10,000
Computer Accessories	0	0	0	0
Fuel & Oil	15,617	18,000	12,000	15,000
First Aid Supplies	0	100	100	100
Chemicals	0	1,000	1,000	1,000
Uniforms	6,650	8,000	7,000	8,000
Communications/Telephone	556	700	600	700
Other Communications	0	0	0	0
Main Crossing Rentals	4,215	5,500	5,500	5,500
Equipment Maintenance	9,442	17,000	17,000	15,000
Vehicle Maintenance	27,620	18,000	28,000	20,000
Pumping Equipment Maintenance	0	750	750	750
Sewer Main Maintenance	121,317	120,000	120,000	120,000
Travel & Training	2,324	3,000	4,000	4,000
General Insurance	17,000	19,000	19,000	21,000
Other Expenses	0	500	500	500
Manhole Rehab	0	0	0	0
Capital Outlay	0	0	0	0
Total	\$ 799,479	917,473	856,801	928,446
Authorized Positions	15	16	16	16

Goals

To provide an effective maintenance program for the City's sewer lines.

To provide a preventive maintenance program for the City's sewer lines.

To respond quickly and effectively to emergency requests for repairs to sewer lines.

**SEWER FUND-601
BUDGET WORKSHEET
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>LIFT STATION-74</u>				
Salaries	\$ 496,622	507,677	507,677	518,358
Overtime	31,557	32,000	42,000	37,000
License Incentive Pay	12,713	18,000	11,500	18,000
FICA and Medicare Insurance	40,315	42,663	42,930	43,862
Retirement	45,885	50,768	50,768	54,428
Group Insurance	133,904	140,652	134,883	148,622
Unemployment	0	1,000	0	1,000
General Office Supplies	203	200	200	200
Memberships and Subscriptions	220	600	350	600
General Operating Supplies	16,374	20,000	18,000	25,000
Computer Accessories	0	0	0	0
Fuel & Oil	46,947	55,000	45,000	50,000
Chemicals	0	5,000	0	5,000
Uniforms	2,901	3,500	3,500	3,500
Electricity	111,706	120,000	120,000	150,000
Water & Sewer	2,955	2,000	5,000	5,000
Communications/Telephone	1,749	2,000	2,000	2,000
Other Communications	29,253	30,000	30,000	35,000
Building Maintenance	246	4,000	4,000	2,500
Equipment Maintenance	3,758	6,000	6,000	6,000
Vehicle Maintenance	7,512	11,000	11,000	18,000
Pumping Equip Maintenance	117,711	160,000	160,000	170,000
Sewer Main Maintenance	859	5,000	5,000	5,000
Maintenance Treatment Equipment	3,312	5,000	5,000	5,000
Equipment Rental	53,411	10,000	54,000	20,000
Travel & Training	2,980	5,000	5,000	6,000
General Insurance	29,000	32,000	32,000	35,000
Other Expenses	1,913	2,500	2,500	2,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,194,006</u>	<u>1,271,560</u>	<u>1,298,308</u>	<u>1,367,570</u>
Authorized Positions	18	18	18	18

GOALS

To provide an effective maintenance program for City's lift Stations.

To provide a preventive maintenance program for City's lift stations.

To respond quickly and effectively to emergency request for repairs to lift stations.

**SEWER FUND -601
BUDGET WORKSHEET
2016**

	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	<u>Proposed 2016 Budget</u>
<u>NORTHEAST TREATMENT PLANT -75</u>				
Salaries	\$ 426,019	427,186	427,186	393,850
Overtime	26,698	35,000	36,000	35,000
License Incentive Pay	17,625	20,640	17,130	20,640
FICA and Medicare Insurance	34,127	36,937	36,745	34,386
Retirement	40,159	42,719	40,583	41,355
Group Insurance	109,373	113,246	101,985	94,145
Unemployment	0	1,000	0	1,000
General Office Supplies	385	500	500	500
Computer Supplies	0	0	0	0
Books/Periodicals	0	0	0	0
Memberships/Subscriptions	80	100	100	160
Permit Fees	15,200	16,000	16,000	15,200
General Operating Supplies	17,502	18,000	18,000	20,000
Fuel & Oil	14,763	15,000	15,000	15,000
First Aid Supplies	195	250	250	300
Chemicals	46,736	80,000	50,000	60,000
Uniforms	2,033	2,500	2,500	2,500
Electricity	176,679	160,000	180,000	180,000
Water & Sewer	43,257	50,000	30,000	30,000
Communications/Telephone	4,467	4,500	4,500	4,500
Other Communications	0	100	100	100
Legal Notices	60	250	250	250
Building Maintenance	5,021	3,500	5,000	5,000
Equipment Maintenance	4,490	20,000	5,000	15,000
Vehicle Maintenance	24,447	10,000	10,000	10,000
Pumping Equipment Maintenance	13,677	30,000	30,000	30,000
Treatment Equipment Maintenance	44,453	40,000	40,000	40,000
Equipment Rental	1,112	5,000	8,000	5,000
Travel & Training	3,953	4,000	4,000	5,000
Contractual Services (N-Viro)	7,138	20,000	0	0
Lab Tests	9,627	11,000	10,000	11,000
Tipping Fees	8,025	30,000	25,000	40,000
General Insurance	21,000	23,000	23,000	25,000
Other Expenses	250	500	500	500
Capital Outlay	0	0	0	0
Total	\$ 1,118,551	1,220,928	1,137,329	1,135,386
Authorized Positions	14	14	14	13

GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharge and provide commercial and industrial users with information and assistance to meet discharge requirements.

**Sewer Fund-601
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>ENVIRONMENTAL AFFAIRS DIVISION-76</u>				
Salaries	\$ 210,747	209,884	199,228	208,470
Overtime	0	1,000	1,500	1,500
Part Time	0	0	0	0
License Incentive Pay	13,200	14,300	12,000	14,300
FICA and Medicare Insurance	16,937	17,227	16,280	17,160
Retirement	20,356	20,989	18,927	21,890
Group Insurance	28,387	28,985	24,281	28,737
General Office Supplies	114	700	700	700
Postage	222	350	350	350
Permit Fees	1,500	1,500	1,500	1,500
General Operating Supplies	3,700	5,000	5,000	5,000
Uniforms	300	800	800	800
Water & Sewer	0	100	100	100
Printing	0	1,000	1,000	1,000
Fuel & Oil	6,278	8,000	8,000	8,000
First Aid Supplies	0	0	0	250
Communications/Telephone	3,319	3,000	3,000	3,000
Mobile Phones	0	100	100	700
Other Communications	0	200	200	200
Legals	0	50	50	50
Computer Software Maintenance	0	2,000	0	2,000
Equipment Maintenance	427	1,000	500	1,000
Vehicle Maintenance	954	3,000	3,000	3,000
Travel & Training	2,894	3,500	3,500	5,000
Lab Tests	9,331	20,000	11,000	20,000
General Insurance	12,000	14,000	14,000	16,000
Other Expenses	379	500	500	500
Capital Outlay	0	0	0	0
Total	\$ <u>331,045</u>	<u>357,185</u>	<u>325,516</u>	<u>361,207</u>
Authorized Positions	5	5	5	5

GOALS

To ensure that industrial and commercial users meet Environmental Protection Agency requirements.

To monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet discharge requirements.

To take appropriate action for violations.

**Public Services and Sanitation Fund
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Sanitation Service Charges	\$ 5,966,837	5,853,780	5,853,780	5,887,500
Sanitation Service Penalties	153,293	100,000	135,000	135,000
Interest Earned	54,299	15,000	15,000	25,000
Miscellaneous Income	7,495	5,000	5,000	10,000
Recycling Revenue	26,464	25,000	25,000	27,000
Animal Control	106,905	130,000	130,000	110,000
Transfer Station	45,316	45,000	45,000	45,000
State/Grass Cutting/Street Sweeping	67,710	67,710	67,710	67,710
Mowing Charges	22,492	0	0	
Appropriation of Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>6,450,811</u>	<u>6,241,490</u>	<u>6,276,490</u>	<u>6,307,210</u>

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Solid Waste Disposal	4,160,507	4,365,216	4,353,946	4,449,827
Herbicide/Mosquito	115,226	125,749	123,749	128,888
Animal Control	425,629	471,766	467,804	485,088
Street Sweeping/Grass Cutting	<u>669,849</u>	<u>781,349</u>	<u>715,552</u>	<u>826,748</u>
Total Expenses	\$ <u>5,371,211</u>	<u>5,744,080</u>	<u>5,661,051</u>	<u>5,890,551</u>

Estimated Net Income	<u>1,079,600</u>	<u>497,410</u>	<u>615,439</u>	<u>416,659</u>
Fund Balance at Beginning of Year	<u>3,154,757</u>	<u>2,557,401</u>	<u>4,234,357</u>	<u>4,849,796</u>
Fund Balance at End of Year	\$ <u>4,234,357</u>	<u>3,054,811</u>	<u>4,849,796</u>	<u>5,266,455</u>

**Public Services and Sanitation Fund
Budget Worksheet
2016**

	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	Proposed 2016 Budget
<u>SOLID WASTE DISPOSAL-27</u>				
Salaries	\$ 317,868	314,461	314,461	323,580
Overtime	15,817	23,500	23,500	24,000
Part Time	0	0	0	0
FICA and Medicare Insurance	24,025	25,854	25,854	26,590
Retirement	27,724	31,447	31,447	33,980
Group Insurance	94,738	103,579	112,109	111,502
Vacation Accrual Expense	-8,636	5,000	5,000	5,000
Unemployment	0	500	500	500
General Office Supplies	41	200	200	200
Printing	1,410	1,500	1,500	1,500
Postage	22	25	25	25
General Operating Supplies	4,510	5,000	5,000	5,000
Fuel & Oil	21,075	25,000	15,000	20,000
Uniforms	1,845	1,700	1,700	1,500
Electricity	10,806	10,000	10,000	10,000
Communications Telephone	2,501	2,500	2,500	2,500
Mobile Phone Service	505	700	900	1,200
Wireless Communication - Laptops	501	500	500	500
Equipment Rental	2,214	3,000	3,000	2,500
Building Maintenance	0	3,000	3,000	3,000
Equipment Maintenance	287	1,500	1,500	1,500
Vehicle Maintenance	10,300	9,000	9,000	9,000
Travel & Training	250	250	250	250
Consultant Fees	0	0	0	0
Contractual Services	3,492,298	3,650,000	3,650,000	3,705,000
Administration Charges	30,000	30,000	30,000	30,000
Tipping Fees	9,491	25,000	15,000	25,000
General Insurance	19,000	22,000	22,000	24,000
Provision for Bad Debts	81,470	65,000	65,000	65,000
Other Expenses	445	5,000	5,000	17,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>4,160,507</u>	<u>4,365,216</u>	<u>4,353,946</u>	<u>4,449,827</u>
Authorized Positions	13	14	14	14

GOALS

To collect and dispose of residential solid waste in the City via contract.

To operate a Recycling Center and litter pick-up.

**Public Services and Sanitation Fund
Budget Worksheet
2015**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
<u>HERBICIDE/MOSQUITO-28</u>				
Salaries	\$ 41,898	41,738	41,738	42,782
Overtime	3,838	4,000	4,000	5,000
FICA and Medicare Insurance	3,499	3,500	3,500	3,656
Retirement	3,808	4,174	4,174	4,495
Group Insurance	8,967	9,362	9,362	9,280
Vacation Accrual Expense	0	500	500	500
Unemployment	0	250	250	250
Membership/Subscriptions	0	0	0	0
General Operating Supplies	612	1,000	1,000	1,500
Fuel & Oil	8,621	10,000	8,000	8,000
Chemicals	28,258	30,000	30,000	30,000
Uniforms	75	200	200	200
Telephones	139	150	150	150
Legal Notices	0	25	25	25
Communications	0	50	50	50
Equipment Maintenance	52	2,500	2,500	2,500
Vehicle Maintenance	6,072	7,500	7,500	7,500
Travel & Training	9	800	800	1,000
General Insurance	9,000	10,000	10,000	12,000
Other Expenses	378	0	0	0
Total	\$ <u>115,226</u>	<u>125,749</u>	<u>123,749</u>	<u>128,888</u>
Authorized Positions	1	1	1	1

GOALS

To control mosquitoes and vegetation in/on City streets and drainage ditches.

**Street Sweeping/Grass Cutting-29
Budget Worksheet
2016**

<u>STREET SWEEPING/GRASS CUTTING-29</u>		2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Salaries	\$	240,468	275,628	243,780	286,810
Overtime		4,907	6,000	18,000	8,000
Tool Allowance		0	0	0	0
FICA and Medicare Insurance		18,489	21,545	20,030	22,555
Retirement		21,779	27,563	22,737	30,115
Group Insurance		64,690	75,188	85,580	92,943
Unemployment		0	5,000	5,000	5,000
General Office Supplies		0	0	0	0
General Operating Supplies		4,622	5,000	5,000	5,000
Fuel & Oil		41,886	55,000	40,000	40,000
Uniforms		1,205	1,700	1,700	1,700
Equipment Rental		954	2,600	2,600	2,500
Equipment Maintenance		19,900	25,000	20,000	20,000
Vehicle Maintenance		79,871	80,000	65,000	70,000
Spraying Right-of-way		100,500	125,000	110,000	110,000
Travel & Training		0	125	125	125
Contractual Services Mowing		42,120	46,000	46,000	100,000
General Insurance		28,000	30,000	30,000	32,000
Other Expenses		<u>458</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$	<u>669,849</u>	<u>781,349</u>	<u>715,552</u>	<u>826,748</u>
Authorized Positions		12	12	12	12

**Public Services and Sanitation Fund
Budget Worksheet
2016**

	<u>2014</u> <u>Actual</u>	<u>2015</u> <u>Budget</u>	<u>2015</u> <u>Estimate</u>	<u>Proposed</u> <u>2016</u> <u>Budget</u>
<u>ANIMAL CONTROL-30</u>				
Salaries	\$ 166,952	161,665	161,665	166,123
Overtime	9,391	10,000	10,000	10,000
Part Time	23,253	35,500	32,000	34,000
FICA and Medicare Insurance	14,966	15,849	15,581	16,075
Retirement	14,762	16,167	15,360	17,445
Group Insurance	55,956	56,250	59,363	64,960
Unemployment	0	5,000	5,000	5,000
General Office Supplies	700	1,200	1,200	1,200
Printing	0	1,200	1,200	1,200
Postage	53	125	125	125
Books/Periodicals	0	125	125	125
Memberships/Subscriptions	0	85	85	85
General Operating Supplies	22,938	24,000	24,000	24,000
Disposal fees	0	1,000	1,000	1,000
Uniforms	1,739	2,000	2,000	2,000
Fuel & Oil	8,074	10,000	8,000	9,000
Cleaning Supplies	5,797	7,000	7,000	7,000
First Aid Supplies	266	300	300	300
Animal Food	6,956	6,500	10,000	13,000
Rabies Certificates/Spay & Neuter	30,923	40,000	34,000	35,000
Electricity	17,898	15,000	17,000	17,000
Gas	8,769	9,500	9,500	9,000
Water & Sewer	3,833	4,500	4,500	4,000
Communications/Telephone	1,882	2,000	2,000	2,000
Communications/Mobile Phone Services	386	700	700	1,200
Other Communications	362	1,100	1,100	500
Equipment Rental	547	1,000	1,000	750
Building Maintenance	6,117	10,000	10,000	10,000
Equipment Maintenance	595	5,000	5,000	3,000
Vehicle Maintenance	1,702	5,000	5,000	4,000
Travel & Training	3,434	3,500	3,500	3,500
General Insurance	17,000	20,000	20,000	22,000
Other Expenses	378	500	500	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>425,629</u>	<u>471,766</u>	<u>467,804</u>	<u>485,088</u>
Authorized Positions	7	7	7	7

GOALS

To enforce City and State Animal Control ordinances.

To enforce public health ordinances covering the housing and keeping of animals, domestic and non-domestic.

To encourage proper care and humane treatment of all domestic and non-domestic animals.

**Consolidated Sales Tax
Budget Worksheet
2016**

		<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	Proposed 2016 Budget
<u>CONSOLIDATED SALES TAX</u>					
Sales Taxes	\$	119,265,322	125,000,000	125,000,000	128,000,000
Less Department Expenses		(811,456)	(1,006,822)	(957,885)	(947,381)
Plus School Boards share		<u>397,613</u>	<u>505,978</u>	<u>469,364</u>	<u>464,220</u>
Total Revenues	\$	<u>118,851,479</u>	<u>124,499,156</u>	<u>124,511,479</u>	<u>127,516,839</u>
External Distributions:					
School Board, Haughton, Benton Plain Dealing, B.P. Police Jury	\$	<u>73,627,525</u>	<u>76,773,356</u>	<u>76,785,679</u>	<u>77,881,839</u>
Internal Distributions:		<u>45,223,954</u>	<u>47,725,800</u>	<u>47,725,800</u>	<u>49,635,000</u>
Debt Service:					
Original 1/2 %					
02 Public Improvement Bonds		0	0	0	0
03 Refunding Bonds		0	0	0	0
06 Public Improvement Bonds		529,500	531,500	531,500	540,000
06 (A) Refunding Bonds		2,490,600	2,497,000	2,497,000	2,510,000
10 Refunding Bonds		<u>2,496,600</u>	<u>2,487,850</u>	<u>2,487,850</u>	<u>2,480,000</u>
Total	\$	<u>5,516,700</u>	<u>5,516,350</u>	<u>5,516,350</u>	<u>5,530,000</u>
Parkway 1/2%					
97 Parkway Refunding Bonds		0	0	0	0
14 Parkway Revenue Bonds		<u>0</u>	<u>861,793</u>	<u>861,793</u>	<u>902,000</u>
Total		<u>0</u>	<u>861,793</u>	<u>861,793</u>	<u>902,000</u>
Total Debt	\$	<u>5,516,700</u>	<u>6,378,143</u>	<u>6,378,143</u>	<u>6,432,000</u>
Orig. 1/2 % Capital Imp.. Fund	\$	3,528,090	4,028,810	4,028,810	4,397,000
P'way Capital Imp/Operations Fund		<u>5,044,791</u>	<u>4,683,367</u>	<u>4,683,367</u>	<u>5,025,000</u>
Total Capital Improvements	\$	<u>8,572,881</u>	<u>8,712,177</u>	<u>8,712,177</u>	<u>9,422,000</u>
General Fund P'way 1/2% reded.	\$	4,000,000	4,000,000	4,000,000	4,000,000
General Fund Fire & Police		9,044,791	9,545,160	9,545,160	9,927,000
General Fund for salaries other than Fire & Police		<u>2,706,201</u>	<u>2,855,911</u>	<u>2,855,911</u>	<u>2,970,158</u>
Total General Fund	\$	<u>15,750,992</u>	<u>16,401,071</u>	<u>16,401,071</u>	<u>16,897,158</u>

**CONSOLIDATED SALES TAX
(CONTINUED)**

Police Pension Fund	\$	2,713,437	2,863,548	2,863,548	5,459,850
Fire Pension Fund		6,331,354	6,681,612	6,681,612	4,467,150
General Fund		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Pension Fund	\$	<u>9,044,791</u>	<u>9,545,160</u>	<u>9,545,160</u>	<u>9,927,000</u>
Transfer to Jail/Mun. Bldg. Fund	\$	1,576,055	1,663,244	1,663,244	1,729,780
Transfer to Streets/Drainage		2,225,019	2,348,110	2,348,110	2,442,042
Transfer to Fire Operations/Improv		<u>2,537,516</u>	<u>2,677,895</u>	<u>2,677,895</u>	<u>2,785,020</u>
Total	\$	<u>6,338,590</u>	<u>6,689,249</u>	<u>6,689,249</u>	<u>6,956,842</u>
Total Internal Distributions		<u>45,223,954</u>	<u>47,725,800</u>	<u>47,725,800</u>	<u>49,635,000</u>
Total Distributions	\$	<u>118,851,479</u>	<u>124,499,156</u>	<u>124,511,479</u>	<u>127,516,839</u>

**SALES TAX FUND-800
BUDGET WORKSHEET
2016**

<u>ADMINISTRATION-81</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Salaries	\$ 417,286	429,601	418,500	450,305
Overtime	1,855	2,500	2,500	3,000
Part Time	0	0	0	0
FICA and Medicare	29,494	33,056	32,207	34,680
Retirement	37,768	42,960	39,758	47,285
Group Insurance	93,427	103,435	78,050	57,241
Unemployment	0	0	0	0
Computer Accessories	0	1,500	1,500	1,500
General Office Supplies	3,935	3,500	3,500	3,500
Printing	1,293	5,000	4,500	5,000
Postage	25,446	28,500	28,500	28,500
Books & Periodicals	0	400	400	400
Memberships/Subscriptions	200	500	600	600
General Operating Supplies	4,347	5,000	5,000	5,500
Fuel & Oil	2,376	3,000	2,500	2,500
Communications/Telephone	1,858	2,500	2,500	2,500
Communications/ Mobile Phone Service	0	1,020	1,020	1,020
Wireless Laptops	2,881	3,600	3,600	3,600
Administration Charges	25,000	25,000	25,000	25,000
Repair & Maintenance Equipment	0	250	250	250
Vehicle Maintenance	2,401	2,500	2,500	2,500
Travel & Training	11,461	12,000	12,000	14,000
Professional Services - Audit Fees	56,052	150,000	150,000	150,000
Professional Services - Consultants	9,103	11,000	11,000	11,000
Professional Services - Legal Fees	13,824	20,000	20,000	20,000
General Insurance	23,000	25,000	25,000	25,000
Computer Software	23,462	25,000	25,000	15,000
Computer Charges	15,000	15,000	15,000	15,000
Legal Ads	93	2,500	5,000	5,000
Equipment Rental	4,372	4,500	4,500	4,500
Other Expenses	0	500	500	500
Office Equipment	859	5,000	5,000	5,000
Capital Outlay	4,663	7,500	7,500	7,500
Capital Outlay - Vehicles	<u>0</u>	<u>35,000</u>	<u>25,000</u>	<u>0</u>
Total	\$ <u>811,456</u>	<u>1,006,822</u>	<u>957,885</u>	<u>947,381</u>
Authorized Positions	12	12	12	12

GOALS

The duties of this Division are to collect sales and use taxes for Bossier City, Haughton, Benton, Plain Dealing, and the Bossier Parish School Board, the Bossier Parish Police Jury, and the Bossier Parish Sheriff.

**Property Tax
Budget Worksheet
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
Total Assessed Valuation	\$ 562,081,450	603,000,000	597,274,330	630,000,000
	X	X	X	X
Rate per \$1,000	<u>22.75</u>	<u>22.75</u>	<u>22.75</u>	<u>22.75</u>
Gross Tax Levy	\$ <u>12,787,353</u>	<u>13,718,250</u>	<u>13,588,117</u>	<u>14,332,500</u>
Distribution				
General Fund				
Op/Maintenance Fire/Police 2.75	\$1,545,724	1,658,250	1,642,586	1,732,500
General Operation of City 5.57	3,130,794	3,358,710	3,326,826	3,509,100
Op/Maintenance Fire/Police 5.98	3,361,247	3,605,940	3,571,706	3,767,400
Op/Maintenance Fire/Police 8.45	<u>4,749,588</u>	<u>5,095,350</u>	<u>5,046,999</u>	<u>5,323,500</u>
General Fund Total	<u>\$12,787,353</u>	<u>13,718,250</u>	<u>13,588,117</u>	<u>14,332,500</u>

**Civic Center-230
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
<u>CIVIC CENTER-230</u>				
Commercial Events	\$ 109,032	130,000	110,000	130,000
Non-Commercial Events	192,598	200,000	200,000	200,000
Conventions	0	0	0	0
Trade Shows	0	0	0	0
Non-Profit Events	0	0	0	0
Consumer Shows	0	0	0	0
Other Income	69	200	200	200
City Sponsored	2,173	1,500	2,200	2,200
Concessions	29,730	30,000	30,000	30,000
Interest Earned	<u>15,137</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Revenues	\$ <u>348,739</u>	<u>366,700</u>	<u>347,400</u>	<u>367,400</u>
Salaries	\$ 262,950	276,785	270,560	283,710
Overtime	4,275	5,000	3,000	5,000
Part-time	5,595	5,000	3,000	5,000
FICA and Medicare Insurance	20,000	21,939	21,160	22,470
Retirement	23,632	27,679	25,362	29,790
Group Insurance	51,824	65,610	60,825	65,031
Unemployment	0	2,500	2,500	2,500
General Office Supplies	247	500	500	500
Computer Supplies	0	50	50	50
Postage	375	500	500	500
Books & Periodicals	0	0	0	0
Memberships/Subscriptions	510	450	500	500
General Operating Supplies	17,201	20,000	20,000	20,000
Fuel & Oil	3,231	4,000	3,000	4,000
Uniforms	1,208	4,500	3,000	4,500
Concession Supplies	13,287	12,000	13,000	13,000
Electricity	197,792	165,000	176,000	190,000
Gas	9,488	14,000	10,000	10,000
Water & Sewer	8,628	8,000	8,000	8,000
Communications/Telephone	5,736	5,500	5,500	5,500
Mobile Phone Service	1,123	1,600	1,600	1,600
Other Communications Services	4,800	4,800	5,100	5,100
Advertising/Legal Notices	3,226	5,500	6,500	6,500
Administration Charges	18,000	18,000	18,000	18,000
Computer Software	1,212	1,041	1,041	1,300
Computer Charges	14,400	14,400	14,400	14,400
Rent On Equipment	9,042	11,000	11,000	10,000
Building Maintenance	19,984	20,000	20,000	20,000
Equipment Maintenance	5,905	5,000	5,000	5,000
Vehicle Maintenance	1,363	4,000	4,000	4,000
Travel & Training	\$ 3,244	4,500	4,500	4,500

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
<u>CIVIC CENTER-230</u>				
Professional Services	\$ 2,000	2,000	2,000	2,000
Contract Services	0	0	0	0
General Insurance	24,000	26,000	26,000	28,000
Other Equipment	5,160	44,000	44,000	28,500
Office Equipment	883	1,000	1,000	1,000
Building & Improvements	7,340	20,000	20,000	185,000
Other Expenses	754	1,500	1,500	1,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>35,000</u>
Total Expenditures	\$ <u>748,415</u>	<u>823,354</u>	<u>812,098</u>	<u>1,041,451</u>
Excess (Deficiency) of Revenues Over Expenditures	(399,676)	(456,654)	(464,698)	(674,051)
Operating Transfer In	<u>470,000</u>	<u>465,000</u>	<u>465,000</u>	<u>675,000</u>
Fund Bal. at Beginning of Year	\$ <u>833,547</u>	<u>914,736</u>	<u>903,871</u>	<u>904,173</u>
Fund Balance at End of Year	\$ <u>903,871</u>	<u>923,082</u>	<u>904,173</u>	<u>905,122</u>
Authorized Positions	8	8	8	8

GOALS

To serve the local economy by attracting conventions, trade shows, exhibits, banquets, expositions consumer shows, public attractions, and other events determined to be in the City's best interest.
To support the citizens of our City, educational institutions, and our business community.

**Alternative Fuel Fund-625
Budget Worksheet
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
Alternative Fuel Stations				
CNG Fuel - Hwy 80	\$ 338,610	325,000	340,000	350,000
CNG Fuel - Hwy 71	213,447	250,000	225,000	240,000
E85 Fuel - Hwy 80	418,983	500,000	225,000	225,000
E85 Fuel - Hwy 71	218,699	250,000	150,000	150,000
Interest Earned	4,287	1,500	1,500	1,500
Fuel Rebates - CNG	0	0	0	0
Other Income	<u>165,043</u>	<u>500</u>	<u>8,000</u>	<u>500</u>
Total Revenues	\$ <u>1,359,069</u>	<u>1,327,000</u>	<u>949,500</u>	<u>967,000</u>
Highway 80 Station				
Credit Card Fees	\$ 23,007	25,000	22,000	22,000
Postage	45	100	100	100
General Operating Supplies	275	500	500	500
Fuel & Oil	0	0	0	0
CNG Fuel Cost	202,738	170,000	202,000	204,000
E85 Fuel Cost	409,936	415,000	215,500	216,000
Electricity	27,219	24,000	24,000	24,000
Water & Sewer	819	2,000	1,000	1,000
Communications - Telephone	738	800	800	800
Building Repair and Maintenance	19,128	20,000	20,000	20,000
Equipment Repair and Maintenance	30,972	35,000	31,000	31,000
General Insurance	20,000	22,000	22,000	22,000
Administration Charges	10,000	10,000	10,000	10,000
Computer Charges	12,000	12,000	12,000	12,000
				0
				0
Highway 71 Station				
Credit Card Fees	13,957	15,000	13,000	13,000
General Operating Supplies	270	500	500	500
Fuel & Oil	0	100	100	100
CNG Fuel Cost	153,336	135,000	160,000	165,000
E85 Fuel Cost	205,183	180,000	138,000	138,000
Electricity	22,955	22,500	22,500	22,500
Water & Sewer	812	2,000	2,000	1,000
Communications - Telephone	1,001	1,200	1,200	1,200
Building Repair and Maintenance	21,576	25,000	25,000	25,000
Equipment Repair and Maintenance	30,042	32,000	32,000	32,000
General Insurance	<u>20,000</u>	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
Total Expenses	\$ <u>1,226,009</u>	<u>1,171,700</u>	<u>977,200</u>	<u>983,700</u>
Net Income/(Loss)	\$ <u>133,060</u>	<u>155,300</u>	<u>-27,700</u>	<u>-16,700</u>
Transfer to General Fund	\$ 11,400	21,400	21,400	21,400
Capital Outlay Projects	0	(230,000)	(230,000)	0
Net Income after Transfer	\$ <u>121,660</u>	<u>133,900</u>	<u>-49,100</u>	<u>-38,100</u>
Fund Bal. at Beginning of Year	\$ <u>301,362</u>	<u>434,422</u>	<u>434,422</u>	<u>176,722</u>
Fund Balance at End of Year	\$ <u>434,422</u>	<u>359,722</u>	<u>176,722</u>	<u>160,022</u>

**1991 FIRE IMPROVEMENT & OPERATIONS-240
BUDGET WORKSHEET
2016**

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>1991 FIRE IMPROVEMENT & OPERATIONS-240</u>				
Transfer From Sales Tax	\$ 2,574,954	2,677,895	2,625,390	2,785,020
Interest Earned	148	2,500	500	500
Total Revenues	\$ <u>2,575,102</u>	<u>2,680,395</u>	<u>2,625,890</u>	<u>2,785,520</u>
Transfer to General Fund	<u>2,625,390</u>	<u>2,677,895</u>	<u>2,625,390</u>	<u>2,785,020</u>
Total Expenditures	\$ <u>2,625,390</u>	<u>2,677,895</u>	<u>2,625,390</u>	<u>2,785,020</u>
Excess (Deficiency) of Revenues Over Expenditures	-50,288	2,500	500	500
Fund Bal. at Beginning of Year	\$ <u>251,681</u>	<u>254,181</u>	<u>201,393</u>	<u>201,893</u>
Fund Balance at End of Year	\$ <u>201,393</u>	<u>256,681</u>	<u>201,893</u>	<u>202,393</u>

**1991 JAIL & MUNICIPAL BUILDING-250
BUDGET WORKSHEET
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
<u>JAIL & MUNICIPAL BUILDING-250</u>				
Transfer from Sales Tax	\$ 1,602,796	1,663,244	1,663,244	1,729,780
Interest	<u>144,166</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total Revenues	\$ <u>1,746,962</u>	<u>1,728,244</u>	<u>1,728,244</u>	<u>1,794,780</u>
Transfer to Gen. Fund for Jail/Bldg	\$ 600,000	600,000	600,000	600,000
Transfer to Gen. Fund for Jailers				
Salaries	750,000	775,000	775,000	775,000
Building Repairs/Improvements	<u>1,582,643</u>	<u>300,000</u>	<u>2,000,000</u>	<u>350,000</u>
Total Expenditures	\$ <u>2,932,643</u>	<u>1,675,000</u>	<u>3,375,000</u>	<u>1,725,000</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,185,681)	53,244	(1,646,756)	69,780
Fund Bal. at Beginning of Year	\$ <u>7,885,332</u>	<u>7,980,962</u>	<u>6,699,651</u>	<u>5,052,895</u>
Fund Balance at End of Year	\$ <u>6,699,651</u>	<u>8,034,206</u>	<u>5,052,895</u>	<u>5,122,675</u>

**1991 STREETS AND DRAINAGE-260
BUDGET WORKSHEET
2016**

		2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	Proposed 2016 <u>Budget</u>
<u>STREETS & DRAINAGE-260</u>					
Transfer from Sales Tax Fund	\$	2,255,771	2,348,110	2,348,110	2,442,042
Interest		<u>37,399</u>	<u>20,000</u>	<u>20,000</u>	<u>18,000</u>
Total Revenues	\$	<u>2,293,170</u>	<u>2,368,110</u>	<u>2,368,110</u>	<u>2,460,042</u>
Capital Outlay	\$	0	0	0	0
Transfer General Fund Op/Mtn		600,000	600,000	600,000	600,000
Available for Streets/Drainage		<u>2,172,855</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>
Total Expenditures	\$	<u>2,772,855</u>	<u>2,600,000</u>	<u>2,600,000</u>	<u>2,600,000</u>
Excess(Deficiency)of Revenues Over Expenditures	\$	(479,685)	(231,890)	(231,890)	(139,958)
Fund Bal. at Beginning of Year	\$	<u>2,032,816</u>	<u>1,754,886</u>	<u>1,553,131</u>	<u>1,321,241</u>
Fund Balance at End of Year	\$	<u>1,553,131</u>	<u>1,522,996</u>	<u>1,321,241</u>	<u>1,181,283</u>

**RIVERBOAT GAMING SPECIAL REVENUE FUND - 810
BUDGET WORKSHEET
2016**

	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	Proposed 2016 Budget
<u>RIVERBOAT GAMING TRUST - 810</u>				
Estimated Interest Earned	\$ 487,303	225,000	395,000	425,000
Receivable collections	0	0	0	0
Other Income	0	0	0	0
Transfer from Riverboat Gaming	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>487,303</u>	<u>225,000</u>	<u>395,000</u>	<u>425,000</u>
Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess(Deficiency)of Revenues Over Expenditures	487,303	225,000	395,000	425,000
Transfer to General Fund	<u>0</u>	<u>(225,000)</u>	<u>0</u>	<u>0</u>
Net	\$ <u>487,303</u>	<u>0</u>	<u>395,000</u>	<u>425,000</u>
Fund Balance at Beginning of Year	30,170,676	3,025,676	30,657,979	31,052,979
Fund Balance at End of Year	\$ <u>30,657,979</u>	<u>3,025,676</u>	<u>31,052,979</u>	<u>31,477,979</u>

**PUBLIC SAFETY AND HEALTH FUND - 820
BUDGET WORKSHEET
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
<u>PUBLIC HEALTH & SAFETY - 820</u>				
Estimated Interest Earned	\$ 296,223	250,000	295,000	295,000
Receivable collections	600	1,000	600	500
Other Income	0	0	0	0
Transfer from Riverboat Gaming	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>296,823</u>	<u>251,000</u>	<u>295,600</u>	<u>295,500</u>
Expenses	<u>55</u>	<u>150</u>	<u>75</u>	<u>50</u>
Total Expenditures	\$ <u>55</u>	<u>150</u>	<u>75</u>	<u>50</u>
Excess(Deficiency)of Revenues Over Expenditures	296,768	250,850	295,525	295,450
Transfer to General Fund	<u>0</u>	<u>(224,791)</u>	<u>0</u>	<u>0</u>
Net	\$ <u>296,768</u>	<u>26,059</u>	<u>295,525</u>	<u>295,450</u>
Fund Balance at Beginning of Year	18,009,416	18,035,266	18,306,184	18,601,709
Fund Balance at End of Year	\$ <u>18,306,184</u>	<u>18,061,325</u>	<u>18,601,709</u>	<u>18,897,159</u>

**HOTEL/MOTEL TAXES-235
BUDGET WORKSHEET
2016**

		2014	2015	2015	Proposed
		<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
					<u>Budget</u>
HOTEL/MOTEL TAXES					
Revenue from State	\$	1,754,015	1,400,000	1,754,015	1,754,015
3/4% Occupancy Tax		896,146	900,000	900,000	900,000
Interest Earned	\$	<u>12,783</u>	<u>2,500</u>	<u>6,000</u>	<u>6,000</u>
Total Revenue	\$	<u>2,662,944</u>	<u>2,302,500</u>	<u>2,660,015</u>	<u>2,660,015</u>
Debt Service (DEQ 2010)		1,000,000	1,000,000	1,000,000	1,000,000
CenturyLink Equipment		<u>404,831</u>	<u>349,000</u>	<u>349,000</u>	<u>0</u>
Total Expenditures	\$	<u>1,404,831</u>	<u>1,349,000</u>	<u>1,349,000</u>	<u>1,000,000</u>
Excess(Deficiency)of Revenues Over Expenditures	\$	<u>1,258,113</u>	<u>953,500</u>	<u>1,311,015</u>	<u>1,660,015</u>
Audit Transfers Net					
Trf Out to CenturyLink(special events)*		0	0	0	0
Transfer Out to CenturyLink(cash flow)		(450,000)	(205,000)	(225,000)	(150,000)
Transfer Out to Civic Center		(470,000)	(465,000)	(465,000)	(675,000)
Transfer Out for Forest Wood Cup		0	0	0	0
Transfer Out Dixie Little League		(26,668)	0	0	0
Transfer In Excess Debt Service Transfer		1,180,114	0	0	0
Transfer Out for Sports Commission		(25,000)	(25,000)	(25,000)	(25,000)
Fund Balance at Beginning of Year		519,147	739,992	1,985,706	2,581,721
Fund Balance Reserved Centurytel					
Fund Balance at End of Year	\$	<u>1,985,706</u>	<u>998,492</u>	<u>2,581,721</u>	<u>3,391,736</u>

*May be used to attract special events, etc.

**EMERGENCY MEDICAL SERVICES-610
BUDGET WORKSHEET
2016**

REVENUES

<u>EMERGENCY MEDICAL SERV-610</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	<u>Proposed 2016 Budget</u>
Out of Town Fees	\$ 2,825,170	2,718,000	2,850,000	2,950,000
Ambulance Fees	3,229,945	3,400,000	3,300,000	3,400,000
Other Income	291,388	0	320,000	0
Penalties	79,566	75,000	75,000	80,000
State Supplemental Pay	291,668	293,220	293,220	289,980
Interest Earned	<u>7,744</u>	<u>3,000</u>	<u>6,000</u>	<u>6,000</u>
Total Revenues	\$ <u>6,725,481</u>	<u>6,489,220</u>	<u>6,844,220</u>	<u>6,725,980</u>

EXPENSES

Salaries	\$ 2,528,207	2,594,480	2,594,480	2,608,704
Out of Class pay	23,535	28,350	28,350	28,350
Overtime - Premium Hours	43,075	44,712	44,712	44,712
Holiday Pay	50,030	54,000	54,000	54,000
Educational Incentive Pay	0	0	0	0
Part Time	0	2,475	2,475	2,250
Regular Overtime - 24 Hours Shift	10,496	21,600	21,600	21,600
Part Time Civil Service Secretary	2,025	2,025	2,025	2,025
Specialized Training Pay	2,888	33,858	33,858	31,428
Emergency Med Tech Pay	595,825	514,800	514,800	509,400
FICA and Medicare Insurance	42,432	45,525	45,525	45,699
State Supplemental Pay	291,668	293,220	293,220	289,980
Unemployment	0	4,995	4,995	4,995
Retirement	810,097	867,570	867,570	869,574
Group Insurance	419,430	441,416	441,416	435,050
Vacation Accrual	-4,698	6,000	6,000	6,000
General Office Supplies	0	2,079	2,079	2,079
Computer Supplies	150	603	603	603
Printing	1,053	1,215	1,215	1,215
Postage	512	945	945	945
Books/Periodicals	1,605	1,958	1,958	2,025
Memberships/Subscriptions	1,094	1,620	1,620	1,620
General Operating Supplies	14,646	18,360	18,360	18,819
Fuel & Oil	99,308	60,291	60,291	60,291
First Aid Supplies	165,569	132,500	132,500	135,150
Film & Batteries	0	0	0	0
Uniforms	12,948	22,950	22,950	24,300
Laundering/Cleaning	770	2,160	2,160	2,160
Electricity	45,635	40,014	40,014	40,014
Gas	9,357	8,473	8,473	9,320
Water & Sewer	12,140	10,832	10,832	10,832
Communications/Telephone	13,898	16,200	16,200	16,200
Mobile Phone Service	6,576	4,320	4,320	4,320
Wireless Comm	4,929	7,560	7,560	8,100
Other Communications	6,119	16,200	16,200	17,550
Physicals/Vaccinations	2,128	4,050	4,050	4,050
Employee Health Services	1,508	4,050	4,050	4,050

**EMERGENCY MEDICAL SERVICES-610
BUDGET WORKSHEET
2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2016</u>
				<u>Budget</u>
Computer Software Maintenance contracts	74,293	88,654	88,654	96,407
General Administrative Charges	35,000	35,000	35,000	35,000
Administration Computer Charges	15,000	16,200	16,200	16,200
Garbage pick up *medical waste)	10,063	9,615	9,615	11,000
Building Repair and Maintenance	1,088	12,366	12,366	15,066
Equipment Maintenance	460	13,500	13,500	13,500
Vehicle Maintenance	47,543	43,686	43,686	43,686
Travel & Training	20,118	22,545	22,545	25,110
Consultant Fees	2,310	0	0	0
Billing Services	198,979	194,288	194,288	225,000
General Insurance	175,000	175,000	175,000	175,000
Other Expenses	17,484	0	0	0
Depreciation	0	0	0	0
Bad Debt	<u>563,085</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
Total Expenses	\$ <u>6,375,378</u>	<u>6,322,260</u>	<u>6,322,260</u>	<u>6,373,379</u>
Estimated Net Income	350,103	166,960	521,960	352,601
Fund Balance at Beginning of Year	1,218,703	1,582,638	1,568,806	2,090,766
Fund Balance at End of Year	\$ <u>1,568,806</u>	<u>1,749,598</u>	<u>2,090,766</u>	<u>2,443,367</u>

**CENTURYLINK CENTER
BUDGETED INCOME STATEMENT
FOR THE YEAR ENDING DECEMBER 31, 2016**

	2014	2015	2015	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
<u>DIRECT EVENT INCOME</u>	-60,524	181,732	400,015	103,807
<u>ANCILLARY INCOME</u>				
CONCESSIONS	500,372	553,834	517,544	632,788
MERCHANDISE	152,468	166,285	112,023	192,224
TM COMMISSION	0	0	0	216,896
FACILITY FEE	<u>325,403</u>	<u>456,106</u>	<u>376,534</u>	<u>447,263</u>
TOTAL ANCILLARY	<u>978,243</u>	<u>1,176,225</u>	<u>1,006,101</u>	<u>1,489,171</u>
TOTAL EVENT INCOME	<u>917,719</u>	<u>1,357,957</u>	<u>1,406,116</u>	<u>1,592,978</u>
<u>OTHER INCOME</u>				
LUXURY SEATING	592,921	603,500	543,620	603,500
ADVERTISING	515,015	506,200	474,722	506,200
INCREMENTAL ADVERTISING	0	87,000	0	87,000
PAYMENT TO CITY SCOREBOARD	0	-87,000	0	(87,000)
INTEREST INCOME	0	0	0	0
TICKET INCENTIVES	289,613	175,000	210,391	0
CLUB MEMBERSHIP FEES	40,590	44,000	95,786	44,000
MISCELLANEOUS	<u>90,969</u>	<u>87,176</u>	<u>11,120</u>	<u>87,176</u>
TOTAL	<u>1,529,108</u>	<u>1,415,876</u>	<u>1,335,639</u>	<u>1,240,876</u>
ADJUSTED GROSS INCOME	<u>2,446,827</u>	<u>2,773,833</u>	<u>2,741,755</u>	<u>2,833,854</u>
<u>INDIRECT EXPENSES</u>				
EXECUTIVE	190,418	209,685	179,798	246,628
FINANCE	202,256	210,146	229,251	203,166
MARKETING	130,950	148,321	114,795	178,819
OPERATIONS	1,131,118	1,284,609	1,282,252	1,220,667
BOX OFFICE	120,594	123,515	129,060	138,036
OVERHEAD	790,533	806,786	752,751	788,455
MANAGEMENT FEE	<u>198,096</u>	<u>202,058</u>	<u>202,058</u>	<u>206,099</u>
TOTAL EXPENDITURES	<u>\$ 2,763,965</u>	<u>2,985,120</u>	<u>2,889,965</u>	<u>2,981,870</u>
Revenues Over (Under) Expen:	<u>\$ (317,138)</u>	<u>(211,287)</u>	<u>(148,210)</u>	<u>(148,016)</u>
TRANSFER FROM CITY	<u>\$ 450,000</u>	<u>205,000</u>	<u>225,000</u>	<u>150,000</u>
Net Change in Fund Balance	<u>\$ 132,862</u>	<u>(6,287)</u>	<u>76,790</u>	<u>1,984</u>
Calculated Incentive Fee	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Beginning Fund Balance	<u>\$ (205,651)</u>	<u>10,002</u>	<u>(72,789)</u>	<u>4,001</u>
Ending Fund Balance	<u>\$ (72,789)</u>	<u>3,715</u>	<u>4,001</u>	<u>5,985</u>